

**Gardner Waterford Elementary School
School Building Committee
Meeting Minutes
April 3, 2019
Superintendent's Office 11:00 am
Working Group—Outreach to Community**

Members Present

Mark Hawke, Mayor; Mark Pellegrino, Superintendent of Schools; Jennifer Pelavin, School Committee Vice Chair; Anne Hurst, School Committee Member; Robert Swartz, School Committee Member; Dr. Catherine Goguen, Chief Academic Officer; April Yu, Business Administrator; Kristian Whitsett, Architect, Jones-Whitsett Architects; Steve Hemman, Special Projects Assistant to the Superintendent; Courtney Dunn, Administrative Assistant to the Superintendent

Minutes

Dr. Hemman informed the group that there would be a traffic study done at Gardner Middle School and Gardner High School by a civil engineer from Fuss & O'Neill on Monday, April 8.

Dr. Hemman also informed the group that the presentations to elementary staff on April 2 were well received. He and Mr. Whitsett elaborated on what was presented and handed out copies of the packets that were given out.

After the description from Mr. Whitsett, Mayor Hawke explained that there will be a meeting with the City Council to vote on the budget for the land purchase required for the project. The meeting will be held on Tuesday, April 16 at 6:30 p.m. at City Hall. Mayor Hawke also requested that Dr. Hemman research the vote requirements with regard to the budget for the project as a whole.

Dr. Hemman suggested that the group make a plan for presenting the information to the public and Mrs. Pelavin and Mrs. Hurst made suggestions for what information would be important to present. The group discussed what materials would be needed and also which community groups to reach out to.

Mr. Swartz volunteered to contact the Rotary Club, the Lions Club, the Golden Agers and the AARP. He also said that he would reach out to Ronald Cormier to contact the Chair City Club. Mayor Hawke plans to contact the Gardner Museum and Gardner Square Two, while the Superintendent will reach out to the PTOs for each school. Mrs. Dunn mentioned that reaching out to the local child care centers, including Montachusett Opportunity Council, the Caring Place, 123 Grow and the Guild of Saint Agnes, may be a good way to reach those children who will be attending school in the new building. The Superintendent's office will also coordinate that communication.

There was no New or Other Business to come before the group, but the next meeting was scheduled for Wednesday, April 10, 2019 at 9 a.m.