

**Gardner Waterford Elementary School
School Building Committee
Meeting Minutes
February 26, 2020
Gardner Middle School 4:00 pm**

Members Present

Jennifer Pelavin, School Committee Vice Chair; Robert Swartz, School Committee Member; Mark Pellegrino, Superintendent of Schools; Acting Mayor James Walsh, City of Gardner; Wayne Anderson, Director of Facilities; Steve Hemman, Special Projects Assistant to the Superintendent; April Yu, Business Administrator; Dr. Catherine Goguen, Chief Academic Officer; David Fredette, Principal (Elm Street School); Christina Thomas, Teacher (Waterford Street School); Heidi Jandris, Engineer; Ronald Cormier, City Council; Margo Jones, Designer, Jones-Whitsett Architects; Kristian Whitsett, Architect, Jones-Whitsett Architects.

Also Present

Joshua Cormier, Purchasing Director, City of Gardner; Chief Richard Braks, Gardner Police Department; Steve Rockwood, Member of the Public

Regrets

Joyce West, Director of Pupil Personnel Service; Earl Martin, Principal (Waterford Street School); Ashley Chicoine, Teacher (Elm Street School); Robert Hankinson Gardner Citizen & Former Engineer; Alan Minkus, OPM; Tim Alix, Project Manager, Colliers International; Dorrie Brooks, Architect, Jones-Whitsett Architects; Chief Richard Ares, Gardner Fire Department; Captain, Gregory Lagoy, Gardner Fire Department; Deputy Chief, James Trifiro, Gardner Police Department

Call to order

Superintendent Pellegrino called the meeting to order at 4:04 p.m.

Approve Minutes

Mr. Robert Swartz moved to approve the minutes from the School Building Committee Meeting on January 22, 2019 at 4:05 P.M.

Seconded by Ms. Pelavin

Vote - so voted.

Approve Bills & Orders

The following invoices were presented to the committee:

- Strategic Building Solutions, LLC, dba Colliers International, Invoice #004980, dated January, 31 2020; in the amount of \$20,767.00

Mr. Swartz moved to approve Invoice #004980 from Colliers International.

Seconded by Mr. Anderson

Vote - so voted

- Jones-Whitsett Architects, Invoice #2020003, dated January 31, 2020; in the amount of \$419,851.15

Mr. Swartz moved to approve Invoice #2020003 from Jones-Whitsett Architects.

Seconded by Ms. Pelavin

Vote - so voted.

Report from OPM

Updates:

Mr. Minkus, was not present for the meeting. More detailed report will be given in March.

Budget Updates:

Mr. Alix was not present for the meeting. More detailed report will be given in March.

Report from Architects

Updates:

Mr. Whitsett gave the committee an update on the progress. MSBA reports on target 60% with construction. Letter sent to DESE, with some small changes that have been made, both to better accommodate programs, and to fit better into the more developed plans. Schedule going well.

Mr. Whitsett noted key items to be addressed, MSBA hired commissioning agent, comments for next submission. Project has been registered with CHPS for CHPS verified.

Mr. Whitsett informed the committee he met on February 13, 2020 with Whitson's, Katrina Bressani and Crabtree Kitchen Consultants, to discuss the School Kitchen. They moved lines and kitchen around to accommodate the needs to better serve the space.

Mr. Whitsett discussed the concern the committee had about the bathroom closed areas. The committee agreed to the open entry discussion to remove all doors. Mr. Whitsett will follow up at next meeting with this change.

Mr. Whitsett informed committee on proposed final changes to plan; Change to Entry Sequence, Badge system, in return. Get sticker security check in. Have a sliding glass door, glass resistant, with high counters. Showed a few pictures for committee to think about and discuss at next meeting.

Mr. Whitsett reported, National Grid, MASS Save Program is under memorandum agreement, we will achieve the most reimbursement for the project.

Color theory statement approval, "School in the Woods".

- A. Wing – (from 1st to 3rd floor) Roots/Trunks (reds and browns accent), Twigs/Branches (light green), Leaves (darker green).
- B. Wing – (from 1st to 3rd floor) Rocks (clay and grey), Trunk (reds and browns), Sky (blues).
- C. Wing - (from 1st to 2nd floor) Straw/Sand (lighter yellow and grays), Flower/Sun (stronger yellows).

Mr. Walsh motioned to approve these actions

Seconded by Ms. Pelavin

VOTE – so

voted

Site plan updates:

Mr. Whitsett met with Ross & O'Neil, Landscape Architects, to update the committee on the parking plan for parent drop off & pick up. It has been changed and updated as to the discussion last month. Which will then, allow the parking lot for more plantings as well.

Mr. Whitsett also informed committee, that GEO Tech Consultants. Fuss & O'Neil met with Gardner Conservation Commission. The Commission will be checking on wetlands and getting an understanding of the soil. They will submit results and permits in a couple of weeks.

Outdoor play Equipment; Stimpson's Landscape Architects, will be comparing the cost difference of new, vs what we have. Seeing if they can salvage any present play equipment, possibly sandblasting and resurfacing old equipment. Follow up in March.

No other outreach efforts have been conducted.

Old Business

Acting Mayor Jim Walsh has been in communication with National Grid in regards to the strip of land owned. He insists on preparing a P&S. Confirmed, received proposed P&S 02/25/2020.

New Business

Meeting dates for future Building Committee meetings April 8, May 20, June 17. And will be held in the GMS Library @ 4:00

MSBA – Gardner Project Scope and Budget Agreement

Next Meeting Date

Next Meeting will take place the same as the March meeting, by "Go to Meeting" First Week of the Month on Wednesday. The next meeting is scheduled for April 8, 2020 and will begin at 2:00 p.m.

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/134650909>

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Executive Session

No Executive Session

Adjourn

A motion was made by Mr. Swartz and seconded by Ms. Pelavin to adjourn the meeting. The meeting adjourned at 5:25 p.m.

Enclosures:

School Building Committee Packet