

City Of Gardner Massachusetts



Annual Report
2016

2016 CITY GOVERNMENT

MAYOR

MARK P. HAWKE

COUNCILLORS AT LARGE

Marc Morgan
Matthew C.J. Vance
Craig R. Cormier
Ronald F. Cormier
James S. Boone
Scott J. Graves

WARD COUNCILLORS

James M. Walsh, Council President, Ward 1
Paul G. Tassone, Ward 2
Nathan R. Boudreau, Ward 3
Karen G. Hardern, Ward 4
James D. Johnson, Ward 5

2016 CITY OF GARDNER ANNUAL REPORT

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City of Gardner
2016 ANNUAL REPORT OF THE BOARD OF ASSESSORS
FISCAL YEAR 2016
(July 1, 2015 through June 30, 2016)

TAX RATE FY2016 - \$20.47

<u>REAL ESTATE</u>	<u>NUMBER OF PARCELS</u>	<u>ASSESSED VALUES</u>
Single Family Residences	3,962	\$650,308,100.
Condominiums	548	\$ 39,331,300.
Mobile Homes	61	\$ 4,029,600.
Two Family Residences	563	\$ 72,179,200.
Three Family Residences	256	\$ 35,457,000.
Four to Eight Family Residences	182	\$ 65,297,000.
Multiple Houses on One Lot	21	\$ 7,734,200.
Mixed Use Property	88	\$ 20,906,100.
Land	678	\$ 18,635,900.
Chapter Lands		
Forestry (61)	4	\$ 6,100.
Agricultural (61A)	3	\$ 20,000.
Recreational (61B)	8	\$ 510,200.
Commercial	299	\$107,073,600.
Industrial	<u>142</u>	<u>\$ 58,381,100.</u>
TOTALS	7,140	\$1,079,869,400.
Real Estate - Exempt	376	\$ 304,147,600.
Personal Property – Taxable	345	\$ 59,151,676.

<u>CLASS</u>	<u>VALUATION</u>	<u>TAXES</u>
Residential	\$904,538,011.	\$18,515,893.09
Commercial	\$116,765,889.	\$ 2,390,197.75
Industrial	\$ 58,565,500.	\$ 1,198,835.79
Personal Property	<u>\$ 59,151,676.</u>	<u>\$ 1,210,834.81</u>
LEVY TOTALS	\$1,139,021,076.	\$23,315,761.44

MOTOR VEHICLE EXCISE COMMITMENTS PROCESSED FY2016

2016 - \$1,891,627.81
 2015 - \$ 223,831.86
 2014 - \$ 177.08

PERSONAL EXEMPTIONS -Veterans, Blind, Surviving Spouse & Elderly

Number of Exemptions Granted - 224
 Total Taxes Abated \$124,570.39
 Total Reimbursed by the State \$ 80,274.00

TAX SUMMARY**Revenues:**

Cherry Sheet Receipts	\$24,573,889.00
Mass School Building Authority	\$ 807,991.00
Cherry Sheet Offset Receipts	\$ 0.00
Local Receipts	\$ 3,563,500.00
Enterprise Funds	\$ 8,156,083.00
Free Cash	\$ 1,565,031.67
Other Available Funds	\$ 245,343.00
Real & Personal Property Levy	<u>\$23,315,761.44</u>
Total Revenues	\$62,227,599.11

Expenditures:

Cherry Sheet Charges	\$ 1,503,545.00
Cherry Sheet Offset	\$ 813,250.00
Overlay Deficit	\$ 57,092.51
Snow & Ice Deficit	\$ 0.00
Overlay	\$ 249,325.93
Budget Appropriations	<u>\$59,604,385.67</u>
Total Expenditures	\$62,227,599.11

ABATEMENTS PROCESSED FY2016

Fiscal Year	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Real Estate	\$ 9,155.91	NONE	\$ NONE	\$ NONE
Personal Property	\$ 22,480.26	\$ 556.41	NONE	NONE
Motor Vehicle	\$ 42,302.60	\$ 24,393.31	\$ 1,352.61	\$ 806.67

DEPARTMENT EXPENSES

City Assessor	\$ 66,165.06
Board Members	\$ 4,000.08
Assessors' Clerk	\$ 13,813.31
Temp. Project Salary	\$ 3,232.79
Longevity	\$ 127.50
Termination Leave	\$ 835.82
Prof Services	None
Office Supplies & Comm	\$ 2,112.83
Professional Development & Travel	\$ 2,738.03
Valuation Expenses	<u>\$ 20,220.00</u>
Total	\$113,245.42

Respectfully Submitted,
 BOARD OF ASSESSORS
 Charles R. Leblanc, Chairman
 Paulette A. Burns, Member
 Susan M. Byrne, MAA, City Assessor
 March 30, 2017

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016**

Recapitulation of Cash

Cash on Hand, All Funds, July 1, 2015	\$24,929,588.12	(Restated YE ADJ)
Receipt, All Funds, Fiscal Year 2016	<u>97,909,854.28</u>	\$122,839,442.40
Expenditures, All Funds, Fiscal Year, 2016		<u>96,636,269.19</u>
Cash on Hand, All Funds, June 30, 2016		\$26,203,173.21

The following is a list of all receipts and expenditures as per warrants for all funds for the period beginning July 1, 2015 and ending June 30, 2016.

Receipts-General Fund

Income from Taxation

Personal and Real Estate Taxes

2012	244.05	
2013	41,663.44	
2014	200,263.59	
2015	534,465.81	
2016	<u>22,706,325.33</u>	\$23,482,962.22

Motor Vehicle Excise Taxes

2000	781.68	
2001	55.94	
2002	253.33	
2003	415.01	
2004	650.75	
2005	1,040.32	
2006	609.28	
2007	463.75	
2008	656.36	
2009	682.60	
2010	1,746.87	
2011	2,767.61	
2012	4,293.88	
2013	11,847.70	
2014	38,516.69	
2015	506,310.79	
2016	<u>1,741,493.57</u>	2,312,586.13

Boat Excise Taxes

2011	25.00	
2012	50.00	
2013	<u>\$ 40.00</u>	115.00

Tax Liens 177,097.60

Taxes in Litigation 0.00

177,097.60

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016

Payment in Lieu of Taxes	66,407.58	
Collector's Interest and Costs	350,103.56	
Tax Lien Interest and Costs	<u>89,839.84</u>	506,350.98
<u>Departmental Receivables</u>		
Veterans Individual Reimbursement	40,925.30	
Cemetery-Miscellaneous	29,250.00	
Contributory Retirement	83,627.97	
Animal Control	<u>78,458.62</u>	232,261.89
<u>Income from State</u>		
Urban Excise Redevelopment	56,608.00	
Chapter 70 School Aid	19,085,780.00	
Charter School Reimbursement	10,242.00	
Lottery	3,906,404.00	
School Building Assistance	807,991.00	
Blind, Surviving Spouse, Elderly, Veteran	19,076.00	
State Owned Land	51,294.00	
Room Occupancy	114,411.31	
Veterans Reimbursement	669,681.10	
MART Reimbursement	0.00	
Medicare Part D Subsidy	102,051.07	
Medicaid Reimbursement	288,939.73	
Insurance from Other Towns	12,853.92	
Miscellaneous State Revenue	<u>169,750.03</u>	25,295,082.16
<u>Charges and Fees</u>		
Airport	21,015.00	
Assessors	116.83	
Mobile Home	21,720.00	
Dog Officer	16,620.00	
Treasurer	890.61	
Forestry	0.00	
Police	6,382.50	
Greenwood Pool	19,790.75	
City Clerk	87,525.00	
Certificates of Municipal Liens	32,650.00	
Weights and Measures	7,010.00	
10% Overhead	44,487.45	
Survey	56.00	
Electrical / Fire Alarm	86,063.41	
Public Works	5,920.00	
Vacant/Abandoned Building	38,605.00	
E-Rate Revenue	125,482.08	
Ambulance Dispatch	<u>47,125.00</u>	561,459.63
<u>Licenses and Permits</u>		
Alcohol Beverage License	37,059.00	
Other Licenses	12,100.00	
Fire Permits	7,662.29	
Building Permits	187,728.36	
Health Permits	33,467.28	
Gas and Plumbing Permits	<u>48,225.00</u>	326,241.93

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016**

<u>Rental Income</u>		
West Street Solar	62,500.00	
City Hall	<u>3,800.00</u>	66,300.00
<u>Fines</u>		
Court Fines	50,878.50	
Parking Fines	64,902.90	
Building Fines	600.00	
Health Fines	0.00	
Dog Fines	0.00	
Fire Fines	<u>550.00</u>	116,931.40
<u>Payroll Withholdings</u>		
Federal Withholding		3,582,491.01
State Withholding		1,357,537.26
Medicare		801,416.70
Contributory Retirement		1,183,724.15
Teacher's Retirement		1,703,591.71
Life,Group,Disability,and Universal		96,283.06
Union Dues		77,866.88
Teacher Union Dues		155,891.50
Tax Sheltered Annuities		307,719.62
Deferred Compensation		409,223.41
Defined Contribution Plan		70,703.49
Garnishments		57,788.33
Uniform Cleaning		6,080.68
Accounts Payable		310,627.31
Retainage		0.00
Accrued Payroll		123,295.69
Accrued Compensatory Time		3,137.65
<u>Miscellaneous</u>		
Refunds, Various Departments	\$6,096.19	
Bank Interest	8,031.94	
Petty Cash	250.00	
Life Insurance-Direct Pay	2,690.10	
Transfer from Special Revenue Funds	285,134.60	
Transfer from Enterprise Funds	504,000.00	
Sale of Surplus Equipment	714.00	
Miscellaneous	<u>5,989.01</u>	<u>812,905.84</u>
Total Receipts-General Fund		\$64,137,673.23

Receipts-Special Revenue Funds

<u>Revolving Funds</u>		
Accounts Payable	2,588.18	
Sapphire Park	4,781.29	
Consulting Fees- Wal-Mart	0.06	
Wetlands Revenue Fees	1,577.50	

City of Gardner
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Council on Aging	10,754.84	
Airport Fuel	17,088.03	
CEM PCIA-Bank Int	2,999.05	
Insurance Recovery Under \$150,000	8,085.24	
Misc Revenue	500.00	
Law Enforcement	<u>18,113.55</u>	66,487.74
<u>School Revolving Funds</u>		
Accounts Payable	131,919.97	
School Lunch-Sales	66,451.49	
School Lunch-Federal Reimbursement	925,713.23	
School Lunch-State Reimbursement	19,630.10	
Transportation Revolving	998.00	
GHS Summer School	2,700.00	
Tuition Revolving	34,656.45	
School Building Use	13,435.00	
Summer Football Camp	4,795.00	
Athletic Activities	70,813.02	
Music Activities	53,598.21	
School Gift	37,811.32	
Lost Books	<u>302.01</u>	1,362,823.80
<u>Reserved for Appropriation Fund</u>		
Parking Meter Fees	71,808.16	
Wetland Fees	1,952.50	
Sale of Lots	145,895.00	
Cable Commission Fees	<u>214,975.80</u>	434,631.46
<u>Gift Funds</u>		
Accounts Payable	\$ 4,505.50	
Greenwood Pool Gift	1,000.00	
Park Bandstand Gift	12,619.03	
Fire Gift	0.00	
Fire "SAFE" Gift	0.00	
Police Gift	0.00	
Council on Aging Gift	0.00	
Animal Shelter Gift	4,050.00	
Old English Village Gift	43,797.53	
Airport Gift	1,504.00	
Playground Gift	2,200.00	
Gardner School Safety Gift	5,170.00	
Youth Gift	<u>1,026.82</u>	75,872.88
<u>Federal Grants Fund</u>		
Accounts Payable	2,103.42	
FEMA Ice Storm Grant	78,976.61	
GRA/Mass Dev Grant	61,115.00	
Brownfields Grant	19,169.94	
Bulletproof Vests	496.94	
Bike Trail Grant	<u>54,906.57</u>	216,768.48
<u>State Grants Fund</u>		

City of Gardner
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Accounts Payable	29,821.39	
State Aid to Libraries	19,538.77	
FY2016 Formula Grant	37,098.00	
Extended Polling Hours	3,048.00	
Gardner Redevelopment Authority	38,000.00	
MASSWORKS	528,480.69	
MASS CEC	76,000.00	
Spray Park Grant	200,000.00	
Green Communities Grant	18,212.50	
2016 SAFE Grant	7,754.00	
911 Training/Support Grant	92,459.94	
Recycling Grant	8,450.00	
MPHN SAPC West Grant	67,042.77	
Non Mass in Motion Grant	9,998.00	
Bioterrorism Preparedness	4,000.00	
Fire SAFE FRANT	16,364.00	
Cultural Council Grant	<u>13,200.00</u>	1,169,468.06
 <u>School Federal Grants Fund</u>		
Accounts Payable	99,010.43	
Title I	668,163.00	
SPED 94-142	757,601.00	
SPED Early Childhood	35,787.26	
SPED Prog Improv.	127,980.00	
Title III	37,850.00	
Title I Support	23,680.00	
Title I at Risk	36,187.00	
ARRA Title IID	88,066.00	
Interventions	<u>19,124.00</u>	1,893,448.69
 <u>School State Grants Fund</u>		
Accounts Payable	11,021.94	
School Choice Reimbursement	681,949.00	
SPED Reimbursement	293,372.00	
Enhanced School Health	88,413.00	
Kindergarten Enhancement	84,552.00	
Title I At Risk	20,000.00	
Big Yellow Bus	<u>4,500.00</u>	1,183,807.94
 <u>Community Development Block Grant Fund</u>		
Accounts Payable	30,230.46	
Retainage	2,043.91	
State Income	802,699.44	
Program Income	<u>28,686.48</u>	863,660.29
 <u>HUD Federal Grant Fund</u>		
Bank Interest	<u>\$ 2.18</u>	2.18

Receipts-Capital Funds

<u>Highway Improvement Fund</u>		
Road Repaving Revenue	84,738.83	

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016**

State Revenue	<u>805,954.73</u>	890,693.56
<u>Golf Course Capital Projects Fund</u>		
Bond Anticipation Notes	9,000.00	
Principal from Sale of Bonds	<u>0.00</u>	9,000.00
<u>Landfill/Solid Waste Capital Projects Fund</u>		
Bond Anticipation Notes	0.00	
Principal from Sale of Bonds	<u>100,000.00</u>	100,000.00
<u>School Capital Improvement Fund</u>		
Accounts Payable	91,725.50	
Retainage	2,422.90	
Bond Anticipation Notes	<u>600,000.00</u>	694,148.40
<u>City Miscellaneous Capital Projects Fund</u>		
Accounts Payable	25,253.75	
Bond Anticipation Notes	0.00	
Principal from Sale of Bonds	<u>0.00</u>	25,253.75
Receipts-Enterprise Funds		
<u>Sewer Fund</u>		
Accounts Payable	31,076.88	
Charges for Services	2,935,208.00	
Bank Interest	26,016.20	
WPAT Subsidy	10,966.00	
Miscellaneous Receipts	<u>11,912.00</u>	3,015,179.08
<u>Water Fund</u>		
Accounts Payable	29,225.04	
Charges for Services	3,347,650.87	
Bank Interest	30,695.28	
WPAT Subsidy	267,049.89	
Miscellaneous Receipts	<u>0.00</u>	3,674,621.08
<u>Golf Course Fund</u>		
Accounts Payable	6,431.31	
Charges for Services	721,371.15	
Bank Interest	0.00	
Miscellaneous Receipts	<u>20,255.15</u>	748,057.61
<u>Landfill Closure Fund</u>		
Accounts Payable	3,122.26	
Bank Interest	0.00	
Miscellaneous Receipts	<u>0.00</u>	3,122.26
<u>Solid Waste Fund</u>		
Accounts Payable	94,908.14	
Charges for Services	1,399,096.92	
Bank Interest	17,956.16	
Miscellaneous Receipts	<u>13,590.00</u>	1,525,551.22

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016**

Receipts-Trust Funds

<u>Non-expendable Trust Funds</u>		
Cemetery Perpetual Care	<u>1,178.12</u>	1,178.12
<u>Expendable Trust Funds</u>		
Bank Interest-- Flower Funds	107.19	
Cemetery Perp. Care	1,557.69	
Conservation	51.14	
Stabilization	350.89	
Col. Gardner Statue	7.40	
Health Insurance	696,100.74	
Sale of Land--Conservation	0.00	
Transfer from State Grants	81,055.93	
Transfer from General Fund	137,304.15	
Health-P/R Ded., City Share, Reimburse	<u>14,442,243.76</u>	15,358,778.89
<u>Non-expendable Scholarship Funds</u>		
All Scholarship Funds	<u>2,731.21</u>	2,731.21
<u>Expendable Scholarship Funds</u>		
Bank Interest	<u>3,774.28</u>	3,774.28

Receipts-Agency Funds

<u>Agency Funds</u>		
Accounts Payable	17,363.45	
Departmental Receivable-Perp. Care	0.00	
Due to State Firearms Fund	7,756.25	
Due to Vendors	69.68	
Purchasing Bid Deposits	60,005.00	
Golf Course Restaurant Deposit	500.00	
Planning Escrow	851.86	
Zoning Escrow-	16.45	
Highway Escrows	9,873.59	
Middle School Student Activity	2,397.86	
High School Student Activity	12,199.91	
Elm Street School Student Activity	<u>1,466.36</u>	112,500.41
<u>Off Duty Detail Funds</u>		
Police Detail	338,505.84	
Fire Detail	<u>2,113.82</u>	<u>340,619.66</u>
Total Receipts-All Funds		\$97,909,854.28

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016**

Expenditures-General Fund

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Added</u>	<u>Expended</u>
<u>City Council</u>				
Salary & Wages		\$78,501.00	4,304.31	\$82,805.31
Expenses		12,700.00	4,755.90	17,455.90
<u>Mayor</u>				
Salary & Wages		150,839.00		139,814.49
Expenses		13,200.00		12,681.65
Enc. Expenses				
<u>City Auditor</u>				
Salary & Wages		109,277.00	10,493.02	119,770.02
Expenses		46,900.00	47,525.19	94,425.19
<u>Purchasing</u>				
Salary & Wages		104,682.00	3,345.33	108,027.33
Expenses		4,250.00		3,537.99
<u>Assessors</u>				
Salary & Wages		81,072.00	7,102.56	88,174.56
Expenses		55,725.00		10,200.86
Enc. Valuation Update	79,053.78		30,725.00	14,870.00
<u>City Treasurer</u>				
Salary & Wages		225,762.00	3,627.15	226,212.03
Expenses		135,800.00		119,261.66
Enc. Expenses	11,540.40			3,927.90
<u>Law</u>				
Salary & Wages		116,147.00	824.16	117,036.33
Expenses		5,100.00		5,924.16
<u>Personnel</u>				
Salary & Wages		109,469.00		114,248.77
Expenses		27,700.00	5,763.16	33,463.16
<u>Information Tech</u>				
Salary & Wages		44,304.00	364.21	44,668.21
Expenses		143,120.00		138,299.06
<u>City Clerk</u>				
Salary & Wages		135,597.00	12,627.78	148,224.78
Expenses		12,195.00		10,601.19
<u>Election & Registration</u>				
Salary & Wages		22,500.00	0.93	22,500.93
Expenses		31,885.00		21,995.37
Enc. Expense		4,851.73		0.00
<u>License Commission</u>				
Salary & Wages		2,000.00	33.81	2,033.81
Expenses		700.00		643.48

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016**

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Added</u>	<u>Expended</u>
<u>Conservation Commission</u>				
Salary & Wages		44,299.00		41,794.96
Expenses		700.00		405.28
<u>Planning Board</u>				
Salary & Wages		3,200.00		3,200.00
Expenses		700.00		592.10
Enc. Open Space Plan	1,768.02			739.93
<u>Zoning Board of Appeals</u>				
Salary & Wages		2,200.00		2,200.00
Expenses		2,400.00	45.28	2,445.28
<u>Community Development</u>				
Salary & Wages		142,033.00		141,997.12
Expenses		6,110.00		5,988.52
<u>City Hall Maintenance</u>				
Salary & Wages		98,045.00		88,773.47
Expenses		70,300.00		63,583.08
Enc. Expenses	19,375.00			19,375.00
<u>Cable Commission</u>				
Salary & Wages		115,614.00		113,444.03
Expenses		37,000.00		26,098.47
<u>Mayor's Unclassified</u>				
Salary & Wages		260,000.00		260,000.00
Expenses		140,595.00		130,692.31
Total General Government	111,737.20	2,597,472.73	131,537.79	2,602,133.69
<u>Police</u>				
Salary & Wages		2,533,285.00		2,472,174.11
Expenses		220,500.00	35,841.66	256,341.66
New Vehicles		78,000.00		71,217.00
Enc. Expenses	952.30			952.30
<u>Fire</u>				
Salary & Wages		2,217,151.00		2,394,367.94
Expenses		178,800.00		159,343.97
Enc. New Vehicles		0.00	198,000.00	53,454.94
Enc. Expenses	13,482.51			13,482.51
<u>Dispatchers</u>				
Salary & Wages		382,036.00	46,753.45	428,789.45
Expenses				0.00
<u>Building, Plumbing, Gas & Wire Inspector</u>				
Salary & Wages		269,421.00		263,202.55
Expenses		29,975.00	3,231.36	33,206.36

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016**

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Added</u>	<u>Expended</u>
<u>Weights & Measures</u>				
Salary & Wages		8,630.00		8,630.04
Expenses		200.00	434.61	634.61
<u>Animal Control & Shelter</u>				
Salary & Wages		122,206.00	833.17	123,039.17
Expenses		67,800.00		37,747.66
<u>Civil Defense</u>				
Salary & Wages		8,473.00	0.47	8,473.47
Expenses		2,900.00		205.80
<u>Civil Enforcement</u>				
Salary & Wages		2,500.00		2,500.00
Expenses		10,250.00		6,740.00
Total Public Safety	14,434.81	6,132,127.00	285,094.72	6,334,503.54
<u>School</u>				
Salary & Wages		17,067,715.00		16,646,452.07
Expenses		5,298,104.80		4,558,653.03
Enc. Salary	7,816.66			7,816.66
Enc. SPED Transport.	1,518.40			1,518.40
Enc. Expenses	577,080.97			577,080.97
<u>Mont. Tech. Assessment</u>				
Expenses		831,466.00		831,466.00
Total School	586,416.03	23,197,285.80	0.00	22,622,987.13
<u>Survey</u>				
Salary & Wages		170,359.00	947.61	171,306.61
Expenses		38,900.00		30,157.95
<u>Public Work/Highway/Municipal Garage</u>				
Salary & Wages		1,162,510.00		1,152,157.66
Expenses		885,000.00		802,254.44
Snow & Ice		300,000.00		242,445.56
Enc. Expenses	85,172.37			85,172.37
<u>Airport</u>				
Expenses		10,000.00		7,466.88
<u>Cemetery</u>				
Expenses		9,000.00		6,250.00
Total Public Works	85,172.37	2,575,769.00	947.61	2,497,211.47
<u>Health</u>				

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Added</u>	<u>Expended</u>
Salary & Wages		130,510.00		129,336.40
Expenses		46,100.00		27,962.35
<u>Council on Aging</u>				
Salary & Wages		141,279.00		123,429.55
Expenses		30,700.00	4,803.58	35,503.58
Enc. Expenses	1,557.00			1,557.00
<u>Youth Commission</u>				
Expenses		1,000.00		29.90
<u>Veterans</u>				
Salary & Wages		54,311.00	412.44	54,723.44
Expenses		701,135.00	204,133.41	905,268.41
Enc. Expenses	3,337.84			3,337.84
<u>Disabilities Commission</u>				
Expenses		300.00		0.00
Total Human Services	4,894.84	1,105,335.00	209,349.43	1,281,148.47
<u>Library</u>				
Salary & Wages		469,985.00		469,985.00
Expenses		189,900.00		189,900.00
<u>Recreation</u>				
Celebrations & Sp.Evnts.		1,000.00		0.00
<u>Greenwood Pool</u>				
Salary & Wages		39,600.00	4,210.18	43,810.18
Expenses		27,300.00	7,349.87	34,649.87
<u>Parks</u>				
Expenses		20,000.00		20,000.00
Playground Improvements		20,000.00		19,209.99
Enc. Expenses		1,795.80		1,795.80
<u>Historical Commission</u>				
Expenses		4,485.00		432.83
Total Culture & Recreation	0.00	774,065.80	11,560.05	779,783.67
<u>Debt Service</u>				
Expenses		2,064,066.00	196,880.66	2,260,946.66
<u>State Assessment</u>				
Expenses		1,907,444.00		1,907,444.00
<u>Contributory Retirement</u>				
Salary & Wages		83,928.00		85,555.05

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016**

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Added</u>	<u>Expended</u>
Expenses		3,278,737.00		3,278,737.00
<u>Employee Benefits</u>				
Expenses		8,238,413.00		7,975,544.77
<u>Property Insurance</u>				
Expenses		476,500.00		455,027.10
<u>Other Expenditures</u>				
Transfer to Stabilization			106,454.00	106,454.00
Capital Fund Transfer			780,709.37	780,709.37
Total Other	0.00	16,049,088.00	1,084,044.03	16,850,417.95
Sub-total General Fund	\$802,655.25	\$52,431,143.33	\$1,722,533.63	\$52,968,185.92
<u>Payroll Withholdings</u>				
Federal Withholding Tax				3,068,577.23
State Withholding Tax				1,306,582.32
Contributory Retirement				1,257,207.71
Teacher's Retirement				2,021,529.29
Life,Group,Disability,and Universal				45,129.39
Union Dues				73,039.09
Teacher Union Dues				160,089.63
Tax Sheltered Annuities				242,045.83
Deferred Compensation				413,474.03
Defined Contribution Plan				70,607.58
Medicare				384,723.21
Garnishments				48,500.24
Uniform Cleaning				3,839.52
<u>Miscellaneous</u>				
Petty Cash				0.00
Accounts Payable				538,837.94
Retainage				0.00
Accrued Payroll				199,850.80
Prepaid Payroll				0.00
Refunds-				
Personal and Real Estate Taxes				49,418.64
Motor Vehicle Taxes				<u>28,110.49</u>
Total General Fund				\$62,879,748.86
<u>Sewer</u>				
Salary & Wages		\$126,460.00	8,974.76	\$135,434.76
Expenses		1,972,372.00		1,743,332.75
Enc. Expenses	744,183.31			576,645.77
<u>Other Expenditures</u>				
Indirect Cost Transfer		<u>150,000.00</u>		<u>150,000.00</u>

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016**

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Added</u>	<u>Expended</u>
Sub-total Sewer Fund	\$744,183.31	\$2,248,832.00	\$8,974.76	\$2,605,413.28
Accounts Payable Retainage				31,076.88 <u>0.00</u>
Total Sewer Fund				\$2,636,490.16
<u>Water</u>				
Salary & Wages		\$154,914.00		\$150,616.96
Expenses		1,724,751.00	24,891.39	1,749,642.39
Debt Service		1,495,037.00		1,390,150.09
Enc. Expenses	74,593.43			74,593.43
<u>Other Expenditures</u>				
Indirect Cost Transfer		<u>170,000.00</u>		<u>170,000.00</u>
Sub-total Water Fund	\$74,593.43	\$3,544,702.00	\$24,891.39	\$3,535,002.87
Accounts Payable Refund on Water Rates				29,225.04 <u>5,862.31</u>
Total Water Fund				\$3,570,090.22
<u>Golf Course</u>				
Salary & Wages		\$357,732.00		\$329,469.80
Expenses		261,686.34		261,298.45
<u>Other Expenditures</u>				
Indirect Cost Transfer		<u>127,000.00</u>		<u>127,000.00</u>
Sub-total Golf Course Fund	\$0.00	\$746,418.34	\$0.00	\$717,768.25
Accounts Payable				<u>6,431.31</u>
Total Golf Course				\$724,199.56
<u>Landfill Closure</u>				
Salary & Wages		\$18,757.00		\$16,925.42
Expenses		84,000.00		34,831.54
<u>Other Expenditures</u>				
Indirect Cost Transfer		<u>2,000.00</u>		<u>2,000.00</u>
Sub-total Landfill Closure Fund	\$0.00	\$104,757.00	\$0.00	\$53,756.96
Accounts Payable				<u>3,122.26</u>

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016**

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Added</u>	<u>Expended</u>
Total Landfill Closure				\$56,879.22
<u>Solid Waste</u>				
Salary & Wages		\$96,026.00		\$84,046.07
Expenses		1,252,620.00		1,172,538.82
Enc. Expenses	7,603.99			3,506.56
<u>Other Expenditures</u>				
Indirect Cost Transfer		<u>55,000.00</u>		<u>55,000.00</u>
 Sub-total Solid Waste Fund	 \$7,603.99	 \$1,403,646.00	 \$0.00	 \$1,315,091.45
Accounts Payable				94,908.14
Refund on Unit Trash Fees				<u>0.00</u>
 Total Solid Waste				 \$1,409,999.59

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016

Expenditures-Special Revenue Funds

Revolving Funds

Accounts Payable	\$2,588.18	
Downtown Development	0.00	
Ins Recovery Under 150K	21,071.82	
Airport Fuel	9,076.82	
Law Enforcement	12,557.25	
CEM PCIA Int	4,406.56	
Sapphire Park	1,185.50	
Walmart Consulting	130.55	
Wetland Expenses	55.00	
COA Recreational Activities	5,968.08	
Transfer to General Fund	<u>0.00</u>	57,039.76

School Revolving Funds

Accounts Payable	\$131,919.97	
School Lunch	1,100,382.82	
Tuition Revolving	52,633.36	
GHS Summer School	27,554.84	
School Building Use	29,330.17	
Summer Football Camp	4,150.00	
Athletic Activities	54,348.42	
Music	72,679.44	
School Gift	56,746.71	
Lost Books	<u>4,970.77</u>	1,534,716.50

Reserved for Appropriation Fund

Trans.to Gen'l Fund-Parking Meter Fees	\$74,107.00	
Wetland Fees Expenditures	1,354.87	
Trans.to Gen'l Fund-Ins. Over \$20,000	0.00	
Trans.to Gen'l Fund-Cable Commission	<u>171,236.00</u>	246,697.87

Gift Funds

Accounts Payable	\$4,505.50	
Park Bandstand Gift	8,041.28	
Conserv Comm Gift	440.00	
Old English Village Officer Gift	75,821.63	
Playground	3,703.33	
Fire Gift	5,440.15	
Fire "SAFE" Gift	900.00	
CDBG Bike Trail	7,825.01	
Airport Gift	856.11	
Council on Aging Gift	897.65	
Animal Shelter Gift	<u>1,540.71</u>	109,971.37

Federal Grants Funds

Accounts Payable	\$2,103.42	
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City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016

Brownfields Grant	75,995.82	
Bulletproof Vests	838.00	
GRA/Mass Dev	<u>17,220.86</u>	96,158.10
<u>State Grant Funds</u>		
Accounts Payable	\$29,821.39	
Extended Polling Hours	6,883.54	
Gardner Redevelopment Authority	46,283.11	
Massworks	618,121.33	
Green Communities	7,394.94	
911 Grant	18,740.60	
Council on Aging Formula Grant	36,940.01	
Fire SAFE Grant	6,250.41	
Bioterrorism Preparedness	15,780.33	
Bioterrorism Preparedness (Health)	27,235.75	
MPHN SAPC GRANT	55,166.06	
State Aid to Libraries	42,691.34	
Cultural Council	<u>9,714.00</u>	921,022.81
<u>School Federal Grants Fund</u>		
Accounts Payable	\$99,010.43	
Title I	138,773.04	
Title IIA Teacher Quality	25,338.72	
Title IID Enhanced Ed. thru Technology	11,307.14	
Title IV Drug Free Schools	45,739.74	
SPED 94-142	813,927.62	
Early Childhood	33,688.57	
ARRA Title I	94,133.22	
Race to the Top	<u>0.00</u>	1,261,918.48
<u>School State Grants Fund</u>		
Accounts Payable	\$11,021.94	
School Choice Reimbursement	1,175,649.26	
Enhanced School Health	942.66	
SummerAcademic Support	0.00	
College Ready	7,600.16	
E-Rate Expenses	35,862.29	
K-12 Literacy	2,219.17	
Kindergarten Enhancement	<u>4,316.66</u>	1,237,612.14
<u>Community Development Block Grant Fund</u>		
Accounts Payable	\$30,230.46	
Rehab Escrow	3,330.95	
Retainage	2,043.91	
Program Income	22,012.29	
CDBG Grant	<u>697,279.32</u>	754,896.93
<u>HUD Federal Grant Fund</u>		
HUD Expenses	<u>\$0.00</u>	0.00

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016
Expenditures-Capital Funds

<u>Highway Improvement Fund</u>		
Accounts Payable	\$84,738.83	
Road Resurfacing	\$0.00	
Pothole Expense	\$90,557.00	
Chapter 90	<u>499,847.75</u>	675,143.58
<u>Golf Course Capital Projects Fund</u>		
Bond Anticipation Notes	\$9,000.00	
New Equipment	<u>0.00</u>	9,000.00
<u>Summit Industrial Park Capital Improvement Fund</u>		
WWTF Project	<u>\$593,710.26</u>	593,710.26
<u>Landfill/Solid Waste Capital Projects Fund</u>		
Bond Anticipation Notes	<u>\$100,000.00</u>	100,000.00
<u>Water Capital Project Fund</u>		
Water Main Replacement	<u>\$0.00</u>	0.00
<u>School Capital Improvement Fund</u>		
ESS Repairs	1,315,827.57	
GMS Repairs	<u>0.00</u>	1,315,827.57
<u>City Miscellaneous Capital Projects Fund</u>		
Accounts Payable	\$25,253.75	
Miscellaneous Capital Projects	<u>611,616.73</u>	636,870.48

Expenditures-Trust Funds

<u>Expendable Trust Funds</u>		
Flower Funds	\$1,425.81	
Transfer to Revolving Fund-PCIA	18,245.94	
Stabilization & Other Fund	137,713.58	157,385.33
Rockwell Fund	61,071.25	
Health Payments, Settlements, Refunds	<u>14,400,273.41</u>	14,618,729.99
<u>Non-expendable Scholarship Funds</u>		
J E MILLER SCHOLAR FUND	\$0.00	
SAM ATTER SCHOLARSHIP	200.00	
HOWARD F. LASHUA SCHOLARS	500.00	
H. WILLIAM SNELL SCHOLARS	250.00	
SARA SPRING SCHOLARSHIP	305.00	
H W FERGUSON FAMILY FUND SCHO	200.00	
GHS ALUMNI SCHOLARSHIP	794.00	
JOS. & STEPH. JASINSKI SCHOLAR	<u>125.00</u>	
		2,374.00

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2016**

Expendable Scholarship Funds

Scholarships	\$17,037.07	17,037.07
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Expenditures-Agency Funds

Agency Funds

Accounts Payable	\$294,858.29	
Due to Cemetery Perpetual Care Fund	6,723.63	
Refund of Purchasing Bid Deposits	75,843.85	
Due to State Firearms Fund	19,012.50	
Due to State Fisheries & Wildlife	9,316.85	
Due to Vendors	740.01	
Planning Escrow-	10,040.22	
Highway Escrows	868.31	
Elm Street School Student Activity	2,406.87	
Middle School Student Activity	92,128.21	
High School Student Activity	<u>122,565.78</u>	634,504.52

Off Duty Detail Funds

Police Details	\$376,131.00	
Fire Details	<u>2,113.82</u>	<u>378,244.82</u>

Total Expenditures-All Funds

\$96,636,269.19

**City of Gardner
Report of the City Auditor
Balance Sheet
For the Fiscal Year Ending June 30, 2016**

100 - General Fund - Balance Sheet

CASH & INVESTMENT- TREASURER	\$	5,486,838.66
PERSONAL PROP REC - 2005		181.22
PERSONAL PROP REC - 2006		169.43
PERSONAL PROP REC - 2007		155.28
PERSONAL PROP REC - 2008		158.60
PERSONAL PROP REC - 2009		368.23
PERSONAL PROP REC - 2010		220.13
PERSONAL PROP REC - 2011		253.87
PERSONAL PROP REC - 2012		13,637.89
PERSONAL PROP REC - 2013		10,459.76
PERSONAL PROP REC - 2014		10,683.05
PERSONAL PROP REC - 2015		10,277.80
PERSONAL PROP REC - 2016		14,142.34
REAL ESTATE REC - 2004		500.00
REAL ESTATE REC - 2013		752.36
REAL ESTATE REC - 2014		53,000.42
REAL ESTATE TAX REC - 2015		239,870.18
REAL ESTATE REC - 2016		702,032.35
TAX LIEN RECEIVABLE		1,072,109.52
DEFERRED R.E. TAX REC		1,266.88
MOTOR VEH EXCISE - 2000		8,944.28
MOTOR VEH EXCISE - 2001		11,056.33
MOTOR VEH EXCISE - 2002		11,329.93
MOTOR VEH EXCISE - 2003		15,456.27
MOTOR VEH EXCISE - 2004		14,737.13
MOTOR VEH EXCISE - 2005		18,812.12
MOTOR VEH EXCISE - 2006		16,582.93
MOTOR VEH EXCISE - 2007		12,459.36
MOTOR VEH EXCISE - 2008		12,001.00
MOTOR VEH EXCISE - 2009		11,980.08
MOTOR VEH EXCISE - 2010		13,674.01
MOTOR VEH EXCISE - 2011		14,135.26
MOTOR VEH EXCISE - 2012		17,282.80
MOTOR VEH EXCISE - 2013		19,386.26
MOTOR VEH EXCISE - 2014		30,921.98
MOTOR VEH EXCISE - 2015		66,503.84
MOTOR VEH EXCISE - 2016		204,849.17
MOTOR VEH EXCISE - 1976		189.20
MOTOR VEH EXCISE - 1977		1,445.14
MOTOR VEH EXCISE - 1978		2,011.88
MOTOR VEH EXCISE - 1979		6,611.22
MOTOR VEH EXCISE - 1980		8,785.67
MOTOR VEH EXCISE - 1981		2,904.64
MOTOR VEH EXCISE - 1982		3,943.39
MOTOR VEH EXCISE - 1983		4,604.33
MOTOR VEH EXCISE - 1984		4,347.14
MOTOR VEH EXCISE - 1985		5,232.24
MOTOR VEH EXCISE - 1986		7,737.58
MOTOR VEH EXCISE - 1987		11,473.27
MOTOR VEH EXCISE - 1988		14,190.43

**City of Gardner
Report of the City Auditor
Balance Sheet
For the Fiscal Year Ending June 30, 2016**

MOTOR VEH EXCISE - 1989	16,728.01	
MOTOR VEH EXCISE - 1990	15,082.01	
MOTOR VEH EXCISE - 1991	13,099.84	
MOTOR VEH EXCISE - 1992	8,245.97	
MOTOR VEH EXCISE - 1993	6,075.54	
MOTOR VEH EXCISE - 1994	5,971.05	
MOTOR VEH EXCISE - 1995	6,727.42	
MOTOR VEH EXCISE - 1996	6,757.97	
MOTOR VEH EXCISE - 1997	7,026.36	
MOTOR VEH EXCISE - 1998	6,109.85	
MOTOR VEH EXCISE - 1999	7,677.48	
BOAT EXCISE - 2010	541.00	
BOAT EXCISE REC - 2011	594.00	
BOAT EXCISE REC - 2012	674.00	
DEPT REC - VETERANS BENEF	852,206.47	
MISCELLANEOUS RECEIVABLES	298.65	
DUE FROM STATE RECEIVABLE	56,608.00	
TAX FORECLOSURES/POSSESS	518,054.65	
ACCOUNTS PAYABLE		\$ 538,837.94
MEDICARE WITHHOLDING		0.63
LIFE-GROUP-VOL WITHHOLD		4,991.58
FLEXIBLE SPENDING WITHHOLDING	0.16	
UNION DUES	18.58	
ACCRUED PAYROLL		199,850.80
ACCRUED COMPENSATORY TIME		169,890.94
RES FOR ABTS/EXEMP - 2004		500.00
RES FOR ABTS/EXEMP - 2005		264.78
RES FOR ABTS/EXEMP - 2006		191.25
RES FOR ABTS/EXEMP - 2007		387.66
RES FOR ABTS/EXEMP - 2008		3,596.56
RES FOR ABTS/EXEMP - 2009		7,289.36
RES FOR ABTS/EXEMP - 2010		55,796.70
RES FOR ABTS/EXEMP - 2011		78,453.60
RES FOR ABTS/EXEMP - 2012		59.14
REC OF ABTS/EXEMP - 2015		70,580.64
RES FOR ABTS/EXEMPT - 2016		96,114.09
DEFERRED REV - REAL & PER		743,629.15
DEFERRED REV-TAX LIEN/DEF		1,073,376.40
DEFERRED REV-TAX POSSESS		518,054.65
DEFERRED REV - MOTOR VEH		674,899.36
DEFERRED REV - DEPART		852,505.12
UNRESERVED FUND BALANCE		2,834,425.66
F/B RES FOR ENCUM/CONT AP		1,232,428.56
F/B RESERVE FOR EXPENDIT		563,039.29
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	\$ 9,719,163.86	\$ 9,719,163.86
	=====	=====

**City of Gardner
Report of the City Auditor
Balance Sheet
For the Fiscal Year Ending June 30, 2016**

210 - Revolving Funds - Balance Sheet

CASH	\$	177,290.43	
ACCOUNTS PAYABLE			\$ 2,588.18
UNRESERVED FUND BALANCE			174,702.25
	\$	177,290.43	\$ 177,290.43

218 - School Revolving Funds - Balance Sheet

CASH	\$	629,519.78	
ACCOUNTS PAYABLE			\$ 131,919.97
UNRESERVED FUND BALANCE			497,599.81
	\$	629,519.78	\$ 629,519.78

220 - Reserved for Appropriation Funds - Balance Sheet

CASH	\$	1,242,792.08	
UNRESERVED FUND BALANCE			\$ 1,242,792.08
	\$	1,242,792.08	\$ 1,242,792.08

245 - Gift Funds - Balance Sheet

CASH	\$	282,273.19	
ACCOUNTS PAYABLE			\$ 4,505.50
UNRESERVED FUND BALANCE			277,767.69
	\$	282,273.19	\$ 282,273.19

270 - Federal Grants Fund - Balance Sheet

CASH	\$	71,441.87	
ACCOUNTS PAYABLE			\$ 2,103.42
UNRESERVED FUND BALANCE			69,338.45
	\$	71,441.87	\$ 71,441.87

**City of Gardner
Report of the City Auditor
Balance Sheet
For the Fiscal Year Ending June 30, 2016**

280 - State Grants Fund - Balance Sheet

CASH	\$ 278,177.55		
ACCOUNTS PAYABLE		\$ 29,821.39	
UNRESERVED FUND BALANCE		248,356.16	
	\$ 278,177.55	\$ 278,177.55	

275 - School Federal Grants Fund - Balance Sheet

CASH	\$ 292,574.23		
ACCOUNTS PAYABLE		\$ 99,010.43	
UNRESERVED FUND BALANCE		193,563.80	
	\$ 292,574.23	\$ 292,574.23	

285 - School State Grants Fund - Balance Sheet

CASH	\$ 811,503.80		
ACCOUNTS PAYABLE		\$ 11,021.94	
UNRESERVED FUND BALANCE		800,481.86	
	\$ 811,503.80	\$ 811,503.80	

290 - Community Development Block Grants Fund - Balance Sheet

CASH	\$ 182,938.83		
BONDS AUTHORIZED	741,825.66		
BONDS AUTH & UNISSUED		\$ 741,825.66	
ACCOUNTS PAYABLE		30,230.46	
CONT PAY-RETAINED PERCENT		2,043.91	
REHAB ESCROW		3,330.95	
UNRESERVED FUND BALANCE		147,333.51	
	\$ 924,764.49	\$ 924,764.49	

295 - HUD Federal Grant Fund - Balance Sheet

CASH	\$ 12,089.14		
UNRESERVED FUND BALANCE		\$ 12,089.14	
	\$ 12,089.14	\$ 12,089.14	

**City of Gardner
Report of the City Auditor
Balance Sheet
For the Fiscal Year Ending June 30, 2016**

300 - Highway Improvement Fund - Balance Sheet

CASH		\$	78,777.89
ACCOUNTS PAYABLE			84,738.83
UNRESERVED FUND BALANCE	\$ 163,516.72		
	-----		-----
	\$ 163,516.72	\$	163,516.72
	=====		=====

320 - Golf Course Park Capital Project Fund - Balance Sheet

CASH		\$	4,801.46
UNRESERVED FUND BALANCE			\$ 4,801.46
	-----		-----
	\$ 4,801.46	\$	4,801.46
	=====		=====

335 - Parker Pond Capital Project Fund - Balance Sheet

CASH		\$	73,496.57
UNRESERVED FUND BALANCE			\$ 73,496.57
	-----		-----
	\$ 73,496.57	\$	73,496.57
	=====		=====

340 - Landfill Capital Project Fund - Balance Sheet

CASH		\$	20,944.54
UNRESERVED FUND BALANCE			\$ 20,944.54
	-----		-----
	\$ 20,944.54	\$	20,944.54
	=====		=====

350 - Sewer Capital Projects Fund - Balance Sheet

CASH		\$	228,832.23
ACCOUNTS PAYABLE			31,542.10
UNRESERVED FUND BALANCE	\$ 260,374.33		
	-----		-----
	\$ 260,374.33	\$	260,374.33
	=====		=====

**City of Gardner
Report of the City Auditor
Balance Sheet
For the Fiscal Year Ending June 30, 2016**

360 - Water Capital Project Fund - Balance Sheet

CASH	\$ 101,193.75		
UNRESERVED FUND BALANCE	_____	\$ 101,193.75	_____
	\$ 101,193.75	\$ 101,193.75	=====
	=====		=====

370 - School Improvement Capital Project Fund - Balance Sheet

CASH	\$ 154,173.46		
ACCOUNTS PAYABLE		\$ 91,725.50	
CONT PAY-RETAINED PERCENT		2,422.90	
BOND ANTICIP NOTES PAY		600,000.00	
UNRESERVED FUND BALANCE	539,974.94		_____
	_____	\$ 694,148.40	_____
	\$ 694,148.40	\$ 694,148.40	=====
	=====		=====

380 - City Miscellaneous Capital Projects Fund - Balance Sheet

CASH	\$ 221,107.09		
ACCOUNTS PAYABLE		\$ 25,253.75	
CONT PAY-RETAINED PERCENT		10,617.55	
UNRESERVED FUND BALANCE		185,235.79	
	_____	_____	_____
	\$ 221,107.09	\$ 221,107.09	=====
	=====		=====

610 - Sewer Fund - Balance Sheet

CASH	\$ 6,073,841.67		
DEPT REC - MART	657,054.37		
SEWER LIENS REC - 2014	348.24		
SEWER LIENS REC - 2015	2,158.46		
SEWER LIENS REC - 2016	23,411.19		
ACCOUNTS PAYABLE		\$ 31,076.88	
DEFERRED REV - DEPART		682,971.72	
UNRESERVED FUND BALANCE		5,602,101.66	
F/B RES FOR ENCUM/CONT AP		440,663.67	
	_____	_____	_____
	\$ 6,756,813.93	\$ 6,756,813.93	=====
	=====		=====

**City of Gardner
Report of the City Auditor
Balance Sheet
For the Fiscal Year Ending June 30, 2016**

620 - Water Fund - Balance Sheet

CASH	\$	1,751,937.22	
DEPT REC - VETERANS BENEF		712,537.42	
SEWER L & M RECEIVABLE		4,844.42	
WATER BACKFLOW RECEIVABLE		1,011.56	
WATER LIENS REC - 2014		593.47	
WATER LIENS REC - 2015		3,975.96	
WATER LIENS REC - 2016		29,235.05	
WATER L&M LIENS REC - 2015		315.21	
WATER L&M LIENS REC - 2016		9,302.98	
WATER LIEN BCKFLW		50.00	
ACCOUNTS PAYABLE	\$		29,225.04
DEFERRED REV - DEPART			761,866.07
UNRESERVED FUND BALANCE			1,546,724.74
F/B RES FOR ENCUM/CONT AP			172,199.44
F/B RESERVE FOR EXPENDIT			3,788.00
		-----	-----
	\$	2,513,803.29	\$ 2,513,803.29
		=====	=====

630 - Golf Course Fund - Balance Sheet

CASH	\$	77,713.91	
ACCOUNTS PAYABLE			\$ 6,431.31
UNRESERVED FUND BALANCE			71,018.61
F/B RESERVE FOR EXPENDIT			263.99
		-----	-----
	\$	77,713.91	\$ 77,713.91
		=====	=====

640 - Landfill Closure Fund - Balance Sheet

CASH	\$	155,785.33	
ACCOUNTS PAYABLE			\$ 3,122.26
UNRESERVED FUND BALANCE			65,663.07
F/B RESERVE FOR EXPENDIT			87,000.00
		-----	-----
	\$	155,785.33	\$ 155,785.33
		=====	=====

**City of Gardner
Report of the City Auditor
Balance Sheet
For the Fiscal Year Ending June 30, 2016**

650 - Solid Waste Fund - Balance Sheet

CASH	\$	350,528.88	
UNIT TRASH FEES RECEIVABLE		331,059.52	
TRASH LIENS REC - 2014		320.11	
TRASH LIENS REC - 2015		1,959.17	
TRASH LIENS REC - 2016		12,797.64	
MISCELLANEOUS RECEIVABLES		1,134.00	
RESIDENTIAL RECYCLING FEES REC		258.40	
CORPORATE RECYCLING FEES REC		158.08	
ACCOUNTS PAYABLE			\$ 94,908.14
DEFERRED REV - DEPART			347,686.92
UNRESERVED FUND BALANCE			182,213.54
F/B RES FOR ENCUM/CONT AP			73,407.20
		-----	-----
	\$	698,215.80	\$ 698,215.80
		=====	=====

700 - Non-Expendable Trust Funds - Balance Sheet

CASH	\$	447,333.30	
E&A TUHKUNEN FLOWER FUND			\$ 514.25
SHELL-ARCHIBALD FLOWER FU			514.62
LUCY VAN BENTHEYSON FLOWE			522.71
H&H TAYLOR FLOWER FUND			417.81
ALLEN-SAWIN FLOWER FUND			204.91
A G GIBSON FLOWER FUND			422.84
SELMA ROTH FLOWER FUND			204.68
WILLIAM THOMAS FLOWER FUN			102.24
E L KNOWLTON FLOWER FUND			521.93
AGNES BOURNE FLOWER FUND			535.00
M ST.GERMAINE FLOWER FUND			508.18
ALICE M GOFF FLOWER FUND			508.18
CEMETERY PERP CARE FUNDS			442,011.26
COL.T GARDNER STATUE FUND			344.69
		-----	-----
	\$	447,333.30	\$ 447,333.30
		=====	=====

701 - Expendable Trust Funds - Balance Sheet

CASH	\$	3,661,670.71	
ACCRUED IBNR			\$ 537,021.12
E&A TUHKUNEN FLOWER FUND			924.57
SHELL-ARCHIBALD FLOWER FU			959.43
LUCY VAN BENTHEYSON FLOWE			1,666.88
H&H TAYLOR FLOWER FUND			1,295.93
ALLEN-SAWIN FLOWER FUND			305.64
A G GIBSON FLOWER FUND			1,733.81
SELMA ROTH FLOWER FUND			292.09
WILLIAM THOMAS FLOWER FUN			132.51

**City of Gardner
Report of the City Auditor
Balance Sheet
For the Fiscal Year Ending June 30, 2016**

E L KNOWLTON FLOWER FUND	1,594.62
AGNES BOURNE FLOWER FUND	2,721.00
M ST.GERMAINE FLOWER FUND	388.12
ALICE M GOFF FLOWER FUND	388.09
CEMETERY PERP CARE FUNDS	31,195.30
BLUE CROSS/BLUE SHIELD TR	760,064.28
CONSERVATION TRUST FUND	12,182.04
F/B STABILIZATION TRUST	2,225,146.26
COL.T GARDNER STATUE FUND	176.10
ROGER ANTAYA SCHOLARSHIP	83,482.92

-----		-----
\$ 3,661,670.71	\$	3,661,670.71
=====		=====

710 - Non-Expendable Scholarship Funds - Balance Sheet

CASH	\$ 3,075,512.27	
TODD LIND SCHOLAR FUND		\$ 15,860.95
H&M GATES SCHOLAR FUND		257,153.48
A KAUPPINEN SCHOLAR FUND		10,102.51
A E DELL SCHOLAR FUND		5,657.79
B MINOTT SCHOLAR FUND		7,475.80
GHS FACULTY SCHOLAR FUND		8,035.43
SCHOOL SCHOLAR FUND		18,849.60
WEIGHILL MATH TRUST		84,466.62
F I DANFORTH SCHOLAR FUND		1,972.40
H F PARKER MEM SCHOLAR FU		3,287.70
J E MILLER SCHOLAR FUND		2,313.18
KUNIHOLM SCHOLAR FUND		7,479.90
LEBANESE AMER CLUB SCHOLA		3,538.75
SAM ATTER SCHOLARSHIP		9,128.45
VAITO K ELORANTA SCHOLARS		124,914.72
SARA SPRING SCHOLARSHIP		5,657.83
CONGREGATION OHAVE SHALOM		10,102.52
H LAVALLEE FINE ARTS SCHO		78,951.15
H. WILLIAM SNELL SCHOLARS		405.11
HOWARD F. LASHUA SCHOLARS	553.40	
PETER S. MOUTSOS JR. SCHOLARSH		2,177.84
D.G.FARRAGUT SCHOLARSHIP		46,315.43
ROBERT F SADOWSKI		1,351.26
WILLIAMS-ROCKWELL EDUC STAB		1,900,000.00
ADAM GALLANT SCHOLARSHIP		1,045.87
MATTHEW SMITH SCHOLARSHIP		2,201.52
H W FERGUSON FAMILY FUND SCHOL		187,709.81
MAUDE COBLEIGH SCHOLARSHIP		2,559.59
DOROTHY E LEBLANC SCHOLARSHIP		5,811.82
KENNETH ARSENAULT SCHOLARSHIP		14,072.29
NEIL CHAMPNEY SCHOLARSHIP		19,480.85
KEN AHO SCHOLARSHIP		3,852.96
GHS ALUMNI SCHOLARSHIP		12,799.51
MICHAEL CARLSON SCHOLARSHIP		20,997.11
JEAN E. BRITTON SCHOLARSHIP		15,248.07

**City of Gardner
Report of the City Auditor
Balance Sheet**

For the Fiscal Year Ending June 30, 2016

GIRLS ATHLETIC BOOSTER SCHOLAR	10,370.01
JOS. & STEPH. JASINSKI SCHOLAR	5,689.16
MAYOR & CECILIA MCKEAN SCLSHIP	19,230.85
OVILA & ALICE BREAU SCHLRSHIP	19,740.03
ROGER ANTAYA SCHOLARSHIP	12,537.00
JAD. & MICH. ZEMAK SCHOLARSHIP	49,954.31
SHEVIS JOURNALISM SCHOLARSHIP	25,000.00
KYLE DESROSIERS SCHOLARSHIP	3,953.00
CHESTER PEARSON SCHOLARSHIP	24,928.01
MARIE J HEBERT CLASS OF '43 SC	9,143.00
PATRICIA CUTTING SCHOLARSHIP	4,542.48

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\$ 3,076,065.67	\$	3,076,065.67
=====		=====

711 - Expendable Scholarship Funds - Balance Sheet

CASH	\$ 23,165.97	
TODD LIND SCHOLAR FUND		\$ 421.35
H&M GATES SCHOLAR FUND		4,401.51
A KAUPPINEN SCHOLAR FUND		175.28
A E DELL SCHOLAR FUND		132.25
B MINOTT SCHOLAR FUND		94.19
GHS FACULTY SCHOLAR FUND		138.37
SCHOOL SCHOLAR FUND		1,342.96
WEIGHILL MATH TRUST		1,398.62
F I DANFORTH SCHOLAR FUND		127.88
H F PARKER MEM SCHOLAR FU		57.19
J E MILLER SCHOLAR FUND		44.15
KUNIHOLM SCHOLAR FUND		130.02
LEBANESE AMER CLUB SCHOLA		358.79
SAM ATTER SCHOLARSHIP		284.43
VAITO K ELORANTA SCHOLARS		2,174.26
SARA SPRING SCHOLARSHIP		340.39
CONGREGATION OHAVE SHALOM		175.52
H LAVALLEE FINE ARTS SCHO		1,323.94
H. WILLIAM SNELL SCHOLARS		10.14
HOWARD F. LASHUA SCHOLARS		510.79
PETER S. MOUTSOS JR. SCHOLARSH		41.22
D.G.FARRAGUT SCHOLARSHIP		803.50
ROBERT F SADOWSKI		139.35
ADAM GALLANT SCHOLARSHIP		103.47
MATTHEW SMITH SCHOLARSHIP		38.55
H W FERGUSON FAMILY FUND SCHOL		2,912.40
MAUDE COBLEIGH SCHOLARSHIP		43.22
DOROTHY E LEBLANC SCHOLARSHIP		100.35
KENNETH ARSENAULT SCHOLARSHIP		245.39
NEIL CHAMPNEY SCHOLARSHIP		337.10
KEN AHO SCHOLARSHIP		69.09
GHS ALUMNI SCHOLARSHIP		207.56
MICHAEL CARLSON SCHOLARSHIP		362.45
JEAN E. BRITTON SCHOLARSHIP		261.62

**City of Gardner
Report of the City Auditor
Balance Sheet
For the Fiscal Year Ending June 30, 2016**

GIRLS ATHLETIC BOOSTER SCHOLAR	183.73
JOS. & STEPH. JASINSKI SCHOLAR	98.20
MAYOR & CECILIA MCKEAN SCLSHIP	332.92
OVILA & ALICE BREAU SCHLRSHIP	222.06
ROGER ANTAYA SCHOLARSHIP	215.83
JAD. & MICH. ZEMAK SCHOLARSHIP	868.16
SHEVIS JOURNALISM SCHOLARSHIP	886.35
KYLE DESROSIERS SCHOLARSHIP	70.36
CHESTER PEARSON SCHOLARSHIP	724.43
MARIE J HEBERT CLASS OF '43 SC	178.64
PATRICIA CUTTING SCHOLARSHIP	77.99

-----	-----
\$ 23,165.97	\$ 23,165.97
=====	=====

800 - Agency Funds - Balance Sheet

CASH	\$ 823,987.92	
PETTY CASH ADVANCES	36,000.00	
ACCOUNTS PAYABLE		17,363.45
PLANN ESC/C.DONELL		26,765.68
PLAN ESCR - MILL ST SOLAR		35,123.68
ESCROW - EARTH TECH		100,160.89
PLAN ESC/KILEY'S WAY		20,286.52
PLAN ESC/WEST ST SOLAR		75,151.73
PLAN ESC/R&D HOMES		310,003.86
ZONING ESC--ROBERT DRIVE		10,272.53
ZONING ESC--95 WEST ST		507.14
ZONING ESC--632 PARKER ST		201.80
HIGHWAY ESCROW - DAVID RICHARD		5,697.19
HIGHWAY ESCROW - RJ PELCHAT EX		5,233.87
HIGHWAY ESCROW-NU DRAIN SOL.		5,000.52
HIGHWAY ESCROW - T&M EQUIPMENT		5,019.49
HIGHWAY ESCROW - M. MOSCHETTI		5,000.99
HIGHWAY ESCROW - ENRIGHT CONST		5,635.22
HIGHWAY ESCROW - D.P. CLARK		5,000.15
HIGHWAY ESCROW - FINISH GRADE		5,167.63
HIGHWAY ESCROW - BANYAN CONST.		5,602.39
HIGHWAY ESCROW - GLENN HINES		5,017.03
HIGHWAY ESCROW - DYMEK CUSTOM		5,517.01
HIGHWAY ESCROW - R. BOURGEOIS		5,434.39
HIGHWAY ESCROW - SWEENEY & SON		5,351.00
FLEXIBLE SPENDING WITHHOLDING		18,112.72
DEPOSITS HELD TO GUAR PAY		60,005.00
GOLF COURSE RESTAURANT DEPOSIT		500.00
ANIMAL ADOPTION DEPOSITS		3,590.77
DUE TO VENDORS		(69.68)
DUE TO COMM-FIREARMS FUND		7,756.25
DUE TO TRUST FUNDS -PCTIF		6,661.13
MIDDLE SCH STUDENT ACT AGENCY		20,322.04
HIGH SCH STUDENT ACT AGENCY		70,214.67
ELM ST SCH STUDENT ACT AGENCY		4,969.80

**City of Gardner
Report of the City Auditor
Balance Sheet
For the Fiscal Year Ending June 30, 2016**

WATERFORD ST SCH STUD ACT AGEN	3,411.06	
	-----	-----
	\$ 859,987.92	\$ 859,987.92
	=====	=====

810 - Off Duty Details Fund - Balance Sheet

CASH		\$ 36,878.46
POLICE DETAIL RECEIVABLE	\$ 17,804.85	
FIRE DETAIL RECEIVABLE	1,028.00	
DEFERRED REV - DEPART		18,832.85
UNRESERVED FUND BALANCE	36,878.46	
	-----	-----
	\$ 55,711.31	\$ 55,711.31
	=====	=====

999 - General Long Term Debt Group - Balance Sheet

BONDS AUTHORIZED	\$ 5,181,016.00	
BONDS AUTH & UNISSUED		\$ 5,181,016.00
AMTS TO BE PROV FOR PAY	18,923,051.81	
BDS PAY O DEBT LT-SEWER		20,734.16
BDS PAY O DEBT LT-WATER		2,535,756.84
BDS PAY O DEBT LT-MID SCH		1,458,509.00
BDS PAY O DEBT LT-WPAT		1,949,173.41
BDS PAY O DEBT LT-WPAT-SEW-SNA		486,326.40
BDS PAY O DEBT LT-WPAT-WAT-SNA		1,282,552.00
BDS PAY O DEBT LT - POLICE STA		11,190,000.00
	-----	-----
	\$ 24,104,067.81	\$ 24,104,067.81
	=====	=====



City of Gardner
Department of Inspectional Services
 115 Pleasant Street, Gardner, MA 01440
 Tel. (978) 630-4007 Fax: (978) 632-3313
 www.gardner-ma.gov

To: Honorable Mark Hawke, Mayor, City of Gardner and Members of City Council
 Fr: Jeffrey K. Cooke, C.B.O. Building Commissioner/Zoning Enforcement Officer

Re: **Calendar year 2016 Annual Report from the Gardner Building/Inspectional Services Department**

Major notable projects within the City include the following:

- * Segger
- * Elm St. School project
- * Heywood Hospital Solar

Estimated cost of construction value: \$ 27,623,745.00

- New residential \$ 3,481,900.00
- New commercial \$ 2,634,663.00
- Additions/renovation \$ 11,633,889.00

Building Permits:

- | | |
|---|--|
| ➤ 24 ... Single Family Dwellings | ➤ 30... signs |
| ➤ 9... pools (8 AG pools, 1 in ground pool) | ➤ 24... solid Fuel Stoves |
| ➤ 17... accessory Structures | ➤ 71... windows/doors/siding |
| ➤ 6 ... commercial new(6)/additions(0) | ➤ 0... large ground mounted Photovoltaic |
| ➤ 6 ... residential additions | ➤ 11... misc. |
| ➤ 26... decks | ➤ 28... demolition |
| ➤ 58... commercial renovations | ➤ 5 ... foundations |
| ➤ 124...residential renovations | ➤ 75... solar PV/wind |
| ➤ 115... roofs | ❖ 136... stretch code projects |
| ➤ 22 ... sheet metal | |

Permit Fees Waived:

Fees waived Bldg. \$ 10,930.00 Electrical \$4,173.00 Plumbing/Gas \$5,280.00 Total \$20,383.00
 Estimate cost of construction \$2,129,104.00

Revenues

704 Building Permits/	\$200,903.00
861 Electrical Permits/ # of Inspections- 1,163	\$93,492.00
540 Plumbing / Gas Permits / # of Inspections – 666	\$53,520.00
209 Vacant & Abandoned Bldgs.	\$39,050.00
67 Requests for annual inspections	\$ 5,855.00
Inspectional Department Revenues	TOTAL .. \$ 392,820.00

Respectfully Submitted,

Jeffery K. Cooke, C.B.O., Building Commissioner/Zoning Enforcement Officer

Mission Statement

To promote the safe and compatible development of the community through fair and consistent enforcement of building codes and zoning ordinances



CITY OF GARDNER MASSACHUSETTS

ALAN L. AGNELLI
CITY CLERK

2016 ANNUAL REPORT OF THE CITY CLERK

To the Honorable Mark P. Hawke, Mayor of the City of Gardner, the Honorable James M. Walsh, President of the City Council, and Honorable City Councillors:

I am pleased to submit the 2016 Annual Report of the City Clerk.

