

GARDNER PUBLIC SCHOOLS

Gardner Elementary School
278 Pearl Street, Gardner, MA 01440
Finance Sub-Committee Meeting
Thursday, June 8,, 2023 at 5:00pm

Minutes

Members Present: Mrs. Pelavin, Mr. Swartz. Mr. LaFreniere

Members Absent:

Others Present: Mr. Mark Hawke, Director of Finance & Operations, Mrs. Anne Hurst

Mr. LaFreniere called the meeting to order at 5:00 p.m.

A motion was made by Mrs. Pelavin and seconded by Mr. Swartz to approve the minutes of the May 2, 2023 Finance Subcommittee meeting. So voted.

Expense Report Review:

The Committee reviewed the Expense Report. Mr. Hawke noted that the process to close unused PO's and transfer funds within budgets to cover any negative balances has started.

Mr. Hawke also presented the current status of all Revolving Funds. All funds are healthy and should end the year with positive balances.

Questions were asked and answered regarding the Expense Report and Revolving Funds.

Projects Update:

Watkins Field concession/restroom work is complete except for a few punch list items. It was used for graduation.

New Business:

None

The meeting adjourned at 5:14 p.m.