

**Gardner Waterford Elementary School
School Building Committee
Meeting Minutes
April 24, 2019
Superintendent's Office 3:00 pm
Working Group—Outreach to Community**

Members Present

Mark Hawke, Mayor; Mark Pellegrino, Superintendent of Schools; Jennifer Pelavin, School Committee Vice Chair; Anne Hurst, School Committee Member; Robert Swartz, School Committee Member; Brandon Hughey, Teacher, Elm Street School; Kristian Whitsett and Margot Jones, Architects, Jones-Whitsett Architects; Timothy Alix, Project Manager, Colliers International; Steve Hemman, Special Projects Assistant to the Superintendent; Courtney Dunn, Administrative Assistant to the Superintendent

Minutes

Mrs. Pelavin moved to approve the minutes from the April 10, 2019 meeting.

Seconded by Mr. Swartz.

Vote - so voted.

Dr. Hemman updated the group on the current information that has been presented to the City Council. He included information that would be presented at the Public Hearing on May 1.

Mr. Hughey shared several videos from other districts that have been used for public outreach on similar projects. The group discussed the possibility of reaching out to the different local organizations decided on in previous meetings, as well as what information to present.

Mr. Whitsett explained the presentation that will be used for the May 1 meeting. He asked which information should be included for that presentation, because a lot of the information has already been presented to City Council. The Mayor and Mrs. Pelavin asked that they include the information that was originally presented, as we should assume that the public is getting all of this information for the first time and as much as possible should be included.

Mr. Whitsett went through the presentation to ask for any adjustments that the working group would want to see made beforehand. The group agreed that the presentation should include the traffic study that was done recently. The group also agreed on the changes that Mr. Whitsett is proposing and has confirmed that this presentation should be used at the May 1 meeting and the public outreach presentations.

Mr. Whitsett also presented a pamphlet to be used during the public outreach. Mr. Alix offered suggestions on the pamphlet, including why the new school would help the programming and asked the architects to get more specific on how the new school will affect the future of education in Gardner. Dr. Hemman explained that the more specific information could be saved for a later pamphlet and said that he would plan to discuss the opportunities that students will have with the principals and Dr. Goguen.

Dr. Hemman explained the project scope and budget including the funding source submission to the MSBA.

Mr. Hughey asked what the intention was for the video project. The group agreed on one of the formats shown being used for a video for Gardner. This video was one minute long and was

poignant enough to get the point across. The group also agreed that the fliers should be updated with the suggestions and printed for the May 1 hearing.

There was no New or Other Business to come before the group, but the next meeting was scheduled for Wednesday, May 1, 2019 at 5 p.m.

Mr. Swartz moved to adjourn the meeting at 3:55 p.m.
Seconded by Mr. Alix.

Vote - so voted.