In 2016, the City Clerk was capably supported by Assistant City Clerk Titi Siriphan and Administrative Coordinator John Olivari.

The function of the City Clerk is not only to administer vital records and provide the public and municipal officers with a host of essential services, but to provide administrative support to the City Council, its standing committees, as well as to the Board of Registrars of Voters.

The Clerk's Office wishes to acknowledge the invaluable support of the Mayor, the City Council, the Board of Registrars of Voters -- Mrs. Patricia Darby, Mrs. Darlene Morrilly, and Mr. Mario Guay, and Assistant Registrars Mr. Calvin Brooks and Mr. Neil Janssens, and the many dedicated Election Officers who efficiently administer the voting process at the City's ten polling precincts.

In summary, the entire team contributed to a very productive year for all three divisions; and fittingly, I express my grateful appreciation.

Respectfully,

City Clerk

2016 ANNUAL REPORT OF THE CITY CLERK

Vital Records – Births

The process of creating, registering, reporting, issuing, amending and maintaining vital records forms an important part of the City Clerk's responsibilities.

In 2016, the City Clerk's Office registered 541 births. Of these, 139 babies were born in Gardner to residents of Gardner; 84 babies were born elsewhere in Massachusetts to Gardner residents; and, 318 babies were born in Gardner to non-Gardner residents. In addition, 2,179 certified birth certificates were issued.

Vital Records – Deaths

In 2016, the City Clerk's Office registered 334 deaths. Of these, 147 were Gardner residents who died in Gardner; 67 were Gardner residents who died elsewhere in Massachusetts; and, 120 were non-residents who died in Gardner. In addition, 1,487 certified death certificates were issued.

Vital Records – Marriages

In 2016, Marriage Intentions were filed by 124 couples and of these, 123 marriage licenses were recorded by the end of the calendar year. Of these, 43 Gardner residents were married in Gardner; 37 Gardner residents were married elsewhere in Massachusetts; and 43 non-residents were married in Gardner. In addition, 378 certified marriage certificates were issued.

City Council

Elected by the City Council, the City Clerk also serves as Clerk of the Council. In this capacity, the City Clerk provided information and research assistance to enable the City Council to fulfill its legislative responsibilities. The Clerk prepared and distributed the Council Calendar (Agenda) for each meeting, attended and transcribed the proceedings of 1 Inaugural, 1 Joint Convention, 22 Regular meetings, 9 Informal meetings, 1 Special meeting, and 5 Public Hearings. In addition, the City Clerk attended and transcribed the proceedings of 21 Finance Committee meetings; the Assistant City Clerk provided staff support at various Committee meetings; and, the Office posted all meeting notices of the Council and its four standing committees.

2016 ANNUAL REPORT OF THE CITY CLERK

As City Council administrator, the Clerk received and processed license applications for 2 bowling alleys, 23 new and used motor vehicle dealers, 6 second hand article dealers, 1 Flammable & Explosive Storage License amendment, and 21 Flammable & Explosive Storage License Annual Registrations. The City Clerk also processed 3 public utility orders adopted by the City Council.

Elections

As Chief Election Official, the City Clerk is responsible for directing all elections conducted in the City of Gardner. The Clerk's responsibilities include hiring, training and supervising from eighty to one hundred poll officials comprising Wardens, Clerks, and Inspectors for ten voting precincts. The Clerk contracts for polling facilities; supervises the arrangement of each polling site for election day; oversees the printing of municipal election ballots; tests voting equipment; procures election supplies; and, certifies election results.

In 2016, the City Clerk supervised three elections, the March 1, 2016 Presidential Primary, the September 8, 2016 State Primary, and the November 8, 2016 State Election. In addition to planning and supervising elections, the City Clerk provides year-round election and voter information to media, political parties, candidates, and residents.

The City Clerk's Office disseminated voter lists and voter history data to candidates, political parties and others, and provided candidates and political party organizations with campaign finance reporting materials. The Clerk administered all Office of Campaign and Political Finance filings for candidates for the City Council and School Committee.

Voter Registration

The City Clerk's Office serves as the administrative office for the Board of Registrars of Voters in their responsibilities to register new voters and maintain the voter and street list. The City Clerk serves as a full voting member of the Board of Registrars of Voters, overseeing the day-to-day registration of voters.

In 2016, the City Clerk's Office processed voter registration transactions affecting 4,198 voters. Voter registration transactions include registering new voters, changes of address, names, party affiliations, voter status, and voter history.

2016 ANNUAL REPORT OF THE CITY CLERK

The City Clerk's Office also administered the annual street listing ("City Census"), processing 10,144 census forms. The end product was the publication of the Annual Street List, which was available for purchase in the Clerk's office and is available for download from the City's website.

Licensing and Permitting

The City Clerk's office received applications and issued 18 Bazaar and Raffle Permits, 61 Business Certificates, and 1,582 Dog Licenses.

The City Clerk serves as the City's Administrator for the Department of Revenue's Annual License Information filing, which requires all of the Commonwealth's subdivisions to furnish to the Commissioner of Revenue an annual report of all licenses to conduct a profession, trade or business issued or renewed by the City during the preceding calendar year. All licenses issued by the City Council, the Chief of Police, License Commission, and Board of Health are assembled and filed by the City Clerk.

Public Meetings

The City Clerk's Office receives and posts all public hearing and meeting notices from municipal, education, and regional government agencies on the official "notice board," as well as on the City's webpage.

Public Official

The City Clerk, as Clerk of the Municipal Corporation, is charged with custody and maintenance of the Charter of the City of Gardner, the Code of the City of Gardner, and the City Seal.

The City Clerk, as Keeper of the City Seal, certifies hundreds of official documents, including Appointments, Land Takings, Easements, Loan Orders, Resolutions, Council Votes, etc.

The City Clerk received all Certificates of Appointments from the Mayor for presentment to the City Council. All Appointments are filed in the Clerk's Office for permanent recording.

2016 ANNUAL REPORT OF THE CITY CLERK

Public Official

The City Clerk administers oaths of office to every public official upon election and appointment, including the Mayor, City Councillors, School Committee members, department heads, members of every board, committee and commission, as well as Police Officers, Dispatchers, and Constables. The Office maintains permanent records of these actions.

All City Clerk Office staff are commissioned Notaries Public who provide notarial services for official City purposes and to the general public. In 2016, the Clerk's Office staff notarized documents for 454 persons, 161 of which were non-Gardner residents.

City Clerk Alan Agnelli, Assistant City Clerk Titi Siriphan, and Administrative Coordinator John Olivari, are commissioned *Commissioners to Qualify Public Officers*. The Commissioners administer oaths of office that are required by the Massachusetts Constitution to public officers appointed by the Governor. Upon administering oaths, the Commissioners make returns to the Secretary of the Commonwealth. In 2016, the Commissioners administered oaths to 2 persons appointed as Justices of the Peace; 34 persons appointed as Notaries Public; and, 1 person appointed by the Governor to the Commission on the Status of Women.

The City Clerk serves as the City's System Administrator for the Department of Revenue's Division of Local Services Gateway Portal.

2016 ANNUAL REPORT OF THE CITY CLERK

Filings, Recordings & Registrations

Under State Law, the City Clerk is responsible for filing, recording and registering the following:

Architect Certificate of Registration (if suspended/revoked/annulled (c.112,§60H))	Recording
Assignment for Benefit of Creditors (c.203, §41)	Recording
Assignment of Wages (c.154, §§1,2,3,5,6)	Recording
Beverage Vessel "Registered Brand" Registration (c.110,§17)	Registration
Blasting Bond (c.148, §19)	Filing
Campaign Finance Reports for Local Candidates & Local Ballot Questions (c.55, §24)	Filing
Certificate of Need by Department Head, Special Municipal Employ. (c.268A, §§17,18)	Filing
Claims and Actions Against the City (c.223, §37)	Filing
Claims for Injury Due to Defects in Public Ways (c.84, §§15,18,19,20)	Filing
Conflict of Interest Disclosure Statement (c.268A)	Filing
Conflict of Interest Legal Opinions Rendered for Public employees/officials (c.268A)	Filing
Constable Bond (c. 41, §§ 92, 93)	Filing
Corporate Merger Articles of Amendment (c.156, §46A)	Filing
Dairy Product Cans (Milk/Cream) "Registered Brand" Registration (c.110,§21)	Registration
Declaration of Trust (c.182, §2)	Filing
Electrologist License (c.112,§87HHH)	Recording
Financial Interest Disclosure Statement (c.268A, §§19,20,24)	Filing
Fireworks Bond (c.148, §42)	Filing
Flammables & Explosives Storage (AST/UST) Registrations (c.148,§13)	Registration
Garments/Linens Laundered for Rent/Lease Under "Registered Brand" (c.110,§25a)	Registration
Homestead Declarations for Manufactured Homes only (c.188, §2)	Recording
Legal Counsel Opinions Relating to Conduct of Public Officials and Employees (c.268A).	Filing
Local Boards of Conciliation Decisions (Labor Disputes) (c.150, §5)	Filing
Notice of Suspension of Official/Employee for Misconduct in Office (c.268A,§25)	Filing
Optometrist Certificate of Registration (c.112,§§70,71)	Recording
Physician Certificate of Registration (c.112,§8)	Recording
Planning Board Decisions (c.41,§81U)	Filing
Podiatrist Certificate of Registration (c.112,§21)	Recording
Political Committee Organization (c.52, §§2,4,5,6)	Filing
Pond Measurement Determination by DEP (c.131, §46)	Recording
Public Meeting Notices (c.39, §23B)	Filing
Public Official Bonds (c.41, §§13A,46; c.60,§13)	Filing
Public Official Resignations (c.41, §109)	Filing
Shooting Gallery Bond (c.140, §56A)	Filing
Stallion for Breeding Purposes Certificate of Registration (c.140, §176)	Filing
Wildlife Sanctuary, Div. of Fisheries & Wildlife Order of Establishment (c.131,§9)	Filing
Zoning Board of Appeals Decisions (c.40A)	Filing

2016 ANNUAL REPORT OF THE CITY CLERK

QTY	2016 CITY CLERK DEPARTMENTAL RECEIPTS	TOTAL
10	Approval Not Required (“ANR”) Filing (Subdivision)	975.00
2,179	Birth Certificates, certified	21,790.00
2	Bowling Alley Licenses	600.00
61	Business Certificates	2,440.00
1	Close Out Sale Permit Fee	40.00
4	Dealers in Second Hand Articles Licenses (“Junk Dealers”)	400.00
1,487	Death Certificates, certified	14,870.00
1,566	Dog Licenses	16,211.00
98	Dog Licenses Late Fees	980.00
2	Gardner: A Portrait of Its Past	20.00
--	Mailing Fees (Vital record online orders)	358.00
378	Marriage Certificates, certified	3,780.00
124	Marriage Intentions	3,100.00
----	Miscellaneous (photocopies, non-certified vital records)	.70
23	Motor Vehicle Dealer Licenses, All Classes	4,600.00
15	Petroleum Storage Annual Registration Fees	262.50
18	Raffle & Bazaar Permits	360.00
10	Site Plan Review	6,836.00
8	Special Permits (ZBA)	2,600.00
39	Street Lists	585.00
3	Utility Pole Location Hearing & Recording Fees	196.60
22	Vital Record Corrections (Births, Deaths, Marriages)	550.00
5	Zoning Variance Application Fees	4,200.00
	TOTAL	\$85,754.80

2016 ANNUAL REPORT OF THE CITY COUNCIL



2016 CITY GOVERNMENT

Seated: Alan L. Agnelli, City Clerk; James M. Walsh, Esq., Ward 1 Councillor, Council President; Mark P. Hawke, Mayor; John M. Flick, Esq., City Solicitor; Ronald F. Cormier, Councillor At Large

Standing: Craig R. Cormier, Councillor at Large; Karen G. Hardern, Ward 4 Councillor; Paul G. Tassone, Ward 2 Councillor; Nathan R. Boudreau, Ward 3 Councillor; Marc Morgan, Councillor at Large; James D. Johnson, Ward 5 Councillor; Matthew C.J. Vance, Councillor at Large; James S. Boone, Councillor at Large; Scott J. Graves, Esq., Councillor at Large

The City Council is pleased to present this report to the Citizens of Gardner.

The City Council, the legislative branch, derives its authority from the City Charter, City Code, and the Constitution and laws of the Commonwealth of Massachusetts. Comprised of eleven members elected every two years in odd-numbered years, six are elected at-large by the voters of all five wards, while the remaining five are elected by voters of the individual wards.

In 2016, the City Council was served by Councillors at Large James S. Boone, Craig R. Cormier, Ronald F. Cormier, Scott J. Graves, Esq., Marc Morgan, and Matthew C.J. Vance. Ward Councillors were James M. Walsh, Esq., Ward 1; Paul G. Tassone, Ward 2; Nathan R. Boudreau, Ward 3; Karen G. Hardern, Ward 4; and, James D. Johnson, Ward 5.

In 2016, the Council re-elected James M. Walsh as Council President. Following his election, President Walsh appointed members to four Standing Committees -- Finance, Service, Safety and Welfare, as well as to the Cable TV Commission, Capital Improvement Committee and Traffic Commission.

STANDING COMMITTEES OF THE CITY COUNCIL

James M. Walsh, Esq., Chairman
Ronald F. Cormier
Marc Morgan

The **COMMITTEE ON FINANCE** is charged with evaluating and reporting to the Council on matters referred to them by the full Council or on their own initiative concerning municipal functions defined generally as administrative and financial. The Committee serves as liaison to the Assessor, Auditor, Tax Collector & Treasurer, Information Technology, City Clerk, Registrars of Voters, Civil Code Enforcement, Purchasing, Contributory Retirement Board, Law Department, Human Resources, and Community Development & Planning. In addition, budgetary matters, salaries and compensation, appointments, position vacancies, Council Rules, and City Hall building fall within the Committee's purview.

The **COMMITTEE ON PUBLIC SERVICE** is charged with evaluating and reporting on matters referred to them by the full Council or on their own initiative concerning municipal functions relating to the Public Works Department and its divisions (Highway, Sewer, Water, Parks, Cemeteries, and Forestry), the Conservation Commission, Municipal Grounds Commission, Engineering and Survey Department, and the Flood Plain.

Scott J. Graves, Esq, Chairman
Nathan R. Boudreau
Craig R. Cormier

Marc Morgan, Chairman
James D. Johnson
James S. Boone

The **COMMITTEE ON PUBLIC WELFARE** is charged with evaluating and reporting to the Council on matters referred to them by the full Council or on their own initiative concerning municipal functions relating to the Gardner Municipal Airport, Council on Aging, Cultural Council, the Commission on Disability, Golf Course, the Greenwood Memorial Pool, Historical Commission, the Levi Heywood Memorial Library, Recreation, the Veterans Agent, Weights & Measures, the Youth Commission, Planning Board, Zoning Board of Appeals, the Gardner School Department, and the Montachusett Regional Vocational Technical School District.

The **COMMITTEE ON PUBLIC SAFETY** is charged with evaluating and reporting on matters referred to them by the full Council or on their own initiative concerning municipal functions relating to the Police and Fire Departments, Building and Health Departments, Animal Control and the licensing of automobile dealers, automobile junkyards, bowling alleys and pool halls, and dealers in second hand articles.

Paul G. Tassone, Chairman
Karen G. Hardern
Matthew C.J. Vance

CITY COUNCIL MEETINGS

The City Council meets regularly on the first and third Mondays of each month, except for July and August, when it meets only on the first Monday. Other meetings and hearings are scheduled as necessary. Meetings are open to the public and recorded live for broadcast on GETV. The Agenda and Minutes of every meeting are posted on the City's website.

DATE	TYPE	TIME	MEETING DESCRIPTION/PURPOSE
1/4/2016	Inaugural	10:00 a.m.	Inaugural Ceremonies
1/4/2016	Regular	7:30 p.m.	Regular
1/19/2016	Joint Convention	6:30 p.m.	To fill vacancies on the Gardner School Committee and the Monty Tech Regional School District Committee
1/19/2016	Regular	7:30 p.m.	Regular
2/1/2016	Informal	6:30 p.m.	Law Department Charter Review
2/1/2016	Regular	7:30 p.m.	Regular
2/16/2016	Informal	6:30 p.m.	Disposition of Woodland Avenue Parcel (Heywood Hospital)
2/16/2016	Regular	7:30 p.m.	Regular
3/7/2016	Regular	7:30 p.m.	Regular
3/21/2016	Informal	6:45 p.m.	Seven Point of Mass./Medical Marijuana
3/21/2016	Regular	7:30 p.m.	Regular
4/4/2016	Hearing	6:30 p.m.	Discontinuance of Public Ways
4/4/2016	Regular	7:30 p.m.	Regular
4/19/2016	Hearing	6:30 p.m.	Zoning/Mill Street COD, Perp. Signage/Historical
4/19/2016	Regular	7:30 p.m.	Regular
5/2/2016	Informal	6:30 p.m.	GFD-operated BLS Ambulance Service
5/2/2016	Regular	7:30 p.m.	Regular
5/16/2016	Informal	6:15 p.m.	Colonial Power Group Presentation
5/16/2016	Hearing	7:00 p.m.	Renaming Various Streets
5/16/2016	Regular	7:30 p.m.	Regular
6/6/2016	Regular	7:30 p.m.	Regular
6/20/2016	Informal	7:00 p.m.	Honeywell Energy Audit Presentation
6/20/2016	Regular	7:30 p.m.	Regular
6/21/2016	Informal	6:00 p.m.	FY2017 Budget Review
6/21/2016	Special	7:00 p.m.	FY2017 Budget Orders
7/5/2016	Regular	7:30 p.m.	Regular
8/1/2016	Regular	7:30 p.m.	Regular
9/6/2016	Regular	7:30 p.m.	Regular
9/19/2016	Informal	6:00 p.m.	Sludge Landfill Expansion Presentation
9/19/2016	Regular	7:30 p.m.	Regular
10/3/2016	Regular	7:30 p.m.	Regular
10/17/2016	Hearing	6:00 p.m.	Sludge Landfill Expansion
10/17/2016	Regular	7:30 p.m.	Regular
11/7/2016	Hearing	7:00 p.m.	FY2017 Property Tax Classification

DATE	TYPE	TIME	MEETING DESCRIPTION/PURPOSE
11/7/2016	Regular	7:30 p.m.	Regular
11/21/2016	Informal	7:00 p.m.	Law Department Charter Review
11/21/2016	Regular	7:30 p.m.	Regular
12/5/2016	Regular	7:30 p.m.	Regular
12/19/2016	Regular	7:30 p.m.	Regular

By State Law and City Ordinance, the Council is empowered to issue Licenses for Bowling Alleys and Billiard Tables; First, Second, and Third Class Motor Vehicle Dealers; Dealers in Second Hand Articles; and, the storage of petroleum products.

The City Council authorizes public improvements and expenditures through the Annual Budget and through short and long-term borrowings; determines the proportion of the annual tax levy borne by the four classes of property (residential, commercial, industrial, personal); adopts regulations, ordinances, and local acceptance provisions of Massachusetts General Law for the administration of the city government; adopts orders for the location of utility poles and the layout of public ways. The City Council also adopts resolutions for the pursuit of State and Federal Grants, the scheduling of elections and issuing election orders.

The City Council appoints four department heads, the City Clerk, City Treasurer, City Auditor and City Collector of Taxes. While the Mayor appoints all other department heads and members of municipal boards (except the School Committee), the Council is required to confirm the appointments. The positions of City Solicitor and Constable are also appointed by the Mayor; however, City Council confirmation is not required.

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I respectfully submit this annual report for the Department of Civil Enforcement for the year ending December 31, 2016.

The Civil Enforcement Department is responsible for the supervision, processing and collection of parking, animal control, health, trash, fire code, building code, and other civil violations issued by various enforcement entities of the City.

The Civil Enforcement Department is staffed by Director Jennifer Dymek, and Administrative Assistant, Wendy Boulay. The Director also serves as the City's Parking Clerk and Municipal Hearings Officer. The firm of Kelley & Ryan serves as the City's violation processing company and Registry of Motor Vehicles liaison.

Parking violations committed for the City of Gardner and Mount Wachusett Community College:

	Number Committed
City	3236
College	27

Parking violations committed for the City of Gardner (detail):

Category	Number Issued
Meter violation	1440
Meter overtime (feeding meter)	0
Parking on sidewalk or crosswalk	135
Parking in front of driveway or private way	9
Wrong direction parking	76
Not parked within marked spaces	20
Overtime parking (except at meters)	1
Parking not within 12 inches of curb	17
Parking between 2 am and 6 am in fire zone	0
Violation of 2 hour parking restriction in metered zone	1
Parking between 2 am and 6 am during winter parking ban	1282
Parking in restricted area	185
Parking within 20 feet of intersection	14
Parking or stopping in bus stop	0
Interfering with free flow of traffic	3
Obstructing/interfering with snow removal	25
Unauthorized parking in handicap zone	18

Blocking wheelchair ramp	0
Parking within 10 feet of hydrant	9
Parking in designated fire lane	1

Parking violations collected for the City of Gardner and Mount Wachusett Community College:

	Number of Tickets Collected	Parking Fines with Penalties
City	2482	\$ 55,562.50
College	24	\$ 405.00

Other fees or violations collected for the City of Gardner:

	Fines with Penalties
Animal Control Violations	\$ 0.00
Building Department Fines	\$1,000.00
Health Department Fines	\$ 0.00
Fire Department Fines	\$ 850.00
Motor Vehicle Lessor Surcharge	\$2,852.80
Miscellaneous Police Fines	\$ 0.00
Miscellaneous Violations	\$ 0.00

Respectfully submitted,

Jennifer Dymek
Director of Civil Enforcement

COLLECTOR OF TAXES

To His Honor, The Mayor and Members of the City Council:

I Herewith submit the Annual Report of the Collector of Taxes of the City of Gardner for the Fiscal Year Ending June 30, 2016:

2016 MOTOR VEHICLE EXCISE

Committed:	1/28/16	1,593,920.00		
	3/24/16	159,529.36		
	5/26/16	6,038.75		
	5/26/16	<u>132,139.70</u>	1,891,627.81	
Cost Collected			26,130.00	
Interest Collected			2,190.66	
Refunds:			<u>16,149.31</u>	1,936,097.78
Paid to Treasurer		1,660,524.94		
Cost		26,130.00		
Interest		<u>2,190.66</u>	1,688,845.60	
Abatements			42,462.39	
Uncollected June 30, 2016:			<u>204,789.79</u>	1,936,097.78

2016 FISCAL TAXES

Committed:				
Personal		1,229,293.77		
Real Estate		22,163,050.80		
Water Liens		95,915.54		
Sewer User		64,966.07		
Trash Liens		53,249.07		
Backflow		0.00		
Water L & M		9,302.98		
Interest Collected		32,940.77		
Cost		7,127.70		
Misc. fees		706.00		
Community Health Connect:		0.00		
Gardner Housing Authority				
Binnal House		0.00		
Mobile Home Park Fees		0.00		
Municipal Liens		<u>31,200.00</u>	23,687,752.70	
Refunds:				
Personal		4,298.85		
Real Estate		<u>25,341.45</u>	<u>29,640.30</u>	23,717,393.00
Paid to Treasurer:				
Personal		1,196,575.15		

Real Estate	21,335,375.99		
Water Liens	66,195.16		
Water L & M	9,302.98		
Sewer User	41,394.70		
Trash Liens	40,206.05		
Cost	7,127.70		
Interest	32,940.77		
Certificates of Mun.Lien	31,200.00		
Community Health Connect:	0.00		
Binnall House	0.00		
Gardner Housing Authority			
Mobile Home Park Fees	0.00		
Misc. fees	706.00		
		22,761,024.50	
Abatements:			
Personal	22,480.26		
Real Estate	137,464.12		
Trash	245.38		
Water	243.60		
Sewer	<u>80.48</u>	160,513.84	
Tax Title			
Real Estate	2,188.24		
Water	241.73		
Sewer	79.70		
Trash Liens		2,509.67	
Uncollected June 30, 2016:			
Personal	14,537.21		
Real Estate	713,363.90		
Water Liens	29,235.05		
Backflow	0.00		
Water L & M	0.00		
Sewer User	23,411.19		
Trash Liens	<u>12,797.64</u>	<u>793,344.99</u>	23,717,393.00
<u>2015 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2015	237,583.36		
8/10/15	93,732.30		
9/30/15	81,993.75		
12/4/15	38,262.97		
1/8/16	6,876.55		
1/28/16	2,733.89		
3/24/16	152.50		
5/26/16	80.00		
		461,415.32	
Cost Collected		78,380.00	
Interest Collected		11,230.71	

Registry Fees Collected		12,260.00	
Refunds:		<u>18,446.10</u>	581,732.13
Paid to Treasurer	388,964.27		
Cost	78,380.00		
Interest	11,230.71		
Registry Fees	<u>12,260.00</u>	490,834.98	
Abatements		24,393.31	
Uncollected June 30, 2016		<u>66,503.84</u>	581,732.13

2015 FISCAL TAXES

Uncollected July 1, 2015:

Personal	18,981.98		
Real Estate	746,156.37		
Water Liens	0.00		
Backflow	0.00		
Sewer User	0.00		
Trash Liens	<u>0.00</u>	765,138.35	
Cost Collected	7,383.46		
Interest Collected	<u>44,654.33</u>	52,037.79	
Refunds			
Personal	556.41		
Real Estate	<u>2.71</u>	<u>559.12</u>	817,735.26
Paid to Treasurer			
Personal	8,704.18		
Real Estate	321,431.73		
Backflow	0.00		
Water Liens	0.00		
Sewer User	0.00		
Trash Liens	0.00		
Cost	7,383.46		
Interest	<u>44,654.33</u>	382,173.70	
Abatements:			
Personal	556.41		
Real Estate	0.00		
Sewer User	0.00		
Water Liens	0.00		
Trash Liens	<u>0.00</u>	556.41	
Tax Title:			
Real Estate	184,857.17		
Water Liens	0.00		
Backflow	0.00		
Sewer User	0.00		
Trash Liens	<u>0.00</u>	184,857.17	

Uncollected June 30, 2016:

Personal	10,277.80		
Real Estate	239,870.18		
Water Liens	0.00		
Sewer User	0.00		
Trash Liens	<u>0.00</u>	<u>250,147.98</u>	817,735.26

2014 MOTOR VEHICLE EXCISE

Uncollected July 1, 2015	67,313.05		
8/10/2015	103.75		
1/28/16	73.33	67,490.13	
Cost Collected		22,280.00	
Interest Collected		6,711.98	
Registry Fees Collected		9,380.00	
Refunds		<u>1,032.07</u>	106,894.18
Paid to Treasurer:	36,247.61		
Cost	22,280.00		
Interest	6,711.98		
Registry Fees	<u>9,380.00</u>	74,619.59	
Abatements		1,352.61	
Uncollected June 30, 2016		<u>30,921.98</u>	106,894.18

2014 FISCAL TAXES

Uncollected July 1, 2015:

Personal	11,690.93		
Real Estate	252,033.63		
Water Liens	8,821.29		
Sewer User	7,547.13		
Trash Liens	<u>2,330.15</u>	282,423.13	
Cost Collected	1,800.00		
Interest Collected	<u>3,607.59</u>	5,407.59	
Refunds			
Personal	0.00		
Real Estate	<u>222.50</u>	<u>222.50</u>	288,053.22
Paid to Treasurer			
Personal	1,007.88		
Real Estate	139,786.88		
Water Liens	2,373.49		
Sewer User	1,721.91		
Trash Liens	921.92		
Cost	1,800.00		

Interest	<u>3,607.59</u>	151,219.67	
Abatements:			
Personal	0.00		
Real Estate	0.00		
Sewer User	0.00		
Water Liens	0.00		
Trash Liens	<u>0.00</u>		0.00
Tax Title:			
Real Estate	59,468.83		
Water Liens	5,854.33		
Sewer User	5,476.98		
Trash Liens	<u>1,088.12</u>	71,888.26	
Uncollected June 30, 2016:			
Personal	10,683.05		
Real Estate	53,000.42		
Water Liens	593.47		
Sewer User	348.24		
Trash Liens	<u>320.11</u>	<u>64,945.29</u>	288,053.22
<u>2013 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2015		30,040.84	
Cost Collected		6,800.00	
Interest Collected		3,145.13	
Registry Fees Collected		3,400.00	
Refunds		<u>599.17</u>	43,985.14
Paid to Treasurer:	10,447.08		
Cost	6,800.00		
Interest	3,145.13		
Registry Fees	<u>3,400.00</u>	23,792.21	
Abatements		806.67	
Uncollected June 30, 2016		<u>19,386.26</u>	43,985.14
<u>2013 FISCAL TAXES</u>			
Uncollected July, 1, 2015:			
Personal	10,764.08		
Real Estate	42,511.48		
Water Liens	1,046.36		
Sewer User	1,328.29		
Trash Liens	367.40		
Water L & M	147.24		
Interest Collected	<u>60.00</u>	56,224.85	
Cost Collected			

Refunds:

Real Estate		<u>0.00</u>	56,224.85
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Paid to Treasurer:

Personal	304.32		
Real Estate	0.00		
Water Liens	0.00		
Sewer User	0.00		
Trash	0.00		
Interest	147.24		
Cost	<u>60.00</u>	511.56	

Transferred to Tax Title:

Real Estate	41,359.12		
Water	1,046.36		
Sewer User	1,328.29		
Trash	<u>367.40</u>	44,101.17	

Uncollected June 30, 2016:

Personal	10,459.76		
Real Estate	1,152.36		
Water Liens	0.00		
Sewer User	0.00		
Trash	<u>0.00</u>	11,612.12	56,224.85

2012 MOTOR VEHICLE EXCISE

Uncollected July 1, 2015	21,551.68		
Cost Collected	2,880.00		
Interest collected	1,924.49		
Registry Fees	<u>1,420.00</u>	27,776.17	

Refunds		<u>25.00</u>	27,801.17
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Paid to Treasurer	4,293.88		
Cost	2,880.00		
Interest	1,924.49		
Registry Fees	<u>1,420.00</u>	10,518.37	

Abatements		0.00	
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Uncollected June 30, 2016		<u>17,282.80</u>	27,801.17
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2012 FISCAL TAXES

Uncollected July 1, 2015:			
Personal		13,881.94	
Real Estate		0.00	
Water Liens		0.00	

Sewer User		0.00	
Trash		0.00	
Interest Collected		133.90	
Cost Collected		<u>60.00</u>	14,075.84

Paid to Treasurer:

Cost	60.00		
Personal	244.05		
Real Estate	0.00		
Interest	<u>133.90</u>	437.95	

Tax Title:

Real Estate	0.00		
Water Liens	0.00		
Sewer User	0.00		
Trash Liens	<u>0.00</u>	0.00	

Abatements: Personal Property		0.00	
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Uncollected June 30, 2016			
Personal		<u>13,637.89</u>	14,075.84

2011 MOTOR VEHICLE EXCISE

Uncollected July 1, 2015		16,902.87	
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Cost Collected	2,280.00		
Interest Collected	1,470.79		
Registry Fees Collected	<u>1,120.00</u>	4,870.79	

Refunds		<u>0.00</u>	21,773.66
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Paid to Treasurer	2,767.61		
Cost	2,280.00		
Interest	1,470.79		
Registry Fees	<u>1,120.00</u>	7,638.40	

Abatements		0.00	
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Uncollected June 30, 2016		<u>14,135.26</u>	21,773.66
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2011 FISCAL TAXES

Uncollected July 1, 2015			
Personal		253.87	
Costs Collected		0.00	
Interest Collected		<u>0.00</u>	253.87

Paid to Treasurer:

Personal	0.00		
Costs	0.00		

Interest	<u>0.00</u>	0.00	
Abatements			
Personal Property		0.00	
Uncollected June 30, 2016			
Personal		<u>253.87</u>	253.87
<u>2010 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2015		15,420.68	
Cost Collected		1,280.00	
Interest Collected		1,099.16	
Registry Fees Collected		640.00	
Refunds		<u>0.00</u>	18,439.84
Paid to Treasurer:	1,746.67		
Cost	1,280.00		
Interest	1,099.16		
Registry Fees	<u>640.00</u>	4,765.83	
Uncollected June 30, 2016		<u>13,674.01</u>	18,439.84
<u>2010 FISCAL TAXES</u>			
Uncollected July 1, 2015			
Personal	<u>220.13</u>		220.13
Uncollected June 30, 2016			
Personal	<u>220.13</u>		220.13
<u>2009 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2015		12,637.68	
Cost Collected		480.00	
Interest Collected		509.24	
Registry Fees Collected		240.00	
Refunds		<u>25.00</u>	13,891.92
Paid to Treasurer:	682.60		
Cost	480.00		
Interest	509.24		
Registry Fees	<u>240.00</u>	1,911.84	
Uncollected June 30, 2016		<u>11,980.08</u>	13,891.92
<u>2009 FISCAL TAXES</u>			

Uncollected July 1, 2015:			
Personal		368.23	
Interest Collected		1.00	
Paid to Treasurer:			
Personal	368.23		
Interest	1.00		
Uncollected June 30, 2016:			
Personal	<u>0.00</u>		

2008 MOTOR VEHICLE EXCISE

Uncollected July 1, 2015		12,604.86	
Cost		150.00	
Interest		599.51	
Registry Fees		200.00	
Refunds:		<u>52.50</u>	13,606.87
Paid to Treasurer:	656.36		
Cost	150.00		
Interest	599.51		
Registry Fees	200.00	1,605.87	

Uncollected June 30, 2016		<u>12,001.00</u>	13,606.87
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2008 FISCAL TAXES

Uncollected July 1, 2015			
Personal	158.60		
Interest Collected	0.06		158.66
Paid to Treasurer			
Personal	5.00		
Interest	0.06	5.06	
Uncollected June 30, 2016			
Personal		153.60	158.66

2007 MOTOR VEHICLE EXCISE

Uncollected July 1, 2015		12,923.11	
Cost Collected	75.00		
Interest Collected	497.48		
Registry Fees	100.00		
Refunds	<u>0.00</u>	<u>672.48</u>	13,595.59
Paid to Treasurer	463.75		
Cost	75.00		

Interest	497.48		
Registry Fees	<u>100.00</u>	1,136.23	
Uncollected June 30, 2016		<u>12,459.36</u>	13,595.59

2007 FISCAL TAXES

Uncollected July 1, 2015			
Personal		155.28	
Interest Collected		0.00	
Cost Collected		<u>0.00</u>	155.28

Paid to Treasurer:

Personal	0.00		
Interest	0.00		
Cost	<u>0.00</u>	0.00	

Uncollected June 30, 2016			
Personal		<u>155.28</u>	155.28

2006 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		17,192.21	
Cost collected	105.00		
Interest collected	719.64		
Registry fees collected	<u>120.00</u>	<u>944.64</u>	18,136.85

Paid to Treasurer	609.28		
Cost	105.00		
Interest	719.64		
Registry Fees	<u>120.00</u>	1,553.92	

Uncollected June 30, 2016		<u>16,582.93</u>	18,136.85
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2005 FISCAL TAXES

Uncollected July 1, 2015		19,852.44	
Cost collected	180.00		
Interest collected	1,319.93		
Registry fees collected	<u>240.00</u>	<u>1,739.93</u>	21,592.37

Paid to Treasurer	1,040.32		
Cost	180.00		
Interest	1,319.93		
Registry Fees	<u>240.00</u>	2,780.25	

Uncollected June 30, 2016		<u>18,812.12</u>	21,592.37
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2004 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		15,387.88	
Cost collected		195.00	
Interest collected		916.80	
Registry Fees collected		<u>260.00</u>	16,759.68
Paid to Treasurer	650.75		
Cost	195.00		
Interest	916.80		
Registry Fees	<u>260.00</u>	2,022.55	
Uncollected June 30, 2016		<u>14,737.13</u>	16,759.68

2003 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		15,871.28	
Cost Collected		60.00	
Interest Collected		636.20	
Registry fees collected		<u>80.00</u>	16,647.48
Paid to Treasurer	415.01		
Cost	60.00		
Interest	636.20		
Registry fees	<u>80.00</u>	1,191.21	
Uncollected June 30, 2016		<u>15,456.27</u>	16,647.48

2002 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		11,583.26	
Cost Collected		40.00	
Interest Collected		398.26	
Regisstry Fees		<u>80.00</u>	12,101.52
Paid to Treasurer	253.33		
Cost	40.00		
Interest	398.26		
Registry fees	<u>80.00</u>	771.59	
Uncollected June 30, 2016		<u>11,329.93</u>	12,101.52

2001 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		11,112.27	
Cost collected		30.00	
Interest collected		98.99	
Registry fees collected		<u>60.00</u>	11,301.26
Paid to Treasurer	55.94		
Cost	30.00		

Interest	98.99		
Registry Fees	<u>60.00</u>	244.93	
Uncollected June 30, 2016		<u>11,056.33</u>	11,301.26

2000 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		8,959.28	
Cost collected		20.00	
Interest collected		27.54	
Registry fees collected		<u>40.00</u>	9,046.82

Paid to Treasurer	15.00		
Cost	20.00		
Interest	27.54		
Registry fees	<u>40.00</u>	102.54	
Uncollected June 30, 2016		<u>8,944.28</u>	9,046.82

1999 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		7,677.48	
Cost collected		0.00	
Interest collected		0.00	
Registry fees collected		<u>0.00</u>	7,677.48

Paid to Treasurer	0.00		
Cost	0.00		
Interest	0.00		
Registry fees	<u>0.00</u>	0.00	
Uncollected June 30, 2016		<u>7,677.48</u>	7,677.48

1998 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		6,109.85	
Cost collected		0.00	
Interest collected		0.00	
Registry fees collected		<u>0.00</u>	6,109.85

Paid to Treasurer	0.00		
Cost	0.00		
Interest	0.00		
Registry fees	<u>0.00</u>	0.00	
Uncollected June 30, 2016		<u>6,109.85</u>	6,109.85

1997 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		7,026.36	
Cost collected		0.00	
Interest collected		0.00	

Registry fees collected		<u>0.00</u>	7,026.36
Paid to Treasurer	0.00		
Cost	0.00		
Interest	0.00		
Registry fees	<u>0.00</u>	0.00	

Uncollected June 30, 2016		<u>7,026.36</u>	7,026.36
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1996 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		6,788.80	
Cost collected		20.00	
Interest collected		72.32	
Registry fees collected		<u>40.00</u>	6,921.12

Paid to Treasurer	30.83		
Cost	20.00		
Interest	72.32		
Registry fees	<u>40.00</u>	163.15	

Uncollected June 30, 2016		<u>6,757.97</u>	6,921.12
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1995 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		6,902.42	
Cost collected		20.00	
Interest collected		427.18	
Registry fees collected		<u>40.00</u>	7,389.60

Paid to Treasurer	175.00		
Cost	20.00		
Interest	427.18		
Registry fees	<u>40.00</u>	662.18	

Uncollected June 30, 2016		<u>6,727.42</u>	7,389.60
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1994 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		6,071.05	
Cost collected		10.00	
Interest collected		258.19	
Registry fees collected		<u>20.00</u>	6,359.24

Paid to Treasurer	100.00		
Cost	10.00		
Interest	258.19		
Registry fees	<u>20.00</u>	388.19	

Uncollected June 30, 2016		<u>5,971.05</u>	6,359.24
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1993 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		6,236.79	
Cost collected		20.00	
Interest collected		419.68	
Registry fees collected		<u>40.00</u>	6,716.47
Paid to Treasurer	161.25		
Cost	20.00		
Interest	419.68		
Registry fees	<u>40.00</u>	640.93	
Uncollected June 30, 2016		<u>6,075.54</u>	6,716.47

1992 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		8,287.95	
Cost collected		30.00	
Interest collected		114.50	
Registry fees collected		<u>40.00</u>	8,472.45
Paid to Treasurer	41.98		
Cost	30.00		
Interest	114.50		
Registry fees	<u>40.00</u>	226.48	
Uncollected June 30, 2016		<u>8,245.97</u>	8,472.45

1991 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		13,236.20	
Cost collected		50.00	
Interest collected		388.92	
Registry Fees		<u>40.00</u>	13,715.12
Paid to Treasurer	136.36		
Cost	50.00		
Interest	388.92		
Registry Fees	<u>40.00</u>	615.28	
Uncollected June 30, 2016		<u>13,099.84</u>	13,715.12

1990 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		15,089.51	
Cost collected		10.00	
Interest collected		22.14	
Registry Fees		<u>0.00</u>	15,121.65
Paid to Treasurer	7.50		
Cost	10.00		
Interest	22.14		

Registry Fees	<u>0.00</u>	39.64	
Uncollected June 30, 2016		<u>15,082.01</u>	15,121.65

1989 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		16,728.01	
Cost collected		0.00	
Interest collected		0.00	
Registry Fees		<u>0.00</u>	16,728.01

Paid to Treasurer	0.00		
cost	0.00		
Interest	0.00		
Registry Fees	<u>0.00</u>	0.00	
Uncollected June 30, 2016		<u>16,728.01</u>	16,728.01

1988 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		14,190.43	
Cost collected		0.00	
Interest collected		0.00	
Registry Fees		<u>0.00</u>	14,190.43

Paid to Treasurer	0.00		
cost	0.00		
Interest	0.00		
Registry Fees	<u>0.00</u>	0.00	
Uncollected June 30, 2016		<u>14,190.43</u>	14,190.43

1987 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		11,497.02	
Cost collected		20.00	
Interest collected		79.50	
Registry Fees		<u>0.00</u>	11,596.52

Paid to Treasurer	23.75		
cost	20.00		
Interest	79.50		
Registry Fees	<u>0.00</u>	123.25	
Uncollected June 30, 2016		<u>11,473.27</u>	11,596.52

1986 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		7,768.83	
Cost collected		30.00	
Interest collected		108.09	
Registry Fees		<u>0.00</u>	7,906.92

Paid to Treasurer	31.25		
cost	30.00		
Interest	108.09		
Registry Fees	<u>0.00</u>	169.34	
Uncollected June 30, 2016		<u>7,737.58</u>	7,906.92

1985 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		5,232.24	
Cost collected		0.00	
Interest collected		0.00	
Registry Fees		<u>0.00</u>	5,232.24

Paid to Treasurer	0.00		
cost	0.00		
Interest	0.00		
Registry Fees	<u>0.00</u>	0.00	
Uncollected June 30, 2016		<u>5,232.24</u>	5,232.24

1984 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		4,357.14	
Cost collected		10.00	
Interest collected		37.23	
Registry Fees		<u>0.00</u>	4,404.37

Paid to Treasurer	10.00		
cost	10.00		
Interest	37.23		
Registry Fees	<u>0.00</u>	57.23	
Uncollected June 30, 2016		<u>4,347.14</u>	4,404.37

1983 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		4,614.33	
Cost collected		10.00	
Interest collected		38.43	
Registry Fees		<u>0.00</u>	4,662.76

Paid to Treasurer	10.00		
cost	10.00		
Interest	38.43		
Registry Fees	<u>0.00</u>	58.43	
Uncollected June 30, 2016		<u>4,604.33</u>	4,662.76

1982 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2015		3,947.55	
Cost collected		10.00	

Interest collected		16.49	
Registry Fees		<u>0.00</u>	3,974.04
Paid to Treasurer	4.16		
cost	10.00		
Interest	16.49		
Registry Fees	<u>0.00</u>	30.65	
Uncollected June 30, 2016		<u>3,943.39</u>	3,974.04
<u>1981 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2015		2,904.64	
Uncollected June 30, 2016		2,904.64	
<u>1980 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2015		8,785.67	
Uncollected June 30, 2016		8,785.67	
<u>1979 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2015		6,611.22	
Uncollected June 30, 2016		6,611.22	
<u>1978 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2015		2,011.88	
Uncollected June 30, 2016		2,011.88	
<u>1977 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2015		1,445.14	
Uncollected June 30, 2016		1,445.14	
<u>1976 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2015		189.20	
Uncollected June 30, 2016		189.20	

Respectfully submitted,

Charline M. Daigle

Tax Collector

DEPARTMENT OF COMMUNITY DEVELOPMENT AND PLANNING

2016 ANNUAL REPORT
January 1, 2016 to December 31, 2016

Respectfully submitted to His Honor, Mayor Mark P. Hawke



DCDP Personnel

Trevor M. Beauregard, Director
Joshua L. Cormier, Assistant Director
Christine M. Fucile, Administrative Coordinator
Scott M. Graves, Economic Development Coordinator
Jeffrey D. Legros, Conservation / Planning Agent
Katie E. Medina, Financial / Project Manager

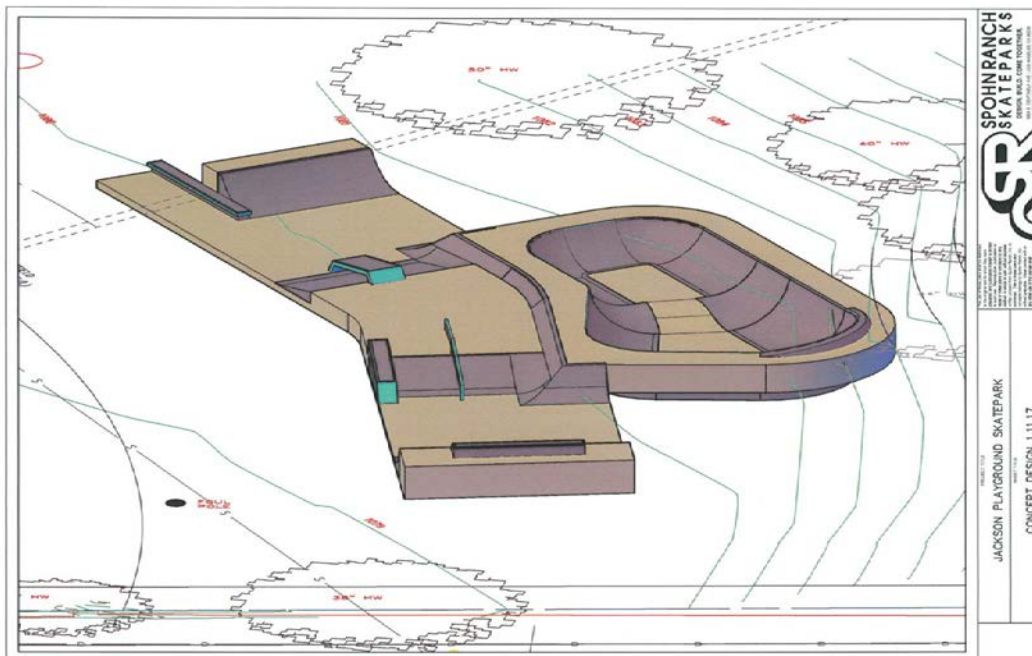
COMMUNITY DEVELOPMENT
2016 ANNUAL REPORT
January 1, 2016 to December 31, 2016

This report highlights the activities generated and managed by the Assistant Director, Joshua Cormier, during the 2016 calendar year. In August of 2016, the City of Gardner promoted Mr. Cormier to the position of Assistant Director to replace Jennifer Dymek who was hired as the City's Purchasing Director. The primary responsibilities of the Assistant Director are to coordinate and manage the Community Development Block Grant, Mini Entitlement Program, funded through the Executive Office of Housing and Economic Development, Department of Housing and Community Development.

Jackson Playground Skate Park

Within the Community Development Block Grant funds for FY15 there exists \$242,700 related to the construction of a Skate Park in Jackson Playground. In September, the project was placed out to bid with a bid opening date of October 12th, 2016. The City also held a Pre-Bid Site meeting which was attended by two prospective bidders. The project received three bids with the apparent low bidder being Spohn Ranch, Inc., 6824 S. Centinela Avenue, Los Angeles, CA 90230.

Following the review process, the contract was awarded to Spohn Ranch and executed on November 21st, 2016 with a total contract price of \$230,000. The first task, associated with the project, was to review and update the existing design based on the contractor's experience with developing skate parks. The updated design presents a more "skater friendly" site that allows for a safer flow and more usable area.



Due to the winter conditions, the project construction has been delayed until the ground is thawed and allows for development. Spohn Ranch, Inc. has indicated that steel fabrication could begin during the winter and the company expects construction to begin in April or May of 2017.

Former Gardner Orpheum Theater Abatement and Demolition

Within the Community Development Block Grant funds for FY15 there exists funds relative to the demolition and abatement of the Former Gardner Orpheum Theater located at 32 Parker Street. A Project Notification Form was submitted to the Massachusetts Historic Commission for clearance of the demolition project due to the property lying within the Downtown Gardner Historic Area. Upon receiving that clearance, the project was placed out to bid on October 19th, 2016 with a Pre-Bid Meeting and Tour provided on October 26th, 2016. On November 9th, 2016, the City opened six bids with the apparent low bidder being J.R. Vinagro Corporation.

