

GARDNER PUBLIC SCHOOLS

Facilities Sub-Committee Meeting Minutes

Thursday, November 2, 2023

Central Office, Elm Street, Gardner, MA 01440

PRESENT: Robert J. Swartz, Chairman, Jennifer Pelavin, John LaFreniere

OTHERS PRESENT: Mark Hawke, Director of Operations & Finance, Wayne Anderson, Director of Facilities

REGRETS: Mark Pelegriano, Superintendent

1. Call to order at 5:20 PM
2. Approval of minutes of the Facilities Sub-Committee, Thursday, September 7, 2023, Motion made by John LaFreniere, seconded by, Jennifer Pelavin, motion passed.

3. Gardner Elementary School

- Lights continue to burn all three floors of the connecting tunnels
- Bldg. A North Side of bldg. first and second floors middle of bldg. Mr. Anderson will check the circuits on his computer to see if there is a switch relay problem.
- Grass on Southand West side not great but looking better than at beginning of school.
- During my Sunday tour of the district I noticed on the rear wall, Admin Bldg. that there was chalk art marks on the wall. Reported that observation to the administration for corrective action. (See attached picture).

4. Gardner Middle School

- Suggested that the leaves and growing weeds be collected on the outside steps next to the gym.
- Suggested that the black growth on the A bldg. in the courtyard be pressure washed as well as the East wall of bldg. A. Mr. Anderson stated that he would look into that problem.

5. Gardner High School

- Center ring (Admin & Classrooms) windows open on second and third floors on South end of bldg. Reported this to administration.

6. SURPLUS ELECTRONIC EQUIPMENT

Recommend to the school committee to declare the electronic equipment listed below as surplus. Our IT department has been working on all of this equipment salvaging what ever was salvageable this list is all equipment that is no longer useable.

PRODUCT	QTY
Monitors	130
Key Boards	150
Mice	50
Dell Towers	129
Fax Machines	15
Chromebooks	210
Misc. Cables Cords/ Speakers/Power Strips	1 Pallet
Switches	15
Smart Boards	19

Motion to adjourn made by Jennifer Pelavin seconded by, John LaFreniere, motion passed adjourned at 5: 37 PM.

Robert J. Swartz, Chairman

INCL:

GES Picture



GES REAR#1