

MEETING OF THE MUNICIPAL GROUNDS/CEMETERY COMMISSION FOR COMPLAINT July 6, 2023

A meeting of the Municipal Grounds/Cemetery Commission was held in the office of DPW 50 Manca Drive on Thursday, July 6, 2023.

Members Present: John Awdycki, Chairman; Brian LaRoche; Denise Merriam; Christine Harty, Administrative Assistant

Attendees: Dean Meunier, Foreman

CALL TO ORDER

Chairperson, John Awdycki called the meeting to order at 7:45 am.

OPEN MEETING RECORDING

ANNOUNCEMENT – any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such a recording shall notify the chair forthwith. All Documents referenced or used during the meeting must be submitted in duplicate to the Secretary of the Committee, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting. There was no one present taping the meeting.

Discussion of Complaint about Open Meeting Law

Received Complaint of Open Meeting Law filed by Paul Demeo.

John states the Committee received a Complaint of Open Meeting Law filed by Paul Demeo. Indicates Committee is following the spirit of the Open Law Meeting passed by the Commonwealth of MA. His concern is the Legislators exempt themselves behind closed doors. It seems the complainant is either new or does not understand the Commission's system. Says the complaint is with the Cemetery Commission however the agenda is posted in such a manner as Municipal Grounds/Cemetery Commission. The Committee is here to develop a new agenda format following an email received from the City Solicitor following his review of the complaint at hand.

The following is a list of changes to implement within the body of the agenda.

1. Note Correspondence for each Department. (Municipal Grounds & Cemetery)
2. Eliminate Ordinances, General Laws, and Special Acts, including only if one is set to discuss.
3. Note Financial Statement with detail indicating it is Cemetery (Perpetual Care)
4. Update Status of Facilities to note each department individually.
5. Change Department Head Update to:
 - a. Conditions of Municipal Grounds
 - b. Conditions of Cemetery Department
6. Eliminate New Business, replace with specific items that arise.

Motion made by Denise Merriam second by Brian LaRoche to modify wording on the agenda of the Municipal Grounds/Cemetery Commission meetings per request of City Solicitor. All in favor motion carries.

The next meeting is scheduled for July 27, 2023, at 7:45 am.

Motion made by Denise Merriam second by Brian Laroche to adjourn the meeting at 8:10 am. All in favor, motion carries.

Respectfully submitted:

Christine M. Harty, Administrative Assistant

All documentation mentioned at the meeting may be viewed at the DPW Office at 50 Manca Drive