On December 12th, 2016, after a thorough vetting process, the contract was awarded to J.R. Vinagro. The abatement and demolition, as well as site reconstruction, should be completed in the spring of 2017. The next phase of the site will include the construction of a park, within the northern area of the parcel, and a parking lot, within the southern part.



Housing Rehab

An emergency sewer repair was undertaken with CDBG (FY14) Housing Rehabilitation funds. The repair was completed in a single family home with a female LMI head of household.

Additional Block Grant Activities

- **School Street Assessment:** The City conducted an assessment of the School Street School Building for potential reuse. This review included a focus on structural integrity assessment as well as mechanical (HVAC and Plumbing), electrical and site/civil evaluations. A report was generated and presented. The project received \$14,000 in funding.
- **Downtown Urban Renewal Area Inspectional Services:** Using \$9,500, from CDBG FY15, the City completed an inventory of buildings, land, and area within the Downtown Urban Renewal Area. Once compiled, the information was presented to the Department of Housing and Community Development to establish a Slum & Blight Area. The S&B Area is used when allocating Block Grant funds for planning and other purposes. The Area was approved by DHCD in November of 2016.
- The Greater Gardner Community Development Corporation (now NewVue Communities following a merger with the Twin Cities CDC) received \$5,700 in block grant funds to provide First Time Homebuyer and Foreclosure Counseling services in Gardner. The program assisted 19 Gardner residents.
- The House of Peace and Education received \$21,660 in block grant funding for the Job Skills Training Program and to support the HOPEful Boutique. This program assisted 11 LMI Gardner women with skills training necessary in today's job market and retail employment experience in the HOPEful Boutique.

Community Development Block Grant FY16

In September of 2016, DHCD awarded the Department an \$825,000 Community Development Block Grant. The department will undertake a demolition project, currently focused on the Maki Building, the renovation of units within the former Gardner CDC building, Sign & Façade improvements at the Gardner Travel building, planning assessments for Downtown Gardner and Rear Main Street, supporting the domestic violence awareness program at Voices of Truth, working with the Gardner CAC's Youth Employment venture and continuing the successful partnership with NewVue Communities for their First Time Homebuyer Education and Foreclosure Counseling program.

Pulaski Playground Dog Park

In December of 2016, the City was awarded \$22,193 for the Survey and Design work associated with the construction of a new Dog Park. The grant, provided by the Stanton Foundation, is awarded to fund 10% of the projected hard construction costs of the park for this work. Once survey and design work is completed, the final plans and specifications will be placed out to bid for a proposed construction within the summer of 2017. The Foundation will then provide 90% of the construction costs.

Bike Path

The proposed Bike Path plan to continue along John Eaton Road was not approved, however, Mass DOT offered an alternative by providing \$3 million in Congestion Mitigation and Air Quality Improvement (CMAQ) funding to run the path along Route 140. The process is ongoing and planned activities include obtaining an engineer to design the final plan and establishing a cost estimate.

FY2017 State 911 Department Regional Development Grant

In October of 2016, the City was awarded a FY2017 State 911 Department Regional Public Safety Answering Point and Regional Secondary Public Safety Answering Point and Regional Emergency Communications Center Development Grant in the amount of \$547,010. The funds will be used toward project management, transition expenses and equipment associated with the Regional Dispatch Center.

Green Communities

The City of Gardner received a Green Communities grant to replace windows in the City Hall Annex. A total of 38 windows were replaced. Two of those windows were in the basement and they were hoppers. All other windows replaced were single-hung, double glazing, thermally broken with tilt in sash and factory stand balances. Installation for the windows began in December 2016.

Respectfully Submitted,

Joshua Cormier

**ECONOMIC DEVELOPMENT
2016 ANNUAL REPORT
January 1, 2016 to December 31, 2016**

This report highlights the activities generated by the Economic Development Coordinator (EDC) position from January 1, 2016 to December 31, 2017. Joshua Cormier remained the Coordinator through August of 2016. Scott M. Graves took over the reigns of the position in October and continues to serve in this capacity.

Gardner Brownfields Revolving Loan Fund (GBRLF)

Past highlights of the Revolving Loan Fund include the project at 140 South Main Street with an approved petroleum sub grant of \$158,500. Post remediation it was discovered the site requires additional remediation of hydrocarbon materials. Additional funding is being sought to complete this job by the EDC. The GBRLF aided in the remediation of the site that became the City of Gardner's new Police Station. Both projects were started or completed in 2015-2016. The current EDC is proactively engaging developers with an interest in re-developing brownfields.

Former Garbose Site

Final remediation of contaminated soils began in November of 2016 and ended for the winter season in the early days of December 2016. 420 tons of soils contaminated with lead, PCBs and other heavy metals were removed offsite. Remediation activities are expected to resume in April of 2017 with completion scheduled for the summer of 2017. This project is funded through a MassDevelopment grant of \$500,000.00, EPA Clean-Up funding in the amount of \$600,000.00 and additional funds through MassWorks and the Brownfields Revolving Loan Fund.

The award of EPA Clean-Up funds was a significant accomplishment given the limited number of awards granted in New England. It was also remarkable that this award included multiple parcels which were all awarded to total \$600,000.00.

140 South Main Street

Earlier remediation in 2016 utilized funds granted by MassDevelopment in the amount of \$201,500 and the Brownfields Revolving Loan Fund in the amount of \$158,500. It was determined prior the fall of 2016 through well testing that hydrocarbons remain. An EPA Clean-Up grant proposal was completed in November of 2016 and was unsuccessful in acquiring additional clean-up funding. While additional funds are being sought the EDC is preparing a plan to continue testing and site preparation, for marketing and disposition purposes.

ACT TIF/EDIP

The collection of annual report documentation from existing recipients ACT (Cable Tie Fasteners) and NEP (New England Peptide) is ongoing. To date New England Peptide has invested \$2,157,425.00 into their expansion project with the creation of 39 new jobs. Advanced Cable Ties has invested \$6,892,684.00 as part of their expansion while creating 72 new jobs. Total investment to date is \$9,050,109.00 with the creation of 111 new jobs.

Traffic Study

Working in partnership with the Monachusett Regional Planning Commission and City staff, a 2016 traffic study was conducted and reported on. The focus of this study was the access points to 560 Main St. commonly referred to as Price Chopper Plaza. The purpose of this study was to better evaluate the value of the plaza for future development. The EDC is engaged with the current owners of 560 Main St. in identifying appropriate business opportunities and to generally spur on comprehensive development of the site.

Downtown Gardner/New Business Growth

Since October 2016 downtown Gardner has witnessed the opening of Mia Bella Salon and Grow with Me Consignment to add to the 7 businesses celebrating their first year in Gardner. Engagement between the current EDC and existing businesses has resulted in 191 contacts made, 32 intakes for prospective business owners that have resulted in nearly an equal number of engagements with regional SBA, SCORE, NCMDC and Greater Gardner Chamber of Commerce resources. These intakes have included preparations for engaging city departments such as Zoning and Board of Health, business strategy, financing, marketing assistance, land use, participation in municipal sign and façade program, and brownfields development.

Through the end of 2016, the EDC was engaged with a NueView Communities as a potential applicant for the Brownfields Revolving Loan Fund in order to remediate a CDC owned residential parcel in downtown. Developers both local and regional are being engaged to garner interest in the re-development of downtown and other parts of the urban Renewal Plan (URP) in use.

The EDC is active in the downtown organization known as Square II. The EDC participated in the by-law review of this organization in the winter of 2016. Participation also includes remaining active during the annual events spearheaded by Square II including the Sidewalk Sale, Shop local and Holiday Lights campaign. This represents one of many initiatives and resources the EDC is propagating to downtown and other Gardner-centric businesses to encourage growth and better management of business resources. A small business tour is being planned for the spring of 2017.

During the spring and summer of 2016 the EDC, working with MAPMAC reviewed the City's current parking meter inventory. The focus of this study was two fold: total number of meters and actual condition of meters. The study recommended an updated metered area and identified the need to update actual meters.

Greater Gardner Business Incubator

The current EDC is engaged as a founding board member of the Greater Gardner Business Incubator (GGBI). Assistance was given to the organization to acquire a makerspace grant from MassDevelopment. This funding is being used to assist the organization in developing its new home at the site of the former Simplex Company on School St. A key tenant of the GGBI strategy is to graduate candidates into leased or owned space in downtown Gardner while engaging local financing to accomplish this. Massdevelopment funds total \$20,000.00 and are matched by an equal amount of in-kind from the leasor. The first candidate team is expecting to resume business in the fall of 2017.

Local Business Financing

The EDC has engaged the North Central Mass Development Corporation (NCMDC), tentative outside private equity and local financial institutions to create beneficial relationships between sources of financing and our business community. Past EDC and current Assistant Director continues to play a role as a member of the NCMDC subcommittee. Representatives from all entities have shown an interest in creating opportunities to engage prospective clients in a meaningful way. This is occurring on a one on one basis and plans are underway to create effective pipelines between creditors and the needs of future candidates from the GGBI while continuing to identify future pipelines with other organizations outside of the business incubator.

Food Systems Initiative

Working in partnership with Conservation Agent, the EDC has begun an initial assessment of zoning with plans to participate in future zoning review activities, inventory activity of Gardner's Food Systems assets in an effort to encourage growth of agricultural and food systems enterprise opportunities for Gardner. Identified opportunities may include entities in food distribution or processing, retail co-ops, nutraceuticals and technologies that promote proper nutrient management, soil health, environmental stewardship and more. Additional activities have included encouraging grass roots efforts for community AG, assessing best practices in planning for this sector, review and better understanding for MA Food Systems Plan, participation in the 5th annual MA Urban Agriculture Conference, engaged multiple citizens and outside entrepreneurs for farms, food distribution and processing businesses, assessing how energy and energy resiliency can be utilized, encouraging farmers market improvements and identifying business and projects that could be a part of this initiative.

Marketing

To date the EDC was successful in implementing a new season of print advertising through the Johnny Appleseed Trail Association and has since October of 2016 cultivated a wider audience to departmental activities through weekly social media interaction. A partial list of relevant topics include the Urban Renewal Plan, best practices in business, community events and initiatives, creative class economy resources and renewable energy resources information.

A design plan was initiated in the winter of 2016 to design a long-term marketing strategy for the City. As proposed this content-based, storytelling strategy will make use of video as a primary communications tool coupled with broadcast and print components. It is anticipated that components of this plan may be implemented throughout 2017. The EDC was a member of the Website Committee which launched the city's new website in 2016. Additionally, regular effort is made to refine and update aspects of the web presence for the Department of Community Development and Planning at regular and more frequent intervals.

Initial discussions have been made to develop a 'digital infrastructure' project for participating downtown entities. The vision is to encourage the development of a privately held set of solutions that would enhance audience engagement in the digital space spotlighting many of the destination retail and service businesses that make up the vibrant downtown life. Techniques to employ may include geo-fencing, application based tourism solutions, SEO, video and other direct digital or B2B solutions.

Public Speaking/Seminars

The EDC represented the City of Gardner at Mass Smart Growth, EPA Grant Recipient meetings, local and regional Economic Development and tourism seminars during 2016. During the same year there were two significant ribbon cuttings at Maki Corp's TNT facility and at Advanced Cable Ties (ACT). The EDC, along with the Assistant Director, participated in GFA Federal Credit Union's financial literacy student seminars in November of 2016. Since taking the position with the City of Gardner the EDC has also booked speaking engagements with Rotary clubs both in town and regionally. He has hosted seminars or informal work sessions on topics related to downtown retailing, renewable energy, and urban agriculture. The EDC is engaged in an ongoing project in partnership with Chair City Community Center and faculty from Yale University to explore solutions to the social ramifications of de-industrialization that have affected citizens and entities in Gardner. The EDC regularly attends the job seekers forum hosted by the Greater Gardner Chamber of Commerce.

Affiliations

- Greater Gardner Chamber of Commerce
- Gardner Square Two, Inc., Board of Directors
- Massachusetts Economic Development Council
- Northeastern Economic Developers Association
- Greater Gardner Business Incubator
- UMASS Lowell iHub/Differencemakers Initiative
- Montachusett Regional Planning Commission
- Rotary Club of Gardner, MA
- GreenWorks (Orange, MA)
- North Central MA Workforce Investment Board

Respectfully Submitted,

Scott M. Graves

Gardner Fire Department
Annual Report
Fiscal Year July 1, 2015 through June 30, 2016

Honorable Mark P Hawke, Mayor
Members of the City Council
Citizens of Gardner

I, Richard P. Ares, Fire Chief of the City of Gardner, submit the Annual Report for the Gardner Fire Department.

MISSION

The mission of the Gardner Fire Department is to protect the city's residents and visitors from fires, medical emergencies, hazardous materials incidents, rescue situations and other natural and man-made disasters. We strive to provide this service by having well trained, highly motivated firefighters combined with public education and fire prevention programs. Our goal is to make a safer community for all who came here.

PERSONNEL

The backbone of any fire department is the personnel who serve our community. Currently we have thirty three active firefighters, consisting of one Chief, one Captain, four Lieutenants who work as Shift Commanders, one Lieutenant Training/Fire Prevention Officer, one Lieutenant who works fire prevention and rotates to Shift Commander when needed and twenty five Firefighters assigned to four rotating platoons. The Department has one full time clerk. Three Firefighters work collateral jobs as department mechanics. Two Firefighters work collateral jobs as fire investigators; One Firefighter works a collateral job as a computer systems manager and one works as EMS coordinator.

FIRE APPARATUS, VEHICLES and TRAILERS

The Department operates a fleet of 17 vehicles. Three Engines, one Combination Engine/Ladder Truck, one Tower/Pumper Truck, one Heavy Rescue, one small Brush Truck, four Support Vehicles, a Decontamination Trailer, a Hazardous Materials Trailer, a Lighting Trailer, two Utility Trailers and Bucket Truck used by the City Wire inspector.

The Fire Department still needs to replace aging and unreliable apparatus. Engine 3 is twenty seven years old and needs to be replaced. It no longer meets National Fire Protection Association safety standards. It is more than six years beyond its expected life cycle and cannot be relied upon for emergency response. In May of 2016 we took delivery of a new Ford F550 cab and chassis which was delivered to CET Fire Pumps in Canada for outfitting as a new brush fire truck.

GRANTS

The Gardner Fire Department applied for a federal Assistance to Firefighters Grant to replace Engine 3. Unfortunately we were unsuccessful, although our grant application passed several steps.

INJURIES

There were eighteen reported injuries to firefighters during this fiscal period. Fifteen of these injuries occurred during emergency operations. The most serious injury occurred to me on July 3, 2015 when I was blown off a porch at a house fire. I suffered a head laceration, concussion, and three fractured vertebrae. I was out of work from July until December 2015.

FIRE DEPARTMENT INCIDENTS

The Department responded to 6,092 emergencies or calls for assistance during this fiscal year. A complete breakdown of all calls or incidents is included with this report.

AMBULANCE

In spring of 2016 the City Council authorized the hiring of seven additional firefighters in preparation for starting a city ambulance service. As of the end of June the hiring process was underway.

Arrangements were made with the Town of Westminster to purchase their used ambulance when it became available. This purchase will save a considerable amount of money in first year startup costs.

MONETARY LOSS

The City of Gardner experienced an estimated dollar loss due to fire of \$108,981.00. Of this amount \$92,036.00 was structure or building related and \$16,945.00 auto or vehicle related. The largest dollar loss fire was at 328 Chestnut Street on December 10, 2015. The fire was caused by cooking oil on a stove.

A breakdown of dollar loss fires is attached to this report.

RECOMMENDATIONS

The City should this year replace Engine 3. As stated earlier, Engine 3 is twenty seven years old. This vehicle has given good service to the City but because of its age and condition can't be relied on for emergency service.

Consideration should be given to building an addition to the current fire headquarters. The station was built in 1979 when we had two other fire stations as well. Space is limited for our apparatus. Several of our smaller pieces of equipment must be stored outdoors. Our office and storage space is inadequate. We do not have proper facilities for future female employees.

RETIREMENTS

Lieutenant/EMT Charles Boris retired January 22, 2016 with 36 years and 6 months of service.
Acting Lieutenant Timothy Tenney retired April 9, 2016 with 39 years and 7 months of service.
Firefighter/ EMT Steven Couture retired March 5, 2016 with 16 years of service.

I want to thank all of these men for their many years of service and dedication to the City of Gardner.

I wish to acknowledge the courage and commitment of the members of the Gardner Fire Department. Their dedication to serving the citizens of Gardner is a testament to their profession. It is a privilege and honor to lead and serve with them. I would also like to single out Captain Gregory Lagoy for stepping in and running the department while I was out injured. He did an exemplary job.

In conclusion, I wish to thank Mayor Hawke and the City Council for the support and cooperation they have given to the Fire Department during the last fiscal year.

Respectfully Submitted

Richard P. Ares
Fire Chief

During this fiscal period the department issued the following permits and conducted the below listed drills.

PERMITS

Open Burning Permits
Smoke Detector Certificates of Compliance
Install/Alter Fuel Oil Burner Equipment
Storage of L.P. Gas
Fuel Oil Delivery Truck Inspections
Underground Tanks Removed
Storage of Smokeless Powder
Storage of Black Powder
Ammunition Storage
Flammable Fluid Storage
Sprinkler Work
Fire Suppression Systems (Ansul)
Fire Alarm Work

FIRE DRILLS/INSPECTIONS

12	Hospital Fire Drills
17	School Fire Drills
24	Quarterly Health Care Facility Inspections
14	Annual Inspections
6	Citizen Complaints

FIRE INVESTIGATIONS July 1, 2015 to June 30, 2016

Fire Investigators:

Chief Richard Ares
 FF Timothy Tenney
 FF Patrick Fohy

6 Incidents Investigated

1 Structure Fires
 0 Motor Vehicle Fire
 0 Other (Explosion)

Origin & Cause

0 Intentionally Set Fires
 1 Accidental Fires
 0 Undetermined Fire
 0 Natural Fire

STUDENT AWARENESS of FIRE EDUCATION (SAFE) PROGRAM

S.A.F.E. Instructors;

Lieutenant Guy Sharron, Jr.
 Firefighter Peter Gamache, Jr.

Kindergarten	8 classes	1 visits ea.
Grade 1	9 classes	1 visits ea.
Grade 2	10 classes	1 visits ea.
Grade 3	8 classes	1 visit ea.
Pre-Schools	1 classes	1 visit ea.
Public Demonstrations		10 events

GARDNER FIRE DEPARTMENT EQUIPMENT LIST
June 30, 2016

<u>UNIT</u>	<u>DESCRIPTION</u>	<u>USE</u>	<u>STATION</u>
ENGINE 1	1996 E-ONE	PUMP	STATION 2
ENGINE 2	2012 ROSENBAUER	PUMP	STATION 2
ENGINE 3	1989 E-ONE CYCLONE	PUMP	STATION 2
COMBO 4	2011 SUTPHEN	QUINT	STATION 2
TOWER 1	2002 E-ONE	95' REAR MOUNT PLATFORM	
CAR 1	2015 FORD INTERCEPTOR	CHIEF'S	STATION 2
CAR 2	2010 FORD EXPEDITION	COMMAND CAR/LT'S	STATION 2
CAR 3	2004 CHEVY TAHOE	CAPTAIN	STATION 2
TRUCK 3	1994 FORD F800	FIRE ALARM	STATION 1
TRUCK 4	2003 DODGE RAM	UTILITY	STATION 2
TRUCK 5	2002 DODGE RAM	FIRE PREVENTION	STATION 2
TRUCK 10	1985 GMC	BRUSH FIRE	STATION 2
RESCUE	1997 FORD F-800	RESCUE	STATION 2
DECON		DECON UNIT	
HAZMAT	TRAILER	HAZMAT UNIT	
TECH RESCUE	TRAILER	TECH RESCUE	

GARDNER FIRE DEPARTMENT

Incidents - Primary Type Only

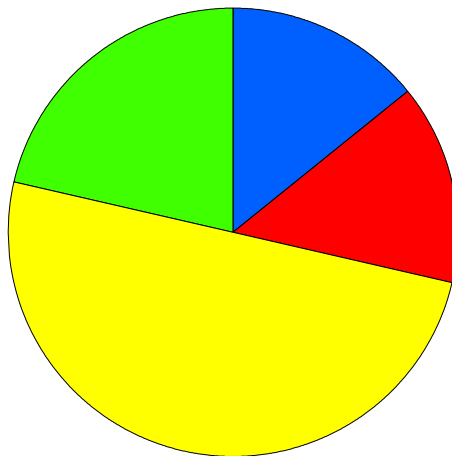
80

Printed: 3/30/2017 1:39 pm

From Date:07/01/2015 to:06/30/2016

Jurisdiction: N/A

Primary Type Incidents



False Alarms & False Calls	14.3%
Other Type of Incidents	14.3%
Rescue & Emergency Medical Service	50.0%
Service Calls	21.4%
Total:	100.0%

Rescue & Emergency Medical Service

- 7 EMS call, excluding vehicle accident with injury
- 7 Sub-Total, Rescue & Emergency Medical Service

Service Calls

- 1 Public service
- 1 Assist invalid
- 1 Service Call, other
- 3 Sub-Total, Service Calls

False Alarms & False Calls

- 2 Detector activation, no fire - unintentional
- 2 Sub-Total, False Alarms & False Calls

Other Type of Incidents

- 2 Inspection
- 2 Sub-Total, Other Type of Incidents
- 14 Total Number of Incident Types

Total Count of Unique Incident Numbers for this Period:

14

GARDNER FIRE DEPARTMENT

81

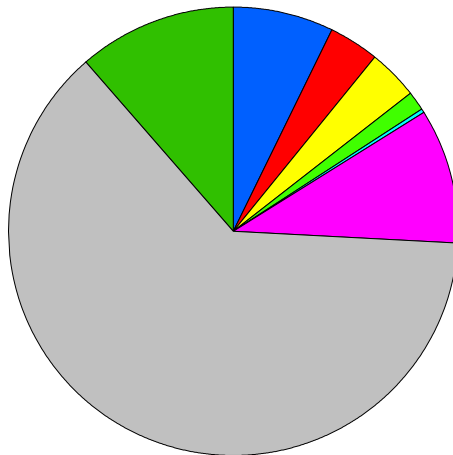
Incidents - Primary Type Only

Printed: 3/30/2017 1:39 pm

From Date:07/01/2015 to:06/30/2016

Jurisdiction: Gardner

Primary Type Incidents



False Alarms & False Calls	7.2%
Fire	3.5%
Good Intent Calls	3.7%
Hazardous Conditions(No Fire)	1.5%
Other Incidents (codes w/ no rollup values)	0.2%
Other Type of Incidents	9.7%
Rescue & Emergency Medical Service	62.8%
Service Calls	11.5%
Total:	100.0%

Fire

- 25 Building fire
- 128 Cooking fire, confined to container
- 3 Chimney or flue fire, confined to chimney or flue
- 10 Fuel burner/boiler malfunction, fire confined
- 7 Passenger vehicle fire
- 8 Forest, woods or wildland fire
- 16 Brush, or brush and grass mixture fire
- 1 Grass fire
- 8 Natural vegetation fire, other
- 2 Outside rubbish, trash or waste fire
- 2 Dumpster or other outside trash receptacle fire
- 3 Special outside fire, other
- 213 Sub-Total, Fire

Rescue & Emergency Medical Service

- 2 Medical assist, assist EMS crew
- 3,585 EMS call, excluding vehicle accident with injury
- 133 Vehicle accident with injuries
 - 1 Motor vehicle/pedestrian accident (MV Ped)
- 84 Motor vehicle accident with no injuries
- 1 Search for person on land
- 1 Extrication of victim(s) from building/structure

GARDNER FIRE DEPARTMENT

82

Incidents - Primary Type Only

Printed: 3/30/2017 1:39 pm

From Date:07/01/2015 to:06/30/2016

Jurisdiction: Gardner

- 1 Extrication of victim(s) from vehicle
- 4 Removal of victim(s) from stalled elevator
- 2 Rescue, emergency medical call (EMS) call, other

3,814 Sub-Total, Rescue & Emergency Medical Service

Hazardous Conditions(No Fire)

- 18 Gasoline or other flammable liquid spill
- 8 Gas leak (natural gas or LPG)
- 9 Oil or other combustible liquid spill
- 1 Chemical hazard (no spill or leak)
- 1 Carbon monoxide incident
- 3 Heat from short circuit (wiring), defective/worn
- 3 Overheated motor
- 5 Power line down
- 6 Arcing, shorted electrical equipment
- 7 Building or structure weakened or collapsed
- 5 Vehicle accident, general cleanup
- 1 Explosive, bomb removal (for bomb scare, use 721)
- 1 Attempt to burn
- 1 Threat to burn
- 20 Hazardous condition, other

89 Sub-Total, Hazardous Conditions(No Fire)

Service Calls

- 284 Lock-out
 - 1 Ring or jewelry removal
 - 8 Water or steam leak
 - 4 Smoke or odor removal
 - 4 Animal rescue
- 37 Assist police or other governmental agency
 - 1 Police matter
- 140 Public service
- 138 Assist invalid
 - 8 Defective elevator, no occupants
- 33 Unauthorized burning
 - 8 Cover assignment, standby, moveup
- 33 Service Call, other

699 Sub-Total, Service Calls

Good Intent Calls

- 71 Dispatched & canceled en route
- 7 No incident found on arrival at dispatch address
- 27 Authorized controlled burning
- 2 Vicinity alarm (incident in other location)
- 7 Smoke scare, odor of smoke
- 4 Steam, vapor, fog or dust thought to be smoke

GARDNER FIRE DEPARTMENT

83

Incidents - Primary Type Only

Printed: 3/30/2017 1:39 pm

From Date:07/01/2015 to:06/30/2016

Jurisdiction: Gardner

- 2 EMS call, party transported by non-fire agency
- 15 Hazmat release investigation w/ no hazmat
- 90 Good intent call, other

225 Sub-Total, Good Intent Calls

False Alarms & False Calls

- 1 Municipal alarm system, malicious false alarm
- 2 Direct tie to FD, malicious/false alarm
- 1 Telephone, malicious false alarm
- 1 Central station, malicious false alarm
- 7 Local alarm system, malicious false alarm
- 1 Bomb scare - no bomb
- 16 Sprinkler activation due to malfunction
- 2 Extinguishing system activation due to malfunction
- 82 Smoke detector activation due to malfunction
- 1 Heat detector activation due to malfunction
- 29 Alarm system sounded due to malfunction
- 11 CO detector activation due to malfunction
- 11 Sprinkler activation, no fire - unintentional
- 104 Smoke detector activation, no fire - unintentional
- 87 Detector activation, no fire - unintentional
- 53 Alarm system sounded, no fire - unintentional
- 17 Carbon monoxide detector activation, no CO
- 11 False alarm or false call, other

437 Sub-Total, False Alarms & False Calls

Other Type of Incidents

- 21 Citizen complaint
- 567 Inspection
- 2 Special type of incident, other

590 Sub-Total, Other Type of Incidents

Other Incidents (codes w/ no rollup values)

- 11 Emergency Medical

11 Sub-Total, Other Incidents (codes w/ no rollup values)

6,078 Total Number of Incident Types

Total Count of Unique Incident Numbers for this Period: 6,078

Grand Total Count of Unique Incident Numbers for this Period: 6,092

**GOLF COURSE COMMISSION
ANNUAL REPORT**

To His Honor the Mayor and
Members of the City Council

The Gardner Golf Course Commission is pleased to submit its annual report for the 2015/2016 fiscal year.

Membership totaled	\$243,782.03
Green Fees	\$250,551.12
Cart Storage & Locker Rental	\$ 1,770.00
Miscellaneous	\$ 18,485.15
Driving Range Tokens	\$ 32,890.00
Carts	<u>\$194,148.00</u>
Total	\$741,626.30

There were approximately rounds of golf including greens fee rounds and member rounds.

MEMBERSHIPS	<u>Resident</u>	<u>Non-Resident</u>
Weekday Individual		
Family		
College		
Junior		
Sr. Cit. Ind.		
Sr. Cit. Fam		
Clergy Ind.		
Clergy Fam.		
Veteran Ind.		
Veteran Fam.		
Courtesy (Includes Lifetime)		
Playing Privilege	—	

Total Memberships

Years Receipts	\$741,626.30
Expenditures	\$

Respectfully submitted,

Jeffrey Gallant, Chairman, Financial Chair
 Michael Budwick, Member
 Karen Deneen, Member
 David Noyes, Member
 William L. Frank, Superintendent



**City of Gardner
Greenwood Memorial Pool
69 Park Street
Gardner, MA 01440
(978) 632-0678**

Debra A. Pond, Director of Human Resources

2016 Annual Report
(Annual Year)
Greenwood Memorial Pool

In 2016, the Human Resources Director continued managing the oversight responsibility of the Greenwood Pool. The City completed minor upgrades to the outdoor pool. The Greenwood Pool opened in late June the weekend that school closed for the summer.

Staffing:

Donald Lemieux, Certified Pool Operator, and Diana Ringer, Head Lifeguard, returned for the season. Mr. Lemieux has been instrumental in maintaining the pool to ensure that it meets all applicable health codes and that the water is crystal clear. Ms. Ringer with the assistance of two “seasoned” lifeguards continues to work with the staff to provide the very popular swim lesson program. Several seasonal lifeguards returned for the summer and five (5) new seasonal lifeguards were hired.

Total income for the Greenwood Memorial Pool for 2016 was \$18,357.25, this included swim lessons (\$5,485.00) and public Swim admissions. There were ninety-four (94) swim lesson registrations for the 2016 summer season.

**Greenwood Memorial Pool
2016 Wages**

Employee	Position	Regular Wages	Overtime	Total Wages
Donald W. Lemieux	Certified Pool Operator	\$11,506.15	\$214.20	\$11,720.35
Diana Ringer	Head Lifeguard	\$8,118.11	\$0.00	\$8,118.11
Rebecca Brandeberry	Lifeguard	\$2,548.14	\$0.00	\$2,548.14
Gabriel Davila	Lifeguard	\$979.00	\$0.00	\$979.00
Kasja Dymek	Lifeguard	\$767.82	\$0.00	\$767.82
Jessica Francis	Lifeguard	\$3,439.70	\$8.44	\$3,448.14

Casey Galat	Lifeguard	\$2,784.39	\$0.00	\$2,784.39
Marissa Galat	Lifeguard	\$59.06	\$0.00	\$59.06
Douglas Theberge	Lifeguard	\$1,771.00	\$0.00	\$1,771.00
Nadine Theberge	Lifeguard	\$858.00	\$0.00	\$858.00
Emily Parillo	Lifeguard	\$2,624.08	\$0.00	\$2,624.08
Sarah Ruth	Lifeguard	\$1,926.58	\$0.00	\$1,926.58
Benjamin Sekurski	Lifeguard	\$3,540.95	\$168.76	\$3,709.71
Rachel Whitaker	Lifeguard	\$630.01	\$0.00	\$630.01
		<hr/>		
		\$41,552.99	\$391.40	\$41,944.39

Total Wages:	\$41,944.28
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CITY OF GARDNER



OFFICE OF THE
BOARD OF HEALTH
ROOM 29, CITY HALL
 GARDNER, MASSACHUSETTS 01440
 (978) 630-4013
 FAX (978) 632-4682

To: *The Honorable Mark A. Hawke, Mayor*
The Honorable Members of the Gardner City Council

The Board of Health submits this 61st. Annual Report for the Calendar Year 2016, ending December 31, 2016. The following notable events occurred over the past year:

- The Gardner Board of Health, through its participation in the Montachusett Public Health Network [MPHN] participated in a variety of community health initiatives throughout the year.
- The Board of Health, through the MPHN utilized a variety of strategies to address substance abuse issues. The Board is a member of the Gardner Community Action Team [GCAT] that addresses substance issues in youth, and was an active participant in the Massachusetts Opioid Abuse Prevention Collaborative [MOAPC]. The Board continues to maintain the sharps collection kiosk located in the lobby of Community Health Connections on Connors St. The Leominster Tobacco Control Alliance provided tobacco enforcement and merchant education under the Board's guidance.
- The Board of Health passed an "Unattended Box Regulation" in which all Donation boxes throughout the city must be registered and licensed through this office and comply with the regulation set forth. The Board of Health passed a Regulation on the Sale of Flavored Tobacco in the city which will go into effect on March 1, 2017.
- The city continues to join in the Central Massachusetts Mosquito Control Project. This past year Mosquito Control took 48 tires from the transfer station to properly dispose of them.
- Gardner continues as the host community for the MPHN for the (SAPC) grant otherwise known as, Substance Abuse Prevention Collaborative. This grant, in the amount of \$100,000 per year for 5 years, will help address alcohol awareness issues in the communities served.
- The Board welcomed a new member as Dr. Miller retired and his position on the board was filled by Dr. Mulqueen who was subsequently voted in as Chairman of the board. The Board of Health offered the position as Director of Public Health for the City of Gardner to Jennifer Susen-Roy, upon Bernard Sullivan's retirement.
- The Board held hearings on a variety of topics, including hearings on one housing code issue, three food service establishments, three plumbing code variance requests, and a public hearing regarding proposed ban on flavored tobacco in the city.
- Curbside trash collections totaled 3986 tons for 2016; curbside recycling collections were 1614 tons. Curbside yard waste collection was 284 tons. The residents of Gardner continue to be among the top recyclers in the state, and

our thanks go to them for making our recycling program a success. Due to a grant the Board received, we were able to purchase and sell to residents at a reduced rate Rain Barrels. We purchased 100 barrels and sold 73. The Board continued to make available, various home composting equipment for the residents this year at a substantial savings. Two types of compost bins, compost turners and scrap buckets were available.

- The Transfer Station at 744 West St. operated throughout the year, allowing residents an opportunity to dispose of bulk items, excess trash, recycling, yard waste, paints, hazardous materials and other items. The Transfer Station handled 468 tons of trash and 486 upholstered items. The transfer station also held its annual Household Hazardous Waste day in June and in October.
- The Board received a grant for mattress and box spring disposal of up to \$30,000 over the FY 2016 and FY 2017 from the Department of Environmental Protection. [DEP] Raw Materials took 486 mattresses from our transfer station under this grant.
- The Board received a grant from Department of Environmental Protection (DEP) to be used by December 2017 for up to \$6,000 for a shed for the establishment of a new swap shop and up to \$1000 for educational materials related to the shed to be placed at the transfer station. Through DEP the City was awarded Recycling Dividends Funds and Small Scale Initiative funds under the Sustainable Materials Recovery Program. The city was awarded \$9,250.
- The Board of Health held a flu clinic on October 26, 2016 at Waterford Street School. They provided 31 people with the flu shot.
- The Board continues to work with the Attorney General's Office with the Housing Initiative in dealing with vacant and abandoned properties.
- The Board of Health continued with providing communicable disease investigation, reporting, and follow up, including required Public Health Nursing Services. Nursing services are provided from the Montachusett Public Health Network district nurse.
- The Department continued to provide inspectional services under the State Sanitary Code for Housing, Food Sanitation, Swimming Pools, Tanning Facilities, Body Art (Piercing and Tattoo) Establishments, Septic Systems, Wells, Perc Tests, and Nuisances. License information follows:

Licenses/Permits issued:

150	Food Licenses
6	Septic Haulers/
16	Septic Installers Licenses
1 / 2	Body Art/Tattoo License- Establishment/Practitioner
0	Day Camps
2	Hotel/Motel/Bed & Breakfast Licenses
12	Solid Waste Hauler Licenses
4	Funeral Director Licenses
298	Burial Permits Note Calendar Year 2015
5	Pool/Spa Licenses
9	Tanning Salon Licenses
2	Manufactured Home Parks
19	Tobacco Sales Permits
18	Septic System Permits
13	Well Permits
15	Beaver Trapping/Breaching Permits
1	Movie Theater

The Board of Health meets monthly at 5:00 pm on a Monday as the member's schedules allow, and as needed.

The Board would like to thank all of the City Departments and personnel who assisted the Board of Health in their duty to protect the health, safety, and welfare of the residents.



Jennifer A. Susen-Roy,BA
Director of Public Health

Information Technology Department

Annual Report for Fiscal Year 2016

The Information Technology Department (ITD) provides technology services to approximately 150 users from various departments located in municipal buildings throughout the City. ITD maintains all enterprise-wide computer applications. The largest applications include Munis, Perform(IMC), Pamet, ViewPermit and Vision. The department also manages the approximately 150 computers and 20 servers.

ITD is continuously developing and improving the internal network which provides access to important City resources and information.

Highlights for 2016

- Opening of the new Police Station including upgrading many IT systems.
- Continued integration of the IT Dept with the School IT Dept
- Instituted a helpdesk policy for improved support
- Upgraded backup and disaster recovery systems
- Conducted weekly/monthly and quarterly testing of the IT infrastructure
- Improved network and individual system security

**Report of the Trustees
of the
Levi Heywood Memorial Library Association
To the Honorable Mayor and Members of the
Council of the City of Gardner**

We are pleased to present this, the report of the Trustees of the Levi Heywood Memorial Library Association for the fiscal year 2015-2016, our one hundred and thirtieth annual report.

This report by our Director, as official spokesperson for our Trustees, reveals continued growth in our collections and increased use of our Library programs and services.

We sincerely appreciate your loyalty, encouragement, and understanding of the Library's importance and function in the Gardner community.

Respectfully submitted,

Ronald F. Cormier
Clerk of and for
Board of Trustees
October 26, 2016

**LEVI HEYWOOD MEMORIAL LIBRARY ASSOCIATION
TRUSTEES AND STAFF
2015-2016**

BOARD OF TRUSTEES

Karen Anderson, <i>President</i>	Michael Horrigan
Calvin Brooks, <i>Vice-President</i>	Neil Janssens
Sally Hartshorn, <i>Treasurer</i>	Ambrose Marean
Ronald F. Cormier, <i>Clerk</i>	Doris Pierce
Susan Goldstein	Arthur Young
Sheila Heglin	

EX-OFFICIO TRUSTEES

Mayor Mark P. Hawke
Atty. James M. Walsh, City Council President
Denise L. Clemons, Superintendent of Schools

HONORARY TRUSTEE

Atty. Henri L. Sans

TRUSTEE EMERITUS

Richard H. Greenwood

STAFF

Kathleen D. Leslie, Director
Tammy M. Caissie, Assistant Director
Jason Sullivan-Flynn, Coordinator of Youth Services+
Celeste M. Burdett, Bookkeeper/Technical Services Librarian
Shelby Carney, Youth Services Assistant
Richard Cochran, Custodian
Amelia Colman, Reference/Circulation Assistant
Elizabeth Covington, Circulation Assistant
Lois Dishmon, Circulation Aide
Jay Janell, Local History Librarian
Pamela Meitzler, Local History Librarian*
Janet Percy, Circulation Assistant*
India Robles, Youth Services Assistant
Patricia Urato, Circulation Assistant
Judith Vacarelo, Reference/Circulation Assistant
Gina Verrelli, Reference/Network Transfer Librarian
Melissa Walker, Coordinator of Youth Services

*Retired

+Resigned

Levi Heywood Memorial Library Association Membership 2015-2016

Ms. Linda Amidon	Ms. Doris Gearan	Ms. Roberta Lesperance
Mr. G. Albert Anderson	Mr. John Gearan	Ms. Margaret Locke
Ms. Karen Anderson (T)	Ms. Joann Gemborys	Ms. Judy Mack
Ms. Felicite Andersson	Mr. Robert Gifford	Ms. Joanne Mailloux
Mr. Edward Atter	Ms. Lorrie Glovins	Mr. Charles Manca
Ms. Sharon Babcock- Robideau	Ms. Susan Goldstein (T)	Mr. Ambrose Marean (T)
Ms. Donna BelleIsle	Atty. Scott Graves	Mr. Matthew McDermott
Ms. Patricia Bergstrom	Dr. Jean Greenwood	Ms. MaryAnn McGee
Mr. Joseph Bishop	Mr. Richard H. Greenwood	Ms. Pamela Meitzler
Atty. John Bohman	(Trustee Emeritus)	Ms. Ann Ouellette
Ms. Holly Booth	Mr. Richard N. Greenwood	Ms. Meridith Pavloskly
Ms. Claudette Bourque	II	Ms. Julie Pera
Mr. Calvin D. Brooks (T)	Ms. Gail Guarino	Ms. Doris Pierce (T)
Ms. Judith Collette	Ms. Sally Hartshorn (T)	Atty. Robert Rice
Mr. Craig Cormier	Mr. Stanford Hartshorn III	Mr. Michel L Richard
Mr. Joshua Cormier	Ms. Susan Hartshorn	Ms. Margaret Roy
Ms. Marcelle Cormier	Ms. Sydney Haughton	Atty. Gerald St. Hilaire
Mr. Ronald F. Cormier (T)	Mayor Mark P. Hawke	Atty. Henri Sans
Ms. Marisa Coviello	(Ex Officio T)	(Honorary Trustee)
Mr. Edward Cronin	Ms. Nancy Hawke	Ms. Michelle Sans
Ms. Diane Cushing	Ms. Sheila Heglin (T)	Atty. Peter Sargent
Mr. Christopher Daly	Ms. Theresa Hillman	Ms. Eileen Sisk
Ms. Marjorie Delay	Mr. Michael Horrigan (T)	Ms. Stephanie Snyer
Ms. Linda Dembek	Mr. Neil W. Janssens (T)	Mr. John Szvios
Ms. Lois Dishmon	Ms. Linda Johnson	Ms. Gloria Tarpey
Mr. Jay Drake	Ms. Carolyn Kamuda	Ms. Dorothy Tracy
Ms. Sheila Dudek	Ms. Victoria Kazinskas	Ms. Nancy Turcotte
Ms. Jennifer Dymek	Ms. Alice Kymalainen	Ms. Barbara Yablonski
Mr. James Gallant	Ms. Paulette Langlois	Ms. Ann Young
Mr. Wayne Gallant	Ms. Doreen LeClair	Mr. Arthur Young (T)
	Mr. Jack Lesperance	Ms. MaryAnn Zlotnik

(T) Trustee

**Report of the Treasurer
Levi Heywood Memorial Library FY 2015-2016**

	Unrestricted Funds	Restricted Funds	All Funds
REVENUES			
Municipal		\$659,885	\$659,885
State		\$19,539	\$19,539
Gifts/grants	\$16,059	\$699	\$16,758
Circulation	\$15,120		\$15,120
Photocopies/Printouts	\$3,003		\$3,003
Endowment	\$326,939		\$326,939
Meeting Room rental	\$316		\$316
Other	\$224		\$224
Carryover (Previous Year)	\$7,320	\$76,145	\$83,465
TOTAL	\$368,981	\$756,268	\$1,125,249
EXPENDITURES			
Compensation		\$497,676	\$497,676
Books	\$11,384	\$65,701	\$77,085
Electricity		\$28,168	\$28,168
Heat		\$11,326	\$11,326
Telecommunications		\$4,919	\$4,919
Printing/Supplies	\$55	\$14,604	\$14,659
Postage		\$837	\$837
Repairs and Maintenance	\$8,566	\$23,490	\$32,056
Information Technology	\$2,749	\$9,578	\$12,327
Insurance		\$13,566	\$13,566
Professional Services	\$25,485		\$25,485
Staff Travel	\$311		\$311
Furniture/Equipment	\$1,997		\$1,997
C/W MARS Membership		\$32,712	\$32,712
Bond repayment expense	\$299,649		\$299,649
Programming	\$1,163	\$699	\$1,862
Other			\$0
Carryover	\$17,622	\$52,992	\$70,614
TOTAL	\$368,981	\$756,268	\$1,125,249

Sally Q. Hartshorn, Treasurer

Note: The financial statements of the Levi Heywood Memorial Library Association are audited by the independent auditing firm of McKenna & Company, CPA's. These financial statements are prepared on an accrual basis and report on current funds, land, building and equipment, including depreciation; investments, including realized and unrealized gains and losses; fund balances; and accrued liabilities. These statements are on file at the LHML and are reviewed by the Trustees, and filed with the Internal Revenue Service and the State Attorney General. This Treasurer's Report is designed to show only actual revenues and expenditures for FY2016.

**LEVI HEYWOOD MEMORIAL LIBRARY
STATISTICAL REPORT
FY2016**

POPULATION SERVED: 20,354

NUMBER OF GARDNER REGISTERED BORROWERS: 8,685

NUMBER OF NON-RESIDENT REGISTERED BORROWERS: 5094

NUMBER OF DAYS OPEN: 285

HOURS OPEN PER WEEK: JUNE – AUGUST: 37; SEPTEMBER – MAY: 41

7/01/15 - 6/30/16

CIRCULATION	ADULT/YA	CHILDREN	TOTAL
Books	62,113	40,899	103,012
Periodicals	2,919	105	3,024
Audio	6,172	1,128	7,300
Video	42,778	960	43,738
Electronic Resources	5,273	240	5,513
Miscellaneous	469	542	1,011
	119,724	43,874	163,598

Non-Resident Circulation	53,033
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ILL Received	20,913
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ILL Sent	15,494
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Total Items in Collection	179,254
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SERVICES	
Reference Transactions	19,847
Public Internet Use	7,644
Program Attendance	2,146
Class Visit Attendance	278
Storyhour Attendance	1,375
Meeting Room Use	692
Wireless Sessions	6,529

DIRECTOR'S REPORT FY2016

In addition to the good news of the bond retirement, the Library's municipal budget once again met the eligibility requirement for participation in the State Aid to Public Libraries program without the need for a waiver application. The Municipal Appropriation Requirement for the current fiscal year has also been met.

The Library continues to receive funding from longstanding benefactors. This year marks the 112th year of partnership with the Knowlton Foundation for the Elderly, which provides funding for our large print and audio book collections. The Library Christmas Card Fund has donated proceeds from its participants for over half a century while the local chapter of AARP has provided annual contributions for many years. The Wal-Mart Foundation awarded a community grant, the Library's 4th, to support Junior Book Club programming. The Gardner Cultural Council funded 2 summer reading programs and the MOC Community Partnership for Children renewed the pass program to Davis Farmland, and sponsored 3 summer reading and school vacation programs.

The Friends of the Library also continued their customary support by sponsoring fourteen museum passes and a subscription to Book Page. They replaced 8 craft tables in the Children's Room and bought a bench for the Pine Street Lobby. They also bought a new desktop computer and photo scanner for the Local History Room, enabling staff to begin the work of digitizing the Library's archival photo collections. In total, the Friends contributed nearly twelve thousand dollars toward Library operations in the last fiscal year. Their generosity is funded by the success of two annual book sales and a vibrant membership of over 500. Among them are dozens of volunteers who sort, clean, and shelve our books, run the book club, deliver to shut-ins, and help with landscaping, programming and fund-raising.

Programming in the Children's room included the well-established preschool storytimes, junior book club for 4th to 6th graders and Lego club, as well as the annual pumpkin decorating event, PJs and a Movie, and Winter Dance Party. Certified therapy dog Dolce the Goldendoodle returned for more confidence building reading sessions for children aged 5 and older. New programs offered in the youth department included zentangle art workshops, a writing group, and a volunteer-run knitting club which was introduced for children in grades 5 through 8. Volunteer Kerry Bettez celebrated the 150th anniversary of Beatrix Potter's birth by sponsoring a Peter Rabbit themed party and activities.

403 children registered for the Summer Reading Club and 165 certificates were awarded for a total 2758 hours of reading. 651 people attended 15 programs of family nights, crafts and raffles. A special thanks to Mayor Mark Hawke for his participation in kicking off the event.

In adult programming, the Friends sponsored a living history program on the life and works of Louisa May Alcott performed by the director of The Orchard House Museum, the author's birthplace. The Friends also presented a scarf tying demonstration and fundraiser.

The Library collaborated with Mount Wachusett Community College to host a panel presentation on "The Myths and Realities of Contemporary Science" as part of the Humanities project for the college and community. We also participated in Gardner Square Two's Holiday Event by caroling and screening the movie "It's a Wonderful Life."

The Library repeated a Food for Fines drive during the month of June to benefit the Gardner CAC food pantry, and again participated in the City's Volunteer Incentive Program, placing 3 volunteers in shelving, clerical and custodial positions.

Exhibits in the Art Gallery included perennial favorite Gardner Grade School Art and group shows by the Greater Gardner Art Association and the School Street Art Studios. Individual exhibitors represented photography, posters, paintings, collage and mixed-media.

We were honored to be chosen to receive a permanent installation of an art mural created by Gardner public school second graders, a portion of which is illustrated on tonight's program cover. The five panels of tiles, which hang in the central stairway and outside the art gallery, are the result of a year-long project coordinated by retired Gardner Schools Art teacher Ruth Suyenaga with the assistance of volunteers Brigitte Flick and Janet Harris. All three will be recognized for their contribution to the library by election to membership in the Association tonight.

Improvements to Library building maintenance continued with the replacement of a failed HVAC computer and software. The new upgraded system allows the custodian to monitor and control the library building's heating and air-conditioning from his home computer and to receive alerts in the event of a system failure.

In staffing changes, Local History Librarian Pamela Meitzler retired in October 2015 and was succeeded by Jay Janell, who will present tonight's post-meeting program. Melissa Walker replaced Jason Sullivan-Flynn in the Children's room. Circulation assistant Janet Percy retired in June, but continues to work part-time hours, while Judy Vacarelo increased her hours from part time to full time and works in the adult circulation, reference and children's departments.

As usual, I would like to conclude my report by thanking the Library team: Our Board of Trustees, Association members, Friends group, Mayor and City Council, volunteers, and especially the Library staff. It's a pleasure to work with you.



City of Gardner
Human Resources Department
95 Pleasant Street, Rm. 14
Gardner, MA 01440
(978) 630-4001 • Fax (978) 630-4025

Debra A. Pond, Director of Human Resources
 Brenda Smith, Administrative Coordinator

The Human Resources (the “HR”) Department handles a variety of responsibilities relating to all aspects of employee and benefit management for City of Gardner (the “City”) employees. Included in the daily operations for the HR Department are the drafting and implementation of applicable policies, management of the hiring and termination/retirement processes, worker’s compensation and 111F claims, unemployment claims, benefits administration, contract negotiations, working with the Mayor, Superintendent of Schools, City Solicitor and Department Heads on grievance and other complaint resolutions and the processing all personnel transactions, as well as the maintenance of all personnel related files. The Administrative Coordinator is responsible for the City employee benefit time record keeping, including accrual reports, the initial employee document orientation process, communicating benefit change notices to all employees and other functions including filing, answering the telephone, communicating with employees and members of the public requiring assistance, scheduling and other general clerical support functions.

Department Salaries for FY 2016:

Department Head:	\$78,954.00
FT Administrative Coordinator	\$34,016.32

During FY 2016, fourteen (14) full time employees, four (4) part time employee and thirty-two (32) intermittent/temporary/seasonal employees were hired by the City. The School Department hired forty-five (45) full time, four (4) part time and 25 intermittent/temporary/seasonal employees.

Over the course of FY 2016, the City experienced eight (8) full time, ten (10) part time and thirty-nine (39) temporary/seasonal/intermittent resignations (including election workers) and four (4) terminations.

There were also five (5) City retirements during FY 2016. The individuals retiring had long careers with the City and included the following positions:

Position	Years of Service
Fire Lieutenant	39 Years, 7 Months
Fire Lieutenant	36 Years, 6 Months
Firefighter	22 Years, 2 Months
Director of Public Health	15 Years, 7 Months
Motor Equipment Repairman	10 Years, 1 Month

The School Department experienced forty-one (41) full time; thirteen (13) part time and thirty-four (34) intermittent (substitute teachers/paraprofessional) resignations, six (6) terminations and ten (10) retirements.

Work Related Injury Statistics

The City is self-insured for 111F claims (these are police and/or fire personnel work related accidents/injuries). The City is fully insured with the Massachusetts Education and Government Association (MEGA) for worker's compensation claims (these are non-public safety personnel work related accidents/injuries, including the School Department personnel).

During FY 2016 the City had the following number of accident/injuries reported:

	<u>111F Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
Police	7	3
Fire	21	9
Totals:	28	12

(There was an approximate 14% increase in reported claims/incidents. Of the claims reported, 43% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was a 1% increase from FY 2015.)

	<u>Worker's Compensation Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
City (Non-public Safety)	11	2
School	47	3
Totals:	58	2

(There was an approximate 28% decrease in reported claims/incidents. Of the claims reported, 6% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was a 3.5% increase from FY 2015.)

Ethics Liaison/ ADA Coordinator

As the designated Ethics Liaison for the City, the HR Director continued the ethics testing certification for all newly hired, appointed, elected employees as well as volunteers for City and School Department. The HR Director continues to serve as the ADA Coordinator for the City and sits on the City's Disability Commission.

The overall mission of the HR Department, as it has been since the creation of the department, is to work with and provide advice to the Mayor, Superintendent of Schools, City Councilors and Department Heads to ensure that the laws, rules and regulations pertaining to all aspects of personnel management are adhered to. In addition, the HR Department is a resource for all City employees regarding their work environment needs, benefits and other related matters.



**City of Gardner
Disability Commission
95 Pleasant Street, Rm. 14
Gardner, MA 01440
(978) 630-4001 • Fax (978) 630-4025**

Members of the Disability Commission (the “Commission”) include:

Chairman:	Eric Knudsen
Vice Chairman:	Tommy Davis
Clerk/Secretary:	Anne Hurst
Treasurer:	David Hackett
Members:	Sabazius Athame Aimee Ouellet
Appointed City Official & ADA Coordinator:	Debra Pond

With addition of four new members the Commission had enough members to constitute a quorum and held its first official meeting of FY 2016 on March 8, 2016 and continues to meet regularly.

The Commission has reviewed and addressed accessible variance requests and handicap parking matters. Members of the Commission commenced working on an informational brochure in an effort to create awareness. The Commission is continuing efforts to work collaboratively with City of Gardner (the “City”) officials on matters related to the disabled members of the City community.

