

**REGULAR MEETING OF THE MUNICIPAL GROUNDS/CEMETERY COMMISSION
March 5, 2020**

Meeting of the Municipal Grounds/Cemetery Commission was held in the office of the DPW 50 Manca Drive on Thursday, March 5, 2020.

Members Present: John Awdycki Chairman; Brian LaRoche; Denise Merriam Administrative Assistant

Attendees: Dane Arnold, DPW Director; Dean Meunier Foreman

CALL TO ORDER

Chairperson, John Awdycki called the meeting to order at 7:45 am.

OPEN MEETING RECORDING

ANNOUNCEMENT – any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the chair forthwith. All Documents referenced or used during the meeting must be submitted in duplicate to the Secretary of the Committee, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting. There was no one present taping the meeting.

ACCEPTANCE OF MINUTES

Motion made by John Awdycki second by Brian LaRoche to accept the minutes of the December 19, 2019 meeting as written. All in favor motion carries. John Awdycki reads mapping email attached regarding Cemify and asks when we expect the next step. Dean states should be hearing from Cemify end of April.

ORDINANCES, GENERAL LAWS, AND SPECIAL ACTS

CORRESPONDENCE

FINANCIAL STATEMENT: REPORTS FROM AUDITOR

Motion made by Brian LaRoche second by John Awdycki to accept the financial statement, all in favor motion passes.

STATUS OF FACILITIES

Dane: Speaks to Dean regarding Jackson Playground. Building Dept. Director, Roland Jean contacted us stating boarding up school as all the windows were broken and all over basketball court as well as on playground. Dane requests we send out crew to clean up.

Regarding Crematory building, we must tear down before it falls down, will be an issue. Mayor may decide to preserve it. States the add-ons are not original so we could retain the main central building Brian asks if there has been a historical review at any time? Dean states been using it for storage.

REPORTS FROM DEPARTMENT HEAD UNDER COMMITTEE'S JURISDICTION

Dean: Speaks of social media posts about damaged stones at Crystal Lake Cemetery. Few more than normally damaged per year but not as bad as it is made to sound on media.

Post on social media regarding dog park waste stations and lack of disposal bags, etc. Dean says keys had been lost by City Hall last June 28th. In addition the barrels are not emptied and bags not refilled every week in winter. Winter was mild and the park was used more than normal. In addition he states people are not opening cover of disposal

barrel to discard but rather throwing them on the ground. Brian proposes we shut it down. Dean states close from winter to spring, all mud anyways. Denise suggests first snow in November as beginning date. Following the media post a crew was sent down.

The next meeting scheduled for June 25th at 7:45 am.

Motion made by Denise Merriam second by Brian LaRoche to adjourn the meeting at 8:00 am all in favor, motion carries.

Respectfully submitted:
Christine M. Harty, Administrative Assistant

All documentation mentioned at the meeting may be viewed at the DPW Office at 50 Manca Drive