

**GRA REGULAR  
REGULAR MEETING MINUTES  
MAY 20, 2020 VIA GO TO MEETING**

---

**Members present:** Ronald Cormier-Chairman, Neil Janssens, Timothy Horrigan, Paul Tassone, M. Paul Carlberg, and Trevor Beauregard.

**Members absent:** *None.*

**Also present:** Christine Fucile, and Maribel Cruz.

---

**ANNOUNCEMENT OF OPEN MEETING RECORDINGS :**

Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All Documents referenced or used during the meeting must be submitted in duplicate to the Director of Community Development & Planning pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting.

**Call to Order:**

Mr. Cormier called the Regular Meeting to order at 8:55 a.m.

**1. Minutes:**

Vote to approve meeting of March 25, 2020 (*no April meeting held*).

**Motion to approve Regular Meeting Minutes as presented.**

**N. Janssens/P. Carlberg.**

**Vote – All in favor.**

**Roll Call Vote:**

Ron Cormier, yes; T. Horrigan, yes; P. Tassone, yes; N. Janssens, yes; P. Carlberg, yes.

Count – 5 yes.

**2. Old Business :**

2.1 Urban Renewal Plans:

**Downtown:**

T. Beauregard stated there is nothing new to report at this time.

**Mill Street Corridor:**

T. Beauregard said things are moving forward with the Garbose property for potential development.

3. New Business:

3.1 Financials for Accounts and Investments:

T. Beauregard reviewed all bank accounts, and noted the deposit into the money market account from Tetramed. The deposit was put into the “reserves” and each month a payment of \$3,333.33 will be taken out of this deposit amount. An additional lease payment of \$3,066.67 will also be paid monthly to satisfy their lease payment.

***Motion to accept financials as presented.***

***P. Carlberg/P. Tassone.***

***Vote - All in favor.***

***Roll Call Vote:***

Ron Cormier, yes; T. Horrigan, yes; P. Tassone, yes; N. Janssens, yes; P. Carlberg, yes.

***Count – 5 yes.***

Mr. Cormier stated due to the current pandemic situation, T. Beauregard, Executive Director, has been given permission to sign checks on certain occasions, therefore, believes a motion would be appropriate to affirm the decision made to allow the signing. A list of checks are on file.

***Motion to affirm the Executive Director has been given permission to sign checks due to the Covid-19 pandemic.***

***N. Janssens/P. Tassone.***

***Vote – All in favor.***

***Roll Call Vote:***

Ron Cormier, yes; T. Horrigan, yes; P. Tassone, yes; N. Janssens, yes; P. Carlberg, yes.

***Count – 5 yes.***

***3.2 32 Parker Street Land Transfer to City:***

T. Beauregard explained he has the final ANR survey plan, and will contact C. Coughlin, City Engineer, to sign off on this plan. Once signed, will ask the City to accept the property. T. Beauregard said he will wait until the new administration is in place since it requires the Mayor's signature, if the City Council accepts it. Mr. Cormier agreed to wait at this time.

***3.3 Any new business to come before the Board:***

T. Beauregard commented the Chamber has pushed out all events, and not sure if any events will happen at this point in time, possibly sometime in June. The Chamber annual outing/golf tournament may possibly be late August/early September.

***4. Announcements / Notices / Articles / Special Events:***

Next meeting scheduled for June 17, 2020 at 8:45 a.m.

***Adjournment***

***Meeting closed at 9:16 a.m.***

***Motion to adjourn.***

***P. Tassone/P. Carlberg.***

***Vote – All in***

***favor.***

***Roll Call Vote:***

Ron Cormier, yes; T. Horrigan, yes; N. Janssens, yes; P. Tassone, yes; P. Carlberg, yes.

***Count – 5 yes.***

***Executive Session (if required)***

All documents referenced or used during the meeting are part of the official record and are available in the Gardner Redevelopment Authority office, Gardner City Hall Annex, Room 201, pursuant to the Open Meeting and Public Records Law.