GARDNER POLICE DEPARTMENT

ANNUAL REPORT FY 2015-2016

POLICE RECORDS REQUESTS PROCESSED:

INSURANCE COMPANIES	645
DEPARTMENT OF CHILDREN & FAMILIES	796
CASA, COURT APPOINTED INVESTIGATORS	31
COURT HOUSE	43
DEPARTMENT OF CORRECTIONS	11
FBI	6
MEDICAL EXAMINER	17
BRANCHES OF THE MILITARY	12
HOSPITALS	11
PAROLE BOARD	32
REGISTRY OF MOTOR VEHICLES	8
SEX OFFENDER REGISTRY BOARD	7
SHERIFFS OFFICE	4
POLICE DEPARTMENTS	14
MISCELLANEOUS REQUESTS	35
PUBLIC REQUESTS	550
TOTAL REQUESTS	<u>2,222</u>

AUCTIONEER LICENSES ISSUED	0
DOOR TO DOOR/SOLICITATION PERMITS	45
HACKNEY LICENSES GRANTED	43
BIKE REGISTRATIONS	8
VENDOR/HAWKER/PEDDLER	51
CITATIONS ISSUED	1424
PARKING TICKETS ISSUED	
ACCIDENTS	607
CALLS FOR SERVICE	28,371
OFFENSES	3,086
LICENSE TO CARRY FIREARMS	138
FIREARMS IDENTIFICATION CARDS	10
OVER 70 YEARS OF AGE-RENEWAL OF FID, LTC	9
LICENSE TO SELL AMMUNITION	0
LICENSE TO POSSESS MACHINE GUN	0
FID RESTRICTED NEW - RESTRICTED CHEMICAL PROPELLANT ONLY	0

CASE ACTIVITY STATISTICS

TOTAL FELONIES	1086
TOTAL CRIME RELATED INCIDENTS	1337
TOTAL NON CRIME RELATED INCIDENTS	1273
TOTAL ARRESTS (ON VIEW)	504
TOTAL ARRESTS (BASED ON INCIDENTS/WARRANTS)	129
TOTAL ARRESTS	639
TOTAL PROTECTIVE CUSTODIES	91
TOTAL JUVENILE ARRESTS	28
TOTAL JUVENILES HANDLED	3
TOTAL JUVENILES REFERRED	25
TOTAL HEARINGS	68
TOTAL SUMMONS	300
TOTAL OPEN WARRANTS	97
TOTAL RESTRAINT ORDERS	247
DOMESTIC VIOLENCE RELATED ARRESTS	111

Violation Breakdown
From: 07/01/2015 Thru: 06/30/2016

<u>State Law</u>	<u>Fine Total</u>	<u>Civil</u>	<u>Warnings</u>	<u>Verbal</u>	<u>Arrests</u>	<u>Criminal</u>	<u>Totals</u>
138 / 34C	50.00	0	0	0	0	1	1
540 / 4.04	35.00	1	0	0	0	0	1
540CMR2205	175.00	5	3	0	2	0	10
540CMR224	0.00	0	2	0	0	0	2
720 / 9.06(7)	0.00	0	4	0	0	0	4
720 / 9.06(9)	20.00	2	0	0	0	0	2
720 / 906	0.00	0	0	0	1	0	1
85 / 15	0.00	0	1	0	0	0	1
85 / 36	200.00	1	0	0	0	0	1
89 / 10	55.00	1	0	0	0	0	1
89 / 11	0.00	1	6	0	0	0	7
89 / 4A	575.00	11	5	0	15	8	39
89 / 4B	205.00	2	0	0	0	1	3
89 / 7C	0.00	1	0	0	0	0	1
89 / 8	295.00	7	15	0	0	1	23
89 / 9	6615.00	97	114	4	12	8	235
90 / 10	0.00	0	3	0	11	19	33
90 / 11	690.00	32	19	0	1	3	55
90 / 13	515.00	16	18	0	0	3	37
90 / 13A	885.00	29	1	0	0	0	30
90 / 13B	2225.00	31	9	0	1	0	41
90 / 14	470.00	4	2	0	0	0	6
90 / 14/B	0.00	0	2	0	0	0	2
90 / 14B	85.00	3	3	0	1	1	8
90 / 16	55.00	3	3	0	0	2	8
90 / 17	14132.00	131	184	3	10	13	341
90 / 18	565.00	9	20	0	4	0	33
90 / 1B	30.00	1	0	0	0	0	1
90 / 20	1450.00	41	43	0	5	5	94
90 / 22	0.00	0	0	0	0	1	1
90 / 23	0.00	1	2	0	24	41	68
90 / 23 H	0.00	0	1	0	0	5	6
90 / 23C	0.00	0	0	0	8	6	14
90 / 24	0.00	1	0	0	72	32	105
90 / 24I	0.00	1	0	0	1	0	2
90 / 25	0.00	0	0	0	5	3	8
90 / 26A	0.00	0	0	0	0	1	1
90 / 34J	0.00	0	2	0	2	26	30
90 / 6	210.00	7	9	0	0	1	17
90 / 7	615.00	30	48	0	10	6	94
90 / 9	935.00	11	15	0	3	25	54
94C / 32E	0.00	0	0	0	1	0	1
94C / 34	0.00	0	0	0	1	0	1
VCO / 15-7	0.00	0	0	0	1	0	1
TOTALS	31087.00	480	534	7	191	212	1424



Accident Breakdown

<u>Street / Location Names</u>	<u>INJURIES</u>	<u>FATALITIES</u>	<u>OUI INVLD.</u>	<u>PEDESTRIAN</u>	<u>BICYCLISTS</u>	<u># OF ACC.</u>
ABBOTT ST	0	0	0	0	0	1
ACADIA RD	0	0	0	0	0	1
ASH ST	0	0	0	0	0	1
BAKER	0	0	0	0	0	1
BAKER ST	1	0	0	0	0	5
BANCROFT ST	4	0	0	0	0	1
BETTY SPRING RD	0	0	0	0	0	3
BLANCHARD ST	0	0	0	0	0	1
BRIDGE ST	0	0	0	0	0	1
BROOKSIDE DR	0	0	0	0	0	1
CATHERINE ST	2	0	0	0	0	2
CEDAR ST	0	0	0	0	0	1
CENTRAL ST	5	0	0	0	0	15
CENTURY WAY	0	0	0	0	0	2
CHARLES ST	0	0	0	0	0	1
CHESTNUT	0	0	0	0	0	5
CHESTNUT ST	0	0	0	0	0	4
CITY HALL AVE	0	0	0	1	0	10
CLARK ST	2	0	0	0	0	12
COLEMAN ST	0	0	0	0	0	1
COLONY RD	1	0	0	0	0	1
CONANT ST	0	0	0	0	0	3
CONNORS ST	1	0	0	0	0	4
COTE'S COVE RD	0	0	0	0	0	1
COTTAGE ST	0	0	0	0	0	1
CRAWFORD ST	0	0	0	0	0	2
CROSS	0	0	0	0	0	1
CROSS ST	0	0	0	0	0	2
CRYSTAL LAKE DR	1	0	0	0	0	1
DINAN DR	0	0	0	0	0	1
DONLAN ST	0	0	0	0	0	2
DYER ST	1	0	0	0	0	4
EAST BROADWAY	0	1	0	0	0	8
EATON ST	1	0	0	0	0	3
ELM	2	0	0	0	0	7
ELM ST	5	0	0	0	1	14
EMERALD ST	0	0	0	0	0	3
FRANKLIN CT	0	0	0	0	0	1
FREDETE ST	0	0	0	0	0	1
GLENWOOD ST	0	0	0	0	0	1
GRANT ST	0	0	0	0	0	1
GREEN ST	5	0	0	0	0	42
GREENWOOD PL	0	0	0	0	0	2
GREENWOOD ST	0	0	0	0	0	1
HEMLOCK DR	0	0	0	0	0	4
HEYWOOD ST	0	0	0	0	0	1
HOWE ST	0	0	0	0	0	1
JACKSON PK.	0	0	0	0	0	1
JAY ST	1	0	0	0	0	1
JEAN ST	0	0	0	0	0	2
KELTON ST	0	0	0	0	0	2
KENDALL ST	0	0	0	0	0	2
KINZER DR	0	0	0	0	0	1
LAKE ST	0	0	0	0	0	2
LAWRENCE ST	1	0	0	0	1	3
LEAMY	1	0	0	0	0	2
LEAMY ST	0	0	0	0	0	3
LEO DR	0	0	0	0	0	1
LIMERICK ST	0	0	0	0	0	1
LOGAN ST	0	0	0	0	0	1
LOVEWELL ST	0	0	0	0	0	1
MAIN ST	9	0	0	2	0	46
MANCA DR	0	0	0	0	0	3
MAPLE ST	0	0	0	0	0	1
MATTHEWS ST	1	0	0	1	0	1

MAYNARD ST	3	0	0	0	0	2
MILL ST	0	0	0	0	0	1
MINOTT ST	0	0	0	0	0	1
MORAN ST	0	0	0	0	0	1
NICHOLS ST	0	0	0	0	0	5
OAK ST	5	0	0	0	0	6
OLDE COLONIAL DR	0	0	0	0	0	2
OTTER RIVER RD	1	0	0	0	0	1
PARK ST	0	0	0	0	0	12
PARKER	2	0	0	1	0	7
PARKER ST	8	0	0	0	0	21
PEABODY ST	0	0	0	0	0	3
PEARL ST	5	0	0	1	0	11
PEARLY LN	0	0	0	0	0	1
PEARSON BL.	5	0	0	0	0	45
PEARSON ROTARY	0	0	0	0	0	1
PINE	0	0	0	0	0	5
PINE ST	1	0	0	1	0	7
PLEASANT ST	3	0	0	2	1	13
RACETTE AVE	0	0	0	0	0	1
REGAN ST	0	0	0	0	0	1
RIDGEWOOD LN	0	0	0	0	0	3
RISLEY ST	0	0	0	0	0	1
ROUTE 101	1	0	0	0	0	3
ROUTE 140	10	1	0	0	0	15
RT # 140	0	0	0	0	0	1
RT 2 WESTBOUND	0	0	0	0	0	1
SAND ST	0	0	0	0	0	1
SAUNDERS ST	0	0	0	0	0	1
SCHOOL ST	0	0	0	0	0	1
SHERMAN ST	0	0	0	0	0	2
SMITH ST	1	0	0	0	0	1
SOUTH MAIN ST	0	0	0	0	0	4
SUFFOLK LN	0	0	0	0	0	1
TEMPLE ST	1	0	0	0	0	3
TIMPANY BL.	24	0	0	0	2	111
UNION SQ	0	0	0	0	0	6
UNION ST	2	0	0	0	0	3
WASHINGTON ST	0	0	0	0	0	2
WATERFORD ST	0	0	0	0	0	1
WEST BROADWAY	4	0	0	0	1	16
WEST ST	5	1	0	1	0	20
WHITNEY ST	0	0	0	0	0	1
WILLIS RD	0	0	0	0	0	1
WINTER ST	0	0	0	0	0	1
WOODLAND AVE	1	0	0	0	0	3
WRIGHT ST	1	0	0	0	0	1
TOTALS	127	3	0	10	6	607

North Central Regional Communications Center
 Geographical Analysis From 07/01/2015 Thru 06/30/2016

<u>Street</u>	<u>Incident</u>	<u>Arrest</u>	<u>Accident</u>	<u>Citation</u>	<u>Interview</u>	<u>Order</u>	<u>P Ticket</u>
Gardner MA							
UNKNOWN	1	0	0	0	0	1	0
A ST	1	0	0	0	0	0	0
ABBOTT ST	8	3	1	2	0	0	0
ACADIA RD	8	0	1	0	0	0	0
ADAMS ST	1	0	0	0	0	0	0
AIRPORT RD	2	0	0	0	0	0	0
ARMISTICE WAY	5	1	0	0	0	0	0
ASH ST	13	4	1	1	0	5	1
ASHLEY DR	2	0	0	0	0	4	0
BAKER	14	4	1	5	0	1	0
BAKER ST	22	16	5	6	0	2	0
BANCROFT ST	1	0	1	0	0	0	0
BANNER RD	3	0	0	0	0	0	0
BARTHEL	2	1	0	0	0	0	0
BARTHEL AVE	10	0	0	1	0	0	0
BATES RD	2	0	0	0	0	0	0
BAYBERRY DR	3	0	0	0	0	0	0
BEAR HILL RD	2	0	0	0	0	1	0
BERTHA AVE	3	0	0	1	0	0	0
BETTY SPRING RD	11	3	3	4	0	0	0
BIRCH ST	7	3	0	0	0	1	0
BLANCHARD ST	13	1	1	0	0	4	0
BOULDER DR	4	1	0	0	0	0	0
BRANCH ST	2	0	0	0	0	0	0
BRIDGE ST	1	0	1	0	0	0	0
BROOK LN	1	0	0	0	0	0	0
BROOKSIDE DR	9	1	1	1	0	0	0
CARLSON LN	4	0	0	0	0	0	0
CATHERINE ST	47	3	2	1	0	2	0
CEDAR ST	6	1	1	0	0	2	0
CENTRAL	0	0	0	1	0	0	0
CENTRAL ST	70	24	13	50	0	4	0
CENTRAL ST	7	2	2	45	0	2	0
CENTURY WAY	10	1	2	0	0	0	0
CHAMPAGNE RD	2	0	0	0	0	0	0
CHAPEL ST	4	0	0	1	0	0	0
CHAPMAN PK.	2	0	0	0	0	0	0
CHARBONNEAU ST	1	1	0	2	0	0	0
CHARLES ST	2	0	1	1	0	0	0
CHATHAM ST	3	0	0	0	0	0	0
CHELSEA ST	4	0	0	0	0	0	0
CHERRY ST	3	0	0	0	0	0	0
CHESTNUT	24	3	5	9	0	0	0
CHESTNUT ST	17	4	4	6	0	0	0
CHURCH ST	13	2	0	0	0	0	0
CITY HALL AVE	31	13	10	7	0	0	0
CLARK CT	17	5	0	0	0	1	0
CLARK ST	26	2	12	6	0	0	0
COBURN AVE	2	0	0	0	0	0	0
COLEMAN ST	11	1	1	1	0	0	0
COLONY RD	6	0	1	0	0	0	0
COMEE ST	2	0	0	0	0	0	0
CONANT ST	19	4	3	8	0	2	0
CONNORS ST	27	10	4	2	0	7	0
COTE'S COVE RD	0	0	1	0	0	0	0
COTTAGE ST	2	0	1	1	0	0	0
CRAWFORD ST	18	2	2	4	0	2	0
CRESCENT RD	1	0	0	0	0	0	0
CRESTWOOD DR	2	0	0	0	0	0	0
CROSS	26	3	1	3	0	5	0
CROSS ST	2	1	2	0	0	0	0
CRYSTAL LAKE DR	3	1	1	0	0	0	0
CYPRESS ST	1	0	0	0	0	0	0
DARTMOUTH ST	10	2	0	0	0	0	0
DINAN DR	16	0	1	0	0	4	0
DONLAN ST	3	0	2	3	0	0	0
DONNA AVE	1	0	0	0	0	0	0
DOUGLAS RD	2	0	0	0	0	0	0
DRAPER RD	3	0	0	0	0	0	0
DUBLIN ST	2	0	0	0	0	0	0
DYER ST	8	1	4	2	0	2	0
EAST BROADWAY	35	3	8	7	0	2	0
EASTWOOD CR.	5	0	0	0	0	0	0
EATON ST	3	1	3	1	0	0	0

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EDGELL AVE	1	0	0	0	0	0		0
EDGELL ST	3	1	0	0	0	3		0
ELI DR	2	0	0	0	0	0		0
ELIZABETH ST	3	0	0	0	0	0		0
ELM	48	7	7	24	0	5		0
ELM ST	7	0	14	9	0	0		0
EMERALD ST	32	2	3	4	0	10		0
EUCLID ST	7	0	0	0	0	0		0
FAIRLAWN AVE	0	1	0	0	0	0		0
FERNWOOD DR	6	1	0	1	0	0		0
FIELDSTONE DR	5	1	0	0	0	0		0
FIFTH ST	1	0	0	0	0	0		0
FORD ST	13	9	0	0	0	0		0
FOSS RD	2	0	0	1	0	1		0
FRANKLIN CT	5	0	1	0	0	1		0
FREDETTE ST	2	1	1	0	0	0		0
GLAZIER ST	4	0	0	0	0	0		0
GLENWOOD ST	2	0	1	0	0	0		0
GRAHAM	10	3	0	0	0	1		0
GRAHAM ST	23	2	0	1	0	3		0
GRANT ST	5	3	1	0	0	2		0
GREEN ST	60	26	42	60	0	1		0
GREENWOOD	12	7	0	1	0	2		0
GREENWOOD PL	3	0	2	0	0	0		0
GREENWOOD ST	50	7	1	0	0	7		0
HALFORD ST	14	2	0	0	0	0		0
HARRIS ST	1	0	0	0	0	0		0
HARVARD ST	4	1	0	0	0	0		0
HEMLOCK DR	77	7	4	0	0	16		0
HERO AVE	1	0	0	0	0	0		0
HEYWOOD ST	0	0	1	0	0	0		0
HIGH ST	9	2	0	2	0	2		0
HIGHLAND ST	1	0	0	0	0	0		0
HILL ST	1	0	0	0	0	0		0
HOLLY DR	1	0	0	1	0	0		0
HOSLEY RD	0	1	0	0	0	0		0
HOSPITAL HILL RD	6	0	0	0	0	0		0
HOWARD ST	0	1	0	1	0	0		0
HOWE ST	0	0	1	1	0	0		0
INDUSTRIAL ROWE	1	0	0	0	0	0		0
JACKSON ST	1	0	0	0	0	0		0
JACKSON HILL RD	1	0	0	0	0	0		0
JACKSON PK.	2	2	1	0	0	0		0
JAY ST	2	2	1	0	0	0		0
JEAN ST	6	2	2	0	0	0		0
JEROME AVE	1	0	0	0	0	1		0
JONATHAN ST	5	1	0	0	0	4		0
JUNE ST	0	1	0	0	0	0		0
KELTON ST	4	0	2	2	0	0		0
KEN DR	2	0	0	0	0	0		0
KENDALL ST	3	0	2	0	0	1		0
KENDALL POND EAST	1	0	0	0	0	0		0
KENDALL POND SOUTH	0	1	0	0	0	0		0
KENDALL POND WEST	4	1	0	0	0	1		0
KEYES RD	3	0	0	0	0	0		0
KILEY'S WAY	3	1	0	0	0	0		0
KINZER DR	0	0	1	0	0	0		0
KNOWLTON ST	21	6	0	1	0	0		0
KRAFT ST	5	4	0	10	0	0		0
LAITINEN DR	2	0	0	0	0	0		0
LAKE ST	17	1	2	1	0	0		0
LAKEVIEW DR	5	0	0	0	0	0		0
LAKEWOOD TRL	1	0	0	0	0	0		0
LAWRENCE ST	2	1	2	2	0	0		0
LAWRENCE ST	2	0	1	0	0	0		0
LEAMY	4	0	2	0	0	0		0
LEAMY ST	19	3	3	0	0	3		0
LEO DR	1	1	1	1	0	0		0
LIMERICK ST	13	4	1	2	0	2		0
LINCOLN ST	13	2	0	0	0	4		0
LINUS ALLAIN AVE	4	0	0	0	0	0		0
LINWOOD ST	2	0	0	0	0	0		0
LOGAN ST	11	0	1	0	0	0		0
LOVEWELL ST	11	0	1	0	0	0		0
LYNDE ST	0	2	0	2	0	0		0
MAIN ST	209	55	22	123	0	15		0
MAIN ST	84	19	24	43	0	0		0
MANCA DR	99	13	3	7	0	8		0
MAPLE ST	9	0	1	1	0	0		0

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MARQUETTE ST	15	1	0	0	0	2	0
MATTHEWS ST	9	0	1	2	0	0	0
MAYFIELD RD	2	0	0	0	0	0	0
MAYNARD ST	1	0	2	0	0	0	0
MEADOWBROOK LN	6	0	0	0	0	2	0
MECHANIC ST	2	1	0	1	0	0	0
METCALF ST	2	0	0	0	0	1	0
MILL ST	5	1	1	0	0	1	0
MINOTT ST	6	2	1	1	0	2	0
MOHAWK DR	1	0	0	0	0	0	0
MONADNOCK ST	10	1	0	1	0	0	0
MORAN ST	13	2	1	0	0	1	0
MYLES CR.	1	0	0	0	0	0	0
NELSON ST	0	0	0	1	0	0	0
NICHOLS ST	70	15	5	8	0	5	0
NICOLLE TER	2	0	0	0	0	0	0
NORMAN ST	2	0	0	0	0	0	0
NUTTING ST	3	0	0	0	0	0	0
OAK ST	30	10	6	4	0	2	0
OLDE COLONIAL DR	11	3	2	0	0	2	0
OLNEY ST	1	0	0	0	0	0	0
ORIOLE ST	12	0	0	0	0	2	0
OSGOOD ST	7	2	0	0	0	0	0
OTTER RIVER RD	8	0	1	0	0	0	0
PARK ST	36	7	12	19	0	1	0
PARKER	36	3	7	9	0	2	0
PARKER ST	31	3	18	21	0	2	0
PARKER HILL RD	2	0	0	1	0	0	0
PARKER ST	19	2	3	9	0	1	0
PARTRIDGE ST	2	0	0	0	0	0	0
PEABODY ST	16	8	3	0	0	2	0
PEARL ST	41	13	11	75	0	7	0
PEARLY LN	3	0	1	0	0	1	0
PEARSON BL.	58	10	45	31	0	0	0
PEARSON ROTARY	0	0	1	0	0	0	0
PELLEY ST	3	0	0	0	0	0	0
PINE	63	22	5	5	0	11	0
PINE ST	14	2	7	6	0	0	0
PINEWOOD DR	6	0	0	0	0	0	0
PLEASANT ST	46	27	10	13	0	3	0
PLEASANT ST	50	15	3	6	0	3	0
PLYMOUTH ST	2	0	0	0	0	0	0
POND ST	3	1	0	0	0	0	0
PRINCETON ST	5	1	0	0	0	1	0
PROSPECT ST	9	0	0	1	0	2	0
RACETTE AVE	0	0	1	0	0	0	0
REGAN ST	25	5	1	2	0	10	0
RICH ST	5	0	0	0	0	0	0
RICHMOND ST	9	1	0	0	0	1	0
RIDGEWOOD LN	37	4	3	0	0	2	0
RISLEY ST	3	0	1	0	0	0	0
RIVERSIDE RD	2	0	0	0	0	1	0
ROBILLARD ST	4	1	0	2	0	1	0
ROCK ST	1	0	0	0	0	0	0
ROSEWOOD DR	2	0	0	0	0	0	0
ROUTE 101	1	1	3	1	0	0	0
ROUTE 140	9	2	15	157	0	0	0
ROUTE 2	1	3	0	2	0	0	0
RT # 140	0	0	1	0	0	0	0
RT 2 WESTBOUND	0	0	1	0	0	0	0
RUBY RD	1	0	0	0	0	0	0
RYAN ST	2	0	0	0	0	0	0
SANBORN ST	1	0	0	0	0	0	0
SAND ST	2	0	1	1	0	0	0
SAUNDERS ST	6	1	1	1	0	1	0
SAWYER ST	4	1	0	0	0	1	0
SCHOOL ST	13	2	1	1	0	0	0
SHAWN AVE	2	0	0	0	0	0	0
SHERMAN ST	29	3	2	0	0	4	0
SHORE RD	1	0	0	0	0	0	0
SMITH ST	3	0	1	1	0	3	0
SNAKE POND RD	1	0	0	0	0	0	0
SOUTH MAIN ST	37	3	4	13	0	0	0
SPRUCE ST	5	2	0	0	0	2	0
STEPHANIE DR	6	0	0	0	0	0	0
STONE ST	3	0	0	1	0	0	0
STUART ST	7	2	0	0	0	5	0
SUFFOLK LN	1	0	1	0	0	0	0
SUMMER ST	20	5	0	1	0	1	0

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SUMMIT AVE	1	0	0	0	0	0	0
SUNRISE LN	1	0	0	0	0	0	0
SUNSET RD	0	1	0	0	0	0	0
TEABERRY LN	1	0	0	0	0	0	0
TEMPLE ST	8	0	3	1	0	0	0
TIMPANY BL.	205	51	111	74	0	0	0
TRAVERS ST	1	0	0	0	0	0	0
UNION SQ	5	1	6	11	0	0	0
UNION ST	29	7	3	4	0	0	0
VAUGHN ST	2	0	0	0	0	0	0
VERNON ST	27	4	0	2	0	5	0
VETERANS DR	1	0	0	0	0	0	0
VICTORIA ST	5	0	0	0	0	0	0
VICTORY LN	1	0	0	0	0	4	0
WALNUT ST	2	0	0	0	0	0	0
WARWICK RD	4	0	0	0	0	0	0
WASHINGTON ST	26	2	2	4	0	2	0
WATER ST	1	0	0	0	0	0	0
WATERFORD ST	11	2	1	0	0	2	0
WATERFORD ST	11	8	0	1	0	1	0
WATKINS ST	3	0	0	0	0	0	0
WAY ST	3	0	0	0	0	0	0
WEST ST	42	16	20	24	0	2	0
WEST BROADWAY	48	14	16	18	0	0	0
WEST END AVE	2	0	0	0	0	0	0
WEST LYNDE ST	4	2	0	2	0	0	0
WHITNEY ST	10	2	1	1	0	1	0
WICKMAN DR	2	0	0	0	0	0	0
WILKINS RD	4	0	0	1	0	0	0
WILLIAMS ST	1	1	0	0	0	0	0
WILLIS RD	3	0	1	1	0	0	0
WILLOW ST	6	3	0	3	0	0	0
WILLOW ST	4	1	0	5	0	0	0
WINTER ST	0	0	1	0	0	0	0
WOODLAND AVE	3	1	3	10	0	0	0
WRIGHT ST	16	1	1	0	0	2	0
YALE ST	1	0	0	0	0	0	0
S MAIN ST	1	0	0	0	0	0	0
Totals:	3050	640	607	1042	0	254	1



Jurisdictions: ALL
 Location: ALL
 Street: ALL
 Weekdays: ALL
 Zones: ALL
 IBR Codes: ALL
 Event Codes: ALL
 Crimes Against: ALL
 Bias Against: ALL
 Offense Type: F,M,N,O,V
 Suspected Using: ALL
 Victim Aged: ANY
 Offender Aged: ANY
 Drugs: ALL
 Follow Up: ALL

Offenses (State Law) By Month (IBR Grouped)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
IBR: MURDER AND NONNEGLIGENT MANSLA													
MURDER	0	0	0	0	0	0	1	0	0	0	0	0	1
TOTALS FOR IBR CODE: 09A	0	0	0	0	0	0	1	0	0	0	0	0	1
IBR: KIDNAPPING / ABDUCTION													
KIDNAPPING	0	0	0	0	0	0	0	0	1	0	0	0	1
TOTALS FOR IBR CODE: 100	0	0	0	0	0	0	0	0	1	0	0	0	1
IBR: FORCIBLE RAPE													
RAPE	0	1	1	1	0	1	0	0	2	2	0	0	8
RAPE, AGGRAVATED	0	2	0	0	0	0	0	0	0	0	0	0	2
RAPE OF CHILD WITH FORCE	0	0	0	0	0	0	1	1	0	1	0	0	3
ASSAULT TO RAPE	0	0	1	0	0	0	0	0	0	0	0	0	1
ASSAULT TO RAPE CHILD	0	0	0	0	1	0	0	0	0	0	0	0	1
SEXUAL INTERCOURSE, DRUG FOR	0	0	0	0	0	0	0	0	0	1	0	0	1
TOTALS FOR IBR CODE: 11A	0	3	2	1	1	1	1	1	2	4	0	0	16
IBR: FORCIBLE SODOMY													
LEWDNESS, OPEN AND GROSS	0	0	1	0	0	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 11B	0	0	1	0	0	0	0	0	0	0	0	0	1
IBR: FORCIBLE FONDLING													
INDECENT A&B ON PERSON 14 OR O	0	1	0	0	0	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 11D	0	1	0	0	0	0	0	0	0	0	0	0	1
IBR: ROBBERY													
ROBBERY, ARMED	0	2	0	0	0	0	0	0	0	0	1	0	4
ROBBERY, ARMED & MASKED	0	0	2	0	0	0	0	0	0	0	0	1	3
ASSAULT TO ROB, ARMED	0	0	1	0	0	0	0	0	0	0	0	0	1
ARMED ASSAULT WITH INTENT TO R	0	0	0	0	0	0	0	0	0	0	0	1	1
ROBBERY, UNARMED	0	0	0	0	1	0	0	0	1	1	1	0	3

TOTALS FOR IBR CODE: 120

IBR: AGGRAVATED ASSAULT	0	2	3	0	1	0	0	0	0	0	1	2	1	2	12
A&B AGGRAVATED ASSAULT	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
A&B AGGRAVATED ASSAULT/PREGNAN	1	0	0	1	0	2	0	0	0	0	0	0	0	1	5
A&B ON POLICE OFFICER	0	0	1	0	0	0	0	0	0	0	0	1	1	0	3
A&B ON +60/DISABLED WITH INJUR	0	0	0	0	0	0	0	0	0	0	1	0	1	0	2
ASSAULT ON FAMILY/HOUSEHOLD ME	0	1	1	2	0	0	1	0	0	0	1	0	0	0	6
A&B ON FAMILY/HOUSEHOLD MEMBER	8	13	12	10	14	12	4	11	17	10	17	10	13	23	147
A&B WITH DANGEROUS WEAPON	2	3	2	1	1	2	1	3	2	1	2	2	3	3	25
A&B WITH DANGEROUS WEAPON (KNI	0	0	1	0	0	0	0	0	0	1	0	0	0	0	2
A&B WITH DANGEROUS WEAPON (SHO	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
ASSAULT W/DANGEROUS WEAPON	3	1	2	2	1	1	2	0	1	2	1	1	1	1	16
ASSAULT W/DANGEROUS WEAPON (FI	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
STRANGULATION OR SUFFOCATION	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
STRANGULATION OR SUFFOCATION,	0	0	1	0	0	0	0	0	1	0	1	0	0	0	2
ASSAULT TO MURDER, ARMED	0	0	0	0	0	0	1	0	0	1	0	0	0	0	1
ASSAULT TO COMMIT FELONY	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
RESIST ARREST	0	1	1	0	0	0	0	0	0	0	1	0	0	0	3

TOTALS FOR IBR CODE: 13A

IBR: SIMPLE ASSAULT	15	21	21	17	17	17	10	14	24	14	19	28	217
HARASSMENT PREVENTION ORDER VI	0	0	1	0	0	0	0	0	0	0	0	0	1
A&B +60	0	0	0	0	0	1	0	0	0	0	0	0	1
ASSAULT	3	3	1	2	3	1	4	2	2	1	2	2	26
ASSAULT (DRUG POSSIBLY PUT IN	0	0	0	0	0	0	0	0	1	0	0	0	1
A&B	3	3	1	2	3	2	1	2	1	2	4	1	26
A&B	13	5	4	10	4	3	5	4	13	4	7	5	84
A&B (DOMESTIC)	0	0	0	0	0	0	0	1	0	0	0	0	1
A&B(DOMESTIC)	0	0	0	0	0	0	0	0	0	0	1	0	1
A&B ON POLICE OFFICER	1	0	0	0	0	0	1	0	1	0	0	0	5
A&B ON CHILD WITH INJURY	1	0	0	0	0	0	0	0	0	0	0	1	2
A&B +60	0	0	0	0	0	0	0	0	0	0	0	0	1
RESIST ARREST	0	0	0	0	2	0	1	0	0	0	2	2	7

TOTALS FOR IBR CODE: 13B

IBR: INTIMIDATION	21	11	7	14	13	7	12	9	19	18	13	12	156
ASSAULT TO ROB, UNARMED	1	0	0	0	0	0	0	0	0	0	0	0	1
WITNESS INTERFERENCE & OBSTRUC	0	0	0	0	1	0	0	0	0	0	0	0	1
WITNESS, INTIMIDATE	2	3	1	3	0	3	2	0	1	1	1	2	19

LARCENY OVER \$250	0	2	1	1	1	2	2	0	2	1	3	1	16
LARCENY UNDER \$250	2	2	0	1	2	1	2	2	0	1	1	1	15
LARCENY UNDER \$250 BY SINGLE S	0	1	0	0	0	0	0	0	0	0	0	1	1
LARCENY UNDER \$250 FROM +60/DI	0	0	0	0	0	0	0	0	0	0	0	1	1
DRUG, LARCENY OF	2	2	1	0	1	0	0	0	0	1	0	0	7

TOTALS FOR IBR CODE: 23D	11	13	4	6	4	4	4	3	4	5	9	8	75
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IBR: ALL OTHER LARCENY

FIREARM, LARCENY OF	0	0	0	1	0	0	0	0	0	0	0	0	1
LARCENY OVER \$250	20	11	9	12	10	16	9	6	7	9	19	10	138
LARCENY OVER \$250 BY SINGLE SC	1	0	0	0	0	1	0	0	0	0	1	0	3
LARCENY UNDER \$250	7	12	7	3	8	9	3	4	9	10	21	9	102
LARCENY UNDER \$250 BY SINGLE S	1	0	0	0	1	0	0	0	0	0	1	0	3
LARCENY BY FALSE PRETENSE	0	3	2	0	2	2	0	1	2	0	0	0	12
LARCENY UNDER \$250	0	0	0	1	0	0	0	0	0	1	0	0	2

TOTALS FOR IBR CODE: 23H	29	26	18	17	21	28	12	11	18	20	42	19	261
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IBR: MOTOR VEHICLE THEFT

MOTOR VEH, LARCENY OF	0	2	2	0	0	0	0	0	4	0	1	1	10
USE MV WITHOUT AUTHORITY	0	0	0	0	0	2	0	0	1	1	0	1	5

TOTALS FOR IBR CODE: 240	0	2	2	0	0	2	0	0	5	1	1	2	15
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IBR: COUNTERFEITING / FORGERY

FORGERY OF CHECK	2	0	0	0	0	4	1	0	0	0	0	0	7
UTTER COUNTERFEIT NOTE	0	0	0	0	0	0	0	0	0	1	0	0	1
COUNTERFEIT NOTES, COMMON UTTE	0	0	0	0	1	0	0	0	0	0	0	0	1
COUNTERFEIT NOTE, POSSESS	0	0	0	0	0	0	0	0	2	0	0	0	3
UTTER FALSE CHECK	4	0	0	0	0	5	2	0	0	0	1	1	12
UTTER FALSE DOCUMENT	0	0	0	12	0	0	0	0	0	0	0	0	12

TOTALS FOR IBR CODE: 250	6	0	1	12	1	9	3	0	2	1	1	0	36
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IBR: FALSE PRETENSES / SWINDLE / CO

LIQUOR ID CARD/LICENSE, FALSE/	0	1	0	0	0	0	0	0	0	0	0	0	1
LARCENY OVER \$250	1	0	1	2	0	0	0	1	3	0	0	0	8
LARCENY OVER \$250 FROM +60/DIS	0	0	0	0	0	0	0	1	0	0	0	0	1
SHOPLIFTING BY PRICE TAG TAMPE	0	1	0	0	0	0	0	0	1	0	0	0	2
LARCENY OVER \$250 BY FALSE PRE	1	2	0	0	1	1	1	1	1	1	1	2	12
CREDIT CARD FRAUD UNDER \$250	0	1	2	2	1	0	0	1	2	0	5	1	15

MOTOR VEH, MALICIOUS DAMAGE TO	0	0	0	0	1	0	0	0	0	0	0	0	0	1	3
TOTALS FOR IBR CODE: 290	15	23	22	15	14	2	16	10	14	17	25	30	203		
IBR: DRUG / NARCOTIC VIOLATIONS															
DRUG, DISTRIBUTE CLASS A	0	0	0	2	0	0	0	0	0	0	0	0	0	2	
DRUG, POSSESS TO DISTRIB CLASS	1	1	1	0	0	0	0	0	1	0	0	1	5		
DRUG, DISTRIBUTE CLASS B	0	0	0	0	0	0	0	0	0	0	1	0	1		
DRUG, POSSESS TO DISTRIB CLASS	2	0	0	0	0	0	0	0	1	0	0	2	5		
DRUG, CULTIVATE CLASS D (MARIJ	0	0	0	0	0	0	0	0	0	0	1	0	1		
DRUG, DISTRIBUTE CLASS D	0	0	1	0	0	0	0	0	0	0	0	0	1		
DRUG, POSSESS TO DISTRIB CLASS	0	0	2	0	0	0	0	1	0	1	0	0	4		
COCAINE, TRAFFICKING IN	0	1	0	0	0	0	0	0	0	0	0	0	1		
HEROIN/MORPHINE/OPIMUM, TRAFFIC	0	0	0	0	0	0	0	0	0	0	0	0	1		
DRUG, POSSESS CLASS A	1	0	1	2	0	0	0	1	3	0	0	1	9		
DRUG, POSSESS CLASS A, SUBSQ.O	0	0	1	1	0	0	0	0	0	0	0	0	2		
DRUG, POSSESS CLASS B	1	2	2	1	0	2	0	0	1	0	1	3	13		
DRUG, POSSESS CLASS B, SUBSQ.O	0	0	0	0	0	0	0	0	1	0	0	0	1		
DRUG, POSSESS CLASS C	0	0	0	0	0	1	0	0	1	0	1	2	5		
DRUG, POSSESS CLASS E	1	2	1	1	0	2	0	0	3	0	3	0	13		
TOTALS FOR IBR CODE: 35A	6	6	9	7	0	5	0	2	11	1	8	9	64		
IBR: STATUTORY RAPE															
INDECENT A&B ON CHILND UNDER 14	0	1	2	1	1	0	0	1	0	2	0	0	8		
INDECENT A&B ON PERSON 14 OR O	0	0	2	1	0	0	0	0	0	0	0	0	3		
RAPE OF CHILND, STATUTORY	0	0	0	1	0	0	0	0	1	1	0	0	3		
SEXUAL INTERCOURSE, INDUCE CHA	0	0	1	0	0	0	0	0	0	0	0	0	1		
TOTALS FOR IBR CODE: 36B	0	1	5	3	1	0	0	1	1	3	0	0	15		
IBR: PORNOGRAPHY / OBSCENE MATERIAL															
OBSCENE MATTER, DISTRIBUTE	0	0	1	0	0	0	0	0	0	0	0	0	1		
CHILD IN NUDE, DISTRIB MATERIA	0	0	0	0	0	1	0	0	0	0	1	0	2		
CHILD PORNOGRAPHY, POSSESS	1	0	4	1	0	1	0	0	0	0	0	0	7		
TOTALS FOR IBR CODE: 370	1	0	5	1	0	2	0	0	0	0	1	1	11		
IBR: WEAPON LAW VIOLATIONS															
FIREARM, DISCHARGE NEAR HWAY	1	0	0	0	0	0	0	0	0	0	0	0	1		
UNLAWFUL POSS OF FIREARM / IN	0	0	0	1	0	0	0	0	0	0	0	0	1		
FIREARM LICENSE RESTRICTION VI	0	0	0	0	0	0	0	1	0	0	0	0	1		

FIREARM, STORE IMPROP	0	0	1	1	0	0	0	2	2	0	0	0	0	0	0	0	0	0	0	6
AMMUNITION POSSESSION WITHOUT	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
DANGEROUS WEAPON, CARRY	0	0	1	1	0	1	0	0	0	0	0	1	0	0	1	0	0	1	0	5
FIREARM WITHOUT FID CARD, CARRY	0	0	0	0	1	1	0	0	1	0	0	0	0	0	0	0	0	0	0	2
FIREARM WITHOUT FID CARD, POSS	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
FIREARM WITHOUT FID CARD, SUBS	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
FIREARM, CARRY WITHOUT LICENSE	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
FIREARM/FEEDING DEVICE POSSESS	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
FIREARM, DISCHARGE WITHIN 500	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1

TOTALS FOR IBR CODE: 520 1 1 2 4 3 1 0 5 2 1 0 0 1 21

IBR: BAD CHECKS																				
LARCENY BY CHECK OVER \$250	1	2	2	0	0	0	0	0	0	2	1	0	0	0	0	0	0	0	0	8
LARCENY BY CHECK UNDER \$250	2	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	3

TOTALS FOR IBR CODE: 90A 3 2 2 0 0 0 0 0 3 1 0 0 11

IBR: DISORDERLY CONDUCT																				
HARASSMENT PREVENTION ORDER VI	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
LEWDNESS, OPEN AND GROSS, SUBS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
DISORDERLY CONDUCT	4	2	4	5	2	0	2	2	2	3	2	2	3	5	3	5	3	5	3	34
DISTURBING THE PEACE	4	2	1	5	0	0	0	2	3	2	2	1	0	2	2	1	0	0	0	22
INDECENT EXPOSURE	0	0	0	0	0	0	0	0	1	0	1	0	0	1	1	0	0	0	0	3
INDECENT EXPOSURE (PEEING IN P	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1

TOTALS FOR IBR CODE: 90C 8 4 5 10 2 1 4 6 5 6 4 7 62

IBR: DRIVING UNDER THE INFLUENCE																				
OUI DRUGS	1	0	2	2	1	0	0	0	1	0	0	1	0	1	1	1	1	1	1	9
OUI LIQUOR	1	2	2	5	2	3	4	2	2	2	5	2	2	2	2	2	2	2	2	32
OUI LIQUOR, 2ND OFFENSE	0	2	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	6
OUI LIQUOR, 3RD OFFENSE	0	0	0	0	0	2	1	0	1	1	0	0	0	0	0	0	0	0	0	4
OUI LIQUOR, 5TH OFFENSE	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1

TOTALS FOR IBR CODE: 90D 2 4 4 7 5 5 6 3 4 6 3 3 52

IBR: DRUNKENNESS																				
Protective Custody	7	20	8	10	8	7	4	8	5	6	8	5	6	5	7	5	7	7	7	95
LIQUOR TO PERSON UNDER 21, SEL	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	3

TOTALS FOR IBR CODE: 90E 7 21 9 10 8 7 4 8 5 7 5 7 98



Jurisdictions: GAR
Location: ALL
Street: ALL
Weekdays: ALL
Zones: ALL
IBR Codes: ALL
Event Codes: ALL
Crimes Against: ALL
Bias Against: ALL
Offense Type: F, M, N, O, V
Suspected Using: ALL
Victim Aged: ANY
Offender Aged: ANY
Drugs: ALL
Follow Up: ALL

Case Activity Statistics

Total Offenses Committed: 2610
 Total Felonies: 1086
 Total Crime Related Incidents: 1337
 Total Non Crime Related Incidents: 3
 Total Arrests (On View): 504
 Total Arrests (Based on Incident/Warrants): 129
 Total Summons Arrests: 6
 Total Arrests (Unspecified Type): 0
 Total Arrests: 639
 Total P/C's: 91
 Total Juvenile Arrests: 28
 Total Juveniles Handled (Arrests): 3
 Total Juveniles Referred (Arrests): 25
 Total Hearings: 68
 Total Summons: 300
 Total Open Warrants: 97
 Total Open Default Warrants: 0
 Total Orders: 247

	Occurrence (s)	Percentage
Orders Involving Alchohol	0	0.0
Orders Involving Drugs	0	0.0
Orders Involving Illness	0	0.0
Orders Involving Children	62	25.1
Crime Incidents Involving Domestic Violence	7	0.5
Crime Incidents Involving Gang Activity	0	0.0
Crime Incidents Involving Alcohol	4	0.3
Crime Incidents Involving Drugs	2	0.1
Crime Incidents Involving Computers	1	0.1
Crime Incidents Involving Alcohol and Drugs	0	0.0
Arrests Involving Domestic Violence	111	17.4
Arrests Involving Gang Activity	0	0.0
Arrests Involving Alcohol	37	5.8
Arrests Involving Drugs	6	0.9
Arrests Involving Computers	0	0.0
Arrests Involving Alcohol and Drugs	0	0.0



Accident Statistics By Time of Day

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	2	0	0	1	0	2	2	7
2 AM	0	0	0	1	0	1	2	4
3 AM	1	0	0	0	1	0	1	3
4 AM	0	0	0	1	0	2	0	3
5 AM	0	0	1	0	0	1	1	3
6 AM	0	2	2	3	1	1	2	11
7 AM	1	4	6	4	7	4	1	27
8 AM	1	3	5	4	1	6	3	23
9 AM	1	4	5	6	2	7	6	31
10 AM	1	5	11	4	7	7	10	45
11 AM	5	7	10	7	4	6	12	51
12 PM	7	4	6	8	7	4	9	45
1 PM	3	6	7	1	4	5	4	30
2 PM	3	6	6	7	7	5	7	41
3 PM	3	16	7	5	12	9	7	59
4 PM	5	13	6	8	11	12	6	61
5 PM	4	7	8	8	5	9	3	44
6 PM	2	6	3	6	5	4	2	28
7 PM	2	8	10	6	2	2	4	34
8 PM	3	5	2	4	2	2	1	19
9 PM	4	1	3	2	1	4	4	19
10 PM	1	1	1	0	3	2	0	8
11 PM	0	2	1	1	3	2	0	9
12 AM	0	0	0	0	0	1	1	2
TOTALS	<u>49</u>	<u>100</u>	<u>100</u>	<u>87</u>	<u>85</u>	<u>98</u>	<u>88</u>	<u>607</u>

Accident Particulars

	Occurrence(s)	Percentage
Average posted speed at the accident scene		27 MPH
Occurred at On-ramps	2	0.3
Occurred at Off-ramps	0	0.0
Occurred at an intersection	125	20.6
Occurred at a rotary	5	0.8
Occurred on a one lane road/highway	2	0.3
Occurred on a two lane road/highway	42	6.9
Occurred on a three lane road/highway	3	0.5
Occurred on a four lane road/highway	0	0.0
Occurred on other number of lanes	560	92.3
Involved OUI violation(s)	0	0.0
Photos were taken	17	2.8
Measurements were taken	0	0.0
Investigation took place	7	1.2
Involved Injuries	98	16.1
Involved Fatalities	3	0.5

Age and Sex Breakdown of Operators

	<u>< 19</u>	<u>19-21</u>	<u>22-25</u>	<u>26-35</u>	<u>36-45</u>	<u>46-60</u>	<u>> 60</u>	<u>TOTALS</u>
Male	32	28	52	77	75	112	91	467
Female	28	39	33	81	74	77	86	418
Unknown	0	0	0	0	0	0	0	0
TOTALS	<u>60</u>	<u>67</u>	<u>85</u>	<u>158</u>	<u>149</u>	<u>189</u>	<u>177</u>	<u>885</u>

	Occurrence (s)	Percentage
Number of out of state operators	266	23.9
Number of operators who were cited	0	0.0

Work Zone Related

	Occurrence(s)	Percentage
Yes	9	1.5
No	597	98.5
Total Occurrences	606	100.0 %

Manner Of Collision

	Occurrence (s)	Percentage
Single vehicle crash	104	17.2
Rear-end	166	27.4
Angle	221	36.5
Sideswipe, same direction	52	8.6
Sideswipe, opposite direction	19	3.1
Head-on	14	2.3
Rear-to-rear	9	1.5
Unknown	21	3.5
Total Occurrences	606	100.0 %

First Harmful Event Location

	Occurrence(s)	Percentage
Roadway	452	74.6
Median	2	0.3
Roadside	30	5.0
Shoulder -paved	3	0.5
Shoulder -unpaved	5	0.8
Shoulder - travel lane	1	0.2
Outside roadway	104	17.2
Unknown	9	1.5
Total Occurrences	606	100.0 %

First Harmful Event

	Occurrence (s)	Percentage
Coll. w/motor veh. in transp.	345	56.9
Coll. w/other movable object	3	0.5
Coll. w/parked motor vehicle	142	23.4
Collision with curb	6	1.0
Collision with tree	14	2.3
Collision with utility pole	19	3.1
Coll. w/light pole or support	7	1.2
Collision with guardrail	10	1.7
Collision with ditch	3	0.5
Collision with embankment	3	0.5
Collision with bridge	2	0.3
Collision with pedestrian	8	1.3
Coll. w/ unknown/fixed object	12	2.0
Coll. with cyclist	6	1.0
Overturn/rollover	1	0.2
Other non-collision	2	0.3
Unknown non-collision	1	0.2
Collision with animal - deer	10	1.7
Collision with animal - other	2	0.3
Other	7	1.2
Unknown	3	0.5
<hr/>		
Total Occurrences	606	100.0 %

Non Motorist Type

	Occurrence (s)	Percentage
Pedestrian	9	56.3
Cyclist	6	37.5
Other non - motorist	1	6.3
Total Occurrences	16	100.0 %

Non Motorist Action

	Occurrence (s)	Percentage
Enter or cross specified loc	3	18.8
Walking , running Or cycling	10	62.5
Working	1	6.3
Standing	1	6.3
Other	1	6.3
Total Occurrences	16	100.0 %

Non Motorist Location

	Occurrence (s)	Percentage
Marked crosswalk intersection	4	25.0
Intersection but no crosswalk	3	18.8
In roadway	6	37.5
Not in roadway	1	6.3
Shoulder	1	6.3
Sidewalk	1	6.3
Total Occurrences	16	100.0 %

Non Motorist Condition

	Occurrence (s)	Percentage
Apparently Normal	12	75.0
Physical impairment	1	6.3
Under influence med/drug/alc	1	6.3
Other	1	6.3
Unknown	1	6.3
Total Occurrences	16	100.0 %

<u>License Class</u>	Occurrence (s)	Percentage
Unknown	63	7.1
Class A vehicles	14	1.6
Class B vehicles	8	0.9
Class C vehicles	2	0.2
Class D vehicles	795	89.9
Class M vehicles	2	0.2
Total Occurrences	884	100.0 %

License Restriction Code

	Occurrence(s)	Percentage
Corrective lenses	4	3.7
97 - Not On File	4	3.7
Unknown	90	84.1
B - Not On File	9	8.4
Total Occurrences	107	100.0 %

Light Condition

	Occurrence (s)	Percentage
Daylight	448	73.9
Dawn	13	2.1
Dusk	14	2.3
Dark-lighted roadway	74	12.2
Dark-roadway not lighted	41	6.8
Dark-unknown roadway lighting	5	0.8
Other	2	0.3
unknown	9	1.5
Total Occurrences	606	100.0 %

Vehicle Configuration Code

	Occurrence(s)	Percentage
Passenger car	899	85.8
Tractor / semi - Trailer	8	0.8
Unknown heavy truck	4	0.4
Moped	2	0.2
Oth. light trks-less 10001 lbs	10	1.0
Light truck with only 4 tires	79	7.5
Motorcycle	9	0.9
Bus seat for more than 15 peop	5	0.5
Bus seat for 9-15 people	5	0.5
Single-unit truck 2-axle,6-tir	3	0.3
Single-unit truck 3or-more axl	2	0.2
Truck/trailer	9	0.9
Other	12	1.1
Unknown	1	0.1
<hr/>		
Total Occurrences	1048	100.0 %

Vehicle Action Prior to Crash

	Occurrence (s)	Percentage
Travelling Straight ahead	435	40.8
Backing	94	8.8
Parked	181	17.0
Slowing or stopped in traffic	160	15.0
Turning Right	41	3.8
Turning Left	76	7.1
Changing lanes	1	0.1
Entering traffic lane	59	5.5
Leaving traffic lane	1	0.1
Making U - turn	3	0.3
Overtaking/passing	9	0.8
Other	4	0.4
Unknown	1	0.1
Total Occurrences	1065	100.0 %

Sequence of Events

	Occurrence (s)	Percentage
Coll w/Motor veh. in transport	770	68.6
Coll w/Other movable object	8	0.7
Coll w/Parked motor veh	165	14.7
Collision with curb	11	1.0
Collision with tree	18	1.6
Collision with utility pole	18	1.6
Coll w/Light pole or support	5	0.4
Collision with guardrail	14	1.2
Collision with median barrier	1	0.1
Collision with ditch	5	0.4
Collision with embankment	3	0.3
Coll w/Highway traffic sign	6	0.5
Collision with pedestrian	8	0.7
Collision with fence	2	0.2
Collision with mailbox	2	0.2
Collision with bridge	3	0.3
Coll w/Other fixed object	17	1.5
Coll w/Unknown fixed object	1	0.1
Coll w/Cyclist	5	0.4
Ran off road - right	11	1.0
Ran off road - left	6	0.5
Cross median Or centerline	5	0.4
Overturn/rollover	3	0.3
Equipment failure	1	0.1
Collision with animal - deer	9	0.8
Downhill runaway	1	0.1
Other non - Collision	7	0.6
Collision with animal - other	1	0.1
Other	10	0.9
Unknown	7	0.6
Total Occurrences	1123	100.0 %

Driver Contributing Code

	Occurrence (s)	Percentage
No improper driving	527	46.3
Oper veh negligently etc.	24	2.1
Swerving or avoiding	23	2.0
Overcorrecting/Oversteering	12	1.1
Glare	10	0.9
Physical impairment	7	0.6
Emotional	1	0.1
Illness	4	0.4
History heart/Epilepsy/Faint	2	0.2
Visibility obstructed	16	1.4
Inattention	217	19.1
Exceeded author. speed limit	10	0.9
Distracted	18	1.6
Fatigued/asleep	10	0.9
Operating defective equipment	4	0.4
Disregarded signs, signals, mark	15	1.3
Failed to yield right of way	71	6.2
Followed too closely	46	4.0
Made an improper turn	8	0.7
Driving too fast for cond	12	1.1
Wrong side or wrong way	3	0.3
Failure to keep in proper lane	10	0.9
Other improper action	16	1.4
Unknown	73	6.4
Total Occurrences	1139	100.0 %

Seating Position

	Occurrence (s)	Percentage
Front Left (or Mcycle driver)	1153	82.5
Enclosed passenger area	7	0.5
Front seat - right side	119	8.5
Second Left (or Mcycle passgr)	42	3.0
Second seat - middle	13	0.9
Second seat - right side	45	3.2
Third Left (or Mcycle passgr)	3	0.2
Third row - middle	1	0.1
Third row - right side	1	0.1
Other	8	0.6
Unknown	5	0.4
Total Occurrences	1397	100.0 %

Safety System Used

	Occurrence (s)	Percentage
None used - vehicle occupant	57	4.9
Shoulder and lap belt used	740	64.0
Lap belt only used	3	0.3
Shoulder belt only used	1	0.1
Child safety seat used	50	4.3
Helmet (Mcycle only)	11	1.0
Unknown	295	25.5
Total Occurrences	1157	100.0 %

Air Bag Status Code

	Occurrence (s)	Percentage
Deployed -front	68	5.9
Deployed -side	8	0.7
Deployed-both front/side	11	1.0
Not-deployed	1007	87.8
Not applicable	41	3.6
Unknown	12	1.0
Total Occurrences	1147	100.0 %

Ejection Code

	Occurrence (s)	Percentage
Not ejected	1130	98.5
Totally ejected	8	0.7
Not applicable	2	0.2
Unknown	7	0.6
Total Occurrences	1147	100.0 %

Weather Condition

	Occurrence (s)	Percentage
Clear	441	68.3
Cloudy	108	16.7
Rain	45	7.0
Snow	29	4.5
Sleet, hail (freezing rain)	9	1.4
Fog , Smog, Smoke	1	0.2
Severe crosswinds	1	0.2
Blowing , Sand, Snow	5	0.8
Other	1	0.2
Unknown	6	0.9
Total Occurrences	646	100.0 %

Trapped Code

	Occurrence (s)	Percentage
Not trapped	1133	98.8
Freed by mechanical means	5	0.4
Freed by nonmechanical means	4	0.3
Unknown	5	0.4
Total Occurrences	1147	100.0 %

Injury Status

	Occurrence (s)	Percentage
fatal injury	3	0.3
Non-fatal injury-Incapacitati	6	0.5
Non-fatal injury-Non-incapaci	33	2.8
Non-fatal injury - Possible	88	7.6
No injury	1015	87.3
Unknown	18	1.5
Total Occurrences	1163	100.0 %

Transported by Code

	Occurrence (s)	Percentage
Not transported	1066	91.7
EMS (Emergency Medical Service)	92	7.9
Police	1	0.1
Other	2	0.2
Unknown	2	0.2
Total Occurrences	1163	100.0 %

Property Type Code

	Occurrence (s)	Percentage
State	6	16.2
Municipal	8	21.6
Utilities	8	21.6
Other	15	40.5
Total Occurrences	37	100.0 %

Interstate

	Occurrence (s)	Percentage
0 - Not On File	1	50.0
Yes - used interstate	1	50.0
Total Occurrences	2	100.0 %

Cargo Body Type

	Occurrence(s)	Percentage
Other	2	100.0
Total Occurrences	2	100.0 %

Gross Weight Code

	Occurrence(s)	Percentage
10,001 - 26,000 pounds	1	50.0
More than 26,000 pounds	1	50.0
Total Occurrences	2	100.0 %

Trailer Length

	Occurrence(s)	Percentage
Other	1	100.0
Total Occurrences	1	100.0 %

Traffic Control Device Type

	Occurrence (s)	Percentage
No Controls	434	71.7
Stop signs	72	11.9
Traffic control signal	38	6.3
Flashing traffic cont. signal	2	0.3
Yield signs	55	9.1
School zone signs	2	0.3
Warning signs	1	0.2
Railway crossing device	1	0.2
Total Occurrences	605	100.0 %

Responding to Emergency

	Occurrence (s)	Percentage
Yes	1	0.1
No	965	99.6
Unknown	3	0.3
Total Occurrences	969	100.0 %

Traffic Control Functioning Code

	Occurrence(s)	Percentage
Yes	186	61.4
No	117	38.6
Total Occurrences	303	100.0 %

Road Contributing Circumstances (01/13)

	Occurrence (s)	Percentage
None	522	86.3
Obstruction in roadway	3	0.5
Traffic congestion related	27	4.5
Road surface cond. wet/icy/etc.	36	6.0
Work zone	2	0.3
Other	6	1.0
Unknown	9	1.5
Total Occurrences	605	100.0 %

Driver Distracted By (01/13)

	Occurrence (s)	Percentage
Not Distracted	686	68.2
Manually oper. an elec. device	3	0.3
Talking on hands-free device	1	0.1
Other activity, electronic device	3	0.3
Other activity	32	3.2
Passenger	7	0.7
External distraction	24	2.4
Unknown	250	24.9
Total Occurrences	1006	100.0 %

Damaged Area Code (01/13)

	Occurrence (s)	Percentage
None	81	6.3
Center front	248	19.4
Undercarriage	14	1.1
Total (all areas)	16	1.2
Right front	160	12.5
Right side	97	7.6
Right rear	91	7.1
Center rear	130	10.1
Left rear	137	10.7
Left side	133	10.4
Left front	146	11.4
Top and window	4	0.3
Other	7	0.5
Unknown	17	1.3
Total Occurrences	1281	100.0 %

Road Surface

	Occurrence (s)	Percentage
Dry	489	80.7
Wet	70	11.6
Snow	28	4.6
Ice	3	0.5
Sand , mud, dirt, oil, gravel	2	0.3
Water (standing, moving)	1	0.2
Slush	8	1.3
Unknown	5	0.8
Total Occurrences	606	100.0 %

