At 4:01pm, the meeting was called to order by Mr. Abare, the Chair on zoom. A motion was made by Mr. Swartz and seconded by Mr. LaFreniere to accept the May 26th 2020 meeting minutes. The motion passed unanimously.

1. Mr. Anderson gave an update on Moura’s Cleaning Services.

Summer cleaning has been going on schedule, expecting the complete date of July 17th. It was a much smoother process since mistakes were corrected last year. Moura’s has been disinfecting all the offices, bathrooms and kitchens thoroughly. The district has been given 2% discount all year for paying all Moura’s bills on time.

There will be a summer camp for the Boys and Girls Club in the Middle School. It’s a 6-week program starting the 2nd week of July. Moura will be prepared to clean and disinfect before and after each day.

In regard to District Summer camps, Mr. Dan Forte will determine where to host this summer due to the pandemic.

2. Here is the list of projects that were either completed or in process

a) Projects:

Middle School:
Replaced motors, control transformers, and bearings as required in unit ventilators throughout building. Need additional parts.
Boiler cleaning, exterior flue piping repair, and generator fuel oil line repair is scheduled. Vendor is waiting for parts.

Original HVAC Repair Budget: $5,000.00

FY 2020 actual HVAC repairs will be over $35,000.00
  Unit Ventilator Parts: $8,000.00
  Top Tier Mechanical: $25,000.00
  Fiandaca Refrigeration: $1,400.00

High School:

Built a more substantial meal dispensing structure.
  Wind was not kind to the original structure.
  We replaced the tarp several times and had to remove the tarp during high wind events.
  Staff had concerns with lightning.
  Replaced elements in dishwasher.
  Replaced faucet on mop sink in Kitchen.
  Volunteer Hand Washing Station
  Repaired window screens throughout.
  Replace faucets in A Wing classroom sinks. Parts are on order.

Elm Street School:

Student Bathrooms:
  Scraped peeling paint, patch as needed, and paint.
3rd Floor Hall:
  Scraped peeling paint and patch ceiling as needed.
  Replace faucets on mop sinks throughout. Parts came in last week.

Waterford Street School:

Painted base black trim throughout.

Watkins Field:

New Field Signage

Contract Close Out:

Electric Service – Complete
Electrical – 90%  
Elevator – 90%  
Punch List

Helen Mae Sauter: Elevator Inspection

Summer Eats van deal is finalized. We will buy it from Salvadore Motors in Gardner. They offer the best price, and great match for our needs.

3. Summer Projects

a) Grant Funded Projects:

Middle School – Security Cameras: $50,000.00

28 – Interior Cameras
  1 – Exterior Camera
  1 – Exterior Camera 360 quad lens

Middle School – Pizza Oven: $16,420.00

School Water Improvement Grant: $39,000.00

13 Bottle Filling Stations
  5 – High School
  1 – Helen Mae Sauter School
  5 – Elm Street School
  1 – Waterford Street School

b) Building HVAC:

Review CDC and ASHREA guidelines for building ventilation COVID-19

  Unit Ventilators, Air Handlers, Exhaust Fans, Make-Up Air Units

High School: Good condition
Middle School: Good condition
Elm Street School: Good condition
Waterford Street School: Fair Condition
Helen Mae Sauter School: Fair Condition

c) Middle School:
Lower roof repairs and upper and lower roof moisture analysis.

Exterior Door and Interior Fire Door Replacement.

d) Update Work Order system

4. Central Office Move Project

We are waiting for the building permit.

Prospect Street School:
Wayne Anderson will turn off gas and drain the water, and the building will be completely shut down.

5. The next Facilities Sub Committee meeting is scheduled to be on Tuesday, August 18th at 4pm on zoom.

6. Adjournment

With no further discussion, Mr. LaFreniere motioned to adjourn the meeting at 4:37pm, seconded by Mr. Swartz.