

REGULAR MEETING PUBLIC SERVICE COMMITTEE of August 24, 2020

Meeting of the Public Service Committee was held remotely via Zoom/Broadcast on the City's YouTube Channel at 5:00 PM on August 24, 2020.

Members Present via telephone: Councilor Nathan Boudreau, Chairman; Councilor Judy Mack, Councilor Karen Hardern

Attendees: Mayor, Michael J. Nicholson, Dane E. Arnold, DPW Director, Chris Coughlin, City Engineer, Lyndsy Butler, Conservation Agent

CALL TO ORDER

Councilor Nathan Boudreau called the meeting to order at 5:00 pm.

OPEN MEETING RECORDING

ANNOUNCEMENT – any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the chair forthwith. All Documents referenced or used during the meeting must be submitted in duplicate to Secretary of the Committee, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting.

Dane announces Christine Harty will take minutes of meeting via the recording via Zoom.

ACCEPTANCE OF MINUTES

Motion to accept the minutes of the August 3, 2020 meeting as written made by Councilor Judy Mack second by Councilor Karen Hardern, all in favor motion carries.

REPORTS FROM DEPARTMENT HEADS

Dane Arnold: Finishing up the downtown water project, out in about 2 weeks. Doing permanent patchwork now and minor work on sewer inverts. Will then be putting in concrete ramps through downtown. Handicap accessible ramps at the sidewalks & sidewalk repairs. In Mid to Late September will be paving with binder coat.

Spoke with Contractor today and the Clark Street water project will begin in about two weeks.

Any questions? Councilor Mack, regarding the patching, after done will anyone go out to check it over? Dane, some is temporary, some permanent. Tell us where and we can check. Councilor Mack, Central and Pine heading down towards square. Dane, will check it but as reminder will be milling entire service out of there in a month. Will check and adjust now if bad, otherwise wait.

Chris Coughlin: in regards to Wayside Dam and ownership. After meeting with Army Corp, City has decided to take responsibility. We are looking into a Grant and there is a good chance the State will cover majority of cost. The construction timeline is a few years in regards to the permitting on state and federal levels. We've made small safety repairs in meantime to be passible.

Lyndsy Butler: Have been working on various septic, filings and filings for small projects. The appeal process period has passed for Gardner Elementary School with no appeals received.

BUDGET & ORDERS

Councilor Boudreau, FY21 budget review. Will begin with Department of Public Works. Dane Arnold, in general, level funded from year before. Not many if any increases. Councilor Boudreau, we will review section by section. Page 13, PW section, any questions? Councilor Mack, Mayor answerd my parking meter question. Page 13, PW section, item 502, Encumbered New Equipment noted before, not here in review. Dane Arnold, seems no encumbered amounts are here. Mayor Michael J. Nicholson, no encumbered are listed here. Only what is being raised and appropriated this current fiscal year. Once budget is finalized all encumbered will be carried over.

Councilor Boudreau, Chris Coughlin, your budget? Chris Coughlin, biggest difference is line 451, Honeywell. Have fulfilled obligation to have them review bills & savings, quarterly fee, no longer needed. Councilors, have no questions.

Councilor Boudreau, Lyndsy Butler, your budget? Lyndsy Butler, all the same. Councilors, have no questions.

Councilor Boudreau, any general questions for budget review or Mayor. Dane Arnold, review recreation, water and sewer budget? Councilor Boudreau, recreation page 17, questions? Councilor Mack, only a question of outside maintenance of building at Greenwood Pool. Dane Arnold, building is overseen by Personnel Dept. Councilor Boudreau, Water and Sewer budgets, page 19, any questions. Councilor Mack, no. Councilor Hardern, no. Councilor Boudreau, any more questions? All, no.

REPORTS & REQUESTS FROM COUNCILOR'S

Councilor Judy Mack: no reports or requests.

Councilor Karen Hardern: no reports or requests.

Councilor Nathan Boudreau: Would like inquire if anyone has spoken to the resident, Mr. Maillet on Airport Rd regarding blueberry bushes? If no, would like to give his number for contact. Dane Arnold, we will contact him. Councilor Boudreau, update on paving of Vernon and Euclid St. Have a date to be completed or affected by COVID? Dane Arnold, was Vernon and Osgood Street. Vernon to have base coat but ran out of time to prep sidewalks and no money, Chapter 90 or City. Mayor sat down last week to update paving list. Will pave both sides Whitney St., Sawyer St., Lovewell St., and High Street. Next year will complete Vernon St, as we did Oak St.

Motion to adjourn, Motion made by Councilor Judy Mack second by Councilor Karen Hardern to adjourn meeting at 5:17 pm. Roll Call vote: Councilor Karen Hardern yes, Councilor Judy Mack yes, Councilor Nathan Boudreau yes. Motion passes.

Next meeting scheduled as needed.

All documents submitted at this meeting are stored in the office of the DPW 50 Manca Drive for any review.

Respectfully submitted:
Christine M. Harty, Administrative Assistant