Test Status (01/13)

	Occurrence (s)	Percentage
Test not given	419	96.8
Test refused	5	1.2
Test given	8	1.8
Unknown	1	0.2
Total Occurrences	433	100.0 %

Type Of Test (01/13)

	Occurrence (s)	Percentage
Blood	4	6.3
Breath	8	12.7
Other	9	14.3
Unknown	42	66.7
Total Occurrences	63	100.0 %

BAC Test Result (01/13)

	Occurrence(s)	Percentage
Test not given	84	94.4
0.04 - 0.07	1	1.1
0.08 or greater	3	3.4
BAC test performed, results unk	1	1.1
Total Occurrences	89	100.0 %

Law Enforcement Suspects Alcohol Use (01/13)

	Occurrence(s)	Percentage
Yes, alcohol used	13	3.4
No, alcohol not used	361	94.0
Unknown	10	2.6
Total Occurrences	384	100.0 %

Law Enforcement Suspects Drug Use (01/13)

	Occurrence (s)	Percentage
Yes, drug used	7	1.9
No, drug not used	355	94.2
Unknown	15	4.0
Total Occurrences	377	100.0 %

Roadway Intersection Type

	Occurrence (s)	Percentage
Not at intersection	348	57.4
Four-way intersection	70	11.6
T -Intersection	92	15.2
Y -Intersection	12	2.0
Off ramp	5	0.8
Traffic circle	47	7.8
Five-point, or more	4	0.7
Driveway	23	3.8
Unknown	5	0.8
Total Occurrences	606	100.0 %

Trafficway Description

	Occurrence (s)	Percentage
Two-way, Not divided	420	69.4
2way div unprotected median	68	11.2
2way div pos. median barrier	7	1.2
One -way, Not divided	73	12.1
Unknown	37	6.1
Total Occurrences	605	100.0 %

School Bus Related

	Occurrence(s)	Percentage
Yes, school bus involved	6	1.0
No	600	99.0
Total Occurrences	606	100.0 %

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VIOLATION SUMMARY	CODE	COUNT	FINE	PAID	VOID	MARK	CHALK	DESCRIPTION
	A01	1221	18315.00	85%	7%	5%	0%	METER VIOLATION
	B01	82	1230.00	70%	14%	7%	0%	PARKING ON SIDEWALK OR CROSSWALK
	B02	8	120.00	87%	12%	0%	0%	PARKING IN FRONT OF DRIVEWAY OR PRIVATE WAY
	B03	74	1110.00	83%	6%	8%	0%	WRONG DIRECTION PARKING
	B04	21	315.00	76%	9%	4%	0%	NOT PARKED WITHIN MARKED SPACES
	B05	4	60.00	0%	75%	25%	0%	OVERTIME PARKING (EXCEPT AT METERS)
	B06	20	300.00	85%	15%	0%	0%	PARKING NOT WITHIN 12 INCHES FROM CURB
	B08	2	30.00	50%	50%	0%	0%	VIOLATION OF 2HR PARKING RESTRICTION METERED ZON
	B09	1148	17220.00	81%	2%	11%	0%	PARKING BETWEEN 2:00AM AND 6:00AM - PARKING BAN
	C01	42	840.00	85%	4%	7%	0%	PARKING IN RESTRICTED AREA
	C02	9	180.00	88%	0%	0%	0%	PARKING WITHIN 20 FEET OF INTERSECTION
	C04	6	120.00	100%	0%	0%	0%	INTERFERING WITH FREE FLOW OF TRAFIC
	D01	7	175.00	57%	0%	42%	0%	OBSTRUCTING / INTERFERING WITH SNOW REMOVAL
	G01	8	1600.00	37%	50%	12%	0%	UNAUTHORIZED PARKING IN A HANDICAP ZONE
	H01	5	250.00	100%	0%	0%	0%	PARKING WITHIN 10 FEET OF HYDRANT
	H02	2	100.00	100%	0%	0%	0%	PARKING IN A DESIGNATED FIRE LANE
Violations:		2659	41965.00	83%	6%	8%	0%	
Tickets:		2570						

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COLLECTION SUMMARY									
	COUNT		FINE	PENALTY	NOTICE	RMV	OTHER	TOTAL	
Due	292	11%	4,810.00	1,460.00	3,210.00	4,240.00	25.00	13,745.00	
Paid	2,126	83%	34,035.00	4,580.00	4,605.00	6,120.00	37.50	49,377.50	
Void	152	6%	3,120.00	15.00	15.00	20.00	0.00	3,170.00	
Total	2,570		41,965.00	6,055.00	7,830.00	10,380.00	62.50	66,292.50	

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OFFICER SUMMARY	CODE: DESCRIPTION	COUNT	FINE	PAID	VOID	MARK	CHALK		
915 RALLARD	A01: METER VIOLATION	4	60.00	100%	0%	0%	0%		
	B03: WRONG DIRECTION PARKING	2	30.00	100%	0%	0%	0%		
	C01: PARKING IN RESTRICTED AREA	4	80.00	100%	0%	0%	0%		
	C02: PARKING WITHIN 20 FEET OF INTERSECTION	2	40.00	100%	0%	0%	0%		
	Total:	12	210.00	100%	0%	0%	0%		
	896 JBERNARD	A01: METER VIOLATION	1	15.00	0%	100%	0%	0%	
		B01: PARKING ON SIDEWALK OR CROSSWALK	3	45.00	0%	100%	0%	0%	
		B03: WRONG DIRECTION PARKING	1	15.00	0%	100%	0%	0%	
		B05: OVERTIME PARKING (EXCEPT AT METERS)	2	30.00	0%	100%	0%	0%	
		B06: PARKING NOT WITHIN 12 INCHES FROM CURB	2	30.00	0%	100%	0%	0%	
B08: VIOLATION OF 2HR PARKING RESTRICTION		1	15.00	0%	100%	0%	0%		
Total:		10	150.00	0%	100%	0%	0%		
894 EBROW		B01: PARKING ON SIDEWALK OR CROSSWALK	2	30.00	50%	0%	0%	0%	
		B03: WRONG DIRECTION PARKING	3	45.00	66%	0%	0%	0%	
		C01: PARKING IN RESTRICTED AREA	5	100.00	80%	0%	0%	0%	
	Total:	10	175.00	70%	0%	0%	0%		
	906 TVALARDI	A01: METER VIOLATION	168	2535.00	84%	10%	2%	0%	
		B04: NOT PARKED WITHIN MARKED SPACES	6	150.00	83%	16%	0%	0%	
		G01: UNAUTHORIZED PARKING IN A HANDICAP ZON	1	200.00	100%	0%	0%	0%	
		Total:	175	2885.00	84%	10%	2%	0%	
		915 RALLARD	A01: METER VIOLATION	2	30.00	50%	50%	0%	0%
			B01: PARKING ON SIDEWALK OR CROSSWALK	6	90.00	100%	0%	0%	0%
C01: PARKING IN RESTRICTED AREA			2	40.00	100%	0%	0%	0%	
G01: UNAUTHORIZED PARKING IN A HANDICAP ZON			4	800.00	25%	75%	0%	0%	
Total:			14	960.00	71%	28%	0%	0%	

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917	RCORMIER	B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%	0%	0%	0%
		B03: WRONG DIRECTION PARKING	9	150.00	66%	11%	22%	0%	0%	0%
		B08: VIOLATION OF 2HR PARKING RESTRICTION	1	15.00	100%	0%	0%	0%	0%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	185	2775.00	85%	4%	7%	0%	0%	0%
		C01: PARKING IN RESTRICTED AREA	1	20.00	100%	0%	0%	0%	0%	0%
		Total:	197	2975.00	84%	4%	8%	0%	0%	0%
919	JTRIFIRO	B03: WRONG DIRECTION PARKING	3	45.00	100%	0%	0%	0%	0%	0%
		C01: PARKING IN RESTRICTED AREA	1	20.00	0%	0%	100%	0%	0%	0%
		C02: PARKING WITHIN 20 FEET OF INTERSECTION	1	20.00	100%	0%	0%	0%	0%	0%
		Total:	5	85.00	80%	0%	20%	0%	0%	0%
926	SLAFRENNIE	B01: PARKING ON SIDEWALK OR CROSSWALK	4	60.00	50%	50%	0%	0%	0%	0%
		B02: PARKING IN FRONT OF DRIVEWAY OR PRIVAT	2	30.00	100%	0%	0%	0%	0%	0%
		B04: NOT PARKED WITHIN MARKED SPACES	1	15.00	100%	0%	0%	0%	0%	0%
		G01: UNAUTHORIZED PARKING IN A HANDICAP ZON	1	200.00	0%	100%	0%	0%	0%	0%
		H01: PARKING WITHIN 10 FEET OF HYDRANT	1	50.00	100%	0%	0%	0%	0%	0%
		Total:	9	355.00	66%	33%	0%	0%	0%	0%
931	JSMITH1	A01: METER VIOLATION	3	45.00	66%	0%	33%	0%	0%	0%
		Total:	3	45.00	66%	0%	33%	0%	0%	0%
934	JCZASNOWSKI	B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	0%	100%	0%	0%	0%	0%
		Total:	1	15.00	0%	100%	0%	0%	0%	0%
949	RSTPIERRE	B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	0%	0%	0%	0%	0%	0%
		B03: WRONG DIRECTION PARKING	4	60.00	75%	25%	0%	0%	0%	0%
		Total:	5	75.00	60%	20%	0%	0%	0%	0%
951	JWOLSKI	A01: METER VIOLATION	20	300.00	80%	5%	15%	0%	0%	0%
		Total:	20	300.00	80%	5%	15%	0%	0%	0%
952	NMARONI									

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953	JLABONTE	A01: METER VIOLATION	1	15.00	0%	100%	0%	0%	0%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	5	75.00	40%	60%	0%	0%	0%	0%
		B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%	0%	0%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	13	195.00	84%	0%	15%	0%	0%	0%
		C01: PARKING IN RESTRICTED AREA	2	40.00	100%	0%	0%	0%	0%	0%
		Total:	22	340.00	72%	18%	9%	0%	0%	0%

955	KGOGUEN	A01: METER VIOLATION	2	30.00	100%	0%	0%	0%	0%	0%
		B03: WRONG DIRECTION PARKING	2	30.00	100%	0%	0%	0%	0%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	3	45.00	100%	0%	0%	0%	0%	0%
		G01: UNAUTHORIZED PARKING IN A HANDICAP ZON	1	200.00	0%	0%	100%	0%	0%	0%
		Total:	8	305.00	87%	0%	12%	0%	0%	0%

956	LWALTER	A01: METER VIOLATION	4	60.00	100%	0%	0%	0%	0%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	1	30.00	0%	0%	0%	0%	0%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	91	1365.00	78%	5%	13%	0%	0%	0%
		Total:	96	1455.00	78%	5%	12%	0%	0%	0%

957	RSPAIN	A01: METER VIOLATION	123	1845.00	89%	4%	1%	0%	0%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	29	705.00	82%	6%	6%	0%	0%	0%
		B03: WRONG DIRECTION PARKING	6	150.00	66%	0%	33%	0%	0%	0%
		B04: NOT PARKED WITHIN MARKED SPACES	2	30.00	50%	0%	50%	0%	0%	0%
		B06: PARKING NOT WITHIN 12 INCHES FROM CURB	8	210.00	100%	0%	0%	0%	0%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	401	6015.00	81%	2%	10%	0%	0%	0%
		C02: PARKING WITHIN 20 FEET OF INTERSECTION	2	70.00	50%	0%	0%	0%	0%	0%
		Total:	571	9025.00	83%	3%	8%	0%	0%	0%

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959 RCOATES

A01: METER VIOLATION	14	210.00	85%	7%	7%	0%	0%	0%
B01: PARKING ON SIDEWALK OR CROSSWALK	6	135.00	100%	0%	0%	0%	0%	0%
B03: WRONG DIRECTION PARKING	4	110.00	50%	25%	25%	0%	0%	0%
B06: PARKING NOT WITHIN 12 INCHES FROM CURB	2	30.00	100%	0%	0%	0%	0%	0%
B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	158	2385.00	72%	0%	19%	0%	0%	0%
C01: PARKING IN RESTRICTED AREA	4	125.00	75%	25%	0%	0%	0%	0%
G01: UNAUTHORIZED PARKING IN A HANDICAP ZON	1	200.00	100%	0%	0%	0%	0%	0%
H01: PARKING WITHIN 10 FEET OF HYDRANT	2	130.00	100%	0%	0%	0%	0%	0%
H02: PARKING IN A DESIGNATED FIRE LANE	1	65.00	100%	0%	0%	0%	0%	0%
Total:	192	3390.00	74%	2%	17%	0%	0%	0%

960 DDORVAL

A01: METER VIOLATION	423	6345.00	84%	6%	8%	0%	0%	0%
B01: PARKING ON SIDEWALK OR CROSSWALK	4	60.00	75%	0%	0%	0%	0%	0%
B02: PARKING IN FRONT OF DRIVEWAY OR PRIVAT	2	30.00	100%	0%	0%	0%	0%	0%
B03: WRONG DIRECTION PARKING	4	60.00	100%	0%	0%	0%	0%	0%
B04: NOT PARKED WITHIN MARKED SPACES	7	180.00	71%	14%	0%	0%	0%	0%
B05: OVERTIME PARKING (EXCEPT AT METERS)	1	15.00	0%	100%	0%	0%	0%	0%
B06: PARKING NOT WITHIN 12 INCHES FROM CURB	1	15.00	100%	0%	0%	0%	0%	0%
C01: PARKING IN RESTRICTED AREA	13	290.00	100%	0%	0%	0%	0%	0%
D01: OBSTRUCTING / INTERFERING WITH SNOW RE	7	175.00	57%	0%	42%	0%	0%	0%
H01: PARKING WITHIN 10 FEET OF HYDRANT	1	50.00	100%	0%	0%	0%	0%	0%
Total:	463	7220.00	84%	6%	7%	0%	0%	0%

962 DFERREIRA2

A01: METER VIOLATION	27	405.00	81%	14%	3%	0%	0%	0%
B01: PARKING ON SIDEWALK OR CROSSWALK	4	75.00	75%	0%	25%	0%	0%	0%
B03: WRONG DIRECTION PARKING	2	30.00	100%	0%	0%	0%	0%	0%
C01: PARKING IN RESTRICTED AREA	4	80.00	100%	0%	0%	0%	0%	0%
Total:	37	590.00	83%	10%	5%	0%	0%	0%

963 JBRAUN

A01: METER VIOLATION	165	2475.00	92%	5%	2%	0%	0%	0%
B01: PARKING ON SIDEWALK OR CROSSWALK	1	30.00	100%	0%	0%	0%	0%	0%
B03: WRONG DIRECTION PARKING	8	120.00	87%	12%	0%	0%	0%	0%
B04: NOT PARKED WITHIN MARKED SPACES	4	130.00	100%	0%	0%	0%	0%	0%
B05: OVERTIME PARKING (EXCEPT AT METERS)	1	30.00	0%	0%	100%	0%	0%	0%
B06: PARKING NOT WITHIN 12 INCHES FROM CURB	3	80.00	100%	0%	0%	0%	0%	0%
B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	4	60.00	75%	25%	0%	0%	0%	0%
C01: PARKING IN RESTRICTED AREA	3	90.00	66%	0%	33%	0%	0%	0%

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C02: PARKING WITHIN 20 FEET OF INTERSECTION		4	125.00	100%	0%	0%	0%	0%
C04: INTERFERING WITH FREE FLOW OF TRAFFIC		1	20.00	100%	0%	0%	0%	0%
H02: PARKING IN A DESIGNATED FIRE LANE		1	50.00	100%	0%	0%	0%	0%
Total:		195	3210.00	91%	5%	3%	0%	0%
964	DBRYANT							
A01: METER VIOLATION		245	3675.00	81%	8%	6%	0%	0%
B04: NOT PARKED WITHIN MARKED SPACES		1	15.00	0%	0%	0%	0%	0%
B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA		6	90.00	83%	0%	0%	0%	0%
Total:		252	3780.00	81%	8%	6%	0%	0%
?	TNEUFELL							
B03: WRONG DIRECTION PARKING		1	30.00	100%	0%	0%	0%	0%
B06: PARKING NOT WITHIN 12 INCHES FROM CURB		1	15.00	100%	0%	0%	0%	0%
B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA		6	90.00	83%	0%	16%	0%	0%
Total:		8	135.00	87%	0%	12%	0%	0%
Officer Totals:		2570	41965.00	82%	5%	8%	0%	0%

STATE OF MASSACHUSETTS
CITY OF GARDNER (067) - PARKING VIOLATION TICKET
VIOLATION Log Report (All States) GARH
07/01/2015...06/30/2016

LOCATION SUMMARY

LOCATION NAME	COUNT	FINE	PAID	VOID	MARK	CHALK
89 A	1	15.00	100%	0%	0%	0%
STREET	11	165.00	18%	72%	0%	0%
ABBOTT STREET	10	195.00	90%	0%	10%	0%
ACADIA ROAD	3	45.00	100%	0%	0%	0%
ALLEN STREET	1	15.00	0%	0%	0%	0%
AMES AVENUE	2	30.00	50%	50%	0%	0%
ASH STREET	26	425.00	57%	0%	26%	0%
BAKER STREET	22	335.00	95%	0%	4%	0%
BARTHEL AVENUE	16	285.00	93%	0%	6%	0%
BATES ROAD	6	90.00	83%	16%	0%	0%
BEECH STREET	3	45.00	100%	0%	0%	0%
BENNETT ROAD	9	135.00	100%	0%	0%	0%
BERTHA AVENUE	3	45.00	100%	0%	0%	0%
BIRCH STREET	3	75.00	33%	0%	66%	0%
BLANCHARD STREET	10	150.00	100%	0%	0%	0%
BOND STREET	2	30.00	100%	0%	0%	0%
BROOKSIDE DRIVE	3	45.00	100%	0%	0%	0%
CONANT STREET	1	15.00	0%	0%	0%	0%
CATHERINE STREET	8	135.00	87%	0%	12%	0%
CEDAR STREET	5	75.00	100%	0%	0%	0%
CENTRAL STREET	39	585.00	84%	5%	7%	0%
CENTRAL STREET	226	3420.00	85%	5%	7%	0%
CENTURY WAY	3	45.00	100%	0%	0%	0%
CHAPMAN PARK	1	30.00	100%	0%	0%	0%
CHARLES STREET	1	15.00	100%	0%	0%	0%
CHERRY STREET	14	210.00	50%	7%	42%	0%
CHESTNUT STREET	1	15.00	100%	0%	0%	0%
CHESTNUT STREET	1	15.00	100%	0%	0%	0%
CHESTNUT STREET	32	515.00	90%	0%	3%	0%
CHURCH STREET	5	260.00	60%	20%	0%	0%
CITY HALL AVENUE	61	930.00	88%	8%	0%	0%
CITY HALL AVENUE	6	90.00	66%	16%	16%	0%
COBURN AVENUE	2	30.00	100%	0%	0%	0%
COLEMAN STREET	6	90.00	100%	0%	0%	0%
COMEE STREET	2	30.00	100%	0%	0%	0%
CONANT STREET	12	200.00	91%	0%	8%	0%
CONNORS STREET	4	75.00	75%	0%	25%	0%
CONNORS STREET	7	125.00	100%	0%	0%	0%
CONNORS ST.	5	75.00	100%	0%	0%	0%

**STATE OF MASSACHUSETTS
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CRAWFORD	STREET	4	60.00	50%	0%	0%	0%	0%	0%
CRESCENT	ROAD	1	15.00	0%	0%	100%	0%	0%	0%
CROSS	STREET	2	220.00	100%	0%	0%	0%	0%	0%
CYPRESS	STREET	3	45.00	100%	0%	0%	0%	0%	0%
DEER HILL	ROAD	1	15.00	0%	100%	0%	0%	0%	0%
DINAN	DRIVE	1	15.00	0%	0%	100%	0%	0%	0%
DONNA	AVENUE	7	105.00	100%	0%	0%	0%	0%	0%
DOUGLAS	ROAD	3	45.00	33%	66%	0%	0%	0%	0%
DRAPER	ROAD	6	90.00	100%	0%	0%	0%	0%	0%
DYER	ROAD	5	75.00	100%	0%	0%	0%	0%	0%
EAST BROADWAY	STREET	1	15.00	100%	0%	0%	0%	0%	0%
EASTWOOD	CIRCLE	6	95.00	50%	0%	33%	0%	0%	0%
EATON	STREET	1	65.00	100%	0%	0%	0%	0%	0%
EDGEHILL	STREET	16	405.00	93%	6%	0%	0%	0%	0%
EDGEHILL	AVENUE	2	30.00	100%	0%	0%	0%	0%	0%
ELIZABETH	STREET	2	120.00	100%	0%	0%	0%	0%	0%
ELM	STREET	8	30.00	100%	0%	0%	0%	0%	0%
ELM	STREET	2	30.00	100%	0%	0%	0%	0%	0%
EMERALD	STREET	2	35.00	100%	0%	0%	0%	0%	0%
EUCLID	STREET	9	155.00	77%	11%	0%	0%	0%	0%
FAIRLAWN	AVENUE	11	165.00	90%	0%	9%	0%	0%	0%
FAVOR	STREET	21	320.00	71%	4%	23%	0%	0%	0%
FERNWOOD	DRIVE	4	60.00	100%	0%	0%	0%	0%	0%
FIELDSTONE	DRIVE	2	30.00	100%	0%	0%	0%	0%	0%
FOSS	ROAD	7	105.00	100%	0%	0%	0%	0%	0%
FRANKLIN	COURT	7	105.00	100%	0%	0%	0%	0%	0%
GLENWOOD	STREET	6	110.00	50%	0%	50%	0%	0%	0%
GRAHAM	STREET	2	30.00	100%	0%	0%	0%	0%	0%
GRAHAM	STREET	5	75.00	100%	0%	0%	0%	0%	0%
GRANT	STREET	13	220.00	84%	0%	7%	0%	0%	0%
GRANT	STREET	3	45.00	100%	0%	0%	0%	0%	0%
GREEN	STREET	11	165.00	100%	0%	0%	0%	0%	0%
GREENWOOD	STREET	8	140.00	100%	0%	0%	0%	0%	0%
GREENWOOD	STREET	6	90.00	33%	33%	16%	0%	0%	0%
HALFORD	STREET	59	945.00	91%	5%	3%	0%	0%	0%
HARVARD	STREET	7	105.00	57%	14%	28%	0%	0%	0%
HARVARD	DRIVE	7	120.00	85%	14%	0%	0%	0%	0%
HEMLOCK	DRIVE	1	20.00	100%	0%	0%	0%	0%	0%
HIGH	STREET	3	45.00	100%	0%	0%	0%	0%	0%
HIGHLAND	STREET	3	45.00	100%	0%	0%	0%	0%	0%
JACKSON HILL	ROAD	1	15.00	100%	0%	0%	0%	0%	0%

**STATE OF MASSACHUSETTS
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VIOLATION Log Report (All States) GARRH
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JAMES	STREET	2	30.00	50%	50%	0%	0%	0%	0%
JAY	STREET	2	30.00	100%	0%	0%	0%	0%	0%
JAY	STREET	8	120.00	75%	12%	12%	0%	0%	0%
JEAN	STREET	10	150.00	80%	0%	10%	0%	0%	0%
JEROME	AVENUE	1	15.00	100%	0%	0%	0%	0%	0%
JONATHAN	STREET	1	15.00	100%	0%	0%	0%	0%	0%
JUNE	STREET	1	15.00	0%	0%	100%	0%	0%	0%
KEN	DRIVE	2	30.00	100%	0%	0%	0%	0%	0%
KENDAL	STREET	1	15.00	100%	0%	0%	0%	0%	0%
KNOWLTON	STREET	1	15.00	100%	0%	0%	0%	0%	0%
KNOWLTON	STREET	40	685.00	60%	5%	32%	0%	0%	0%
KNOWLTON	STREET	1	15.00	100%	0%	0%	0%	0%	0%
KRAFT	STREET	1	15.00	100%	0%	0%	0%	0%	0%
LAKE	STREET	2	30.00	50%	0%	0%	0%	0%	0%
LAKEVIEW	DRIVE	2	80.00	100%	0%	0%	0%	0%	0%
LEAMY	STREET	2	80.00	100%	0%	0%	0%	0%	0%
LENNON	STREET	23	345.00	82%	0%	17%	0%	0%	0%
LEO	DRIVE	4	60.00	50%	25%	0%	0%	0%	0%
LEO	STREET	7	120.00	100%	0%	0%	0%	0%	0%
LIMERICK	DRIVE	7	145.00	71%	14%	0%	0%	0%	0%
LINCOLN	STREET	2	60.00	0%	100%	0%	0%	0%	0%
LINCOLN	STREET	12	195.00	91%	0%	8%	0%	0%	0%
LOGAN	STREET	15	245.00	86%	0%	13%	0%	0%	0%
LYNDE	STREET	1	20.00	100%	0%	0%	0%	0%	0%
MONTVALE	STREET	1	15.00	100%	0%	0%	0%	0%	0%
MA	STREET	1	15.00	100%	0%	0%	0%	0%	0%
MAIN	STREET	1	15.00	100%	0%	0%	0%	0%	0%
MAIN	STREET	81	1245.00	86%	9%	3%	0%	0%	0%
MAIN	STREET	327	5170.00	83%	7%	7%	0%	0%	0%
MAIN ST.	STREET	4	60.00	75%	25%	0%	0%	0%	0%
MANCA	DRIVE	1	200.00	0%	100%	0%	0%	0%	0%
MAPL	DRIVE	1	200.00	0%	100%	0%	0%	0%	0%
MAPLE	STREET	2	65.00	100%	0%	0%	0%	0%	0%
MARGARET	STREET	17	255.00	41%	17%	23%	0%	0%	0%
MARGARET	STREET	1	15.00	0%	0%	0%	0%	0%	0%
MARQUETTE	STREET	1	15.00	0%	0%	0%	0%	0%	0%
MAYFIELD	ROAD	7	105.00	100%	0%	0%	0%	0%	0%
MAYFIELD	ROAD	2	30.00	100%	0%	0%	0%	0%	0%
MEADOWBROOK	LANE	5	75.00	100%	0%	0%	0%	0%	0%
MEADOWBROOK	LANE	24	360.00	100%	0%	0%	0%	0%	0%
MECHANIC	STREET	1	15.00	100%	0%	0%	0%	0%	0%
METCALF	STREET	1	15.00	100%	0%	0%	0%	0%	0%
MISSION	STREET	1	15.00	0%	0%	100%	0%	0%	0%
MONADNOCK	STREET	1	15.00	0%	0%	0%	0%	0%	0%
MONADNOCK	ROAD	5	75.00	80%	0%	20%	0%	0%	0%
MONTVALE	ROAD	5	75.00	80%	0%	20%	0%	0%	0%
MORAN	STREET	12	195.00	50%	8%	8%	0%	0%	0%
MYRTLE	ROAD	2	30.00	100%	0%	0%	0%	0%	0%

STATE OF MASSACHUSETTS
 CITY OF GARDNER (067) - PARKING VIOLATION TICKET
 VIOLATION Log Report (All States) GARRH
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NELSON	STREET	2	45.00	100%	0%	0%	0%	0%
NICHOLS	STREET	14	210.00	71%	7%	14%	0%	0%
NUTTING	STREET	1	30.00	100%	0%	0%	0%	0%
OAK	STREET	16	255.00	93%	0%	6%	0%	0%
ORIOLE	STREET	18	300.00	50%	0%	44%	0%	0%
OSGOOD	STREET	10	150.00	70%	0%	20%	0%	0%
OTTER RIVER	ROAD	1	15.00	100%	0%	0%	0%	0%
PARK	STREET	26	430.00	76%	7%	11%	0%	0%
PARKER	STREET	103	1560.00	88%	7%	3%	0%	0%
PARKER	STREET	231	3490.00	85%	5%	6%	0%	0%
PARKER HILL	ROAD	1	15.00	0%	0%	100%	0%	0%
PARKER ST.	ROAD	1	165.00	90%	0%	9%	0%	0%
PEABODY	STREET	1	15.00	100%	0%	0%	0%	0%
PEABODY	STREET	30	510.00	80%	0%	16%	0%	0%
PEARL	STREET	1	15.00	100%	0%	0%	0%	0%
PEARLY	LANE	1	15.00	100%	0%	0%	0%	0%
PELLEY	STREET	8	120.00	100%	0%	0%	0%	0%
PINE	STREET	60	905.00	65%	0%	18%	0%	0%
PINE S	STREET	1	15.00	100%	0%	0%	0%	0%
PLEASANT	STREET	48	720.00	81%	10%	2%	0%	0%
PLEASANT	STREET	134	2080.00	81%	8%	8%	0%	0%
PRINCETON	STREET	1	15.00	100%	0%	0%	0%	0%
PROSPECT	STREET	3	45.00	100%	0%	0%	0%	0%
RACETTE	AVENUE	2	30.00	100%	0%	0%	0%	0%
REGAN	STREET	41	670.00	90%	0%	4%	0%	0%
RICH	STREET	1	15.00	100%	0%	0%	0%	0%
RICH	STREET	10	165.00	100%	0%	0%	0%	0%
RICHMOND	STREET	1	20.00	100%	0%	0%	0%	0%
ROBILLIARD	STREET	4	90.00	100%	0%	0%	0%	0%
ROUVILLE	AVENUE	1	15.00	100%	0%	0%	0%	0%
SAND	STREET	11	185.00	63%	9%	27%	0%	0%
SAWYER	STREET	1	15.00	100%	0%	0%	0%	0%
SCHOOL	STREET	3	45.00	100%	0%	0%	0%	0%
SECOND	STREET	1	15.00	100%	0%	0%	0%	0%
SHERMAN	STREET	45	740.00	73%	2%	20%	0%	0%
SOUTH MAIN	STREET	18	345.00	77%	16%	5%	0%	0%
SPRUCE	STREET	1	15.00	0%	100%	0%	0%	0%
STUART	STREET	6	105.00	66%	16%	16%	0%	0%
SUMMER	STREET	3	45.00	100%	0%	0%	0%	0%
SUNSET	ROAD	2	30.00	100%	0%	0%	0%	0%
TEMPLE	STREET	4	85.00	100%	0%	0%	0%	0%

STATE OF MASSACHUSETTS
 CITY OF GARDNER (067) - PARKING VIOLATION TICKET
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 07/01/2015...06/30/2016

PEST		1	15.00	0%	100%	0%	0%	0%
PEST	STREET	1	15.00	0%	100%	0%	0%	0%
TIMP		1	200.00	100%	0%	0%	0%	0%
TIMPANY		1	200.00	0%	0%	100%	0%	0%
TIMPANY	BOULEVARD	4	470.00	50%	50%	0%	0%	0%
UNION	STREET	11	280.00	90%	0%	9%	0%	0%
VERNON	STREET	47	720.00	76%	2%	10%	0%	0%
VICTORIA	STREET	4	80.00	100%	0%	0%	0%	0%
WALNUT	STREET	2	30.00	100%	0%	0%	0%	0%
WASA		2	30.00	100%	0%	0%	0%	0%
WASA	STREET	14	210.00	78%	7%	14%	0%	0%
WASHINGTON	STREET	11	165.00	100%	0%	0%	0%	0%
WATER	STREET	1	15.00	100%	0%	0%	0%	0%
WATERFORD		2	30.00	100%	0%	0%	0%	0%
WATERFORD	STREET	21	315.00	80%	14%	4%	0%	0%
WEST		7	105.00	100%	0%	0%	0%	0%
WEST	STREET	15	225.00	100%	0%	0%	0%	0%
WEST BROADWAY		3	45.00	100%	0%	0%	0%	0%
WEST END	AVENUE	1	15.00	100%	0%	0%	0%	0%
WEST LY		1	15.00	100%	0%	0%	0%	0%
WEST LYNDE		15	225.00	73%	13%	6%	0%	0%
WEST LYNDE	STREET	8	125.00	100%	0%	0%	0%	0%
WEST LYNDE ST.		5	75.00	100%	0%	0%	0%	0%
WEST ST MUN	LOT	2	30.00	100%	0%	0%	0%	0%
WESTFORD	STREET	1	15.00	0%	0%	100%	0%	0%
WICKMAN	DRIVE	11	165.00	81%	0%	18%	0%	0%
WILLOW	STREET	9	135.00	100%	0%	0%	0%	0%
WINTER	STREET	2	30.00	100%	0%	0%	0%	0%
WOODLAND	AVENUE	6	90.00	50%	16%	0%	0%	0%
YALE	STREET	2	30.00	50%	50%	0%	0%	0%
Total:		2570	41965.00	82%	5%	8%	0%	0%

**Gardner Police Department
Fiscal 2016 Annual Report
Personnel**

Chief of Police

Neil C. Erickson

Deputy Chief of Police

John A. Bernard

Lieutenants

Eric P. McAvene

Richard A. Braks

Sergeants

Edward P. Brow, James F. Trifiro, John S. Czasnowski,

Russell J. St.Pierre, Nicholas P. Maroni

Patrol

William C. Crockett, William J. Grasmuck, Troy L. Valardi, John E. Lawrence, Robert F. Allard,

Roger J. Cormier, Sean A. Lafrennie, John Smith, Christopher A. Starzynski,

Eugene W. Kolimaga, Jesse M. Gadarowski, Joseph W. Wolski, Jeffrey S. LaBonte,

Matthew H. Arsenaault, Kevin M. Goguen, Lorin A. Walter, Ryan M. Spain,

Timothy A. Desmarais, Ryan P. Coates, Danielle M. Dorval,

Derek S. Ferreira, John B. Braun, Dylan A. Bryant, Thomas A. Neufell

Systems Manager

Laurie Lyons

Clerical Staff

Maryann Desmarais, Cheryl Blodgett, Stacia Clement

Dispatchers

Heather Newton, Miranda Jefferson, Jillian Parent, Katie Palmieri,

Jill Stewart, Danielle Kilty, Leah Pierce, Mark R. White

Dispatchers--Part Time

Amy Hibbert, Kimberly Bonk, Timothy Pare,

Corey Chauvette, Melissa Smith, Dawn Mello, Matthew Boivin, Marcus Dipasquale



CITY OF GARDNER

Police Department



200 Main Street Gardner, Massachusetts 01440

Lieutenant Richard A. Braks
Community Policing Supervisor

Phone: (978) 632-5600
Fax: (978) 630-4027

Community Policing Fiscal Year 2016 (July 2015 through June 2016)

The Community Policing Unit is comprised of three officers assigned full-time which include a Supervisor, School Resource/ D.A.R.E. Officer and a Community Policing Officer assigned to Olde English Village. In addition, officers have received specialized training and dedicate their expertise beyond patrol responsibilities to the operation of the Community Policing Unit, Police Explorers Post and D.A.R.E. classes in the Gardner School System and at Holy Family Academy.

Officer John Lawrence is the principal School Resource Officer, D.A.R.E. Instructor and the primary liaison between all Gardner Schools and the police department. Officer Lawrence continues to run the D.A.R.E. Program and in his 14 years in the public schools has built a lasting bond with generations of students and school personnel within our community. Officer Lawrence maintains a daily focus on school safety and resolving student issues such as illegal activities, behavioral issues and truancy. Officer Lawrence is also involved with presenting safety programs focused on children, young adults and the elderly.

The police department continued the D.A.R.E. Program in the Gardner Parochial school system, with instructor Officer Sean Lafrennie teaching at Holy Family Academy, which is the new partnership of Holy Rosary School and Sacred Heart School.

Officer Sean Lafrennie has also continued his work with the Gardner Police Explorers which is a police mentoring program that meets every Wednesday throughout the year. Officer Lafrennie is assisted by Officer John Lawrence, Dispatcher Heather Newton, Dispatcher Miranda Jefferson, Dispatcher Katie Palmieri and Dispatcher Mark White. The Explorers are taught leadership skills and have a dedicated focus to assist with community programs and functions such as the Relay-For-Life, Annual Gardner Downtown Sidewalk Sale and yearly Child ID programs. They also offer their assistance with traffic control at school functions and road races. The Police Explorers continue to attend the annual Explorer's National Conference and pay for that conference entirely through their fundraising efforts.

Officer John Smith is the officer liaison dedicated to the community policing relationship with Olde English Village. Officer Smith maintains a focus on resolving issues amongst the residents and those who visit the Olde English Village community. Officer Smith, throughout the year, provides community programs and resources in addition to his traditional police functions. Some of the community activities included a partnership with the Summer-Up Program, which

keeps youth at Olde English Village active with sports and activities throughout the summer. Officer Smith continues to dedicate his knowledge and experience toward building a partnership between the residents, Wynn Management the Gardner Police Department to improve the quality of life at Olde English Village.

Lieutenant Richard Braks throughout the year continued as the department's liaison for community programming. Lieutenant Braks presented safety programs focused on children, adults and the elderly. Senior Safety Programs were presented at the Gardner Senior Center. This collaborative programming educates seniors on personal safety, scams, identification fraud, proper disposal of unused prescription drugs and overall safety issues at home or while travelling. Lieutenant Braks also presented various Child Safety Programs to preschool and alternative school students directed toward both children and parents. Topics included: child car seats, 911 use, bicycle safety, water safety, personal safety and "Stranger Danger." These programs will continue to be offered upon request or need.

The North County Triad began this year with a focus on enhancing relationships with seniors in North Worcester County through a community service model. Stemming from a recognized need and utilizing existing Triad models, a group collaborative was developed between North Worcester County Senior Center's, the Gardner Senior Center, Gardner Police Department, Worcester County District Attorney's Office, Worcester County Sheriff's Office, Gardner Visiting Nurses Association, Montachusett Home Care, Gardner Senior Housing Facility Directors, and other concerned agencies and individuals who meet regularly and address the needs of all seniors. The NC Triad then develops and staffs programs, directed at seniors and their families, designed to provide information and services.

The Community Policing Unit actively participates with the Gardner Community Action Team (GCAT); with the assistance of the LUK Coalition efforts have continued with various Underage Alcohol and Drug Initiatives. These efforts are supported by the Drug Free Communities Grant. Gardner was one of few communities nationwide to be awarded this grant. The grant has driven the effort to reduce underage drinking and drug use through education and enforcement.

The Gardner/Winchendon Area High Risk Domestic Violence Team is hosted at the Gardner Police Department and reviews potential high risk domestic violence cases within the communities represented and develops plans of action toward high risk cases. The team offers assistance through Battered Woman's Resources to the victims along with direction for education and monitoring services for the offenders.

To enhance the safety of our citizen's and visitors, the administration of four Governors Highway Safety Grants were advertised in the media and executed in an attempt to reduce and or eliminate those violations identified to be most hazardous by the motoring public. The exceptional efforts exhibited by the officers of the Gardner Police Department on a daily basis were intensified during specific times during the year with the awarding of GHSB Grants. In response to excellent GHSB participation our department was awarded an increase in GHSB Grant funding for FY2015.

The Community Policing Unit meets with local businesses throughout the year to assist with development and design of Crime Prevention Techniques. The methods used give advice and instruction on how businesses can keep their properties safer from crime and assist police with solving those already committed.

The Community Policing Unit utilizes the Child ID safety program to register children's vital descriptive information for parents. Throughout the year, the unit advertises programs at community businesses, community events and school functions. Parents are provided with all

recorded information on a disc format to which includes the child's picture and fingerprints if the need ever arises away from home or in the city.

The Gardner Police Department Community Policing Unit has utilized funding from a variety of sources including: The Edward Byrne Justice Assistance Grant, Governor's Highway Safety Bureau, Drug Free Communities Grant, departmental operating budget and Olde English Village. Through grant funding, the department has excelled at providing services and educational materials to strengthen the knowledge and safety of our community.

Through Shannon Grant funding, the Community Policing Unit has established bi-annual Drug Take Back program at various advertised locations in our community to assist residents with the disposal of unused prescription medications and provides information about the many reasons for the proper disposal of prescription drugs. The police department has also established a 24-hour Drug Disposal Box in the lobby of the Gardner Police Department to allow citizens to drop off unused medications at any time throughout the day. Shannon funding continues to enhance enforcement efforts identified utilizing crime mapping techniques to assist officers and community partners to focus on problems within our neighborhoods. While working in partnership with residents to identify and coordinate effective solutions to problems, relationship building has enhanced the future response to impending community needs. Shannon funding also supports a cooperative effort with the Gardner Middle School and Gardner High School focusing on Drug Abuse and Education. Informative classes in the GMS reach approximately 300 students yearly in 7th grade and focus on the hazards of drug abuse and the benefits of good decision making. This program has developed over the last several years into a critical thinking and learning tool that has enhanced the existing health class curriculum.

Throughout the year the Community Policing Unit had also participated with six benefit walks, five benefit runs, three benefit rides, Scouting Programs, National Night Out, Gardner Summer Concerts, Gardner Downtown Events, and various Gardner Community Events and functions held by Gardner Public Schools.

Strengthened through training and experience, along with community empowerment and partnership, the Community Policing Unit will continue to grow and address any challenges that may be faced. The goals of the Community Policing Unit continue to focus on the protection of our citizens and guests, crime prevention, educational programs, directed enforcement, community assistance and to strive to make the City of Gardner a safer community to live.

Respectfully submitted,

Lieutenant Richard A. Braks
Community Policing Supervisor

BUREAU OF CRIMINAL INVESTIGATIONS	OFFENSES
CRIMES AGAINST THE PERSON	FY2016
ACCESSORY AFTER THE FACT	0
ACCIDENTAL DEATH	0
AGGRAVATED RAPE	0
ARMED ROBBERY	2
ARMED BANK ROBBERY	0
BANK ROBBERY	0
ARMED KIDNAPPING	0
ASSAULT	1
ASSAULT WITH A DANGEROUS WEAPON	1
ASSAULT AND BATTERY	2
ASSAULT AND BATTERY ON PERSON +60	0
ASSAULT AND BATTERY WITH DANGEROUS WEAPON	3
ASSAULT AND BATTERY ON CHILD WITH INJURY	0
ASSAULT WITH INTENT TO RAPE	0
ASSAULT TO MAIM	0
ATTEMPT TO COMMIT A CRIME	3
ATTEMPTED MURDER	1
ATTEMPTED SUICIDE	0
CHILD NEGLECT/JUVENILE INVESTIGATIONS	1
CRIMINAL HARASSMENT	6
DRUGGING A PERSON FOR SEXUAL INTERCOURSE	1
FUGITIVE FROM JUSTICE	0
INDECENT ASSAULT AND BATTERY ON CHILD	8
INDECENT ASSAULT AND BATTERY ON CHILD OVER 14	13
INDECENT EXPOSURE	1
INDUCING A MINOR FOR SEX	1
INTIMIDATION OF A WITNESS	0
ILLEGAL WIRETAPPING	0
LARCENY FROM A PERSON	1
MAYHEM	0
MISSING PERSON	0
OPEN AND GROSS LEWDNESS	2
SUICIDE	3
KIDNAPPING	1
KIDNAPPING BY RELATIVE	0
MURDER	1
NATURAL DEATH	3
OVERDOSE(NON PATROL)	10
PERSON UNDER 21 IN POSSESSION OF ALCOHOL	1
POSSESSION OF CHILD PORNOGRAPHY	9
RAPE	11
RAPE OF A CHILD	3
STALKING	0
STATUTORY RAPE OF A CHILD	3
THREAT TO COMMIT A CRIME	1
UNARMED BURGLARY	0
UNARMED ROBBERY	3
VIOLATION OF 209A ORDER (NON PATROL)	1
TOTAL CRIMES AGAINST THE PERSON	97
MISC. BCI INVESTIGATIONS (ASSIST CITIZEN, OTHER PD, ETC.)	18

TOTAL B.C.I. CRIMES INVESTIGATED	379
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	REG PAY	OT 1.5	OTHER
DISPATCH			
BOIVIN, MATTHEW J.	4241.25	0.00	0.00
BONK, KIMBERLY L	13,817.85	3,043.20	1,113.46
CHAUVETTE, COREY J.	200.35	0.00	0.00
DIPASQUALE, MARCUS A.	3,506.75	0.00	0.00
HIBBERT, AMY E	15.71	0.00	0.00
JEFFERSON, MIRANDA L	35,975.27	3,176.97	8,196.96
KILTY, DANIELLE T	34,716.41	4,381.86	7,463.30
MELLO, DAWN M.	5,799.15	1,449.79	540.96
NEWTON, HEATHER M	34,670.45	2,463.83	3,804.95
PALMIERI, KATIE M	34,682.84	3,843.50	7,458.24
PARE, TIMOTHY P	10,651.41	1,633.24	958.10
PARENT, JILLIAN M	34,718.58	3,754.60	5,215.70
PIERCE, LEAH M	34,781.61	13,662.75	6,222.21
SMITH, MELISSA	12,489.39	493.55	663.84
STEWART, JILL E	34,693.82	4,411.90	6,942.96
WHITE, MARK	28,422.12	5,803.91	4,403.62
DEPARTMENT TOTAL	323,382.96	48,119.10	52,984.30
ANIMAL CONTROL			
INNISS, ROBYN	30,052.95	0.00	350.00
JOHNSON, MARGARET-MARY	6,193.00	0.00	0.00
LANDRY, KIM L	37,508.18	269.47	350.00
NEE, MICHAEL S.	1,186.50	0.00	0.00
RICHARD, SARAH E.	6,925.25	0.00	0.00
SALERNO, KRISTEN	8,070.75	0.00	0.00
SLACK, CHERYL K	30,033.05	157.63	350.00
DEPARTMENT TOTAL	119,969.68	427.10	1,050.00
PATROL/ADMIN			
ALLARD, ROBERT F	53,720.08	3,141.70	17,483.92
ARSENAULT, MATTHEW H	47,473.99	15,538.27	30,477.08
BEAUREGARD, RAYMOND	31,488.00	939.14	350.00
BLODGETT, CHERYL A	33,851.48	0.00	640.00
BRAUN, JOHN	37,523.03	6,214.30	14,534.68
BRYANT, DYLAN A.	28,070.28	6,544.38	13,121.66
CLEMENT, STACIA M	17,946.72	0.00	0.00
COATES, RYAN P	40,058.45	10,808.85	38,845.83
CORMIER, ROGER J	53,720.08	7,575.82	38,131.32
CROCKETT, WILLIAM C	55,868.43	11,613.71	12,989.53
DESMARAIS, MARYANN	37,727.41	1,438.91	430.00
DESMARAIS, TIMOTHY A	14,119.36	1,096.50	7,746.98
DORVAL, DANIELLE M	39,349.17	6,140.06	5,156.54
FERRIERA, DEREK	37,523.03	5,516.33	8,494.63
GADAROWSKI, JESSE M	14,833.81	2,788.16	4,223.75

GOGUEN, KEVIN M	45,953.08	6,145.85	29,744.18
GRASMUCK, WILLIAM J	55,868.43	3,052.16	10,081.08
KOLIMAGA, EUGENE W	49,666.95	3,306.18	11,601.53
LABONTE, JEFFREY S	39,013.30	11,933.60	45,230.68
LAFRENNIE, SEAN A	51,653.79	13,468.74	17,987.99
LAWRENCE, JOHN E	53,720.08	6,332.51	19,247.30
LYONS, LAURIE J	58,966.34	3,968.81	6,463.40
NEUFELL, THOMAS A.	24,759.56	3,209.92	17,357.09
SMITH, JOHN	51,653.79	6,732.98	40,420.27
SPAIN, RYAN M	45,953.08	11,601.31	31,919.20
STARZYNSKI, CHRISTOPHER A	51,653.79	25,637.55	32,780.02
VALARDI, TROY L	54,423.37	6,124.44	28,460.98
WALTER, LORIN A	45,953.08	8,687.18	42,679.95
WOLSKI, JOSEPH W	47,756.95	13,990.46	22,952.71
DEPARTMENT TOTAL	1,220,268.91	203,547.82	549,552.30

SUPERIOR OFFICERS

BERNARD, JOHN A	79,476.75	0.00	19,728.77
BRAKS, RICHARD A	66,931.22	24,134.41	28,138.20
BROW, EDWARD P	66,467.88	3,869.59	5,629.28
CZASNOWSKI, JOHN S	60,506.83	7,386.04	8,866.03
ERICKSON, NEIL C	94,349.14	0.00	19,966.35
MARONI, NICHOLAS P	56,837.09	15,017.74	14,323.36
MCAVENE, ERIC P	66,931.22	17,080.33	30,421.28
ST.PIERRE, RUSSELL J	57,624.59	12,321.62	32,177.01
TRIFIRO, JAMES F	63,911.25	21,235.08	32,190.31
DEPARTMENT TOTAL	613,035.97	101,044.81	191,440.59

CIVIL DEFENSE

TOPOLSKI, PAUL A	8,473.47	0.00	0.00
DEPARTMENT TOTAL	8,473.47	0.00	0.00

OUTSIDE DETAIL OFFICERS

BARRIEAU, ROCK	0.00	0.00	336.00
BROWN, JEFFREY	0.00	0.00	840.00
CASAVANT, DENNIS B	0.00	0.00	1,113.00
GEMBORYS, BRIAN P	0.00	0.00	4,305.00
HALL, DEREK W	0.00	0.00	1,218.00
OINONEN, RICHARD E	0.00	0.00	420.00
RIXFORD, TRAVIS S.	0.00	0.00	399.00
ST.LAURENT, ROGER P	0.00	0.00	3,717.00
TOTAL	0.00	0.00	12,348.00



**DEPARTMENT OF PUBLIC WORKS
CITY OF GARDNER**

Dane E. Arnold, Director
416 West Broadway
Gardner, MA 01440
978-632-7661
Fax 978-630-4029

TO HIS HONOR THE MAYOR AND MEMBERS OF THE CITY COUNCIL

Dear Mayor Mark Hawke and City Council Members:

I respectfully submit the Annual Report for the Department of Public Works. The following pages contain information pertaining to the various Public Works Divisions for Fiscal Year 2016.

Sincerely,

Dane E. Arnold, Director
Department of Public Works

DEPARTMENT OF PUBLIC WORKS
SALARY & LABOR July 1, 2015 Thru June 30, 2016

NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Akers, Eugene R.	40,771.28	5,482.06	859.25	47,112.59
Arnold, Dane E.	92,456.54	0	585.24	93,041.78
Boucher, William	15,436.80	321.60	2,317.04	18,075.44
Bridge, Aaron	32,385.60	5,205.18	537.74	38,128.52
Gravel, Gilbert	47,299.04	21,486.11	4,783.36	73,568.51
Guertin, Gary	54,252.64	8,003.16	2,763.92	65,019.75
Hagan, Brian	54,043.92	391.36	1,470.24	55,905.52
Hallock, Adam	32,385.60	5,020.74	730.78	38,137.12
Herr, Paul A.	38,774.00	5,119.08	500.00	44,393.08
Kendall, Scott	33,262.80	5,053.44	2,553.09	40,869.33
King, Chad	36,670.40	8,285.68	653.99	45,610.07
LaChance, Jacob A.	34,332.16	225.83	602.18	35,160.17
LaHair, Wayne	37,960.00	3,654.50	500.00	42,114.50
LeBlanc, Michael	47,299.04	12,942.87	2,091.44	62,333.35
MacAllister, Carl	44,959.20	3,317.00	1,475.84	49,752.04
Meagher, Kevin P.	37,764.32	313.26	646.80	38,724.38
Merriam, Denise M.	38,460.24	6,979.92	4,410.00	49,850.16
Meunier, Dean R.	52,228.48	7,203.84	2,779.32	62,211.64
Morin, Izik	8,658.80	0	0	8,658.80
Munroe, Douglas Sr.	40,666.72	5,674.13	1,513.98	47,854.83
Munroe, Douglas Jr.	38,334.40	13,773.32	913.25	53,020.97
Peete, Brian D.	32,385.60	4,976.01	1,404.39	38,766.00
Peralto, Kyle A.	26,013.58	696.33	545.68	27,255.59
Perron, Nicholas	32,385.60	4,123.95	856.88	37,366.43
Roy, Jeffrey A.	32,385.60	5,420.00	1,337.10	39,142.70
Stark, Todd S.	16,924.80	1,672.66	0	18,597.46
Straus, Michael H.	38,899.52	498.17	500.00	39,897.69
Yelle, Ryan	36,670.40	1,040.69	700.73	38,411.82
Guercio, Steven G.	5,502.10			5,502.10
Hammond, Jacob W.	4,245.60	0	0	4,245.60
Mahan, Justin P.	238.50			238.50
Munroe, Kamerin P.	6,292.09	210.68	0	6,502.77
TOTAL	\$ 1,090,345.37	\$ 137,091.57	\$ 38,032.24	\$1,265,469.18

PUBLIC WORKS EXPENDITURES	
July 1, 2015 through June 30, 2016	
Department Head	\$ 46,463.47
Clerk	18,421.64
Maintenance Crew	986,534.26
Board & Commission Salary & Wage	1,700.00
Overtime	54,373.48
Week-end Standby	17,572.00
Clothing	15,880.00
Shift Differential	325.00
Working Out of Grade	6,9479.67
Sick Leave Incentive	2,543.44
Longevity	1,395.00
Termination Leave	1,141.68
Repairs & Maintenance	222,819.80
Traffic Maintenance	35,830.24
Parking Meter Maintenance	25,790.98
Crusher Maintenance	3,371.80
Cemetery Maintenance	8,307.15
Information Technology	1,785.19
Minor Equipment	907,741.25
Energy & Utilities	32,368.91
Street Lighting	115,480.69
Communications	413.44
Telecommunications	7,527.04
Professional Development & Travel	3,712.20
Professional Services	14,247.83
Tree Planting	5,000.00
Snow & Ice	242,445.56
Office Supplies	1,587.52
Vehicle Fuel	144,516.23
Road Maintenance	66,487.12
Building Rehab	6,123.57
Road Resurfacing Expense	90,810.73
Encumbered New Equipment	56,100.00
Enc. Road Resurfacing	8,457.95
Chapter 90	590,404.75
Encumbered Matthew Street	13,246.90
Holiday Lights	10,000.00
Professional Services	10,000.00
Encumbered Tree Planting	3,538.75
Playground Improvements	19,209.99
Encumbered Playground Improvements	1,795.80
Perpetual Care Expenses	4,406.56
Playground Gift Expenses	3,703.33

Bandstand Gift Expenses	8,041.28
TOTAL PUBLIC WORKS EXPENSES	\$2,919,907.78

CATCH BASIN AND DRAIN MANHOLES

71 Repairs and Replace; 1 New

DRAINAGE PROJECTS

STREET	LENGTH & WIDTH	LOCATION
Bickford Hill Road	130' x 12" ADS Solid Pipe	Hs. #10 to Hs. # 34
Fernwood Drive	110' x 8" ADS Solid Pipe	Hs. # 56 to Hs. #66
Chestnut Street	220' x 36" ADS Solid Pipe	Along tracks behind Price Chopper
Partridge Street	100' x 54' x 36" Aluminum Corrugated Steel	Mahoney Brook

CRACK SEALING

STREET	LENGTH	LOCATION
Nothing this year		

BERM

STREET	LENGTH	LOCATION
Crawford St.	400'	Timpany Blvd. to Mechanic St.
Mechanic Street	945'	Conant St. to Dead End (North)
Nutting Street	835'	Union St. to Prospect St.
Prospect Street	1,165'	East Broadway to Donna Ave.

SIDEWALKS

STREET	LENGTH	LOCATION
Nothing		

RESURFACING

STREET	LENGTH & WIDTH & DEPTH	LOCATION
Crawford Street	300' x 38' x 1.5"	Timpany Blvd to Mechanic St.
Kraft Street	500' x 40' x 1.5"	Route 2A to So. Main Street
Mechanic Street	800' x 30' x 1.5"	Conant St. to Dead End (North)
Nutting Street	640' x 28' x 1.5"	Union St. to Prospect Street
Parker Hill Road	2,075' x 28' x 1.5"	Lawrence St. to Dead End Loop
Prospect Street	2,300' x 30' x 1.5 "	East Broadway to Donna Ave.
South Main Street	1,200' x 42' x 1.5"	Route 2A to Travers St.

