



CITY OF GARDNER
OFFICE OF THE
GARDNER LIQUOR LICENSE COMMISSION
95 PLEASANT ST, ROOM 29
GARDNER, MASSACHUSETTS 01440-2630
(978) 630-4013
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SPECIAL ONE-DAY LIQUOR LICENSE INSTRUCTIONS

1. Complete the online application form here: <https://gardnerma.viewpointcloud.com/> Please go to the License Commission page and complete Liquor License - Local Application (1-Day)
2. Application must be filed 30 days prior to the event.:
3. Submit documentation from property owner (if not owner) giving permission to hold event and to serve alcohol on the premise.
4. Applicant must provide a detailed description in the online application as to why a One-Day Liquor Permit is required. Details should include:
 - a. What is the event being held for?
 - b. How many people.
 - c. What type of security measures will be taken to ensure compliance and safety?
 - d. Diagram of consumption and serving area
 - e. Submit a copy of Server Training Certificate for each person who will serve liquor.
 - f. Submit payment with application:
 - All Liquor \$50
 - Beer and Wine \$25.00.
5. Please supply documentation of non-profit and Copies of Server Training Certificate (TIPS) for each person who will serve liquor.
6. Crowd Manager Certificate - if Occupant load is expected to be over 100 people

Disclaimer For Special One-Day License

By exercising the privileges of a Special One-Day License in serving persons with Alcoholic beverages, the Licensee is potentially exposed to significant liability for the injuries and damages to the persons served or to others who are injured or damaged by the persons serve. Your acceptance and exercise of this Special One-Day License will be deemed to be acknowledgment that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of this Special One-Day License and the appropriate precautions to avoid injuries, damage and liability to others with your legal advisor. The Licensee shall hold the Local License Authority and the City of Gardner (including its officers and employees) harmless from, indemnity it for and defend it (with legal counsel reasonably acceptable to the Licensor) against any liability for damage, injury or other casualty to persons or property, whether it be that of either of the parties to this agreement or of third persons and costs or expense, including reasonable attorneys' fees, caused by or arising from any act, use or negligence by or of the Licensee or any of its agents, servants, visitors, vendors, licensees or employees occurring during the term of this License.

RULES FOR SPECIAL ONE-DAY LIQUOR LICENSE

1. Applications for special one-day liquor licenses may be granted by the Gardner License Commission to the responsible manager of an indoor or outdoor activity, and also to the responsible manager acting on behalf of a nonprofit organization for the same type of activity. The responsible manager, who must be a United States citizen and at least twenty-one (21) years of age, shall be the licensee of record. The responsible manager shall be liable for any violation of the Liquor Control Act. i.e., Chapter 138 of the General Laws of Massachusetts, the Commonwealth of Massachusetts Regulations of the Alcoholic Beverages Control Commission, and the rules of the Gardner License Commission.
2. The responsible manager shall take the necessary precautions to ensure that no person who is not of legal drinking age, twenty-one (21) years of age or older, is sold, served or allowed to consume alcoholic beverages. Furthermore, the responsible manager shall also take the necessary precautions to ensure that no person shall be served alcoholic beverages that are under the influence of alcohol or acts in a manner that may be interpreted as being under the influence of alcohol.
3. The responsible manager must purchase alcoholic beverages to be sold and served at the scheduled activity from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder. **Alcoholic beverages cannot be purchased from a package store for sale and service at the scheduled activity.**
4. Special License for All Alcoholic Beverages may be issued by the License Commission only to a person acting on behalf of a non-profit organization. No other person may be issued a special license to sell all alcoholic beverages. Special License for Wine and/or Malt Beverages, or both may be issued to a person who is conducting an activity or enterprise for profit.
5. No person may be granted special licenses for more than a total of 30 days per calendar year.
6. No special license under section 14 of Chapter 138, G.L.M., shall be granted to any person while his or her application for an annual license under section 12 of said chapter is pending before the License Commission.
7. A complete application must be filed thirty (30) days prior to the event which the Special License is being requested.
8. A hearing on the application shall be held by the License Commission at least two weeks prior to the subject event. Someone representing the applicant who is familiar with how the liquor is to be served and purchased must be present.
9. The License Commission shall establish requirements for police coverage of the licensed event on a case-by-case basis to protect the best interest of the public
10. These rules may be waived by the License Commission at their discretion for good cause.
11. Failure to abide by these rules or any provisions of the law or regulation pertaining to alcoholic beverages shall be grounds to deny, suspend or revoke any special license issued under GLC. 138, s.14.