SEWER DEPARTMENT EXPENDITURES July 1, 2015 Through June 30, 2016	
Dept. Head	\$ 23,359.20
Dept. Head Engineer	23,442.22
Clerk	37,567.95
Part Time Clerk	33,559.52
Maintenance Crew	5,508.93
DPW Clerk Salary	9,915.94
Longevity	1,990.00
Termination Leave	562.77
Repairs & Maintenance	0
Repairs to Mains	15,070.00
Information Technology	353.50
New Equipment	58,038.15
Communications	554.43
Telecommunications	931.00
Professional Service	5,743.25
Office Supplies	2,977.10
AWWTP Contract Operations	1,437,735.24
Principal Outside Debt	143,653.12
Interest Outside	27,931.96
Pump Stations	50,345.00
New Equipment	331,683.85
Encumbered I & I	130,950.89
Encumbered Facility Planning	55,200.08
Encumbered Pump Stations	43,875.95
Encumbered Sludge Landfill	14,935.00
TOTAL SEWER EXPENDITURES	\$ 2,455,885.05

SEWER DEPARTMENT SALARY & LABOR JULY 1, 2015 TO JUNE 30, 2016				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Strout, Donna	33,644.68	0	780.00	34,424.68
TOTAL	\$ 33,644.68	0	\$ 780.00	\$ 34,424.68

SEWER MAINS REPLACED			
STREET	LOCATION	SIZE	APPROXIMATE LENGTH
NONE			

WASTEWATER TREATMENT FACILITY: FLOW REPORT

MONTH	TOTAL FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	PRECIP
July 2015	79.9	2.6	5.0	1.0	2.99
August 2015	64.4	2.1	3.9	1.0	1.57
September 2015	63.8	2.1	6.0	0.8	4.9
October 20145	58.8	1.9	3.7	0.7	2.03
November 2015	56.7	1.9	3.6	0.7	1.85
December 2015	70.4	2.3	4.4	0.8	4.79
January 2016	77.3	2.5	5.0	1.0	1.13
February 2016	90.1	3.1	8.0	1.0	4.0
March 2016	108.1	3.5	5.5	2.2	3.52
April 2016	98.3	3.3	5.2	1.7	2.3
May 2016	79.5	2.6	4.0	1.2	3.0
June 2016	63.8	2.11	4.0	0.8	1.39

NEW SEWER & WATER CONNECTIONS

Residential
Sewer & Water Services 23
Sewer Only 4

WATER DEPARTMENT

SALARY & LABOR JULY 1, 2015 TO JUNE 30, 2016

NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Haley, Alyssa M.	2,861.67	0	562.77	3,424.44
Harty, Christine	37,502.92	182.52	535.00	38,220.44
Suchocki, David	54,252.64	1,565.41	900.00	56,718.05
TOTAL	\$ 94,617.23	\$ 1,747.93	\$ 1,997.77	\$ 98,362.93

**WATER TREATMENT FACILITY
FLOW REPORT (In Million Gallons)**

FINISHED WATER MONTH	CRYSTAL LAKE Water Pumped	SNAKE POND Water Pumped	PERLEY BROOK Water Pumped
July 2015	35.353	20.48	1.00
August 2015	42.385	14.14	31.851
September 2015	32.973	20.468	55.957
October 2015	47.377	4.715	14.809
November 2015	49.6946	0	55.267
December 2015	50.024	0	0
January 2016	62.02	0	0
February 2016	48.441	0	0
March 2016	49.659	0	0
April 2016	37.106	11.551	24.59
May 2016	54.745	0	19.9
June 2016	57.08	0	53.34

WATER DEPARTMENT EXPENDITURES	
July 1, 2015 through June 30, 2016	
Dept. Head Salary	\$ 23,359.14
Dept. Head Engineer Salary	23,442.22
Clerk	375,98.074
Maintenance Crew	54,684.64
DPW Clerk Salary	9,915.40
Overtime	182.52
Clothing Allowance	900.00
Longevity	535.00
Repairs & Maintenance	4,922.37
Repairs to Mains	242,005.13
Information Technology	353.50
Communications	5,547.44
Telecommunications	487.00
Professional Development & Travel	589.00
Professional Services	31,687.03
WPAT Administrative Fees	0
Office Supplies	2,893.40
Vehicle Supplies	0
Contract Operations	1,466,150.52
Taxes Other Towns	0
Principal Outside Debt	1,130,036.11
Interest Outside Debt	260,113.98
Encumbered Water Main Replacement	74,593.43
TOTAL WATER EXPENDITURES	\$ 3,365,002.87

CEMETERY COMMISSION				
SALARY & LABOR JULY 1, 2015 TO JUNE 30, 2016				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Audycki, John T.	700.00			700.00
LaRoche, Brian R.	500.00			500.00
Robichaud, Ludger A.	500.00			500.00
TOTAL				\$ 1,700.00

BURIALS:

CRYSTAL LAKE CEMETERY 7
 GREENBOWER CEMETERY 7
 WILDWOOD CEMETERY 32

MONUMENT PARK		
BEGINNING BALANCE	EXPENSES	ENDING BALANCE
\$ 30,286.21	\$8,041.28	\$ 22,244.93

Monument Park: We continue to have the concerts and movies in the park.

PLAYGROUNDS

Jackson Playground was renovated.

FORESTRY DIVISION

Fiscal year 2016 we continued with the aggressive tree trimming and removal of diseased or dead trees, in doing this we have seen a decline in power outages during severe weather.

Tree Planting: Several trees were planted throughout the City replacing diseased trees that were taken down.

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I hereby submit this annual report for the Purchasing Department for the year ending December 31, 2016.

The Purchasing Department is responsible for the procurement of supplies, contractual services, construction contracts, real property transactions, and all sales of personal property for the City and its School Department. It is our role to ensure the highest quality while incurring the least expense to the City, while complying with Massachusetts General Law and local ordinances. This department strives to obtain as full and open competition as possible on all purchases and sales.

The Purchasing Department is staffed by Chief Procurement Officer Jennifer Dymek, and Administrative Assistant, Wendy Boulay. The Chief Procurement Officer is also certified as a Massachusetts Certified Public Purchasing Official, is a member of the Massachusetts Association of Public Purchasing Officials and performs the duties of Affirmative Marketing Construction Officer for the City.

Major contracts procured during 2016 included:

- Curbside Trash Collection – Health
- Waste Water Treatment Facility Headworks Upgrade – DPW
- Greenwood Memorial Pool Study – Pool
- Auditorium HVAC Upgrades - Engineering
- Snow and Ice Control – DPW
- Road Paving – DPW
- Pavement Marking – DPW
- Ambulance Billing Service – Fire Department
- Timber Sale at Cowee Pond – Engineering
- Treated Sodium Chloride Road Salt Co-Operative Purchase – DPW
- Garbose Metals Clean Up – Community Development / GRA
- Skate Park Construction – Community Development
- Triennial Revaluation Update – Assessor
- Demolition of 56 Nichols Street – Community Development
- Demolition of 32-40 Parker Street (Theater) – Community Development
- Sale of 185 Washington Street - Treasurer
- Rockwell Trust Investment Services - Mayor

The Purchasing Department issued 2,388 Purchase Orders in 2016, for \$23,993,233.66.

The above mentioned procurements were conducted using best business practices, quotes, bids and proposals in accordance with Massachusetts General Law. Purchasing Department staff, in cooperation with the requesting departments, developed specifications, researched potential vendors/suppliers/contractors, and evaluated and awarded the appropriate contracts.

The Chief Procurement Officer also manages general contracts, monitors contract performance, and works with all departments to keep abreast of current developments in pricing, market conditions and the availability of new products.

In 2016, the Purchasing Department continued its use of the CommBuys program instituted by the State Operational Services Division, and was one of the first municipalities in the Commonwealth to post bids online and utilize the resources of the State Purchasing Office to increase competition and receive the benefit of cooperative pricing.

In closing, it should be noted that Gardner continues to be a lead community in collaborative purchasing agreements with surrounding communities to increase buying power and reduce costs for our municipality and those of our neighbors.

Respectfully submitted,

Jennifer Dymek
Director of Purchasing

Annual Report of the Gardner School Committee Gardner, Massachusetts 2016

School Committee Members

Mayor Mark Hawke, Chairman	985 West Broadway
Robert Swartz, Vice Chairman & Finance Officer	58 Racette Avenue
John Lafreniere, Alternate Finance Officer	72 Kendall Street
Jennifer Pelavin, Alternate Finance Officer	19 Jackson Street
Anne Hurst, Secretary	24 Hillside Place
James Abare, Member	29 Nelson Street
Melody Phelps, Member	500 Park Street

School Committee Meetings

The regular meeting of the School Committee is held on the second Monday of every school month at 7:00 p.m. in Council Chambers, City Hall. When Monday is a legal holiday, the meeting takes place the following day, and in January, the organizational meeting takes place after the first City Council meeting of the New Year.

Standing Subcommittees of the School Committee

In addition to several Negotiations Subcommittees, the following are subcommittees of the School Committee:

- Policy Subcommittee
- Finance Subcommittee
- Facilities Subcommittee

Membership in the various subcommittees is determined annually.

Central Administration

Mark Pellegrino	Superintendent of Schools
Dr. Catherine Goguen	Chief Academic Officer
J. Robert Detweiler	Business Administrator
Joyce West	Director of Special Education
Robert O'Keefe	Director of Technology
Susan Hui	Grants Administrator

The Administrative Offices of the Gardner Public Schools are located at 70 Waterford Street, next door to the Waterford Street School.

The Gardner Public Schools website, www.gardnerk12.org, provides the best possible communication between the schools, students and parents.

Mission Statement

The mission of the Gardner Public Schools is to prepare, in collaboration with parents, students who are ready upon graduation for the challenges of college and career without remediation. This will be done in a safe,

caring, just and equitable environment. Our Core Values are Academic Excellence, Creativity, Res²⁰³pect and Responsibility.

The Students and the Schools

The Gardner Public School District includes five schools: Gardner High School, Gardner Academy of Learning and Technology (GALT,) Gardner Middle School, Elm Street School and Waterford Street School. A total of 2,401 students were enrolled in the Gardner Public Schools as of January 1, 2017.

Gardner Public Schools continues to be one of the most sought-after school districts in the area, accepting students from all surrounding towns under the Massachusetts Inter-District School Choice program.

Major Highlights of the Year

Department of Elementary and Secondary Education (DESE) conducted a Comprehensive District Review:

In February of 2016, the Department of Elementary and Secondary Education (DESE) conducted a Comprehensive District Review regarding 5 categories of the School District Program: Leadership & Governance, Curriculum & Instruction, Assessment, Human Resources & Professional Development, Student Support and Financial & Asset Management. The review resulted in a report of District strengths and areas for growth. Noted strengths included the hiring of Superintendent, Denise Clemons, who created a sense of urgency for improving student achievement, creating systems and structures to insure cohesive and collaborative leadership goals, procedures and academic practices. Another strength noted was the District Re-organization and updated building schedules that allow for collaborative planning opportunities within and across grade levels and content disciplines. The report also commended the multiple venues for professional development to enhance teacher competency and to increase student achievement. Finally, the report commended the District for focusing resources of funding and time to establish Social/Emotional Learning programming.

Noted areas for growth included: creating documentation to outline instructional processes, a curriculum review process, and a clarification of procedures in the District and School Improvement Plans. The report also noted that calibration of consistent educator evaluation practices was not complete; co-teaching practices are not fully implemented at all schools. Each of the noted areas for growth was in progress at the time of the review and has continued to be a focus of the District. All documentation has been updated to reflect the recommendations and professional development in the areas of educator evaluation calibration and co-teaching practices is on-going.

Finally, the report noted two challenges to the District: funding below required net school spending and school choice. The District's increased expenses over time exceed the funding received to provide effective programming. For example, one rising expense is the increase of students who are leaving the District to School Choice into other Districts and the decrease of students who entering the District through School Choice. What was once a revenue source for the District has now become a costly expense. District and school leaders have placed a high priority on examining possible causes for the change in School Choice and developing solutions to decrease these expenses.

Professional Development News

During the 2015-2016 School Year the Gardner Public Schools' administration and staff attended numerous professional development sessions provided through a grant from the Department of Elementary and Secondary Education such as Positive Behaviors Intervention Systems (PBIS), Universal Design for Learning (UDL) and

Massachusetts Tiered System of Supports (MTSS) Literacy. Below is an outline of various professional development training sessions that were held in the district during the summer of 2016: ²⁰⁴

June:

- Using WIDA in the Classroom Training (grades PreK-8);
- Curriculum alignment: Guidance (all grades);
- Curriculum development and alignment: Science (grade 1);
- Curriculum development and alignment: ELA (all grades);
- Curriculum development and alignment: Mentor Program;
- Curriculum development and alignment: PBIS;
- Curriculum development and alignment: Mathematics (all grades);
- WSS Paraprofessional Training – “Fostering Learning in the Early Years”;
- Guided Reading Training: ELA (grades K-4).

August:

- Presenter Polly Bath, “Practical Strategies for Tier 2 and Tier 3 Classroom Behaviors” Training: (all grades)

In addition to the many summer professional development activities for teachers, administrators met for two days in June and one day in August to prepare for the new school year. Short term and long term District goals were discussed and updated; and corresponding professional development was discussed and mapped out to assist in accomplishing those goals. Professional development between January of 2016 and December of 2016 occurred during teacher common planning time; staff, department, and grade level meetings; designated professional development days and also at administrative council meetings. Each of these goals built upon prior District goals and focused on the success of all children through tiered instruction, social/emotional growth of students, and transparent communication to all stakeholders.

Massachusetts Comprehensive Assessment System (MCAS) and Partnership for Assessment of Readiness for College and Careers (PARCC)

Gardner Public Schools continued to be designated a Level 3 District by the Department of Elementary and Secondary Education. As a level 3 District the Department of Elementary and Secondary Education recommends that we use ESE’s self-assessment process, School Improvement Plans and the strategies for implementing them and allocate a percentage of Title I funds for interventions and supports of lowest achieving students. They also recommend that the District consult with DSAC regarding proposed supports and interventions. The District participated in each of the recommended activities during 2015.

MCAS scores in the All Students category were as follows:

- 84% of our high school students scored proficient or advanced in the English Language Arts portion of the assessment, which is a 3% decrease from 2015.
- 71% of our high school students scored proficient or advanced in the Math portion of the assessment, which is a 12% increase from 2015.

PARCC scores in the All Students category were as follows:

Our middle school students and elementary students took the PARCC assessment in grades 3 through 8 for the second time during the 2016 school year. State-wide, students who took the computer-based PARCC assessment were less likely to achieve a rating of “Meeting Expectations” than students who took the MCAS assessment were to achieve a rating of “Proficient” or higher. This proved to be the case in Gardner as well. In comparison to MCAS results from 2015 results were as follows:

Grade & Subject	2015 PARCC District (Advanced/Proficient)	2015 PARCC District (SGP)	2016 PARCC District (Meeting Expectations)	2016 PARCC District (SGP)
3 ELA	34%	N/A%	30%	N/A%
3 Math	37%	N/A%	28%	N/A%
4 ELA	43%	32%	35%	43%
4 Math	32%	47%	28%	37%
5 ELA	38%	38%	34%	28%
5 Math	24%	42%	34%	48%
6 ELA	41%	30%	27%	22%
6 Math	36%	50%	20%	25%
7 ELA	32%	28%	38%	23%
7 Math	22%	36%	26%	31%
8 ELA	49%	40%	37%	40%
8 Math	28%	29%	24%	26%

Grants

Grant	Amount	Purpose
Title I	\$838,747	Supplemental Support to WSS, ESS and GMS
Title IIA	\$115,517	Class size reduction and mentor program
Title III	\$17,937	Supports to English Language Learners
Alt. Ed Program Enhancement	\$20,000	Support to students at Gardner Academy

Fund 323-B	\$77,780	Professional Development
Fund 220-E	\$14,899	Professional Development
Fund 625	Not allocated yet	MCAS summer program at GHS
Worcester County Food Bank	\$75,000	Purchase food truck for school year and summer programs
Total received to date	\$1,159,880.	

Gardner High School, Grades 8-12

Paula Bolger, Principal
Taryn DiVito, Dean of Students

Gardner High School has an impressive history of providing a broad and deep educational program. Course offerings, school wide expectations, educational goals and objectives, graduation requirements, as well as the policies and procedures that guide the school's daily life, are grounded in the Mission Statement:

At Gardner High School, we strive to prepare all students to become educated, productive, and responsible citizens.

January 2016

Our SAT scores for the testing day for all seniors have given us a great deal of information to adjust our curriculum. The average math score was 460, critical reading was 445 and writing was 419. The average score for students who plan to attend four year colleges is 500 on each subtest. As the only high school in the area to offer this test to all of our seniors, our scores reflect our entire population--not just those who plan to attend 4 year schools. The college board has given us specific information on what students will need to learn in order to be better prepared for college level work. The humanities and math coaches will be working with core departments to ensure that our curricula rise to the level of rigor that has been set by the college board.

The band and chorus had their trip to Walt Disney World. This trip was highly successful! Both groups participated in workshops to prepare for a live performance. The chorus had a beautiful performance at EPCOT providing holiday songs with Mr. Neil Patrick Harris as their moderator. The band performed a wonderful marching piece at EPCOT as well. The trip went flawlessly as organized by Mr. Douglas LePisto and our choral director, Joanne Landry.

The guidance department hosted our annual Mount Wachusett Community College Decision Day. Senior meet with admissions representatives from the Mount and are accepted on the spot. This avoids the application fee and, using Accuplacer testing results, helps the students learn what classes they will be able to take next year. More than forty students participated!

Additionally, the guidance department held our annual Student Success Assembly. Participating students spoke with students regarding their struggles as freshmen/sophomores and how they are now doing well in school. The audience included students who are failing two or more classes. As the attendees will attest, it is sometimes more powerful and effective to hear from young people who have been in the same situation rather than teachers or parents. In their post survey, several students' attitudes towards their studies and the importance of work had changed for the better.

The Reality Fair for seniors was a great success. Spearheaded by the local branch of the GFA and their student advisory board, seniors were "given" an income based on their career choice and had to navigate vendor tables

that included purchases like: transportation, food, housing, pet care, insurance, etc. This program was well-received by our students. We are already planning next year's program.

The school council approved the draft of the 2016-2017 academic guide and reviewed our MCAS and SAT scores. Some of our members plan to be on our Climate and Culture Committee as well. This is an important meeting as we decide on requirements and classes for the upcoming academic year. The book will be included in February's school committee packet.

February 2016

We are gearing up for the upcoming testing that will take place at GHS over the next few months. Few people are aware of the multitude of tests that take place at the high school during the latter part of the year. These tests include: MCAS English and retests in March; MCAS math in May; MCAS science in June; AP Testing for 15 subjects in May; PARCC for 8th graders in April. These high-stakes tests are all coordinated by our phenomenal guidance department. The logistics and oversight of these exams are important and time consuming. The counselors do their best to ensure every student has the best testing conditions.

One of our joint ventures with Mount Wachusett Community College is our Talent Search program. This program assists students from first generation, low income backgrounds, and students with disabilities to graduate from high school and apply to college. Emily Carr is our representative. They have hosted field trips to Worcester State University, Mount Wachusett Community College, University of Massachusetts Amherst, University of Massachusetts Lowell, and Curry College. This program has been an excellent supplement to our guidance curriculum. Students are participating and learning about the college application process and being supported throughout.

Our Advanced Placement US History class, taught by Mr. Hawkins, went on a field trip to Heywood Commons to meet with residents and discuss history from a personal perspective. This was a very successful trip where the students gained new insights into our taught history from the those who actually lived it. Reports from the students were very positive. This type of community field trip sets Gardner apart from other schools and this particular trip will be an annual outing.

The professional development delivered on February 12th was highly successful. The program focused helping teachers design rigorous student tasks that were engaging, challenging and reached a high level objective. What prompted us to focus on this was a learning walk we had done that found that 95% of our classrooms (during over 400 minutes of classroom observations) was primarily teacher-centered. A recent learning walk found over 75% of the classrooms had rigorous student tasks that met a high level objective. We still have a long way to go to ensure that this becomes the norm and is clearly established in our academic culture.

We have started our scheduling process. The counselors have started to teach lessons on how to choose the right courses to meet students' educational, personal and career goals. By teaching lessons, the counselors ensure all student get the correct information and advice on which classes and levels to choose. This is particularly important as 96% of our students plan to go to college and they need to ALL be informed of the process.

Our annual ski trip to Stowe went well. Though there was hardly any snow, the students had a good time.

Congratulations to our cheerleading squad who won the Central Division Small School Champion Title given by the MSSAA!

Finally, the annual Teacher Talent Show raised money for the student government. The students ran the entire show and it was a great success as they took over the operations from Forward in Health.

March 2016



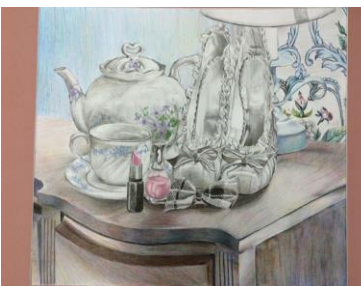

One of our students, Kiara Masso, received a notice from the College Board that she earned in the top 2.5% on the PSAT among Latino test-taker in the northeastern region. The College Board has invited her to participate in their National Hispanic Recognition Program. This program is an academic honor that can be included on college applications. Although it is not a scholarship, colleges use this program to identify academically exceptional Hispanic/Latino students.

After speaking with students, parents, and faculty, we have decided to add honors classes in our eighth grade program. We have traditionally had an honors math class, Honors Algebra 1. However, we will now offer honors history, English and science for those students who choose to go above and beyond the expectations set by these standard courses. Although any student may sign up for an honors level course in eighth grade in any subject(s) they wish, they will also sign a contract where they agree to accept more work, conduct deeper analyses, and move at a faster pace while being continuing to be fastidious about their work. Our goal is to maintain our current grade 8 learning objectives in our standard classes while offering students an opportunity to participate in even more challenging coursework.

This month, the instructional leadership team finalized our core values that align with our district values. This process started almost two years ago. Students started this process by participating in an activity that helped them process what is important about the GHS community. The faculty took that information and created a working model that was presented to our parents at a school council. This draft was taken to the Instructional Leadership to approve. Our next step is to have the faculty develop a way to measure these values in our students and our staff. Our core values are:

- **Community:** We work together to achieve for all in a culture steeped in tradition.
- **Appreciation:** We accept our roles, respect different perspectives, and acknowledge the good in others.
- **Responsibility:** We own our actions and honor our commitments by being prepared, involved community members.
- **Excellence:** We take pride in doing our best in all that we do.

Gardner News Art Competition: Four Gardner High School Art students have been chosen to have work in the upcoming Gardner Area League of Artists juried Spring Show.

			
<p><u><i>Coco</i></u>, Paige Bradshaw First Place</p>	<p><u><i>Lilac</i></u>, Noelle Sands <u><i>Bike</i></u>, Dakota Deal</p>	<p><u><i>Remnants of a Princess</i></u>, Lorelei Dietz</p>	<p><u><i>Skittles</i></u>, Paige Bradshaw</p>

At this month's MICCA competition, the GHS concert band won a bronze medal and the women's choir²⁰⁹ won a silver medal. Joanne Landry also directed the play "Annie" this month. The cast had a spectacular show with some phenomenal performances.

We had sessions 1, 2, and 3 of the English Language Arts MCAS this month for tenth graders. Students took this very important test seriously with several needing time until the end of our day for some sessions.

The Link Coordinators, Karen McCrillis and Jessie Flaherty, have advertised for next year's Link Leaders. Our students who will be juniors and seniors next year had an informational session in the auditorium to solicit volunteers. Over 30 students applied for 20 slots. We are excited to see such enthusiasm for this important transitional program.

April 2016

Our Link Crew received 53 applications for Link Leaders next year--our largest applicant pool yet. They have gone through the rigorous application process and chosen the leaders. This will be a busy summer for the 38 students who are volunteering for this important program.

Dr. Paul Damour, our AP Calculus teacher, took 39 students to Fitchburg State College for a math competition. It is the first time we have participated in the program in several years. We had the largest team at the meet and, although we did not place, students earned valuable experience. Several of our sophomores and juniors (28 out of the 39 students) were competitive with rival seniors--a good sign for the upcoming years. As we strive for Excellence, we need to compare our performance outside of our own classrooms against others. We will continue participating in this program for years to come.

Caitlyn Bosse, one of our graduating seniors, participated in Tyco's Women in Technology Program this year. Ms. Patty Lemieux is the advisor for the program. Every week, Caitlyn would go to Tyco during the school day to work with a team of students to complete real world engineering problems. Her team's work was presented for families, Tyco executives and faculty. Caitlyn earned 3rd place in scholarship competition competing against other students from local schools. This program, sponsored by Tyco, is always interesting and challenging for its participants. These scholars learn how to work in the real world. I would like to thank Tyco for their continued support for this exceptional program.

The senior class trip to Washington, DC happened in the first week of April. After touring the memorials, the Monument and the Smithsonian Museums, this trip gave many of our students their first opportunity to visit our exciting Capitol.

On April 13, the guidance department sponsored their evening program, "Paying the College Bill." The highlight of the program was a guest speaker from the Massachusetts Educational Financing Authority who advised parents on the details of the scholarship and financial aid process. MEFA provides this service free of charge.

The GFA Annual Meeting was held on April 27th. This program, hosted by the Gardner Franco American Credit Union, hosts some select students on a monthly basis. During their monthly meetings, they develop and organize a senior financial literacy series, a financial reality fair, and a video that advises students on how to positively impact their credit score. Additionally, students run their meetings (with supervision by GFA staff and their president/chief executive officer, Tina Sbrega) according to Robert's Rules and gain

valuable real-world skills. The evening is a celebration of our collaborative program as well as the other community program in which GFA participates.

Every other Tuesday, GHS has hosted a Peer Support Group for students who may be experiencing difficulty in their lives. Whether it be a recent suicide attempt, depression, bullying, trouble fitting in, or any other issue that

teens face. This is not a therapeutic group. Rather it provides an opportunity for students to share their story²¹⁰ with others, learn about resources and have an opportunity to participate in an activity (craft, journal writing, music, entertainment, etc.). This free program is sponsored by the Montachusett Suicide Prevention Task Force in collaboration with the Gardner Public Schools and the CHART Grant.

May/June 2016

This has been an excellent year. We have accomplished a great deal and moved the school forward academically in several ways.

Our Robotics Team took first AND second place at the Regional Robotics Tournament at Oakmont Regional High School. Additionally, they won “Best Design.” Our team, made up of almost 40 students, is not only the largest team, we were also the most creative. For two of our teams to win was never accomplished at this tournament. However, what is most important is that our students learned a great deal about engineering and programming.

With Mr. Tyros as the class leader, took in a huge GHS battery board with a large wild cat painted on it. We couldn't be prouder of this excellent program.

Our Latin classes took the National Latin Exam. Ms. Cefalo asked the students if they wished to take this competitive exam. We were all thrilled to have over half the students winning awards for their performance on this very rigorous exam.



May was a testing month for the school. The 8th grade took the science MCAS and the English Language Arts and Mathematics PARCC tests. The PARCC tests were done online and this was our first experience doing any full-scale online testing. With Bob O'Keefe, Kurt Morin and Todd Hall running our computers, things went extremely smoothly. We also had the grade 9/10 science MCAS and the grade 10 math MCAS tests. This was a lot of time devoted to testing, but the flexible staff members supported the students throughout.

The prom was relocated to Gardner's own Colonial Hotel. The pre-prom activities were attended by all participants and their parents. This mandatory meeting involved Aaron Witkos of Barre, who shared his experience of drunken driving and how the crash that followed killed his passenger and best friend. During his talk, there was no sound as the audience heard this very tragic tale. Additionally, the district attorney's office presented information as did our own resource officer, John Lawrence. The prom itself was a well-run event and was an excellent last dance of the year.



A new tradition with graduating seniors started this year: the Senior Walk-through. Our graduates walked through the middle school, Elm Street School and Waterford Street School to see their former teachers and to give our younger students something for which they should strive. The high school students were greeted by cheers and signs at each of the schools and reported that they felt “famous, like rock stars.” Seeing former teachers was nostalgic for everyone. The younger Gardner students had a great time high-fiving the graduates and cheering for them. It was a very well run event.



Of course, nothing compares to graduation. This year was not exception. We will miss some phenomenal students who once again left us to go on to bigger and better things. Schools students will be going to this year include:

Schools
Amherst College
Anna Maria
Arizona State
Bridgewater State
C.N.A. Training
Clark University
Fitchburg State
Framingham State
Hallmark Photo.
Indiana University
Lasell College
Mass College of Art
Montana State University
MWCC

Nichols
Porter and Chester
Quinsig. CC
Salem State
U MA Amherst
U MA Dartmouth
U MA Lowell
U. of New Haven
Virginia Poly Tech
Westfield State
Worcester State
WPI

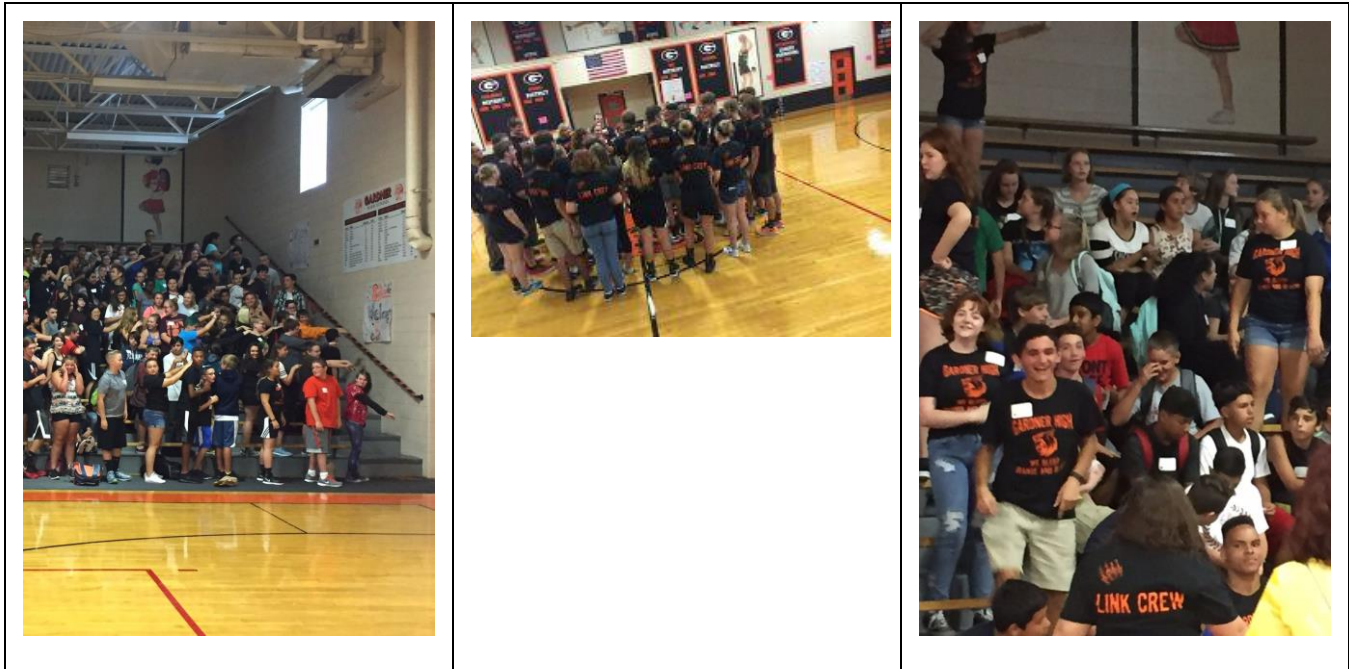
Best wishes class of 2016!



September 2016

Our opening theme for staff professional development helping teachers realize that we are doing more than educating students--we are saving students from a life of poverty. Sixty five percent of our students in the ninth grade qualify for free/reduced lunch. This is percentage ever. The only documented effective tool to fight poverty is education. Our calling is to break the cycle of poverty.

The opening of school went very well--our smoothest in years. On our first day, the Link Crew ran the show. Organized and run by Mrs. McCrillis and Mrs. Flaherty, this program trained the 38 juniors and seniors on the two days before school started to be Link Crew Leaders. Leaders are trained to step outside their comfort zone and run fun, engaging activities with our new eighth graders. This program is in its third year of operation and is now a staple at our school. It has helped our culture and supported students in moving up to the high school. This year's 8th grade class is particularly positive and engaged. The program was well received by the students and made for a great first day.



Our second day, all students attended school. As students walked in, they put up their hopes for the upcoming new year. We will publish these hopes and refer to them throughout the year.

During our beginning of the year assemblies, students were asked if they would like to participate in a STAR program. The STAR program is similar to a Junior Reserve Officer Training Corps (JROTC). The program would run weekly through our advisory program. We had over forty students request to be a part of this new initiative. Another 50 students signed up for our Youth Venture Advisory. In this program, students choose a cause and design community service projects that are lasting and impact the community for years to come.

This summer, we had our first 8th grade summer school for students who failed 2 or more core academic classes. Students participated in lessons that were based on the Seven Habits of Highly Effective Teens as well as a military component with Army volunteers who taught leadership classes and physical education. All but one student recommended to the program participated and were then promoted. This is a great incentive to work hard during the school year.

Finally, today, we held 2 assemblies that were “Commitments to Graduate.” One was with our freshmen class and one was with our senior class. The program, sponsored by Jostens, has students sign a pledge to work hard and graduate on time. Josten’s representative, Donny Lemeiux, was an excellent speaker and engaged our students in a great presentation.



October 2016

This year, the Instructional Leadership Team will be focusing teachers' professional development on how to ensure that all students can access a rigorous curriculum. Instituting strategies to improve reading skills and ensure implementation strategies of universal design will address the needs of our struggling students. Our research has shown that students in our honors and advanced placement classes earn a proficient or advanced on the MCAS and score at the national average on the SAT. If we are to be the "The premiere school of choice for our students and their families," then we must ensure that ALL students learn at a high level.

We are very proud of two of our freshmen girls who will be participating in the Women in Technology program with Tyco this year. Traditionally, the program only admitted sophomores through seniors. Tyco allowed them to participate in the interviewing process and admitted them to the program based on their qualities. Congratulations to Sarah Boutwell and Sarah Percifull to showing your wildcat character!

Our open house this year showed record numbers! We had 176 students represented which is approximately 25% of the school! Last year, there were just over 200 classroom visits, this year, we had 1305! The nurse's drug awareness program for parents only was a complete success as well. Parents saw how cleverly drugs can be hidden in a student's bedroom. It was an eye-opening experience.

Over the summer, the administrative team researched behavioral issues at the school to identify the most common referrals and designed interventions to address these issues. We found:

- There was an average of 18 daily office referrals (360/month) with an average of 8 requesting student removal for at least five minutes (160/month)
- Our most frequent offenses were class cut, tardy to school, and tardy to class
- Our most frequent offenders were the 8th and 9th grade students

Our assumption was if we tightened up discipline of smaller infractions, students would rarely have larger offenses. Our designed response:

- Have teachers do hallway duty where they are stationary outside the bathrooms
- More frequently utilize the Student Support Team to design interventions and strategies for teachers to employ in the classroom
- Create a participation tracking sheet for 8th and 9th grade classes that provides feedback regarding students' daily performance in class
- Closely supervise teachers with higher numbers of referrals to train and support them in managing their classrooms and their individual students
- Have a detention supervise who monitors the after school detentions and tracks detentions served
- If a student is seen wearing a hat during school or using their phone inappropriately, the item is confiscated until the end of the day for a first offense and until a parent comes to pick it up for a 2nd offense
- Allow students to bring in their own coffee/tea if they are on time to school only, tardy students need to throw away their drink before entering

To date, we have a total of 15 office referrals this month (0.5/day) with 10 (0.33/day) requiring student removal. That's approximately a 96% decrease in referrals and 94% decrease in removals! Additionally, in the month of September last year, we had suspended ten students; this year, we have only suspended three! A marked improvement! We are on the right track.

November 2016

We held our second annual SAT day at the school. All students took a PSAT or the actual SAT during the school day. Few schools follow this practice outside large cities. This allows all students to take the SAT free of charge on a school day. Not only does this support our students who come from low income families, it also allows us to gather data as to whether or not ALL students are academically prepared for the rigors of college.

Our professional development sessions this month continued to focus on social emotional learning. Specifically, we worked on how to approach students who may be anxious and how to de-escalate situations. We will be moving on to creating school-wide rubrics for Creativity & Innovation, Critical Thinking & Problem Solving, Collaboration, and Communication. These four 21st Century Learning Skills are essential to succeed in today's world. They will be embedded in what we do throughout the school. We will measure student performance in each category and help them improve.

We held our first GFA financial literacy session for seniors. Guest teachers come in to explain to students the power and pitfalls of money. Each year, we update the curriculum to make sure it covers the most important topics. We will be working the the student advisory to re-create the curriculum for next year allowing students to learn by doing practical and simulated activities.

John Morello performed for our students touching on a number of issues. As a performer, he spoke to our students in grades 9-11. It was an interesting and engaging performance. Although we can't begin to describe his performance, here is a short description of who he is and what he tries to accomplish:

For twelve years John has been traveling the country and performing in crowded theaters, basement classrooms, small towns, and big cities. Regardless of the setting, he is always overwhelmed by the response he gets from young people, educators, and parents.

While many in our daily life seem to disconnect and spend their lives in front of screens or gadgets, John invites his audience to connect with one man on a stage.

In school environments where many speakers condescend, yell, or mimic the pop culture of youth in an attempt to "relate," here is one man telling his story in a way that respects his audience.

A story, both humorous and touching, that creates an honest conversation about tough issues like drugs, bullying, depression, and diversity.

A story which reminds us of the power of live performance and illustrates our connection to all around us.

A story which he hopes to share with young people everywhere.

The response from students was overwhelmingly positive. Mr. Morello actually posted some great tweets of how nice the our kids were. He also gave several books to our students for free, which is not something he typically does.

In January, he is performing at MWCC and we will have some students set up a table at that event with some poems and/or projects to represent GHS.

Our suspension numbers over the last three years have continued to drop. Although our official numbers have not been released, this includes the last three years' suspension rates with subgroups. I have added the aggregate for last year to demonstrate that our numbers continue to decline.

	2012-2013	2013-2014	2014-2015	2015-2016
All Students	31%	16%	13%	11%

African Americans	0%	32%	0%	
ELL	0%	0%	39%	
High Needs	43%	21%	19%	
Hispanic/Latino	46%	23%	29%	
Economically Disadvantaged	44%	22%	20%	
Students with Disabilities	40%	11%	18%	
White	30%	14%	11%	

Our pep rally and spirit week went very well leading into our homecoming game against Hudson. Although we did not win the game, our students and staff showed their school spirit!

The annual haunted house and pumpkin-palooza went very well again this year. Offering a friendly, seasonal activity for younger children during the day and a horrifying experience at night, this has always been a great fundraiser for our students. Thank you to all who support this great community activity!

December 2016

Suspension were reduced this month when compared with last November. There were 41 suspensions in November 2015, we had only 2 suspensions this month. That is a 95% reduction! We expect to continue on this trend.

The GFA volunteers delivered the 3rd of the three financial literacy lessons for the seniors. Seniors were surveyed about their preferred occupations and they will have a “starting salary” according to their career for the Reality Fair budget taking place in December.

There were 667 individual parent/teacher conferences during the parent teacher conference days. Parents were able to sign up online using “Sign-up Genius” to schedule their 10 minute appointments with teachers. Our numbers of 8th and 9th grade parents seem to be increasing greatly each year. Several parents completed their parent survey as they came in the building and submitted them to the front office.

Gene Farrell and Karen McCrillis conducted the Lifelines training for staff. This program is designed to help staff identify the warning signs of suicide and provide them with actionable steps to take to ensure students’ safety. This training is done every other year and is an important step to help staff intervene when necessary.

Staff were also trained by a NEASC representative on what to expect during the self-study portion of the NEASC process and what the visit would entail. The two NEASC co-chairs are Leon (Jack) Jackman and Tammi Malloy. These two motivated leaders will spearhead the entire NEASC process and ensure that each step is carried out to the letter.

We held our first STAR and Youth Venture advisories this month. The STAR army program has approximately forty students participating. The students have been learning the basics of military protocol and drill formations. The feedback from students is positive and the volunteer instructors have continued to be enthused about the energy from the kids. The Youth Venture group is the largest in the area. The larger group split into work groups focused on different community issues to address. According to the program’s coordinator, Lauren Mountain, our students have already taken several steps to begin their projects.

Athletics

Andrew McKenzie, Athletic Director

Gardner High spring sports finished off the 2015-2016 school year in a positive fashion, placing two teams in district playoffs. The softball team, led by first year head coach Maureen Horn, competed against Mid-Wach rival, Tyngsboro, in the Central Mass Division 2 playoffs, eventually falling 7-1. The softball team finished with an overall record of 12-9, with outstanding efforts from Mid-Wach all-stars, senior Erin Mack, junior Abby Tassone, and sister, 8th grader Anna Tassone.

Girls' tennis had a phenomenal spring with a 13-6 overall record, and a 9-3 league record; good for second place. They represented Gardner in the Central Mass Division 3 playoffs at Hopedale High School. The team played well but Hopedale won 5-0. The season may have ended earlier than this young team wanted, but head coach Leigh Craft is expecting great contributions in 2017 from her rising juniors and seniors and Ella Cormier was selected as a Mid-Wach all- star.

The baseball team finished the season at 7-12, including a nice league win over league rival Oakmont. Evan Schoonover was selected by the coaches as a Mid-Wach all-star for his consistent play.

The boys' track and tennis teams, as well as, girls track, continued to develop their rosters as more participants joined the teams. We hope to continue the upward trend and compete more consistently with our local and league opponents.

The fall sports teams welcomed two new coaches and had a district playoff representative.

Girls' soccer finished the season strong with four consecutive victories to finish the regular season at 8-8-2. The girls played the toughest schedule in Mid-Wach C earning them a district playoff contest versus a perennially strong Auburn team. Head coach Pete Gamache had the team compete to the very end and expects this team to continue to develop. Miranda Raimon, Becca Lashua, Kierra Caissey were selected as Mid-Wach all stars and we can expect to see more of them in winter sports!

Boys' soccer welcomed new coach Adam Greene. Coach Greene brings a wealth of soccer knowledge and coaching experience to Gardner. The team responded immediately to start the season with an exciting win over local rival Narraganset. Senior Shane Grenier led the way early and often for the Wildcats as they went on to an 8-1 victory. Coach Greene was able to count on Shane to be a great leader and example for the young team and Shane was recognized as a Mid-Wach all-star as well as a Central Mass all-star.

The Gardner football team welcomed a familiar face as the new head football coach. Hall of Famer Rob Allard was appointed the head football in the spring and he and his staff hit the ground running. He generated an excitement about football and he was able to add several additional members to the team. The team started the season strong with winning 3 out of 4 games in September, but a competitive league schedule in October wore them down bit. Not to be taken lightly, the offense was one of the highest scoring teams in Central Mass, and running back Dylan Zarozinski ran his name into the record books.

Head Coach Lynn Sayarath and the field hockey team continued to make an impact. Juniors Abby Tassone, Gabby Hart, and Sammy Gallant earned Mid-Wach all-star honors for their outstanding play. The field hockey program continues to give back to the Gardner community, with multiple fundraising events to benefit charitable cancer organizations. The most popular event being the annual Play for the Cure game in which parts of concession and gate revenues are donated to the National Cancer Foundation. Truly educational athletics at its finest!

Golf finished the fall season at 6-12, including two league wins over Oakmont! The team continues to improve participation numbers and with growth and development on the course, we expect that will also lead to more consistent play by the team.

Our winter sports season is currently under way. Boys' coach Nick Smith, and girls' coach Pete Gamache, have their teams playing with great effort and team defense. They each have the opportunity to compete in every game and if they finish their seasons strong, they will have the opportunity to compete in the district playoffs.

Indoor track coaches Ken Pelletier and Mike Lawrence have the team's training hard in the hallways and weightroom. At high school venues like Wachusett, Shrewsbury, and Fitchburg the teams have put together several outstanding individual efforts from senior participants like Tyler Walter and Damien Waugh. Several younger runners continue to set personal bests and find out what they are capable of each and every meet.

Gardner hockey welcomed a new team to our cooperative program. At this time, we have four local schools working together to make this team. Gardner, Murdock, Narragansett, Quabbin have come together with 20 players under head coach and alum, John Meany. With seniors Matt Swenson, and reliable goalie Klark Johnson leading the way, the program is developing players to build a sustained, competitive program, while competing at the very competitive division 3A level.

Gardner Academy for Learning and Technology, Grades 9-12

Timothy J. McCormick, Principal

School Mission

As an alternative to traditional schools, the Gardner Academy for Learning and Technology seeks to provide a challenging and safe environment where students develop their analytical, critical thinking and communication skills for the 21st century to become productive, responsible members of our community.

Gardner Academy educators will:

- Develop a rigorous curriculum with differentiated lessons and assessments that ensure students are learning at a high level.
- Create unique, personal graduation plans with every student.
- Constantly strive to engage students in every lesson, every day.
- Work honestly and creatively with parents and students in a positive way to improve students' self-image and confidence; instill a sense of community; and increase their sense of responsibility to themselves and others.
- Ensure transparent, accurate and frequent communication with students and parents regarding our standards and student achievement.

These stated objectives call for our students to

- Earn a Massachusetts high school diploma.
- Achieve at a high level when assessed by standards-based school assessments, state testing and the Accuplacer.
- Meet two-year college entrance requirements, without remediation, by their graduation.
- Create and follow a personalized, meaningful long-term career and education plan.

A New School Year Begins

On the first day of school in the fall of 2015, Gardner Academy once again held an opening day cookout. The gymnasium was crowded as we housed over 200 students, parents, and families. Everyone enjoyed standard cookout fare of hot dogs and hamburgers. The event was sponsored in part by our school council with money raised from their many fundraising efforts. After the BBQ, attendees watched a brief presentation about Gardner Academy and its mission, vision, and student expectations.

As a staff, we continue to have conversations on how we will improve our instruction and increase student learning. We have rich conversations about following the best practices on a regular basis:

1. Clearly stated and communicated objectives in “student friendly” language
2. Starting classes with an activator activity. Teaching from “bell to bell” and engaging students with differentiated instruction
3. Updating Ed Line with attendance (daily) and grades (minimum of once a week) - good communication piece for students and parents.
4. Using an “exit ticket” activity and daily formative assessment to evaluate student learning and guide instruction.

Our data teams (English Language Arts, Math, and Sciences) met weekly during the year. One of the functions of these committees is to share and analyze common assessments and our standardized tests (MCAS). These teams have developed benchmark tests and use that data to drive our flex instruction along with new curriculum material. Our overall attendance has been consistent with numbers from last school year as it has been around 83% as we have been actively communicating with parents/guardians on a weekly basis. The expectation is for every teacher to make a minimum of six communications weekly (email or phone) and to track contacts. Communications are not limited to attendance issues alone, but also positive reinforcement for great work and classroom behavior. Ms. LeBlanc, Guidance Counselor, and Mr. McCormick continue to conduct weekly unannounced home visits. These visits are just another effort to bring students back to school and are helpful when other means of communication are not working.

Under the guidance of Mrs. Beauregard (Technology and Engineering) and Mr. McCormick, our technology lab was established and is in full working order. This working lab allows students to transfer engineering and design principles into hands on tactile experiences.

As we continue to work within our data teams, we have finished constructing power standards and performance rubrics in ELA, Math, and the Sciences. These standards are used to guide both teachers and students in the learning process. School wide goal of reaching a level of “proficient” (minimally) for all standards is an ongoing goal. Our continued work has been in the area of benchmark assessments and utilizing that interim data to monitor student progress and drive future instruction

Academic Award Nights/Talent Show

We held three academic awards nights over the course of the 2015-2016 school year and our first one for the 2016-2017. We recognized over sixty students for earning the distinction of academic achievement (B) or academic excellence (A). Dinner is catered for all of our awards nights and our average attendance for the three nights was 110 participants per night. These events continue to be a positive way in which we highlight the many successes of students.

Our first ever student/staff talent show was held on December 18th and we saw twelve different acts perform their talents in the disciplines of music, comedy, and magic.

Community Service/Fitness

In February of 2016, we brought back Fran Kondrotas as our community outreach coordinator through a DESE secondary education grant. Over the remainder of the school year, Mr. Kondrotas worked with students on

resume writing; interviewing skills, and helped over twenty students find employment. With his help, we were able to place 30 students into an employment opportunity.

Gardner Academy once again partnered with Fitness concepts as we were able to introduce and provide our students with some professional group fitness training. An average of 25 students participated in the ten-week program and they were able to earn physical education credits while getting fit.

Students were also exposed to free group Yoga classes on Thursday afternoons. These sessions were lead by yoga instructor Kara Huntoon and were yet another way for students to get moving and earn additional physical education credits.

Through two of our Rockwell grant awards, we will be able to start a student art program and an onsite recreational basketball program in January 2017.

Comedy Night

Our third annual Parents Night Out-Comedy Show Fundraiser was a complete success. Our school council, Principal, and guidance counselor arranged this event for April 8th. The program raised over \$2000. This money was used to pay for community events, graduation supplies, as well as a senior trip to Boston.

Graduation

Gardner Academy held its commencement exercises on Saturday, June 7th on Watkins field. We had 34 students who graduated in 2016 with 32 students taking part in the commencement exercises. This was the largest number of graduates in the history of the school. A free graduation BBQ was held after the ceremony with all graduates, staff, and family members invited to attend. Fourteen graduates had enrolled to start taking classes at MWCC in the fall of 2016.

Gardner Middle School, Grades 5-7

Peter McMorrow, Interim Principal

Ian Flaherty, Assistant Principal

The mission of the Gardner Middle School is to develop the child's potential to become a responsible citizen by providing quality curricular and co-curricular opportunities, encouraging self-discipline, developing self-esteem, and providing for opportunities for individual development.

Gardner Middle School has **PRIDE**

We are **Positive**

We are **Respectful**

We have **Integrity**

We are **Determined**

We strive for **Excellence**

Reorganization

GMS has seen a wholesale shift in Administration. The admin team from 2014-2016 moved on to other positions outside our district. This year we began 2016-2017 with an entirely new administrative team. Just recently there was another shift. Dean of Students, Taryn DiVito, has been reassigned to the high school. Assistant Principal Ian Flaherty remained on the team and high school Assistant Principal Peter McMorrow has assumed the position of interim principal. Even with this level of transition, the focus at the middle school is to continue on with the good work done from the previous administrations. Focusing on instruction and the needs of all learners is the cornerstone of the work moving forward. The middle school is a special place with great students and staff who work hard, together in harmony, to bring the best possible education to our community.

Presently we are looking into the systemic methods of how our schedule is working and also how our classrooms are organized to provide for all learners.

Culture

The focus has been, and will continue to be, to serve the needs of our community in all facets of education. The administration is committed to providing the best possible education for all our learners. Focusing on the social and emotional learning of our students is a key goal. We are evaluating, as a staff, the shifting population at GMS and recognizing the needs to be addressed in how we provide a quality education. We are continuing to utilize PBIS practices combined with CPI structures to manage discipline in a way to create a sound learning environment while not trying to create gaps in learning. We understand that today's classroom has approximately 54% of the student population identified as high needs. Although this shift presents challenges, we are committed to meeting these needs in the classroom and beyond. Building a solid partnership with our parent network is also a priority. Focusing on the systemic means to enhance communication and support is a responsibility of all stakeholders and something that is being re-evaluated intently. Finally, preparing our students for success at the next level, in testing, and in life are the focus points for all that we do.

Professional Development

Our staff continues to work towards meeting the three district goals:

- Addressing student social/emotional and behavioral growth through attendance, parent involvement, and proactive intervention.
- Implementing targeted standards-based instruction driven by common assessments that measure student academic growth.
- Providing all stakeholders with transparent communication that is respectful, timely, consistent, and inclusive

We are continuing our work on providing social-emotional support to all students (SSC, Advisory, PRIDE, PBIS, and Restorative Justice). We are re-evaluating the use of our advisories to create a common curriculum, provide for a means for Response to Intervention for our neediest learners, and allow for students to receive extra attention to the students who need it most. All of this while making the crucial connections to students that we know are so essential to their success.

Heywood Healthcare / School-Based Care Connection Program

Heywood Healthcare has partnered with Gardner Middle School to provide students and their families the School Based Care Connection Program (SBCC) in 2015-2016. A School Based Care Coordinator continues to work alongside school personnel to help students and families to access a variety of services and resources. The SBCC program is there to help students remain in the school setting and academically focused, and to help with accessing supports. The Care Coordinator provides case management, on-site access to behavioral health services and off -site services as appropriate. The SBCC program also provides family outreach and assistance utilizing community-based resources. Funding is provided through the Health Policy Commission's Community Hospital Acceleration Revitalization Transformation (CHART) grant program. CHART supports strategic initiatives aimed towards building greater level of access to behavioral healthcare and care coordination. This partnership has been paramount in meeting the social and emotional needs of our students.

Elm Street School, Grades 2-4

David Fredette, Principal
Paul Guerin, Assistant Principal

Vision Statement

All students will leave Elm Street School with the skills required in literacy and math to enter the next level of schooling. They will have gained the appropriate social skills to cooperate with others and form positive relationships.

The effectiveness of our schools is determined by the conduct, character and achievement of our children. The year's work was guided by the School Improvement Plan written with our Advisory Council. In the 2014-15 Plan we focused on:

1. Using data to guide and direct instruction and enable our students to demonstrate proficiency in the standards of the Common Core through on-going classroom assessments.
2. Holding students to high academic and social standards.
3. Expanding parent-school avenues of communication and increasing parent involvement in school activities.

As we moved to the new Plan in the fall of 2015 our goals were expanded to reflect the most current District Plan with a focus on expanded goals:

1. Addressing student social/emotional and behavioral growth through attendance, parent, involvement and proactive intervention.
2. Implementing targeted standards-based instruction based on common assessments that measure student academic growth.
3. Providing all stakeholders with transparent communication that is respectful, timely consistent and inclusive.

January 2016

All of our children were assessed in the DIBELS this month. Our four Title I teachers shared the task with classroom teachers. Our ELL Teachers administered the ACCESS testing to all of our English Language Learners. The testing was done at the computer lab at the HMS school. Results of the testing will help to frame the instructional experience for all classrooms. From the Level achieved, we determine the 'can do' elements of instruction in Reading, Listening, Speaking and Writing. It is a useful measure; the data is directly applied to programming.

Advisory Council members, Faculty and Parents have met to consider the results of the PARCC-driven Annual Report Card. ESS remains in Level 3 designation. In meetings with all constituencies, conversations of the report have been aligned with discussion of the elements of the School Improvement Plan. These meetings have resulted in new parent volunteers and expanded committee membership.

Common Planning times were focused on curricular areas; particularly the implementation of the Eureka math (next) units. At our Grade Level meetings, we reviewed our SWARMING (small group/targeted instruction) model, the calibration of children's writing samples and the LEXIA (ELA) computer-based program.

Programs and Special Events

Student Council members planned and sponsored Spirit Week at ESS. There is, traditionally, a theme for each day. We began with Pajama Day on the 19 th of January, followed by Crazy Hair , color-Wars and the ever-popular "Favorite Book Character" Day. January Assembly – Our All-School Meeting focused on the life and work of Dr. Martin Luther King. The Student Council planned and structured the brief presentation to include their youngest audience- our second graders. Their message was clear, memorable, and supported by a visual representation of the American hero. Mother- Son Book Bingo Night – was held Friday night, January 29 th . It was a good night for all involved; a special thank you to Jen Coxall for the organization and to our teachers for their help!

February 2016

'Swarming' has continued for our 2nd , 3rd and 4th grade children in both ELA and Math. Title I staff, Coaches and classroom teachers have organized the children into small instructional groups (at the same period of time) to deliver pointed instruction, deemed necessary, for 30 minute periods

March 2016

Literacy is front and center in Elementary Schools, always. At ESS, we combined the work and joy of reading with a remembrance of Dr. Seuss; our children 'Read Across America', for the month. Second readers had an ambitious goal of completing 20,000 books! Staff did the math before setting the goal: one hundred ninety 2nd graders, 5 books a day amounts to approximately 1000 books a day; 22 school days in March! We had a Spirit Week (including wearing our hair like a 'Who'), and a visit by our Mayor to sign a Proclamation recommitting our Community to the work of the schools. The children heard the Mayor speak about his own reading, watched the 'Sneetches' performed by the Student Council and signed an Oath to read, read, read. Thanks to all our community readers who visited classrooms! Parents, friends and community leaders were enjoyed by our children; State Representative Zlotnik included.

Lexia

Our program has expanded, with the help of our Title I staff, to before- school hours for five days a week! We now have two labs monitored in the half hour before children begin school. The teachers are using, too, our computer-based reading fluency program, Read Naturally, and generally, supporting students through their literacy work. Both Lexia and Read Naturally have progress monitoring (assessment/growth measures) embedded in the programs. The work helps frame the instructional planning for their regular classrooms and the small groups (SWARM) that take place three times each week.

PBIS program

Our PBIS team members visited Bommer Elementary School in Whitinsville for a morning; they returned, greatly enthused, with tangible measures for implementation at ESS. Bommer was in their third full-year of implementation; we are grateful for their willingness to share their success with us. On the 24th of the month, one of the PBIS trainers was here to work with us in planning and assess aspects of this first year of implementation.

Grant Recipients

Jay Mankita visited Elm on March 16th . He brought the children a presentation of songs rooted in the traditions of acoustic folk and Americana music. The program was supported by a grant from the Gardner Cultural Council. The children now have the opportunity to extend their musical ability to the ukulele, this year, for the first time. Twenty-five of the instruments (smaller than the guitars we gave to our older students) were donated by the Music Boosters. We are most grateful!

STARS Grant Program

(VSA Arts Massachusetts) is bringing extended visual art classes to ESS. In the past, Ellen Donaldson, Resident Artist, has worked at HMS and WSS. This year, they will work at ESS with our second grade classes. We welcome Ms. Donaldson and the gift she brings our children.

Families

Parents of our ELL (English Language Learners) children joined our ESL teachers for a morning 'meet and greet' on March 3rd . Parents were introduced to our Title I Parent Liaison, Erica Corral. We were able to gain three new volunteers for our library from that meeting!

Our annual Father-Daughter Dance was held on March 4th. The Jungle theme was beautifully visible in decorations, favors, dress and the choice of books taken home that night. Thanks to our PTO and, in particular, Ms. Jennifer Coxall, for the thoughtful preparation and support of this yearly event.

GHS Head Field Hockey Coach, Lynn Sayarath, kicked off the second session of our ‘Girls on the Run Program’ at ESS with a presentation to our students on March 3rd. Girls on the Run is a program for girls in grades 3-5. It teaches them to be joyful, confident, and healthy through running as an activity. Ms. Sayarath reminded the students about the details of the program and that there were scholarships available to them. Our 200 girls ended the assembly with an animated rendition of the ‘Fight’ song. It was a sight to see (and hear). Fathers, at the Dance, filled the rosters with applications for their daughters. We have 20 girls signed up and look forward to the 5K at the end of the session.

April 2016

District Writing Prompts

These are the primary school-wide assessment this month. This was an informational piece, following the opinion/persuasive and narratives written earlier in the year. As would be expected, our fourth graders had the strongest scores. Overall, the children showed particular growth in their ability to keep their writing focused on topic.

In April, our children were instructed in protocols and functions of the PARCC computer-based assessment. Our coaches and Guidance Counselors have been planning sessions, inputting data and generally making certain that children are familiar with the procedures and processes for the tests. Though brief, all elements of transfer of tests and subsequent documentation was reviewed. Our fourth graders are taking the test for the second time; third graders have their maiden voyage. There are several testing sessions for each grade, in both ELA and Math.

Common Planning Time and Grade Level meetings

This month, we continued to center on Eureka Math (Engage New York) math modules and the application of data analysis to classroom planning. Teachers, too, have begun to note assessment data for children moving into the next grade levels.

Student Enrichment

Jabali Afrika, a duo from Kenya entertained all of our children with a production which included various percussion instrument, student participation, faculty dancing, and the importance of music used to tell stories of family and history. The children were enthralled with the hour of rhythm that proved engaging for all in attendance.

Our children were guests at the Theatre at the Mount for a wonderful rendition of ‘Pirates’. The performance, in part, is funded by the Gardner Cultural Council. So many future actors are inspired by this local theatre.

May 2016

Assessments

The children had their final DRA (Reading Assessment) this month and the results are as follows:

Developmental Reading Assessment (DRA) - children on level

GRADE 2 - FALL 30%.....	SPRING 46%
GRADE 3 - FALL 19%.....	SPRING 42%
GRADE 4 - FALL 30%.....	SPRING 60 %

This was the first year of administration to the all ESS students. The LEXIA usage, also, gives us a growth measure. It is notable that two second grade classrooms, showing the greatest growth for children, were the two rooms that availed themselves of the hand-held devices made available through the Tech department. We anticipated more units available in the new academic year; more opportunity for usage.

Attendance Data for the year

As of the date of this report, the ESS children are tracking behind the 2014-2015 % of attendance. Last year, we had 95.84 overall attendances through the end of May as opposed to 94.96 this year. The second grade had the lowest overall attendance (93.98%) and 4th grade the highest (95.15%). The overall drop may be attributed to the shift in overall population.

Special Events

Special Olympics – On Friday, May 13th, we had 14 students from ESS participate in the Quabbin School Day Games. The children began practicing for the event in early April. We participated in football skills, soccer skills, the long jump, relay races, softball throws and the 50 and 100 meter dash. We had great attendance from families and friends and a picnic lunch.

June 2016

Transitions

Our fourth graders visited the GMS on June 3rd. They spent time becoming acclimated to the space, the lockers, the faculty and staff and the expanded lunch options! In addition to the visit, they had an opportunity to meet with Guidance Counselors from the Middle School to discuss what they could expect in the shift to grade five. The visit was, as always, a great success; an added bonus, this year, was that they saw teachers in grade five whom they knew from Elm.

WSS first graders, likewise, visited their new space at ESS. They visited classrooms and common spaces, had meetings with Guidance and Administrators, and, generally became familiar with how to negotiate the larger building. They left smiling; we assumed a successful morning.

All transitions, for children needing special programming, are supported with meetings of parents, service providers and general education classroom teachers. The meetings help with a smooth transference of information and programmatic needs.

GOTR

The Girls on the Run program grew from 7 (fall 2015) to 20 girls this semester. They had a wonderful group of volunteer coaches and generous leadership from faculty and staff. They had a practice 5K on Tuesday, May 24th after school at GHS. Teachers were there to cheer our girls on. Their 5K was at Boston College – June 11th. Thank you to Mrs. Chicoine and her assistants. Your work with this group of children cannot be measured.

GHS students, class of 2016, walked our halls the morning of June 3rd. They were gowned and quite impressive to our children. Our students lined the halls with high-5s and cheers, holding signs with their graduation years printed on them. Thank you to the GHS leadership for bringing this new tradition to Gardner.

Murals

Through generous grants from the Gardner Cultural Council and the Mass Cultural Council, the installation of permanent tile murals were completed. The children's work (current third graders) was honored in receptions at the site of the installations: Central Office and the Heywood Library. Thanks to all involved.

Summer work

Our PBIS Team is scheduled to continue work on the Behavioral Initiatives as we move into the Fall. Children are being scheduled into the Title I summer program.

Math and ELA Coaches are sharing out information on LEXIS and Symphony Math (new) to the families in order to facilitate the access to programming over this long summer. Check-in stations (every week –one during the day –one in the evening) were provided to give children the opportunity to have support from faculty/staff and parent volunteers (checking reading logs and LEXIA use)

The new windows were installed during the summer with construction going right up until the start of the new school year and some work being done on evenings and weekends into the month of September

September 2016

Building maintenance

Tony Jolley and his crew have worked incredibly hard to get the school ready for opening - unbelievable job against adverse conditions. Playground remains a concern at this time - equipment is not age appropriate, is older/condition is deteriorating. Seats in the auditorium remain a focus of discussion within the building. Many seats are broken or missing. Discussions have started to look at options regarding replacement or repair with the Assistant Facilities Manager and the Mayor.

Summer Reading

Our Summer Reading Check-ins were hugely successful. We had 292 check-ins! A big Thank you goes to Mandy Blackbird for organizing and many of our teachers for giving up some time from their summer vacation to meet the students at ESS for a check-in and a free book.

New Staff -

Monique LeBlanc - Adjustment Counselor

Martha Fredette - 4th grade Spec. Ed teacher

Danielle Beaudry - 3rd grade Spec. Ed teacher

Stephanie Curtis - ESS Math Coach

PBIS

Positive Behavior Intervention Systems continues to gain steam at Elm Street School as we look to continue to develop a more positive culture in recognizing and reinforcing positive behavior over negative. Corey Tawczynski and Beth Tata (Guidance) have been instrumental in developing and training staff, as well as Katie Gullatt (Project Support teacher). Elm Street continues to develop positive interventions and continuity across the entire school.

Character Education

Our guidance department has worked hard to develop age-appropriate character education curriculum that will be provided through monthly lessons taught in conjunction with the classroom teachers. This month we focus on RESPECT - what it is, what it looks like, etc. Each month will highlight a different character trait/core value.

Both our Character Education program and our PBIS program are integral parts of the social learning curriculum at ESS and tie in well with the focus on the social and emotional wellbeing of our students.

Academics/Curriculum

September is our month of assessment, as it sets up programming for all students for the year. We have implemented a DIBELS sweep for all students to look at their needs in regards to literacy. The DRA is given 3x year. In September, it provides the school with valuable data around an individual student's reading ability and fluency. MAPS testing is new this year. It is a computer-based assessment that focuses on ELA and Math. It provides real time feedback and data on what a student knows versus what they should know. It helps the classroom teacher focus instruction on areas of need on an individual basis as well as through whole class instruction.

October 2016

Character Education

Our guidance department has worked hard to develop an age-appropriate character education curriculum that will be provided through monthly lessons taught in conjunction with the classroom teachers. This month we focus on Self-Control - what it is, what it looks like, etc. Each month will highlight a different character

trait/core value. Both our Character Education program and our PBIS program are integral parts of the social learning curriculum at ESS and ties in well with the focus on the social and emotional wellbeing of our students. Guidance lessons have been focused on GRIT, Bullying, Conflict Resolution, and Understanding of Self (self-esteem, respecting differences).

Student Council

Grade 4 students who were interested put forth applications to join the Student Council. There are a total of 16 students. In an effort to involve more students in leadership opportunities, we have also created P.A.W.S (Pupils Assisting With School). These are students who were not chosen for Student Council but will have opportunities for jobs, fundraising, and helping others within the building.

New Staff

Maureen McFadries (Grade 2 classroom teacher)

Academics/Curriculum

School is underway and October is an exciting month. All of our assessments given during the month of September become great data points for us to comb through and consider when developing curriculum, interventions, and tiered system of support for all our students. Teacher/Admin teams have attended conferences on Universal Design for Learning (UDL) and Massachusetts Tiered System of Support (MTSS) in order to properly collect and utilize the data and move forward.

Open House Numbers -

Grade 4 - (202 students)
Families represented = 103
Total Visitors = 119

Grade 3 - (186 students)
Families represented = 102
Total Visitors = 116

Grade 2 - (191 students)
Families represented = 128
Total Visitors = 168

Approximately 400+ visitors

Elm Street's New Buddy Bench

Elm Street School now has a Buddy Bench! The Girl Scouts of Troop 30856 have been working for the past nine months to design, build, and paint this wonderful bench to donate to the Elm Street School playground.

The Buddy Bench will be placed on our playground and is designed to help eliminate loneliness and foster friendship on the playground. It promotes a message of kindness and inclusion.

November 2016

PBIS

Our PBIS (Positive Behavior Intervention and Support) team continues to grow in knowledge and scope as we look to extend positive support to our students. Our team has been hard at work examining data and determining proper supports for all our students. We looked at our areas of biggest need for behavioral supports (the school buses) and worked with First Student drivers to share common language and interventions that identify not only the behavior we wish to see change, but the positive behavior we wish to see continue. We continue to highlight the positive in our students' days.

Our last whole school incentive had 95% of our school taking part in an Extra Special Recess. The next School Wide Incentive is scheduled for Friday, November 18th, and is a Dance Party.

1...2...3...4, I Declare a Penny War

Under the direction of 2nd grade teacher, Ashley Chicoine, students took part in a Penny War. Each grade level was supplied with a bucket and an objective. The objective was to fill your grade level bucket with pennies. Pennies were worth points; the most points wins. However, silver change subtracts points, so students would try and sabotage other grades by dropping silver change into their buckets. All told ESS students raised/donated \$ 1,320.74! Money will be used towards the purchase of school spirit T-shirts.

Character Education

Our guidance department has worked hard to develop an age-appropriate character education curriculum that will be provided through monthly lessons taught in conjunction with the classroom teachers. This month we focused on Responsibility - morning announcements define what responsibility is and how students can be responsible. Lessons continue in the classroom and through our character education lessons. Both our Character Education program and our PBIS program are integral parts of the social learning curriculum at ESS and ties in well with the focus on the social and emotional wellbeing of our students. Guidance lessons have been focused on GRIT, Bullying, Conflict Resolution, and Understanding of Self (self-esteem, respecting differences).

Student Council

Student Council and our PAWS (Pupils Assisting With School) have been hard at work this fall. Their first big fundraiser was the Food Drive to benefit the Gardner CAC. All together, thanks to the generosity of our students and their families, we collected 21 boxes of non-perishables! Great job by our students and their advisors, Corey Tawczynski and Beth Tata.

New Staff

Elm Street is pleased to welcome a handful of new staff members:

Katherine Schultz - paraprofessional
 Jennifer Costa - new RISE program special education teacher
 Katherine Proctor - Grade 3 classroom teacher
 Nancy Olivo - Title 1 Tutor
 Nina Trobaugh - Title 1 Tutor

School Advisory

The Elm Street School Advisory continues its work with the current School Educational Plan. The team meets the first Friday of the month at 7:45 a.m. at Elm Street. During our last meeting, one of the school's goals to increase Parental Involvement was discussed. Out of this conversation, we decided to host a Principal's Coffee and Chat. During these chats, Elm Street School parents, guardians and community members are welcomed to join the principal and selected staff to discuss school topics. The first Coffee and Chat will be held on Friday, November 18th, at 9:00-10:00 a.m. Coffee, juice, and treats will be provided. The first topic will be "What is PBIS?" Our school PBIS leaders have been invited to join the discussion and answer any questions our ESS community may have. The administration was on hand for polite discussion as well.

Attendance

School wide incentives are in place that reward students and homerooms for good attendance. A tally board is kept in the foyer and daily announcements are made at the end of the day.

	Aug-Sept	Oct
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Whole School	96.98%	95.64%
2nd grade	97.44%	95.87%
3rd grade	96.38%	95.06%
4th grade	97.10%	95.96%
August-Month		96.35%

Academics/Curriculum

ESS is pleased to have the support of the Massachusetts Department of Elementary and Secondary Education's DSAC (District and School Assistance Center). The DSAC team met with Elm Street and District administration in hopes of offering assistance and guidance in examining the teaching and learning that occurs at ESS. DSAC offers assistance to Level 3, 4, and 5 Massachusetts schools. Elm Street is currently a Level 3 school.

Massachusetts' Framework for District Accountability and Assistance classifies schools and districts on a five-level scale; classifying those meeting their gap narrowing goals in Level 1 and the lowest performing in Level 5. Approximately 80% of schools are classified into Level 1 or 2 based on the cumulative Progress and Performance Index for the "all students" and high needs groups.

Schools are classified into Level 3 if they are among the lowest 20% relative to other schools in the same school type category statewide; if one or more subgroups in the school are among the lowest performing 20% of subgroups relative to all subgroups statewide; if they have persistently low graduation rates (less than 67% for the most recent 4-year rate and less than 70% for the three most recent 5-year rates for any subgroup; or if they have very low assessment participation rates for any group (less than 90%). The lowest achieving, least improving Level 3 schools are candidates for classification into Levels 4 and 5; the most serious designations in Massachusetts' accountability system.

PTO

Our PTO has been busy supporting our school in a number of ways. Most recently, they have generously supplemented and paid for instructional materials that; unfortunately, were cut from this year's budget. They purchased Scholastic News (Grades 2 & 3) and Time for Kids (Grade 4). Both of these publications are fantastic, age-appropriate resources that offer students more depth of knowledge and teachers Common Core standards-based curriculum material.

December 2016

Parent/Teacher Conferences

Parent/Teacher conferences were held on Monday, November 21st and Tuesday, November 22.

Grade 2	85% participation (1:1 conference/phone conference)
Grade 3	84% participation (1:1 conference/phone conference)
Grade 4	85% participation (1:1 conference/phone conference)

Our last whole school incentive had 95% of our school taking part in a Hallway Dance Party. The next School Wide Incentive will be several Game Rooms where students will be able to take part in a number of fun games such as 7-Up. This will take place on December 16th.

Character Education

Our guidance department has worked hard to develop an age-appropriate character education curriculum that will be provided through monthly lessons taught in conjunction with the classroom teachers. This month we focus on

Caring

Lessons continue in the classroom and through our character education lessons. Both our Character Education program and our PBIS program are integral parts of the social learning curriculum at ESS and ties in well with the focus on the social and emotional wellbeing of our students. Guidance lessons have been focused on GRIT, Bullying, Conflict Resolution, and Understanding of Self (self-esteem, respecting differences).

Attendance

School wide incentives are in place that reward students and homerooms for good attendance. A tally board is kept in the foyer and daily announcements are made at the end of the day.

	Aug-Sept	October	November
Whole School	96.98%	95.64%	93.64%
2nd grade	97.44%	95.87%	93.40%
3rd grade	96.38%	95.06%	92.30%
4th grade	97.10%	95.96%	95.09%
August-Month		96.35%	95.42%

Student Council

The Student Council has helped with Parent/Teacher Conferences, they sponsored the Gifting Drive, to benefit the CAC. They have helped with Box Tops, folded programs for the holiday show, made signs for initiatives sponsored by Student Council, and boxed holiday gifts. They deliver school news to assigned classrooms so everyone knows what is coming up and going on.

PAWS has helped with Box Tops, decorated the auditorium for the holiday show, made signs for bulletin boards, and cleaned the auditorium.

Girls on the Run

Elm Street's GotR ran their first and final 5K as a culminating event to their season during the Ugly Sweater 5K in Winchendon. We had almost full participation, all finished, and many of the girls were able to set personal records.

Also, the GotR spearheaded a Winter Coat Drive as their Community Service project. They collected coats until December 15.

School Advisory

School Advisory met on Friday, December 2nd. We discussed the initial success of the first Principal's Coffee and Chat on November 18th and the topic of PBIS. The next one was scheduled for December 16th and was at 9:00am and 4:00pm with a focus on Social/Emotional Curriculum. In addition, the advisory examined the DESE Report Card for Elm Street in relation to the School Improvement Plan and the changing demographics of Gardner.

It was a great year at Elm Street. Students and staff have worked hard inside and outside of the classroom. Elm Street continues to strive to provide exactly what are students need to succeed and is

continuously looking for ways to improve instruction as well as provide students with a safe, comforting, and intellectually challenging environment.

Waterford Street School, Grades Pre-Kindergarten-1

F. Daniel Hill, Principal

Melissa A. McDonald, Assistant Principal

The mission of Waterford Street School is to work collaboratively with families to develop strong foundational reading, writing and math skills that will prepare students to be successful lifelong learners. This will be done in a supportive and caring environment where safe, respectful and responsible daily choices are the core values of our students.

Waterford Street School is fortunate to have such a dedicated, hard-working staff that works collaboratively to meet the needs of our educational community. We are working together to meet the educational, emotional, and social needs of our young students.

Professional Development Update

This is the third year Waterford staff is participating in professional development through Massachusetts Tiered System of Support (MTSS). This intensive professional development designed to support school and district teams with designing curriculum and programs that assists educator with creating flexible goals, methods, materials, and assessments that address learner variability in today's classrooms. The goal of the (MTSS) is to build capacity at the school to impact change in educator practice that supports high achievement for all learners. The main focus this year is how we are utilizing assessments to improve student performance.

We are also receiving training for Universal Design for Learning through CAST. This is a nonprofit education research and development organization that works to expand learning opportunities for all individuals through Universal Design for Learning. (UDL)

(A) UDL provides flexibility in the ways information is presented, in the ways students respond or demonstrate knowledge and skills, and in the ways students are engaged; and

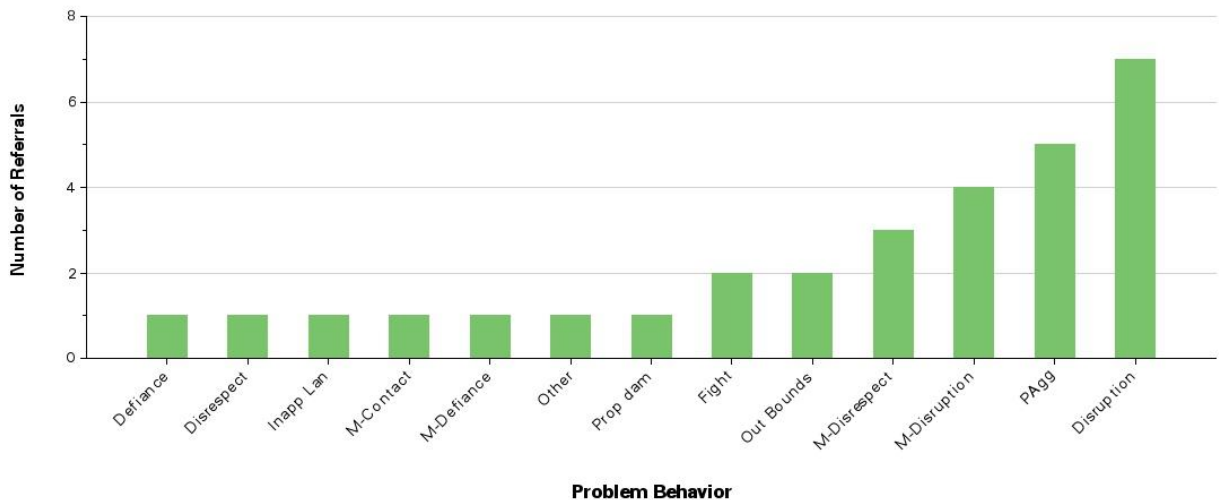
(B) reduces barriers in instruction, provides appropriate accommodations, supports, and challenges, and maintains high achievement expectations for all students, including students with disabilities and students who are limited English proficient.

The Waterford Street School PBIS team, led by coaches Virginia Jepson and Jessica Cormier and supported by Assistant Principal Melissa McDonald, has been collaborating with the entire WSS team as we work together to implement and refine this program. All staff has been working collaboratively as we continue use of the school wide program of Positive Behavioral Intervention and Supports (PBIS). All kindergarten and first grade classes have had ongoing lessons to set behavior expectations for common areas such as the hallway, the cafeteria, at recess, the bathroom and the bus. These expectations are consistently being reinforced by all WSS staff members and we are always looking for opportunities to recognize students that meet behavioral expectations in order to help our young students develop their self-regulation skills. Additionally, we look forward to implementing a new "Check in Check out program" to support students that may be at risk in regard to behaviors or , need a more targeted level of social emotional support. Below is 2016-2017 beginning of the year behavior data. The PBIS teams analyzed the data to determine why grade one had 26 referrals versus 4 from kindergarten They also looked at infractions by student breakdown, category and time to determine interventions that will assist students and help staff to be more successful with developing effective strategies for managing Tier I and II behaviors. This data is updated and analyzed throughout the school year.



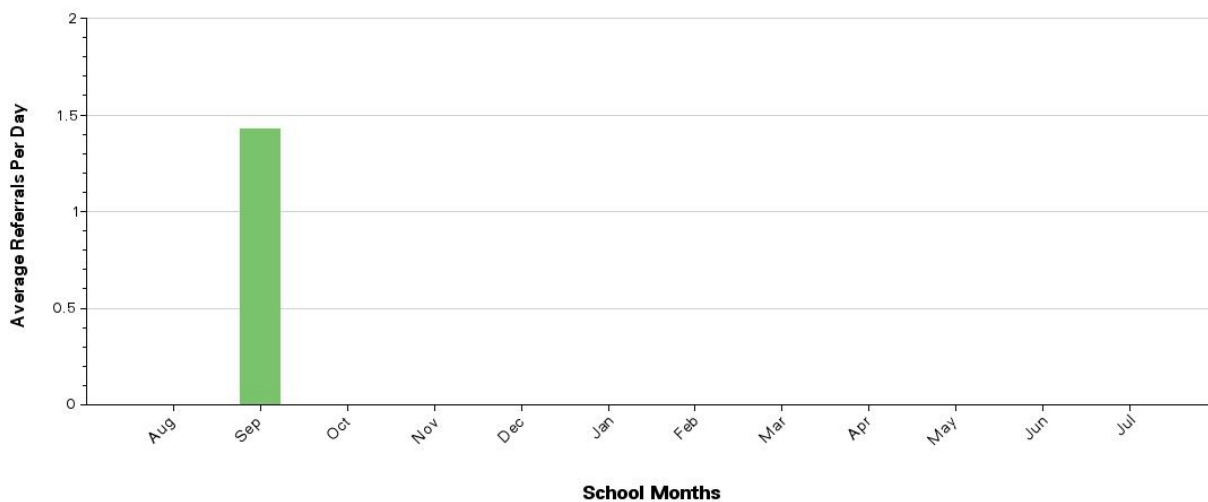
Referrals by Problem Behavior

All, Aug 1, 2016 - Jul 31, 2017



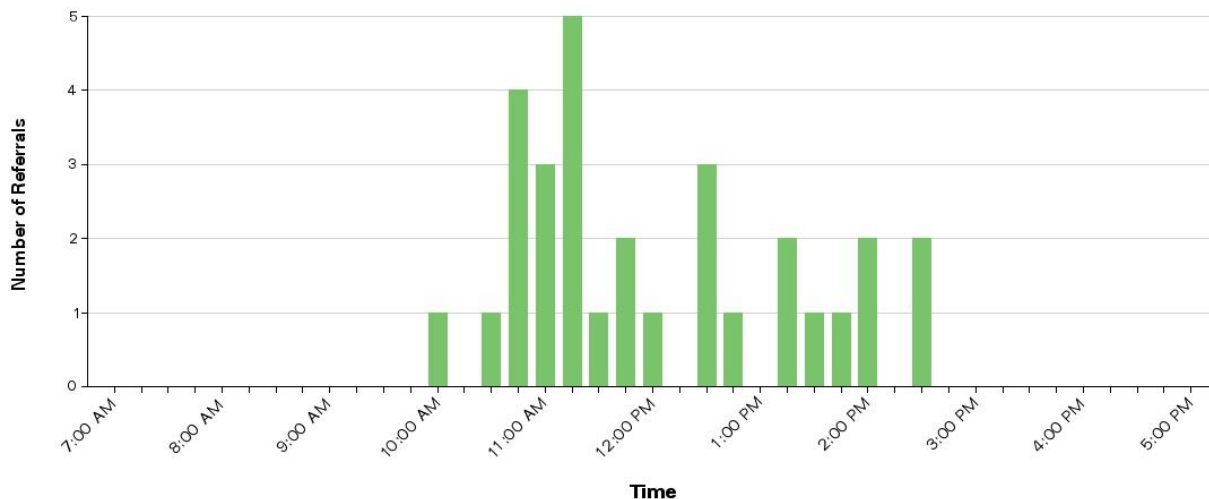
Average Referrals Per Day Per Month

All, 2016-17



Referrals by Time

All, Aug 1, 2016 - Jul 31, 2017



Reading Coach and Grade Title I Update

Grade one results of the Development Reading Assessment (DRA).

177 Grade One students were assessed

97 students are at grade level = 55 %

46 students are above grade level = 26 %

21 students are below grade level = 19%

Mrs. Jepson and the Title I staff used data from the DRA, DIBELS, common grade level assessments and teacher input to create this year's SWARMing Schedule (Student Working on Reading and Math) that is designed to meet student need at their current level. The main focus of SWARM time is to increase the basic literacy skills of all students. I have been pleased to see the level of staff support and student engagement I have been observing during this SWARMing block and want to thank my Title I Staff (Patty Stanko, Shelly Bates, Shelley Kemp, Shannon Dunn and Gloria Aubuchon) for assisting Mrs. Jepson with creating and implementing this schedule. SWARMing blocks are adjusted every 6 to 8 weeks based on current assessment results.

Waterford Street School-September 13th Open House

WSS held our Open House on Tuesday, September 13th and I greeted our families as they walked through the front door. They were also greeted by Reading Coach Virginia Jepson, who handed out Preschool, Kindergarten and First Grade Curriculum Guidelines. Parents were then greeted by Assistant Principal Melissa McDonald, Guidance Counselor Terry Burnham, Physical Education Teacher Sharleen Goguen, Music Teacher Shawn McGann and Art Teacher Misti Torres. Multiple community groups including Christine Rayner from the Chart Program, Girls Scouts, Boy Scouts, Cub Scouts, MOC Childcare, Hope House and Caring for Kids from the Gardner Community Health Center were in the cafeteria with information for parents. As I both greeted and thanked WSS families for attending our Open House, I felt family attendance was equal or greater to last year's Open House. Unfortunately, two out of three grade levels had their overall attendance decrease. I have included 15-16 Open House Data versus 16-17 Open House Data below in my data chart. I am at a loss to explain why the overall decrease occurred as we included info prominently in the September Newsletter, sent home a reminder and made a One Call to families right before Open House to remind them it was occurring. I will be brainstorming ideas with my staff on ways we can ensure that we have greater family participation at next year's Open House.

<u>Grade One Teachers</u>	<u>Families that Attended</u>	<u>Total Number of Students</u>	<u>Overall Attendance</u>
Mrs. Bastien	12	22	55%
Mrs. Elwell	17	22	77%
Mrs. Gallant	15	22	68%
Mrs. Mathieu-Therault	10	21	48%
Mr. Pianka	6	23	26%
Mrs. Rouisse	10	21	48%
Mrs. Thompson	9	23	39%
Mrs. Whiting	11	22	50%
16-17 Over All Percentage			51%
15-16 Over All Percentage			63%
Difference			-12%

<u>Kindergarten Teachers</u>	<u>Families that Attended</u>	<u>Total Number of Students</u>	<u>Overall Attendance</u>
Mrs. Cofield	7	24	29%
Mrs. Doherty	14	24	58%
Ms. Pineo	6	25	24%
Mrs. Sicard	7	23	30%
Mrs. Sposato	12	24	50%
Mrs. Thomas	16	25	64%
Mrs. Triolo	11	23	48%
Mrs. Whitcomb	15	24	63%
16-17 Over All Percentage			46%
15-16 Over All Percentage			58%
Difference			-12%

<u>Preschool Teachers</u>	<u>Families that Attended</u>	<u>Total Number of Students</u>	<u>Overall Attendance</u>
Mrs. Boatwright	8	22	36%
Mrs. Burpee	8	17	47%
Mrs. Cormier	7	21	33%
Mrs. Henderson	11	18	61%
16-17 Over All Percentage			44%
15-16 Over All Percentage			34%
Difference			+ 10%

<u>15-16</u>	<u>Families that Attended</u>	<u>Total Number of Students</u>	<u>Overall Attendance</u>
15-16 Over All Percentage for Waterford	261	427	61%
15-16 VS. 16-17 Difference			-14 %
<u>16-17</u>	<u>Families that Attended</u>	<u>Total Number of Students</u>	<u>Overall Attendance</u>
16-17 Over All Percentage for Waterford	216	456	47%

WSS 15-16 Parent Survey Results

Approximately 20% of WSS families returned the parent survey's to their teacher. The survey results below are based on their responses. I am pleased with overall results as majority of responses were either a 3 or a 4 for most survey questions. However I feel we still need to work on improving parent communication/understanding about the WSS Title I program and who to talk to when they feel their child needs academic assistance. During 16-17 Fall Conferences, I had teacher discuss, review and sign the WSS School-Parent/Guardian Title I Compact at conferences this year's conferences.

1 – Strongly Agree / 2 – Agree / 3 – Disagree / 4 – Strongly Disagree

	1	2	3	4
1. I feel welcome when I enter the schools.	82%	18%	0%	0%
2. The school schedules parent/teacher conferences in a flexible way so that I can attend.	82%	18%	0%	0%
3. I know what the Title I School-Parent Compact is.	36%	24%	29%	11%
4. My calls, emails, or notes to school staff are answered promptly.	61%	36%	3%	0%
5. I feel knowledgeable about the District's expectations for my child.	55%	36%	9%	0%
6. I feel knowledgeable about what is going on at the school.	57%	35%	8%	0%
7. I know where to find resources to support my child with homework.	63%	29%	8%	0%
8. My child knows where to access additional academic help when needed.	46%	36%	12%	6%
9. I am an active participant in the PTO. I support input in family events.	20%	20%	35%	25%
10. I actively participate in my child's academics through school sponsored meetings, activities, parent teacher conferences, school advisory council, and/or the online parent/student portal.	43%	45%	12%	0%
11. I feel that parents are involved in decision-making at our school.	30%	53%	16%	0%
12. I feel knowledgeable about the District's Title I programs.	27%	30%	29%	14%
13. I feel knowledgeable about our school's status as a Title I School.	27%	40%	27%	6%
14. I feel that my child has made adequate progress over the course of this school year.	57%	40%	3%	0%

	1	2	3	4
15. I feel that Gardner Public Schools creates an environment that is conducive to learning.	55%	39%	6%	0%
16. Gardner Public Schools is a safe place for my child to learn.	55%	45%	0%	0%
17. When I have concerns about my child, I know who to contact.	73%	27%	0%	0%
18. If I have communicated concerns, I feel that they were satisfactorily addressed.	67%	33%	0%	0%
19. Discipline of my child has been handled fairly at the schools.	63%	33%	4%	0%

Only 12% of parents who responded added any comments to their surveys and all comments were referred to the being satisfied with the communication and support families have been receiving from WSS teachers and administration. Below I have listed Data from November conferences.

2016 WSS Parent Teacher Conference Data

<u>Grade One Teachers</u>	<u>Families that Attended</u>	<u>Total Number of Families</u>	<u>Overall Attendance</u>
Mr. Pianka	17	23	73%
Mrs. Elwell	20	22	91%
Mrs. Thompson	19	22	86%
Mrs. Gallant	20	22	91%
Mrs. Whiting	16	24	66%
Mrs. Bastien	20	23	87%
Mrs. Theriault	8	22	36%
Mrs. Rouisse	17	20	85%
Grade One Total	137	178	77%

<u>Kindergarten Teachers</u>	<u>Families that Attended</u>	<u>Total Number of Families</u>	<u>Overall Attendance</u>
Miss Sposato	17	24	71%
Mrs. Thomas	21	24	88%
Mrs. Cofield	19	23	83%
Hillary Pineo	21	24	88%
Mrs. Doherty	0	23	0%
Mrs. Sicard	21	24	88%
Mrs. Triolo	19	24	80%
Mrs. Whitcomb	23	24	83%
Kindergarten Total	140	190	74%

<u>Preschool Teachers</u>	<u>Families that Attended</u>	<u>Total Number of Families</u>	<u>Overall Attendance</u>
Mrs. Cormier	15	21	71%
Mrs. Alrich-Boatwright	21	23	87%
Mrs. Burpee	15	17	88%
Mrs. Henderson	0	18	0%

OPTIONs-Mrs. Dembek	9	11	89%
Preschool Total	60	90	66%

Family Engagement and Project Night's

During the school all students in preschool, kindergarten and grade one will create and completed a home based project to share at grade level project nights. February 8th the WSS kindergarten students shared their 100th Day project to their families and friends. During the month of March we held the Preschool Number Museum Night and in May we hosted the First Grade Geometry Project Night. These events were extremely well attended and teacher collected data of which of their families attended these events. All these events are held in the WSS cafeteria. While they are going on the GPS Elementary Math Coach and the WSS Reading Coach also intend to share Title I Math and ELA with WSS families.

Off Our Rockers

The Off Our Rockers program continued at Waterford Street School and the AM session we tried for the first time this year was just as well attended as previous PM sessions. Gardner Public Schools offered the program in collaboration with Heywood Hospital, Fitness Concepts, Hannaford and Stop 'n Shop Supermarkets, and the Gardner Board of Health. The goal of this after school program is to promote physical activity, nutrition, and healthy eating habits.

Feasting on Fitness Nights

Waterford Street School's families once again took time out of their busy schedules to attend a Family Fitness Night. Those in attendance had a great workout and lots of fun. School wide, we were able to donate 1,707 cans to the CAC Food Pantry food drive. The CAC, as well as the families they help, greatly appreciated our generous contribution.

Transition Days

Community Partnership Director Katie Abbott and Waterford Street School Kindergarten Guidance Counselor Terry Burnham collaborated on hosting our second annual Transition Day for incoming 2016-2017 Kindergarten students. The event was held on June 15th and the majority of WSS kindergarten teachers were present to review and explain the many different facets of a day in the life of a Kindergarten student. Topics discussed included bus safety, playground rules, classroom curriculum and expectations, daily schedules, lunch transitions, tour of the school and Math and English Language Art activities. Waterford Street School welcomed 197 new Kindergarten students in the fall of 2016.

The guidance departments at Waterford Street and Elm Street School worked together in planning the annual transition trips for students. In June 2016, Waterford Street School grade one students visited Elm Street School to prepare to their transition to second grade.

Information Technology Department

Robert O'Keefe, Director of Technology

The Information Technology Department (ITD) provides technology services to approximately 320 employees and approx. 2300 students. The staff and students are located in seven buildings throughout the City. ITD maintains all enterprise-wide computer applications and applications at the device level.

The largest applications include Google Apps, Admin Plus, Email, Gradebook-Portals. The department also managed in 2016 approximately 750 desktop computers, 600 laptops 11 servers, 375 tablets, 175 projectors, 85 printers, and 160 access points,32 Chromebooks which represent a 16% increase in equipment from 2015.

Highlights for 2016

- Install WIFI at Waterford School. The entire District now has WIFI in every building.
- Acquired state of the art Gigabit switches for all schools with the ERATE program reducing the district cost to only 15%
- Launched a Chromebook beta test with a classroom at Gardner High School.
- Performed almost all student testing on Wireless devices allowing more students to test at the same time and for students to be able to test in their familiar classrooms
- Replaced the file servers serving GMS/GHS/GALT/WSS
- Setup a new server to manage the BERT devices installed District-wide as part of the Honeywell project.
- Replaced 100 old Mac desktops with brand new PC Desktops at GMS. The old Macs were redistributed at ESS and WSS for use with Lexia.

As a team, the entire school district has moved forward to improve and deepen student learning and understanding, and support their social emotional needs. We will continue our efforts in these two major areas and will strive to make students', families', and our community's experiences with Gardner Public Schools exceptional.

Respectfully Submitted,

*Mark J. Pellegrino
Superintendent of Schools*

ANNUAL REPORT

SURVEY DEPARTMENT – FY2016

To His Honor the Mayor & Members of the City Council:

I respectfully submit the Annual Report of the Survey / Engineering Department for the period from July 1, 2015 through June 30, 2016. The Survey / Engineering Department staff consists of: City Engineer Robert B. Hankinson, Assistant Engineer Chris Coughlin, GIS Administrator Rachael Catlow and Clerk Typist Christine Kumar.

A brief review of the Survey Department's activities follows:

NEW RESIDENTIAL DEVELOPMENT AND CONSTRUCTION - Single family home construction continues slowly; condominium construction remains flat. 14 new street addresses were issued during this fiscal year compared to 12 in FY 2016.

COMMERCIAL DEVELOPMENT - There has been increased interest from individuals looking into available property within the City as well as new construction on varied projects.

SUBDIVISION ACTIVITY – Subdivision activity has been active with the majority of new homes being built in the following two projects;
Sapphire Park – mobile home park along Pearl Street – Active, Approved with construction under way;
Wilder Brook single family home development – Active, Approved with construction under way;

CRYSTAL LAKE WATER TREATMENT FACILITY – The Crystal Lake water treatment facility has operated reliably and efficiently. Water quality meets or exceeds all regulatory requirements.

SNAKE POND WELL TREATMENT FACILITY – The Snake Pond well treatment facility has operated reliably and efficiently. Water quality meets or exceeds all regulatory requirements.

WASTEWATER TREATMENT FACILITY – The treatment facility upgrades have begun. The new Headworks Facility began construction in April of 2016. The project is anticipated to be complete in the Winter of 2018.

BRIDGE RECONSTRUCTION - Pleasant Street Bridge has been closed to traffic and is on a priority list with the Massachusetts Department of Transportation which is responsible for its design and replacement. City representatives are actively lobbying State officials to speed up the process of funding this project. Construction is currently slated to begin in the Spring of 2018

GEOGRAPHIC INFORMATION SYSTEMS – Rachael Catlow, our GIS professional is involved in assisting many departments in the City with mapping updates and analysis. FY16 Projects included:

- Street Mapping – Maintain office street listings and maps.
- Zoning Mapping – Applied zoning edits as needed.
- Assisted Google with community mapping – responsible for edits in Gardner MA.
- Assisted MassGIS with planimetric mapping RFQ standards.
- Parcel Map Updates – continuously update and improve the parcel layer, produced tax map pdfs and linked them to the ArcGIS Online application for citizens to use and print.
- Community Development
 - Distressed Properties – maintained data on these properties, adding and editing these to the city’s mapping website.
 - Siting analysis for potential zoning
 - CDBG application support
 - Led the completion of the 2015 Open Space and Recreation Plan.
 - Green communities support – window grant
- Utility Mapping – Continued aligning and updating the storm water and sewer systems. hyperlinked historic maps to web mapping application. Overseeing intern for all utility scanning and metadata tagging.
 - Mapping of Sewer System, hyperlinking of sewer maps.
 - Developed website application for searching and viewing all scanned plans (approximately 12,000).
- Police – served as point of contact for address verification
- Participated in City Website Update Committee and launched new City website.
- Developed Searchable online Property Record Card lookup application for the Assessor.
- Worked with Gardner ALT School to develop Parks and Rec brochure for the City of Gardner.

MISCELLANEOUS - Additional services provided to the City and residents include:

- The Engineering Department is responsible for providing inspections of seven dams in the City.
- The Engineering Department is responsible for the administration of our Federal permit for the discharge of storm water to rivers and streams.
- We are working to assist in improvements to the City Hall auditorium, including upgrading the heating system within this building.
- We serve as chair for the Capital Improvement Committee of the City of Gardner
- We perform engineering studies for roadways, City Buildings and special projects.

- GIS has prepared over 37 abutters lists for the public, various commissions and departments.
- Provided information and prints of Assessor's Plans and other record plans to realtors, contractors, private citizens as well as other City Departments on request.

Respectfully submitted,



Chris Coughlin
City Engineer



CITY OF GARDNER

Treasurer/Collector's Department

Charline M. Daigle, Treasurer/Collector
 95 Pleasant Street, Room 116
 Gardner, MA 01440
 Tel: 978-630-4016 • Fax: 978-630-2520

To: His Honor, Mark P. Hawke, Mayor
 Members of the City Council

I herewith submit the Annual Report of the Treasurer of the City of Gardner for the Fiscal Year ending June 30, 2016.

Cash on Hand, July 1, 2015	\$ 24,929,588.12	
Total Receipts, 7/1/15 –6/30/16	\$ 82,176,638.45	
		\$107,106,226.57
Total Disbursements, 7/1/15-6/30/16	\$ 80,903,053.36	
Cash on Hand, June 30, 2016		\$ 26,203,173.21

Respectfully submitted,

Charline M. Daigle
 City Treasurer/Collector

FISCAL YEAR 2016

CASH RECONCILIATION

CITY OF GARDNER

	BALANCE GEN LEDGER First of Month	RECEIPTS	TRANSFERS DEBIT	CREDIT	WARRANTS	BALANCE GEN. LEDGER End of Month
July	\$24,929,588.12	\$9,482,425.72	\$16,635,388.29	\$16,635,388.29	\$10,409,613.01	\$24,002,400.83
August	\$24,002,400.83	\$4,966,418.45	\$6,714,244.22	\$6,714,244.22	\$5,025,726.95	\$23,943,092.33
September	\$23,943,092.33	\$5,293,308.81	\$8,472,424.66	\$8,472,424.66	\$5,425,595.14	\$23,810,806.00
October	\$23,810,806.00	\$9,259,272.66	\$8,949,213.29	\$8,949,213.29	\$7,829,887.42	\$25,240,191.24
November	\$25,240,191.24	\$5,324,395.43	\$8,051,960.10	\$8,051,960.10	\$5,735,068.04	\$24,829,518.63
December	\$24,829,518.63	\$4,627,249.97	\$8,273,635.97	\$8,273,635.97	\$7,364,425.54	\$22,092,343.06
January	\$22,092,343.06	\$8,984,437.55	\$6,022,281.33	\$6,022,281.33	\$5,384,530.17	\$25,692,250.44
February	\$25,692,250.44	\$7,161,337.55	\$12,724,961.38	\$12,724,961.38	\$6,252,551.83	\$26,601,036.16
March	\$26,601,036.16	\$5,165,543.70	\$5,616,288.54	\$5,616,288.54	\$6,203,077.75	\$25,563,502.11
April	\$25,563,502.11	\$9,112,013.91	\$7,213,162.29	\$7,213,162.29	\$6,841,132.22	\$27,834,383.80
May	\$27,834,383.80	\$4,935,545.86	\$9,209,927.25	\$9,209,927.25	\$5,459,633.56	\$27,310,296.10
June	\$27,310,296.10	\$7,864,688.84	\$12,177,192.86	\$12,177,192.86	\$8,971,811.73	\$26,203,173.21
TOTAL	\$24,929,588.12	\$82,176,638.45	\$110,060,680.18	\$110,060,680.18	\$80,903,053.36	\$26,203,173.21

**CITY TREASURER
BONDED DEBT - FISCAL 2016**

ISSUE DATE	PURPOSE OF LOAN	KIND	PERCENT	MATURITY DATE	FY16 PAYMENT	OUTSTANDING 30-Jun-16
*****	*****	*****	*****	*****	*****	*****
10/01/99	Water Pollution Abat. Trust	Bonds	4.25-5.75%	08/01/19	\$514,906	\$2,250,496
04/01/03	School Remod., Parking Meters	Bonds	2.00-4.00%	04/01/16	\$180,000	\$0
11/15/03	Water Pollution Abat. Trust	Bonds	3.00-5.25%	08/01/19	\$34	\$146
11/24/04	Water Pollution Abat. Trust DW-03-10	Bonds	2.00%	08/01/24	\$197,410	\$2,157,411
06/01/05	Municipal/School Refinance 1995/1997	Bonds	3.00-5.00%	11/01/17	\$1,000,000	\$1,515,000
12/06/12	Water Project 4/05/02 Refinance	Bonds	2.00%	01/01/12	\$340,000	\$1,810,000
06/28/13	Police Station - Brownfield	EPA	1.50%	07/31/33	\$0	\$200,000
03/07/14	Police Station	Bonds	3.00-5.00%	03/01/34	\$410,000	\$11,190,000
	Total Bonded Debt Payments				\$2,642,350	
	Total Bonded Debt - June 30, 2016					\$19,123,053



GARDNER VETERANS SERVICE DEPARTMENT

95 Pleasant Street
 Room 13, City Hall
 Gardner, Massachusetts 01440
 Telephone: 978-630-4017

PHILLIP D. BUSO
Veterans' Agent

March 30, 2017

To His Honor the Mayor, and
 Members of the City Council
 City Hall
 Gardner, Ma 01440

Dear Mayor and City Council members;

I respectfully submit the fiscal year 2016 Annual Report of the Veterans' Service Department for the period of July 1, 2015 through June 30, 2016.

During this reporting period, this department had a high of 101 cases being assisted with Veterans Benefits under Chapter 115 of the Massachusetts General Laws. I assisted Veterans and applicants in filing for other State and Federal benefits. Numerous applications for burial in the Veterans State Cemetery in Winchendon were filed through this office.

This department continues to assist those that had there benefits terminated or interrupted by the Department of Affairs and in many cases were able to assist in a solution to the problem.

The following is a breakdown of expenditures by this department:

	<u>SALARY</u>
Agents Salary	\$53,178.96
Longevity	720.00
TOTAL	<u>\$53,898.96</u>

DEPARTMENT EXPENSES

Office Supplies	\$952.94
Professional Development	\$ 35.00
TOTAL	<u>\$987.94</u>

ORDINARY BENEFITS

* Veterans Cash Benefits	\$655,338.18
* Heat and Fuel	\$104,402.11
* Doctors	\$ 3,131.37
* Medication	\$ 26,840.67
* Hospitals	\$ 2,181.13
* Dental	\$ 3,636.00
** Miscellaneous	<u>\$112,732.57</u>
TOTAL	<u>\$908,262.03</u>

* The Commonwealth of Massachusetts will reimburse the City of Gardner 75% for those expenditures marked by an asterisk.

** Miscellaneous includes Flags for Veterans Graves, Flag Holders, Health Insurance Premiums, Reimbursements to Veterans/Clients for Medicare Part "B", "C" and "D", Emergency Fuel Assistance not to exceed \$500.00 per client and Rental arrearages (one time basis).

Respectfully Submitted;



Phillip D. Buso
Veterans' Agent

Gardner Airport Commission Annual Report FY 2016 2017

To his Honor the Mayor and Members of the City Council:

There are approximately 20 private and business aircraft based at the Airport. During the year there were approximately 5500 take-offs and landings. The airport was utilized by private, business and military aircraft.

Gardner Aviation Services Inc. is operating as the current Fix Base Operator (FBO). GAS Inc. performs aircraft maintenance, aircraft repairs and aircraft inspections required by the FAA.

The Airport is currently self sufficient. Fees collected by the Airport are used to maintain the Airport.

Revenues collected by the Airport:

Leases	\$15800.00
Tie Downs	\$ 3000.00
<u>Fuel Flowage</u>	<u>\$ 1000.00</u>
Total	\$19800.00

Our limited revenue requires an all volunteer staff to maintain and operate the Airport. This includes: grass mowing, snow removal, maintenance of airfield pavement, lighting, navigational aids, equipment maintenance and building maintenance. We currently have approximately 10 to 15 people who assist with maintenance and operations.

The Commission has been working the past year to acquire a new truck for snow plowing. The new truck should be arriving any day now. Our current equipment is 20 years old and requires more and more maintenance. The Commission is also working to build more T-hangers to augment our revenues in the future.

[GDM AIRPORT](#)

[Gardner Municipal Airport](#)

Respectfully submitted,

Ken Bonk

Chairman Gardner Airport Commission

**CONSERVATION COMMISSION
ANNUAL REPORT
January 1, 2016 to December 31, 2016**

Members:

The [City of Gardner Conservation Commission](#) (the Commission) is made up of seven (7) members and a Conservation Agent (the Agent). Commission members and their agent possess knowledge, experience, and skills related to: education, forestry, ecology, natural resources management, conservation, recreation, research, finance, business, technology, customer service, and public relations.

Conservation Commission Members and Staff:

Greg Dumas, Chairman

David Beauregard, Member

Norman Beauregard, Member

Duncan Burns, Member

Jane Cullen, Member

Donna Lehtinen, Member

David Orwig, Member

[Jeffrey Legros, Agent](#)

Christine Fucile, Administrative Coordinator

In 2016, the position of Conservation Agent was increased from a 32-hour per week position to full-time status at 37-hours per week, meeting a goal of the Open Space and Recreation Plan. As part of this hourly increase the Conservation Agent will assume some planning-related responsibilities as noted further in this report.

Wetlands Protection Act (WPA) Administration

During 2016, the Commission actively worked to ensure the protection of wetland resources for the public benefit as mandated by the Wetlands Protection Act and City of Gardner Wetlands Protection Ordinance. As part of these efforts and others, the Commission issued several Determinations and Orders of Conditions to ensure that wetland resources were protected through actions, measures, performance standards, or special conditions. The Commission and their agent continued to work closely with the Department of Public Works, Engineering and Survey Department, Building and Zoning Department, and Community Development and Planning Department and participated in Public Service and Development Review Committee meetings to review several projects involving wetlands, open space, and conservation matters.

Public Meetings:

The Conservation Commission held 19 public Meetings during the calendar year 2016. These meetings included a combination of 49 different public hearings, requests, or meetings and other general business items related to the administration of the Massachusetts Wetlands Protection Act and City of [Gardner Wetlands Protection Ordinance](#). As a result of these public meetings

and hearings the Commission reviewed fifteen (15) Notices of Intent and issued fifteen (15) Orders of Conditions, six (6) Extensions of Orders of Conditions, seven (7) Determinations of Applicability, five (5) Certificates of Compliance, one (1) Emergency Certification, and monitored one (1) ongoing Enforcement Order (#160-0511, Sapphire Realty Trust, Sapphire Park, off Pearl Street).

Commission Wetland Fees Collected (2016):

Wetland (WPA) Fees Collected:	\$2,805.00
Wetland (Local Ordinance) Fees Collected:	\$2,832.50

Committee Participation:

As part of his duties to the Commission and [City of Gardner](#), the Agent actively participated as a member of several Committees, and provided technical review for several City Departments, and their related Boards, Commissions, and Committees.

The Agent actively participated in several Public Service Committee Meetings and provided the Committee with requested updates and information on Commission activities and related Conservation and Open Space matters. The Agent also actively participated in Development Review Committee Meetings to facilitate the pre-development planning process with regard to Conservation and Wetlands Protection related matters and stormwater management.

In general, the Commission continued to work closely with other City Departments and Boards such as Engineering Department, Building Department, Zoning Board, Community Development and Planning Department, Health Department, Department of Public Works, [Forest Stewardship Program](#), and Assessor's Office in an advisory and technical review capacity regarding matters related to Conservation and Open Space and Recreation.

Organizational Memberships & Participation:

In 2016, the Conservation Commission maintained active membership to the **Massachusetts Association of Conservation Commissions (MACC)** and the **Massachusetts Society of Municipal Conservation Professionals (MSMCP)**. In addition, Agent Legros continued to represent the City of Gardner as a member of the **Montachusett Regional Trails Coalition**.

Professional Development Training Workshops and Seminars:

Commission members and Agent Legros participated in several training workshops and seminars during 2016. The Agent attended several conferences and workshops related to stormwater management, flood protection and control, and forestry. Chairman Dumas and Commission member Orwig attended the MACC annual conference at Holy Cross College. Chairman Dumas, and Agent Legros also attended several seminars in the *Fundamentals for Conservation Commissioners* certificate program offered by the MACC and, as a result, each completed the program and received certification in 2016. In addition, Chairman Dumas and Agent Legros

attended the Annual Fall Conference of the MACC at Holyoke Community College. The topic of the Conference was forestry, and focused on the relationship between the Forest Stewardship Program, the Forest Cutting Practices Act, and the Wetlands Protection Act. The conference and workshops were timely given the recent increase in forest cutting activities within the City.

Conservation and Open Space Outreach, Events, and Stewardship Activities:

The Conservation Commission directed many different outreach and stewardship activities throughout the year. In particular, the Commission conducted activities related to trails, boating, and increased public awareness of the City's Open Space and Conservation Areas – all activities identified as goals and objectives of the [2015 Open Space and Recreation Plan](#).

- Winter Solace Hike with North County Land Trust at Rome Conservation Area
- Owl Prowl Hike with North County Land Trust at Rome Conservation Area
- Freedom's Way Connecting Communities Along our Trails Event – Otter River Conservation Area/Blue Trail Paddle.
- Freedom's Way Hidden Treasures Event – Guided Hike at Cumming's Otter River Conservation Area

Building on the success of this year's events, in 2017, the Commission plans to host a volunteer Earth Day trail maintenance and planting day at the Crystal Lake Community Forest, co-sponsor another Owl Prowl with North County Land Trust, lead a guided hike at the Perley Brook Loop Trail as a Freedom's Way Hidden Treasures event, and co-sponsor a canoe and kayak paddle along the Blue Trail with the Millers River Watershed Council in June to celebrate Rivers Month.

Forest Stewardship Outreach and Implementation:

The Commission also continued to play an active role in Public Outreach of the [City's Forest Stewardship Program](#). The Commission received a Forest Stewardship Implementation Grant for habitat enhancements through native plantings of wildlife forage and pollinating species and interpretive educational signage focused on forest stewardship, ecology, and watershed protection and will encourage and promote outdoor recreation and wellness. In October of 2016 100 native plants were planted within the forested area along the North Central Pathway between Crystal Lake and Heywood Hospital along the existing wellness path and proposed nature path. During the Spring and early Summer of 2017, additional wildlife forage plants will be planted and a native pollinator (butterfly) garden and wetland raingarden will be planted to provide beneficial habitat and teaching a learning opportunities within the area.

Open Space Plan Outreach and Implementation:

The Commission conducted many activities aimed at implementing the goals of the [Open Space and Recreation Plan](#).

Under Goal 1, *‘Protect and improve the quality of existing open spaces, parks and recreational opportunities’*, the Commission continued to promote and implement the City’s Forest Stewardship Program and were the successful recipients of a Forest Stewardship Implementation Grant for habitat enhancements and interpretive, educational signs at the Crystal Lake Community Forest between Heywood Hospital and the North Central Crystal Lake Reservoir.

Under Goal 2, *‘Selective expansion of open spaces, parks and recreational opportunities’*, the Commission continued to support the Otter River Blue Trail, began to update the 2010 Trail Inventory by beginning to map additional trail areas and trails within the Cummings Otter River Conservation Area acquired after the report was published.

Under Goal 3, *‘Protect water resources and improve water quality’*, worked with the City Engineer and DPW Director to plan for future forest cutting access and coordinate the removal of a collapsed culvert at Perley Brook Reservoir to restore natural stream flow and provide a stream crossing that will improve water quality both upstream and downstream; attended several stormwater management workshops and seminars related to stormwater best management practices and standards, flood protection and control, and upcoming MS4 standards offered through MACC, MSMCP, Mass DEP, Army Corp of Engineers, and US EPA; and supported the expansion of the Conservation Agent Position to full time.

Under Goal 5, *‘Increase public awareness, use and stewardship of the City’s water resources, forests, parks, conservation areas and recreational opportunities’*, the Commission improved outreach and education efforts through the establishment of a partnership between the Commission and the Gardner High School Environmental Science classes to develop a conservation volunteer program and promote teaching and learning opportunities within Gardner’s Open Space and Conservation Lands. Specifically, the Gardner High Environmental Science students were an integral part of the volunteer efforts to implement the Forest Stewardship Habitat Enhancements at the Crystal Lake Community Forest and plan to utilize the area as an outdoor classroom for forestry and plant and animal identification related labs and course work; The Agent also investigated the potential for a public shade tree inventory and coordinated with a UMass – Amherst urban forestry student to conduct a pilot inventory as part of the student’s existing curriculum for a future inventory and assessment; In addition, the Commission continued to identify important conservation, open space, and recreation resources and was the successful recipient of a Recreational Trails Grant for a city-wide trail enhancement project to include trail signs, improved parking areas, mapping & maps, and wayfinding and interpretive signs.

In 2017, the Commission will continue to protect wetlands, and implement goals of the Open Space Plan to promote conservation, recreation, and wellness opportunities to the City and public. Specifically, they will continue with city-wide trail enhancements under the Recreational

Trails Grant and will pursue public boating access improvements at Lake Wampanoag and Parkers Pond.

Conservation and Open Space Land Acquisition:

In 2016 the Commission received a Landscape Partnership Grant from the Massachusetts Executive Office of Energy and Environmental Affairs, Division of Conservation Services as part of a group of partners, including Mass Division of Fisheries and Wildlife, Town of Winchendon, and Mount Grace Land Trust to conserve several hundred acres of land between Winchendon and Gardner to provide a contiguous connection between existing open space lands and adjacent parcels of forested lands within the headwaters of the Bailey Brook cold-water stream corridor and containing critical natural landscape, landscape block, and wetland core habitat. The City of Gardner was awarded \$343,525.00 for the acquisition and conservation of the Alisaukas Property on Howard Street in Gardner and Mellen Road in Winchendon. The main parcel of land, located in Gardner, will include 203 Acres of forested land with existing trails, prime farmland, wetland habitat, and land on both sides of Bailey Brook. The land is adjacent to the Rome Conservation Land located north of Leo and Brookside Drive and was ranked as a high priority for Conservation within the 2015 Open Space and Recreation Plan and was ranked as the highest priority for protection by the Mass Audubon, Mapping & Prioritizing Parcels for Resilience (MAPPR) tool. Acquisition of the property is anticipated to be completed in June of 2017.

Complete Streets:

The Agent was instrumental in the City attaining Tier 1 status under this program by developing a Complete Streets Policy for the City and obtaining the necessary local and State approval. The Agent was successful in obtaining Complete Streets funding to complete a Prioritization Plan, which is expected to be completed in the spring of 2017. Once developed and approved by the State, the Plan will allow the City to apply for construction funding to implement priority projects.

Respectfully Submitted,
On behalf of the Conservation Commission,

Jeffrey D. Legros, Conservation Agent

GARDNER CONTRIBUTORY RETIREMENT SYSTEM

ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 2016

The Gardner Contributory Retirement Board herewith submits the following report for the year ended December 31, 2016.

The assets of the Gardner Contributory Retirement System as of December 31, 2016, totaled \$48,717,000.71.

The total receipts for the year amounted to \$8,816,526.25. Of this amount the Annuity Savings Fund received \$1,403,700.88 from members' deductions, make-up payments and buybacks, transfers from other systems, and investment income credited to members' accounts. The Annuity Reserve Fund was increased by \$134,715.09 from investment income. The Pension Fund was increased by reimbursements from other systems, reimbursement from the Commonwealth of Massachusetts for COLA and Survivor benefits, and Pension Fund appropriation, totaling \$3,775,384.82. The Expense fund was credited \$396,667.85 from investment income. The Military Service Fund was increased by \$6.46 from investment income. Federal Grant reimbursements and excess investment income in the amount of \$3,106,051.15 was credited to the Pension Reserve Fund.

The total disbursements amounted to \$6,452,900.62. Of this figure, members' refunds and transfers to other systems totaled \$308,848.05. The total annuities paid, including Option B refunds, were \$815,431.44. The total pensions paid equaled \$4,969,245.34. Other systems were reimbursed \$235,707.94. Total expenses paid were \$396,667.85.

The total membership as of December 31, 2016, was 584. There were 281 active members, 67 inactive members, and 236 retirees.

The following is a December 31, 2016, Balance Sheet:

ASSETS

Cash	\$ 0
Pension Reserves Investment Trust (Cash)	25,224.52
Pension Reserves Investment Trust (CORE)	48,634,840.47
Accounts Receivable	317,271.70
Accounts Payable	(260,335.98)
 Total	 <u>\$48,717,000.71</u>

LIABILITIES


Annuity Savings Fund	\$ 12,123,659.34
Annuity Reserve Fund	4,541,124.12
Military Service Fund	6,469.74
Pension Fund	699,400.86
Pension Reserve Fund	31,346,346.65
 Total	 <u>\$48,717,000.71</u>

Page 2
Gardner Contributory Retirement System
Signed on March 28, 2017
Annual Report
Year Ending December 31, 2016

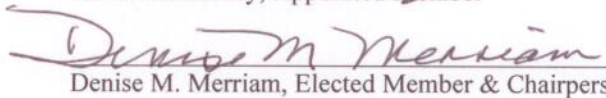
Respectfully submitted,
GARDNER RETIREMENT BOARD



John Richard, Ex-Officio Member



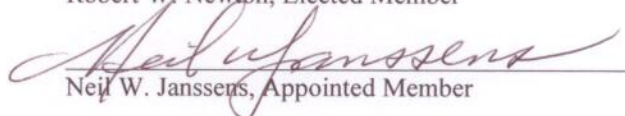
Kevin McInerney, Appointed Member



Denise M. Merriam, Elected Member & Chairperson



Robert W. Newton, Elected Member



Neij W. Janssens, Appointed Member

GARDNER COUNCIL ON AGING AND SENIOR CENTER

Annual Report for Calendar Year 2016

The Gardner Senior Center is a safe and enjoyable place where senior citizens come to enjoy many different activities, and come for valuable resources. They also enjoy the fellowship of people from Gardner and surrounding communities. It is our goal to continue providing fun activities as well as helpful resources that our members find very useful and valuable.

Once again The Senior Center is currently hosting its annual AARP tax service program. This no charge service will help seniors and low to moderate income families complete their taxes. As always appointments for this service fills up quickly and they will serve well over 100 people. The Center is also working with the Gardner Police, and Fire Departments in making Gardner a Dementia friendly community. In that effort we have teamed with Montachusett Home Care to sponsor our first Memory Café. The Café is a safe and supportive environment for individuals with memory loss and their caregivers. This program is a nonclinical environment where the client can feel comfortable having conversation and doing planned activities with other individuals battling the same challenges. The first one was held on March 22nd and was considered successful. We are currently planning the 55th anniversary celebration of the Council on Aging. This event will be held on May 3rd at the senior center and will feature a catered lunch for 100+ seniors and approximately 25 invited guests and speakers. As in years past our programs and activities continue to be very popular and are in high demand and growing. Sponsorships are a big help in providing these services at a reasonable cost to the seniors and a minimal hit towards the Senior Center budget.

With the popularity of our activities and services, one of the major challenges or center faces is parking. The number seniors using the Senior Center far exceeds the number of parking spaces available almost on a daily basis. I realize you and the Council are aware of the problem and hope that a solution may be found in the near future to help us with this challenge.

The My Senior Center F.O.B. program that has been in place for several years now still proves to be a valuable asset. The numbers tabulated for our events are very valuable when doing our budget and applying for various grants and sponsorships. Listed on the following page is a brief description of the counts for 2016.

Event Statistics

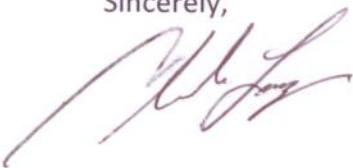
Community Education	447
Fitness / Exercise	1,871
Health Screening	613
Information Sharing	411
Nutritional	3728
Recreation	2386
Social Events	7333
Volunteers	357

Total event sign in's for 2016 were 17,306. This is an increase from 2015. The increase in participation, although very good, still leads me to be even more concerned about our parking situation. We are unable to handle the current volume of parking and my concern is that seniors will no longer want to attend these programs because of it.

As the budget allows we continually try to make improvements to the building. New commercial carpeting has been installed in the entry way and computer room. Several new electrical outlets have been installed in the downstairs hall to improve the convenience and safety of the hall users. The main door in the side entry way was malfunctioning and needed replacing. The work has been successfully completed and we are no longer having issues. Along with the carpets, electrical outlets, and doors we are planning to replace and upgrade the railings in our main entrance. This will help our seniors go up and down stairs safely. I am also planning to repair and upgrade the A/C units in our downstairs hall. They have not worked properly for a couple of years now and are in need of the upgrades. Another project we are working on is getting bids to build a partition in the main hall for storage. Keeping the building appearance appealing, we are in a need for storage and is a top priority for me at this point.

In closing, my first year as the full time director has been, in my opinion a success. I am enjoying working for the city and its senior citizens. It has been a very rewarding and enjoyable experience thus far. I look forward to the future.

Sincerely,



Claude Leger
COA Director

**CITY OF GARDNER, MASSACHUSETTS
NOVEMBER 8, 2016 STATE ELECTION OFFICIAL RESULTS**

<i>ELECTORS FOR PRESIDENT AND VICE PRES</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL	%age
BALLOTS CAST	1,085	438	974	1,060	822	1,041	881	608	786	1,067	8,762	
BLANKS	8	9	16	14	8	20	15	11	11	13	125	1.427%
CLINTON and KAINE	556	170	480	441	403	529	485	297	389	446	4,196	47.889%
JOHNSON and WELD	60	27	61	97	55	67	48	48	45	82	590	6.734%
STEIN and BARAKA	17	5	19	16	17	13	24	15	11	20	157	1.792%
TRUMP and PENCE	415	217	382	486	324	392	294	229	315	488	3,542	40.425%
McMULLIN and JOHNSON (Certified Write-in)	3	-	2	-	1	-	1	-	-	-	7	0.080%
ALL OTHERS	26	10	14	6	14	20	14	8	15	18	145	1.655%
<i>REPRESENTATIVE IN CONGRESS</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL	%age
BALLOTS CAST	1,085	438	974	1,060	822	1,041	881	608	786	1,067	8,762	
BLANKS	40	16	40	50	40	57	37	35	28	45	388	4.428%
NICOLA S. TSONGAS	689	239	609	603	529	677	609	393	492	637	5,477	62.509%
ANN WOFFORD	356	181	324	407	253	305	235	177	266	384	2,888	32.961%
ALL OTHERS	-	2	1	-	-	2	-	3	-	1	9	0.103%
<i>COUNCILLOR</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL	%age
BALLOTS CAST	1,085	438	974	1,060	822	1,041	881	608	786	1,067	8,762	
BLANKS	79	32	63	69	55	74	60	43	45	81	601	6.859%
JENNIE L. CAISSIE	472	206	387	507	309	407	325	216	310	477	3,616	41.269%
MATTHEW C.J. VANCE	534	200	522	483	458	558	496	347	431	507	4,536	51.769%
ALL OTHERS	-	-	2	1	-	2	-	2	-	2	9	
<i>SENATOR IN GENERAL COURT</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL	%age
BALLOTS CAST	1,085	438	974	1,060	822	1,041	881	608	786	1,067	8,762	
BLANKS	220	90	204	210	160	201	157	98	154	235	1,729	19.733%
JENNIFER L. FLANAGAN	861	345	767	845	660	836	720	508	630	827	6,999	79.879%
ALL OTHERS	4	3	3	5	2	4	4	2	2	5	34	0.388%
<i>REPRESENTATIVE IN GENERAL COURT</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL	%age
BALLOTS CAST	1,085	438	974	1,060	822	1,041	881	608	786	1,067	8,762	
BLANKS	211	91	200	216	171	214	144	103	151	240	1,741	19.870%
JONATHAN D. ZLOTNIK	871	343	772	835	650	818	731	503	632	822	6,977	79.628%
ALL OTHERS	3	4	2	9	1	9	6	2	3	5	44	0.502%

**CITY OF GARDNER, MASSACHUSETTS
NOVEMBER 8, 2016 STATE ELECTION OFFICIAL RESULTS**

	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL	%age
SHERIFF												
BALLOTS CAST	1,085	438	974	1,060	822	1,041	881	608	786	1,067	8,762	
BLANKS	239	78	205	219	182	240	201	139	181	236	1,920	21.913%
LEWIS G. EVANGELIDIS	844	357	767	837	636	790	676	467	602	827	6,803	77.642%
ALL OTHERS	2	3	2	4	4	11	4	2	3	4	39	0.445%
QUESTION 1												
BALLOTS CAST	1,085	438	974	1,060	822	1,041	881	608	786	1,067	8,762	
BLANKS	56	11	63	28	63	63	68	25	33	63	473	5.398%
YES	451	219	473	513	376	526	412	355	375	463	4,163	47.512%
NO	578	208	438	519	383	452	401	228	378	541	4,126	47.090%
QUESTION 2												
BALLOTS CAST	1,085	438	974	1,060	822	1,041	881	608	786	1,067	8,762	
BLANKS	22	1	20	14	22	29	28	14	11	34	195	2.226%
YES	389	153	369	351	299	380	322	250	305	434	3,252	37.115%
NO	674	284	585	695	501	632	531	344	470	599	5,315	60.660%
QUESTION 3												
BALLOTS CAST	1,085	438	974	1,060	822	1,041	881	608	786	1,067	8,762	
BLANKS	28	2	22	19	26	21	25	13	13	31	200	2.283%
YES	787	314	708	750	600	790	632	455	582	774	6,392	72.951%
NO	270	122	244	291	196	230	224	140	191	262	2,170	24.766%
QUESTION 4												
BALLOTS CAST	1,085	438	974	1,060	822	1,041	881	608	786	1,067	8,762	
BLANKS	22	2	15	12	24	18	27	8	7	25	160	1.826%
YES	522	219	530	585	467	574	476	401	461	552	4,787	54.634%
NO	541	217	429	463	331	449	378	199	318	490	3,815	43.540%

Total Ballots Cast	1,085	438	974	1,060	822	1,041	881	608	786	1,067	8,762	
Eligible Voters	1,433	599	1,348	1,363	1,179	1,378	1,303	959	1,097	1,380	12,039	
Percent of Eligible Voters Casting Ballots	75.72%	73.12%	72.26%	77.77%	69.72%	75.54%	67.61%	63.40%	71.65%	77.32%	72.78%	

CITY OF GARDNER, MASSACHUSETTS
MARCH 1, 2016 PRESIDENTIAL PRIMARY
Democratic Primary - Official Results

WARD COMMITTEE			2A	2B							TOTAL
BALLOTS CAST			338	321							659
BLANKS			10,743	10,005							20,748
KAITLYNNE R. BILODEAU			156	190							346
JAMES P. BILODEAU			143	186							329
DANIEL R. BILODEAU			136	172							308
VICTORIA A. KAZINSKAS			174	175							349
JOHN P. KAZINSKAS			165	172							337
GEORGE C. TYROS			166	171							337
STEVEN A. CHALLINGER			147	164							311
WARD COMMITTEE					3A	3B					TOTAL
BALLOTS CAST					279	356					635
BLANKS					8,607	10,896					19,503
MATTHEW C.J. VANCE					143	202					345
CRAIG R. CORMIER					136	198					334
TARA LYNNE CORMIER					131	175					306
RACHEL D. THIBODEAU					134	182					316
RONALD F. CORMIER					171	235					406
MARCELLE S. CORMIER					158	202					360
HELEN M. ZLOTNIK					145	189					334
LEON J. ZLOTNIK					140	180					320
ALL OTHERS					-	1					1
WARD COMMITTEE							4A	4B			TOTAL
BALLOTS CAST							319	186			505
BLANKS							9,859	5,758			15,617
JONATHAN D. ZLOTNIK							214	131			345
BRAD E. HEGLIN							138	85			223
BARBARA A. YABLONSKI							155	87			242
EDWARD S. YABLONSKI							141	78			219
SHEILA M. MURPHY							173	94			267
SHERRILL L. MURPHY							151	83			234
GLADYS RICHARDSON							156	89			245
HENRY P. ARES							177	104			281
ALL OTHERS							1	1			2
WARD COMMITTEE									5A	5B	TOTAL
BALLOTS CAST									284	363	647
BLANKS									8,511	10,840	19,351
MARY ANN ZLOTNIK									157	228	385
MICHAEL J. ZLOTNIK									164	219	383
JENNIFER Z. PELAVIN									133	166	299
JASON R. PELAVIN									125	155	280
EDWARD L. LEPKOWSKI									160	191	351
KELLY A. AGNELLI									145	204	349
JAMES G. LANDRY									141	175	316
CELIA LANDRY									135	168	303
LAURETTE D. HEGLIN									134	186	320
PAUL A. SPANO									134	173	307
ALL OTHERS									1	-	1

CITY OF GARDNER, MASSACHUSETTS
MARCH 1, 2016 PRESIDENTIAL PRIMARY
Republican Primary - Official Results

<i>PRESIDENTIAL PREFERENCE</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	236	113	184	232	148	207	191	99	153	256	1,819
BLANKS	-	-	-	1	1	2	1	-	-	-	5
JIM GILMORE	-	-	1	-	-	-	-	-	-	-	1
DONALD J. TRUMP	92	57	94	112	84	113	89	56	82	137	916
TED CRUZ	26	12	22	33	19	26	23	17	27	33	238
GEORGE PATAKI	1	-	-	-	-	-	-	-	-	-	1
BEN CARSON	12	6	9	8	9	12	7	4	9	23	99
MIKE HUCKABEE	1	-	-	1	-	-	1	2	1	-	6
RAND PAUL	-	-	2	-	3	-	1	2	-	-	8
CARLY FIORINA	-	-	-	-	2	-	2	-	1	3	8
RICK SANTORUM	-	-	-	-	2	-	-	2	-	-	4
CHRIS CHRISTIE	1	-	-	1	-	1	1	7	-	1	12
MARCO RUBIO	42	25	27	40	15	27	33	2	18	26	255
JEB BUSH	5	1	1	6	1	2	6	6	-	3	31
JOHN R. KASICH	54	12	24	28	10	20	20	-	13	26	207
NO PREFERENCE	2	-	3	1	-	4	6	-	2	3	21
ALL OTHERS	-	-	1	1	2	-	1	1		1	7
STATE COMMITTEE MAN	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	236	113	184	232	148	207	191	99	153	256	1,819
BLANKS	15	3	12	11	9	8	8	6	8	12	92
THOMAS F. ARDINGER	42	15	47	52	25	44	30	22	22	48	347
MARK P. HAWKE	179	95	125	169	114	155	153	71	123	196	1,380
STATE COMMITTEE WOMAN	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	236	113	184	232	148	207	191	99	153	256	1,819
BLANKS	25	9	21	21	15	14	20	11	19	18	173
SUSAN E. SMILEY	74	41	51	71	48	61	63	26	46	75	556
MELODY B. PHELPS	137	63	112	140	85	132	108	62	88	163	1,090
WARD COMMITTEE	1A	1B									TOTAL
BALLOTS CAST	236	113									349
BLANKS	8,260	3,955									12,215
WARD COMMITTEE	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST			184	232							416
BLANKS			6,438	8,120							14,558
ALL OTHERS			2	-							2
WARD COMMITTEE					3A	3B					TOTAL
BALLOTS CAST					148	207					355
BLANKS					5,180	7,245					12,425
WARD COMMITTEE							4A	4B			TOTAL
BALLOTS CAST							191	99			290
BLANKS							6,685	3,465			10,150
WARD COMMITTEE									5A	5B	TOTAL
BALLOTS CAST									153	256	409
BLANKS									5,355	8,960	14,315

**CITY OF GARDNER, MASSACHUSETTS
MARCH 1, 2016 PRESIDENTIAL PRIMARY
Green-Rainbow Primary - Official Results**

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<i>PRESIDENTIAL PREFERENCE</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	2	-	1	3	2	-	-	1	-	1	10
BLANKS	0	0	0	0	0	0	0	0	0	0	0
SEDINAM KINAMO C. CURRY	1	0	0	0	0	0	0	0	0	0	1
JILL STEIN	1	0	0	0	0	0	0	1	0	1	3
WILLIAM P. KREML	0	0	0	0	0	0	0	0	0	0	0
KENT MESPLAY	0	0	0	0	0	0	0	0	0	0	0
DARRYL CHERNEY	0	0	0	0	0	0	0	0	0	0	0
NO PREFERENCE	0	0	1	0	1	0	0	0	0	0	2
ALL OTHERS	0	0	0	3	1	0	0	0	0	0	4
<i>STATE COMMITTEE MAN</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	2	-	1	3	2	-	-	1	-	1	10
BLANKS	0	0	0	2	1	0	0	0	0	0	3
DAVID I. SPANAGEL	2	0	1	0	1	0	0	1	0	1	6
ALL OTHERS	0	0	0	1	0	0	0	0	0	0	1
<i>STATE COMMITTEE WOMAN</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	2	-	1	3	2	-	-	1	-	1	10
BLANKS	0	0	0	3	0	0	0	0	0	0	3
CHARLENE DICOLAGERO	2	0	1	0	2	0	0	1	0	1	7
<i>WARD COMMITTEE</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	2	-	1	3	2	-	-	1	-	1	10
BLANKS	20	0	10	30	20	0	0	10	0	10	100

**CITY OF GARDNER, MASSACHUSETTS
MARCH 1, 2016 PRESIDENTIAL PRIMARY
United Independent Primary - Official Results**

<i>PRESIDENTIAL PREFERENCE</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	1	-	-	-	1	2	3	4	-	1	12
BLANKS	1	0	0	0	0	0	1	1	0	0	3
NO PREFERENCE	0	0	0	0	0	0	0	0	0	0	0
ALL OTHERS	0	0	0	0	1	2	2	3	0	1	9
<i>STATE COMMITTEE MAN</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	1	-	-	-	1	2	3	4	-	1	12
BLANKS	1	0	0	0	1	2	2	4	0	1	11
ALL OTHERS	0	0	0	0	0	0	1	0	0	0	1
<i>STATE COMMITTEE WOMAN</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	1	-	-	-	1	2	3	4	-	1	12
BLANKS	1	0	0	0	1	2	2	4	0	1	11
ALL OTHERS	0	0	0	0	0	0	1	0	0	0	1
<i>WARD COMMITTEE</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	1	-	-	-	1	2	3	4	-	1	12
BLANKS	10	0	0	0	10	20	30	40	0	10	120

**CITY OF GARDNER, MASSACHUSETTS
MARCH 1, 2016 PRESIDENTIAL PRIMARY**

<i>BALLOTS CAST BY PARTY</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
DEMOCRATIC BALLOTS CAST	411	103	338	321	279	356	319	186	284	363	2,960
REPUBLICAN BALLOTS CAST	236	113	184	232	148	207	191	99	153	256	1,819
GREEN-RAINBOW BALLOTS CAST	2	-	1	3	2	-	-	1	-	1	10
UNITED INDEPENDENT BALLOTS	1	-	-	-	1	2	3	4	-	1	12
TOTAL BALLOTS CAST	650	216	523	556	430	565	513	290	437	621	4,801

CITY OF GARDNER, MASSACHUSETTS
 SEPTEMBER 8, 2016 STATE PRIMARY
 REPUBLICAN PRIMARY - OFFICIAL RESULTS

<i>REPRESENTATIVE IN CONGRESS</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	16	6	14	22	12	26	23	9	11	28	167
BLANKS	6	-	-	1	-	2	3	1	1	1	15
ANN WOFFORD	10	6	13	21	12	24	20	8	10	27	151
JONATHAN ZLOTNIK	-	-	1	-	-	-	-	-	-	-	1
<i>COUNCILLOR</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	16	6	14	22	12	26	23	9	11	28	167
BLANKS	5	-	-	2	-	1	5	1	1	1	16
JENNIE L. CAISSIE	11	6	14	20	12	25	18	8	10	27	151
<i>SENATOR IN GENERAL COURT</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	16	6	14	22	12	26	23	9	11	28	167
BLANKS	16	6	13	21	12	26	23	8	11	26	162
JENNIFER FLANAGAN	-	-	1	-	-	-	-	-	-	-	1
KEITH NICHOLAS	-	-	-	1	-	-	-	-	-	-	1
TED BUSICK	-	-	-	-	-	-	-	1	-	-	1
BRIAN JOHNSON	-	-	-	-	-	-	-	-	-	1	1
MARK HAWKE	-	-	-	-	-	-	-	-	-	1	1
<i>REPRESENTATIVE IN GENERAL COURT</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	16	6	14	22	12	26	23	9	11	28	167
BLANKS	16	6	14	21	12	26	23	9	11	27	165
KEITH NICHOLAS	-	-	-	1	-	-	-	-	-	-	1
MARK HAWKE	-	-	-	-	-	-	-	-	-	1	1
<i>SHERIFF</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	16	6	14	22	12	26	23	9	11	28	167
BLANKS	1	1	1	-	1	1	-	-	1	2	8
LEWIS G. EVANGELIDIS	15	5	13	21	11	25	22	9	10	26	157
MARK NICHOLAS	-	-	-	1	-	-	-	-	-	-	1
DONALD TRUPS	-	-	-	-	-	-	1	-	-	-	1

CITY OF GARDNER, MASSACHUSETTS
 SEPTEMBER 8, 2016 STATE PRIMARY
 UNITED INDEPENDENT PRIMARY - OFFICIAL RESULTS

<i>REPRESENTATIVE IN CONGRESS</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	-	-	1	-	1	1	2	2	-	-	7
BLANKS	-	-	1	-	1	1	1	1	-	-	5
NICOLA TSONGAS	-	-	-	-	-	-	1	-	-	-	1
SCOTT LIVELY	-	-	-	-	-	-	-	1	-	-	1
<i>COUNCILLOR</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	-	-	1	-	1	1	2	2	-	-	7
BLANKS	-	-	1	-	1	1	1	1	-	-	5
MATTHEW VANCE	-	-	-	-	-	-	1	-	-	-	1
ANN WOFFORD	-	-	-	-	-	-	-	1	-	-	1
<i>SENATOR IN GENERAL COURT</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	-	-	1	-	1	1	2	2	-	-	7
BLANKS	-	-	1	-	1	1	1	-	-	-	4
JENNIFER FLANAGAN	-	-	-	-	-	-	1	-	-	-	1
ERNHARD	-	-	-	-	-	-	-	2	-	-	2
<i>REPRESENTATIVE IN GENERAL COU</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	-	-	1	-	1	1	2	2	-	-	5
BLANKS	-	-	1	-	1	1	1	1	-	-	5
JONATHAN ZLOTNIK	-	-	-	-	-	-	1	1	-	-	2
<i>SHERIFF</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	-	-	1	-	-	-	2	2			
BLANKS	-	-	1	-	1	1	1	1	-	-	5
LEWIS EVANGELIDIS	-	-	-	-	-	-	1	-	-	-	1
NEIL ERICKSON	-	-	-	-	-	-	-	1	-	-	1

CITY OF GARDNER, MASSACHUSETTS
 SEPTEMBER 8, 2016 STATE PRIMARY

BALLOTS CAST BY PARTY	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
DEMOCRATIC BALLOTS CAST	55	10	33	32	28	77	46	26	31	51	389
REPUBLICAN BALLOTS CAST	16	6	14	22	12	26	23	9	11	28	167
GREEN-RAINBOW BALLOTS CAST	-	-	-	-	-	-	-	-	-	-	-
UNITED INDEPENDENT BALLOTS	-	-	1	-	1	1	2	2	-	-	7
TOTAL BALLOTS CAST	71	16	48	54	41	104	71	37	42	79	563



CITY OF GARDNER



OFFICE OF THE
BOARD OF LICENSE COMMISSION
ROOM 29, CITY HALL
GARDNER, MASSACHUSETTS 01440
(978) 630-4013
FAX (978) 632-4682

RENEWAL FEES COLLECTED 2016

To His Honor the Mayor and Members of the City Council

The Board of License Commission herewith issues their Annual Report for 2016
Below are the licenses issued, and their respective fees collected.

<u>License Type</u>	<u>Total Amount</u>
Common Victualler	\$ 5,150
Lodging House	\$ 50
One Day Liquor Licenses	\$ 900
Automatic Amusement/ Poker Licenses	\$ 7,600
Annual All Alcohol Clubs	\$11,000
Annual All Alcohol Restaurant	\$ 7,000
Annual All Alcohol Package	\$ 6,000
Inn/Motel Annual All Alcohol	\$ 2,000
Annual Malt & Wine Package	\$ 5,000
Annual Malt & Wine Restaurant	\$ 2,100
Seasonal Alcohol	\$1,500
Urban Renewal	

TOTAL RENEWAL FEES COLLECTED 2015 \$ 48,300.00
(Calendar Year 2016)

**PLANNING BOARD
2016 ANNUAL REPORT
January 1, 2016 to December 31, 2016**

The Planning Board's primary responsibility is regulating the subdivision of land and the laying out and construction of ways in subdivisions. The Rules and Regulations Governing the Subdivision of Land guide the review and approval of applications to subdivide land and install public infrastructure. The Planning Board also has authority to prepare plans of resources, possibilities and needs of the City and to make recommendations to the City Council.

In addition, the Planning Board enforces the Site Plan Review section of the City's Zoning Ordinance and serves as the Special Permit Granting Authority under the Zoning Ordinance for Infill Development, Planned Unit Developments, Water Supply Protection District, Open Space Residential Developments and the Development Overlay District. The Planning Board has primary responsibility for keeping the Zoning Ordinance up to date subject to approval by the Mayor and City Council.

Rules and Regulations Governing the Subdivision of Land, Rules Governing Special Permits, and Rules Governing Site Plan Review are available on the City's web site – www.gardner-ma.gov, including all the relevant application forms and information on filing same.

The members of the Planning Board are appointed by the Mayor subject to confirmation by the City Council. They are:

- Allen L. Gross Chairman
- Robert J. Bettez, Sr. Vice Chairman
- Laura M. Casker
- Mark M. Schafron
- Robert J. Swartz

Mr. Swartz represents the Gardner Planning Board on the Montachusett Regional Planning Commission.

The Planning Board is assisted by Trevor M. Beauregard, Director of Community Development and Planning (CDP); Robert Hankinson, City Engineer; Jeffrey Legros, Conservation and Planning Agent; and Christine Fucile, Administrative Coordinator. Mr. Beauregard and Mr. Hankinson represent the Gardner Planning Board on the Montachusett Joint Transportation Committee (MJTC), and the Montachusett Metropolitan Planning Organization (MMPO).

The Planning Board generally meets on the second Tuesday of each month at 7 PM in the second floor of City Hall's Manca Annex. Meetings are recorded for later broadcast over the City's cable television station – WGET.

Site Plan Review Applications

The following applications were approved in 2016:

DATE SUBMITTED and FEE PAID	APPLICANT	LOCATION and DESCRIPTION OF PROPERTY	APPROVAL DATE FROM PLANNING
<p><i>Application for Approval of Preliminary Site Plan Review Received on <u>January 8, 2016</u></i> <u>\$150.00</u> <i>Application for Approval of Definitive Site Plan Review received on <u>February 22, 2016</u></i> <u>\$4,267.50</u></p>	<p>Garlock Printing & Converting Corp. 164 Fredette Street Gardner, MA 01440</p>	<p>77 Industrial Rowe, Gardner, MA Parcels: M17-12-2 and M17-12-4</p>	<p><i>Site Plan Review Decision Planning Board Approval On March 8, 2016 By a Vote of 4-0</i></p>
<p><i>Application for Approval of Preliminary Site Plan Review Received on <u>June 11, 2015</u></i> <u>\$150.00</u> <i><u>Updated</u> Preliminary Site Plan Review Received on <u>October 19, 2015</u></i> Application for Approval of Definitive Site Plan Review Received on <u>March 7, 2016</u> <u>\$644.00</u></p>	<p>Hassan Corporation 20 Eagle Drive Winchendon, MA 01475</p>	<p>16 Pearson Boulevard Gardner, MA 01440 <u>Book 21902/Page 178</u></p>	<p><i>Site Plan Review Decision Planning Board Approval On June 14, 2016 By a Vote of 5-0</i></p>
<p><i>Application for Approval of Preliminary Site Plan Review Received on <u>April 23, 2016</u></i> <u>Fee Waived</u> Application for Approval of Definitive Site Plan Review Received on <u>Fee Waived</u></p>	<p>Gardner Redevelopment Authority, Inc. (GRA) 115 Pleasant Street, Room 201 Gardner, MA 01440</p>	<p>Summit Industrial Park Suffolk Lane, Gardner, MA <u>Book 14094/Page 255</u> <i>Two GRA lots located at the end of Suffolk Drive.</i> <u>Re: Wind Turbine</u></p>	<p><u>Note:</u> <i>Project has not been completed</i></p>
<p><i>Application for Approval of Preliminary Site Plan Review Received on <u>May 16, 2016</u></i> <u>\$150.00</u> Application for Approval of Definitive Site Plan Review Received on <u>June 29, 2016</u> <u>\$375.00</u></p>	<p>Heywood Solar PGS, LLC 5708 S. Remington Place, #600 Sioux Falls, SD 57108</p>	<p>Heywood Hospital 242 Green Street, Gardner, MA <u>Book 2112/Page 106</u> <i>Parcel Leased from City of Gardner</i> (Book 4869/page 185 – Refer to ALTA survey) <u>Re: Solar Carports</u></p>	<p><i>Site Plan Review Decision Planning Board Approval On August 9, 2016 By a Vote of 4-0</i></p>

<p>Concept Parking Plan for Proposed Parking – 95 Mechanic Street Received on <u>June 27, 2016.</u> <u>\$150.00</u></p>	<p>Whitman & Bingham Associates 510 Mechanic Street, Leominster, MA FOR Hedon Realty Trust 69 Parker Street Clinton, MA 01510</p>	<p>Front of property located along 95 Mechanic Street in Gardner</p>	<p><u>Note:</u> <i>Development Review only at this time.</i></p>
<p><i>Application for Approval of Preliminary Site Plan Review Received on <u>August 11, 2016</u> <u>\$150.00</u></i></p>	<p>Bennett Building Corporation 12 Main Street Leominster, MA 01453 <u>Engineer:</u> Whitman & Bingham Associates</p>	<p>167 Main Street in Gardner and adjacent lot to the north at 151 Main Street. New parking lot at 151 Main Street to service existing business at 167 Main Street.</p>	<p><u>Note:</u> <i>Development Review only at this time.</i></p>
<p>Application for Approval of Preliminary Site Plan Review Received on <u>August 31, 2016</u> <u>Fee Waived</u></p>	<p>Bayside Engineering 600 Unicorn Park Drive, #17 Woburn, MA 01801</p>	<p>50 Manca Drive Gardner, MA 01440 <u>Re: For two pre-engineered metal buildings</u> (Abandoned Little League Field)</p>	<p><i>Site Plan Review Decision Planning Board Approval On January 10, 2017 By a Vote of 3-0</i></p>
<p>Application for Approval of Preliminary Site Plan Review Received on <u>September 1, 2016</u> <u>Fee: \$150.00</u></p>	<p>Criterion Child Enrichment, Inc. 321 Fortune Blvd. Milford, MA 01757 <u>Engineer:</u> Guerriere & Halnon, Inc. PO Box 235, Milford, MA 01757</p>	<p>Pearl Street Map W32-24-17 5,000 SF building with appropriate parking on 1.85 acres of land.</p>	<p><i>Site Plan Review Decision Planning Board Approval On October 11, 2016 By a Vote of 4-0</i></p>
<p>Application for Approval of Preliminary Site Plan Review Received on <u>September 2, 2016</u> <u>Fee: \$150.00</u></p>	<p>Mission Street Congregational Church 15 Mission Street Gardner, MA 01440 <u>Engineer:</u> Whitman & Bingham Associates, LLC 510 Mechanic Street Leominster, MA 01453</p>	<p>15 Mission Street Gardner, MA 01440 (Book 2133/Page 263 and Book 2057/Page 129)</p>	<p><u>Note:</u> <i>Development Review only at this time.</i></p>

Approval Not Required Applications

The following Plans were submitted and approved in 2016:

DATE RECEIVED	APPLICANT and FEE	LOCATION and DESCRIPTION OF PROPERTY	APPROVAL DATE FROM AUTHORIZED AGENT
<u>1-05-2016</u>	APK REAL ESTATE, LLC PO BOX 788 NEW IPSWICH, NH 03071 FEE: \$100.00 <i><u>Paid Check #4871 for \$75 from APK Real Estate, LLC</u></i> <i><u>Paid Check #10821 for \$25 from Szoc Surveyors</u></i>	NE SIDE OF GREEN STREET LOT "1" (173,141 SF) LOT "2" (60,056 SF) BOOK 45652 page 364	<i>Approved and Signed by Robert Hankinson On February 1, 2016</i> Recorded at Registry of Deeds On February 10, 2016 <u>Plan Book 918/pg 26</u>
<u>4-14-2016</u>	WILLIAM C. & SHARI A. LAPIERRE ROBERT A. & SHERLIE LAPIERRE 234 CATHEDRAL ROAD RINDGE, NH 03461 FEE: \$100.00 <i><u>Paid Check #8137 for \$100.00</u></i> <i>From Robert & Sherlie Lapierre</i>	PARCELS "AA", "BB" & "CC" SITUATED ON THE EASTERLY SIDE OF <u>WAMPANOAG SOUTH ROAD</u> PARCELS "AA", "BB" & "CC" ARE NOT BUILDING LOTS AS DEPICTED ON PLAN L-12751 BY DAVID E. ROSS ASSOCIATES, INC.	NOT RECORDED IN THE CALENDAR YEAR 2016
<u>4-29-2016</u>	LORIN A. & MELISSA L. WALTER 567 WEST STREET GARDNER, MA 01440 Re Bethany Baptist Church FEE: \$75.00 <i><u>Paid Check #827 for \$75.00</u></i> <i>From Lorin & Melissa Walter</i>	One Outlot (29,761 sf) on North Side of West Street, west of Ryan Street. (The Outlot has the required frontage on a public way. It is for conveyance purpose. It is to be combined with other Walter land).	<i>Approved and Signed by Robert Hankinson On May 9, 2016</i> Recorded at Registry of Deeds On May 11, 2016 <u>Plan Book 919/pg 83</u>
<u>5-18-2016</u>	ELISSA E. STUART 88 Bridle Cross Rd, Fitchburg, MA CAROL A. HULTGREN 10 Riley Road, Lunenburg, MA 01462 FEE: \$100.00 <i><u>Paid Check #871 for \$100.00</u></i> <i>From Elissa Stuart/Carol Hultgren</i>	Three lots located on Pearl Street and Chapel Street Lot 1 = 1.847 acres Lot 2 = 5.000 acres Lot 3 = 8.472 acres <i>All three lots conform to the area and frontage requirements of the zoning by- laws and are located on established and approved road (Pearl Street and Chapel Street)</i>	<i>Approved and Signed by Robert Hankinson On May 20, 2016</i> Recorded at Registry of Deeds On May 25, 2016 <u>Plan Book 920/pg 4</u>

<u>6-06-2016</u>	PERA LAND SURVEYING, LLC CHRISTOPHER PERA, AGENT 24 LOVEWELL STREET GARDNER, MA 01440 FEE: \$75.00 <i>Paid Check #141 for \$75. From Pera Land Surveying, LLC</i>	Two proposed lots: #100 Central Street (0.6 acres) and #53 Lynde Street (1.9 acres) Two current buildings on the existing lot to be divided under M.G.L. Chapter 41, Section 81L, both lots meeting the required frontage and access requirements on their respective streets.	<i>Approved and Signed by Robert Hankinson On June 7, 2016</i> Recorded at Registry of Deeds On June 22, 2016 Plan Book 920/pg 70
<u>6-29-2016</u>	CITY OF GARDNER 95 PLEASANT STREET GARDNER, MA 01440 FEE WAIVED	Two lots 9.2743 acres and 7,748 square feet—Mill & Winter Streets, and One Outlot 3,081 square feet off Winter Street.	<i>Approved and Signed by Robert Hankinson On July 8, 2016</i> Recorded at Registry of Deeds On December 9, 2016 Plan Book 923/pg 122
<u>8-04-2016</u>	PETER B. HUNT 32 THOREAU STREET CONCORD, MA 01742 FEE: \$100.00 <i>Paid Check #10955 for \$100.00 From Szoc Surveyors</i>	Northeast side of Whitney Street "D" 2.065 Acres "E" 2.065 Acres "F" 1.896 Acres Two parcels with required area and frontage, one outlot to be conveyed to abutter located on a public road.	<i>Approved and Signed by Robert Hankinson On August 11, 2016</i> Recorded at Registry of Deeds On August 26, 2016 Plan Book 921/pg 113
<u>8-31-2016</u>	KELLEY PRICE 1433 GREEN STREET GARDNER, MA 01440 FEE: \$75.00 <i>Paid Check #1099 for \$75.00 From Kelley Price</i>	1433 Green Street Two (2) Lots 16.44 acres	<i>Approved and Signed by Robert Hankinson On September 2, 2016</i> Recorded at Registry of Deeds On October 11, 2016 Plan Book 922/pg 104
<u>9-19-2016</u>	JASON R. & ASHLEY J. CHICOINE 163 SMITH STREET GARDNER, MA 01440 FEE: \$75.00 <i>Paid Check#10978 for \$75.00 From Szoc Surveyors</i>	6.447 acre lot on the southwest side of Clark Street Book 52659/page 399	<i>Approved and Signed by Robert Hankinson On September 30, 2016</i> Recorded at Registry of Deeds On October 18, 2016 Plan Book 922/pg 124
<u>9-30-2016</u>	MICHAEL LEGER P.O. BOX 1034 GARDNER, MA 01440 FEE: \$100.00 <i>Paid Check#1906 for \$100.00 From Michael Leger</i>	East side of Chapel Street opposite Carter Road Lots shown conform with frontage and area requirements for the zone.	<i>Approved and Signed by Robert Hankinson On October 6, 2016</i> Recorded at Registry of Deeds On October 6, 2016 Plan Book 922/pg 101

<u>10-18-2016</u>	<p>NANCY YELLEN 342 SMITH STREET GARDNER, MA 01440 FEE: \$75.00 <i>Paid Check#602 for \$75.00</i> From Nancy M. Yellen</p>	<p>1 Outlot (1,362 S.F.) on north side of Smith Street. The outlot is for conveyance purposes only, not a building lot. The remaining Yellen land is a legal lot.</p>	<p><i>Approved and Signed by Robert Hankinson On October 25, 2016</i> Recorded at Registry of Deeds On December 6, 2016 Plan book 923/pg 108</p>
<u>10-25-2016</u>	<p>MIKE HUNTER 48 CHAPEL STREET GARDNER, MA 01440 FEE: \$100.00 <i>Paid check#245 for \$100.00</i> From Amy & Michael J. Hunter</p>	<p>Outlot "A" (4,312 S.F.) & Outlot "B" (3,945 S.F.) Off the East Side of Chapel Street. Two Outlots being conveyed to Abutters, not separate building lots. Remaining Hunter land is a legal lot.</p>	<p><i>Approved and Signed by Robert Hankinson On October 27, 2016</i> Recorded at Registry of Deeds On November 8, 2016 <u>Plan Book 923/pg 55</u></p>

Downtown Urban Renewal Plan

The Urban Renewal Plan to promote revitalization opportunities within a significant portion of the greater downtown area was approved by the Department of Housing and Community Development on August 10, 2011. This plan continues the City's efforts to reestablish the downtown's historic vitality, and in doing so provide enhanced opportunities for urban economic development, improved quality and diversity of housing, and increased livability and amenities with additional open space and recreation options.

Mill Street Corridor Urban Renewal Plan

The Mill Street Corridor Urban Renewal Plan (MSCURP) was approved by the GRA in August 2012. The Plan was approved by the Gardner Planning Board in September and the City Council in October. The final Plan was submitted to the Department of Housing and Community Development in December 2012 and received approval in January of 2013. The overall goal of the Plan is to create a framework for the redevelopment of the Mill Street Corridor currently dominated by derelict mill buildings and contaminated, blighted open areas.

The City of Gardner Planning Board and City Council created and approved the Mill Street Corridor Overlay District in June of 2016, in order to encourage commercial and industrial development and increase redevelopment options in the Corridor consistent with the Plan.

Complete Streets Plan

The Director and Planning Agent have successfully procured the services of BSC Group through the Commonwealth's Complete Streets Program to develop a Complete Streets Tier 2 Prioritization Plan. This plan will identify and prioritize complete street projects within the City. The Planning Agent has taken the lead for this project, which is expected to be completed in mid-2017.

Subdivision Approval / Modifications

- The Planning Board approved a minor modification to the Wilder Brook Subdivision Plan, which included the elimination of the grass strip between the roadway and sidewalk, and a reduction and location change for tree plantings.

Zoning Amendments

- Perpendicular Signage
- Mill Street Corridor Overlay

Escrow Releases

- Kiley's Way – final paving complete

Street Acceptance / Discontinuance

The Planning Board recommended that the City Council petition to layout and accompanying Orders of Taking in Fee of several ways, in accordance with Chapter 567 of the Code of the City of Gardner to include accepting the following ways:

1. Fredette Street from the end of the portion accepted in 1979 to the accepted portion of Wilkins Road accepted in 1974, a total length of approximately 2,226 feet.
2. Snake Pond Road, in its entirety.
3. Clairmont Street, from Union Street to its end.

The Planning Board recommended that the City Council consider accepting several petitions for discontinuance/abandonment of public ways, in accordance with Chapter 567 of the Code of the City of Gardner to include the following:

1. John Street, entire length, both sides of Route 2.
2. Riskey Street, entire length.
3. Saint John Road, off West Street.
4. Notre Dame Road, off West Street.
5. Matthews Street, from approximately house number 292 to Route 140.

Respectfully Submitted,

Trevor M. Beauregard
Director

GARDNER REDEVELOPMENT AUTHORITY
2016 ANNUAL REPORT
January 1, 2016 to December 31, 2016

This report highlights the activities of the Gardner Redevelopment Authority (GRA) during calendar year 2016.

The GRA was established in 1966 under Massachusetts General Law Chapter 121B for the purpose of engaging in urban renewal projects or other work authorized under 121B and that is in the public interest. The GRA has been an ally with the City in matters ranging from implementing portions of the Downtown and Mill Street Corridor Urban Renewal Plans to the management of the Summit Industrial Park.

GRA Membership

The members of the GRA are:

Ronald F. Cormier, Chairman
 Paul G. Tassone, Vice Chairman, State Appointed Member
 Neil W. Janssens, Treasurer
 M. Paul Carlberg, Assistant Treasurer
 Timothy J. Horrigan, Clerk
 Trevor M. Beauregard, Executive Director

Economic Development Coordinator

As a result of an eight year partnership between the GRA and City of Gardner to establish the Economic Development Coordinator position, the position continues to effectively represent the City and its partnership with the local businesses community. The position is now fully covered through City and grant funding. Mr. Joshua Cormier was hired in June of 2013 and worked in this capacity until his promotion to Assistant Director of Community Development and Planning in August of 2016. Scott M. Graves was hired in October of 2016 as the new and current Coordinator and continues to work closely with the GRA providing a single point of contact for business support services including the Economic Development website - www.grow.gardner-ma.gov and to manage projects supporting job retention and creation through business retention and attraction efforts, and expansion of the City's tax base.

Mill Street Corridor

The Mill Street Corridor Urban Renewal Plan (MSCURP) was approved by the GRA in August 2012. The Plan was approved by the Gardner Planning Board in September and the City Council in October. The final Plan was submitted to the Department of Housing and Community Development in December 2012 and received approval in January of 2013. The overall goal of the Plan is to create a framework for the redevelopment of the Mill Street Corridor historically dominated by derelict mill buildings and contaminated, blighted open areas. The Plan is available at www.gardner-ma.gov/Pages/GardnerMA_CommDev/draftmillurp.pdf.

- **Former S. Bent Site** – The demolition of the last remaining building on the former S. Bent site was completed in August of 2015. The twenty-seven (27) acre industrially zoned site, ten (10) of which is a mill pond (Bent Pond), has been cleared of all derelict buildings and contamination. Ten (10) acres on the north side of Mill Street was acquired by the GRA in November of 2016 from the City and is pad-ready for redevelopment, while seven (7) acres on the south side of Mill Street already owned by the GRA contains a four (4) acre solar array (1 MW) and three (3) acres of undeveloped land.
- **Former Garbose Site** – The Gardner Redevelopment Authority received a \$2 million MassWorks Grant in October of 2015 to assist with the remediation of the former Garbose Metals site. In addition the GRA received \$600,000 in EPA Cleanup funds in 2016. Along with approximate \$250,000 in MassDevelopment Brownfield funds, and approximately \$280,000 from the City’s EPA Revolving Loan Fund, the GRA began implementing the cleanup plan for the site. Demolition of the two buildings took place in April of this year, while the Actual cleanup of the soils began in November and is scheduled to be completed in the spring of 2017.
- **216-218 Mill Street** – The GRA acquired the property in December of 2016. The existing duplex on the site is scheduled for demolition in 2017. It is expected that this parcel will be assembled with adjacent parcels for redevelopment purposes at a future date.

The City of Gardner Planning Board and City Council created and approved the Mill Street Corridor Overlay District in June of 2016, in order to encourage commercial and industrial development and increase redevelopment options in the Corridor consistent with the Plan.

Downtown Urban Renewal Plan

The Urban Renewal Plan to promote revitalization opportunities within a significant portion of the greater downtown area was approved by the Department of Housing and Community Development on August 10, 2011. This plan continues the City’s efforts to reestablish the downtown’s historic vitality, and in doing so provide enhanced opportunities for urban economic development, improved quality and diversity of housing, and increased livability and amenities with additional open space and recreation options.

- **NGRID Park Street Substation** – Construction of the new substation was completed in early 2016. Initial discussions with NGRID on repurposing the old substation site for parking, and recreational purposes are ongoing.
- **Rear Main Street Corridor Revitalization Project** – This project received a \$1.2 million MassWorks Grant from the Commonwealth of Massachusetts in late 2015. The grant will fund the project as outlined below. Demolition of the last remaining mill building at 158 Rear Main Street, which was completed in June of 2016. Design of the roadway was completed in August of 2016 and bids were received for construction in September. The apparent low bidder was

substantially higher than the budget estimates for the project. A request for additional funds for the project was submitted to MassWorks Program personnel in October with an expected decision to be made in early 2017.



- **32 Parker Street** – The GRA in partnership with the City plan to demolish the former Orpheum Theatre building. The City put the demolition out to bid in October of 2016 and received bids in November. Demolition work is expected to be begin and be completed in early 2017. The plan for the site includes open space and additional parking to support the redevelopment of existing businesses and properties in the area. This work is expected to take place in 2017.
- **57-67 Parker Street** – The former MAKI block was purchased by the GRA in partnership with the City in November of 2016. For health and safety reasons the plan is to demolish the building and repurpose the site.

140 South Main Street

Since the GRA assumed ownership of this property in 2010, it has proceeded with mitigation of contaminated soils and groundwater at the property. Using funds granted by MassDevelopment, in the amount of \$201,500, and the GBRLF, in the amount of \$158,500, the GRA completed cleanup in the spring of 2016 with the installation of monitoring wells at the site to ensure the mitigation is complete. Continued testing at the site has identified existing reportable levels of contamination and the GRA continues to investigate its options for closing the site out.

Grow Gardner Fund (GGF)

There was no activity within this program throughout 2016. Since the last loan through this program was issued in 2005, the GRA has voted to investigate the process of dissolving this program.

Summit Industrial Park

- **Wind Turbine Project** – The GRA continues to investigate the feasibility of erecting a wind turbine at the end of Suffolk Lane in the Summit Industrial Park. The GRA was awarded a \$400,000 Wind Development Grant in August 2015 through the Massachusetts Clean Energy Center. The GRA has hired Tighe & Bond, Inc. to continue its due diligence for the interconnection and permitting of the project.



- **Ready Mass 100 Listing** – The GRA continues to list the available property in SIP with the Ready Mass 100 Property Listing through the Massachusetts Alliance for Economic Development (MassEcon). This listing highlights the top pad-ready industrial sites throughout the State.

Industrial Park Study

The GRA in partnership with the City continues to research partnerships and potential funding sources to conduct a study for a new industrial park.

Robert L. Hubbard Conference Room

The GRA in partnership with the City of Gardner Mayor's Office and City Council successfully advocated for the renaming of the Manca Annex second floor conference room in honor of the late Robert L. Hubbard, for his years of dedication and service to the City and GRA. A formal dedication ceremony was held in September.

Johnny Appleseed Publication

The GRA continues to develop a marketing advertisement for the bi-annual Johnny Appleseed Publication promoting Gardner as a great place to live, work, shop and recreate. The magazine is published in the spring and fall, and lists the many seasonal activities taking place in North Worcester County communities located along Route 2.

Memberships

Massachusetts Economic Development Council
 Northeastern Economic Developers Association
 Massachusetts Association of Planning Directors
 American Planning Association
 NewVue Communities
 Greater Gardner Chamber of Commerce
 Gardner Square Two, Inc.

Boards and Committees

Trevor Beauregard continues to serve as President of the MEDC (Massachusetts Economic Development Council), and Scott Graves is a member. The MEDC is a statewide association of economic development professionals in Massachusetts.

Trevor Beauregard is a Board member of the Greater Gardner Chamber of Commerce, North Central Massachusetts Development Corporation, and North Central Workforce Investment Board.

Joshua Cormier serves on the North Central Massachusetts Development Corporation Small Business Loan Review Committee and the Square Two, Inc., Board of Directors

Scott M. Graves also serves on the Square Two, Inc., Board of Directors

The GRA's efforts on behalf of the City of Gardner would not have been possible without support from Mayor Mark Hawke; Scott M. Graves, Economic Development Coordinator; Christine Fucile, Administrative Coordinator; Joshua Cormier, Assistant Director; Katie Medina, Financial/Project Manager; Robert Hankinson, and Attorney Mark Goldstein, Esq.

Respectfully Submitted,

Ronald F. Cormier, Chairman

Trevor M. Beauregard, Executive Director

GARDNER ZONING BOARD OF APPEALSANNUAL REPORT

TO: His Honor the Mayor and
Members of the City Council

Gentlemen:

The Gardner Zoning Board of Appeals herewith issues their annual report for the July 1, 2015 through December 31, 2016:

The Board schedules regular meetings every third Tuesday of the month at 7:00 p.m. in the City Hall Annex, Meeting Room 103. A total of ten (10) public hearings/meetings, two (2) decision meetings. The number of cases heard was twenty-four (24) and the decisions rendered were as follows:

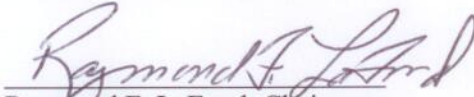
13	Variances Granted
0	Variances Denied
10	Special Permits Granted
0	Special Permits Denied
0	Finding
0	Amendment of Special Permits
0	Applications Withdrawn
1	Decisions Pending
0	Continued Application

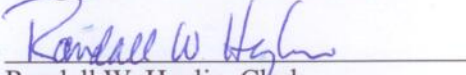
Application forms for Variances/Special Permits, etc. may be obtained in the Building Department, City Hall Annex – Room 101, 115 Pleasant Street, Gardner, MA.

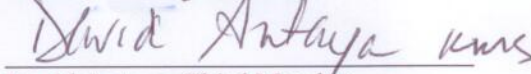
The application fees are Three-hundred Fifty-dollars (\$350.00) for a Variance, Special Permit, Finding or an Appeal of the Building Commissioner's Interpretation of a Zoning Ordinance. There is an additional fee of One-hundred Fifty-dollars (\$150.00) for each continuance requested by the Applicant. Fees must be paid upon submission of the application to the City Clerk's Office.

This report does not include the number of times a public hearing may be continued.

Respectfully Submitted,


Raymond F. LaFond, Chairman


Randall W. Heglin, Clerk


David Antaya, Third Member