

GARDNER PUBLIC SCHOOLS
70 Waterford Street
Gardner, MA 01440

Facilities Sub-Committee Meeting
Tuesday, February 25th, 2020
Convened at Central Office Conference Room

Minutes

Members Present: Mr. Abare (Chair), Mr. Swartz, Mr. LaFreniere

Members Absent: None

Others Present: Mr. Anderson (Facilities Director), Ms. Yu (Business Administrator),
Mr. Pellegrino (Superintendent)

Others Absent: None

At 4:00pm, the meeting was called to order by Mr. Abare at the Superintendent's Conference Room. A motion was made by Mr. Swartz and seconded by Mr. LaFreniere to accept the January 21st 2020 meeting minutes. The motion passed unanimously.

1. Mr. Anderson and Ms. Yu gave an update on Moura's Cleaning Services.

Moura's has completed the Middle School lobby floor cleaning and sealing project during February school break. The floor looks new and clean. The stair risers were painted black to cover lots of imperfections. So far everything works well with Moura's. Moura has provided Mr. Anderson with the labor hours report from 10/28/19 to 2/16/20.

2. Mr. Anderson gave the Committee an update on snow removal for FY20. As of today, the district has paid Mr. Starzynski roughly \$30K. Overall, the hybrid snow removal program has worked well in terms of improving quality of service and providing the district with good control. The Business office will analyze all related costs to determine if it actually saves money after the snow season is over.

3. Here is the list of projects that were completed:

- a. High School: Replace (2) 4" gate valves at backflow preventer in boiler room;
Gym: Replace panic hardware on hallway doors; replaced missing glass and installed lexan on gym side.
- b. Middle School: Repaired univents on 3rd floor
- c. Elm Street School: Replaced (1) 4" gate valve
- d. Waterford Street School: Replaced leaking valve in 2nd floor classroom

- e. Parker Glass replaced glass at High School, Middle School and Waterford Street School
- 4. Safer Schools and Communities Grant were spent \$52,000 on upgrading camera server and software, \$7,500. Kitchen Equipment grant was awarded so that we can purchase a pizza oven. Another grant is School Water Improvement Grant. We have applied for 14 additional water filtration units.
- 5. Middle School roof needs to be repaired. This repair doesn't qualify for MABA reimbursement because Middle School building is not 25 years old yet. This project will be part of the summer projects list.
- 6. High School gym floor has gone through the request for quotes process. The walk through was done last Wednesday, 19th, and the quotes will be received on Thursday, 27th.
- 7. The Committee decided to invite the Athletic Director, Mr. Daniel Forte to the March meeting to discuss about "facilities usage procedures".
- 8. The next Facilities Sub Committee meeting is scheduled to be on Tuesday, March 17th at 4pm.
- 9. Adjournment
With no further discussion, Mr. LaFreniere motioned to adjourn the meeting at 5:00pm, seconded by Mr. Swartz.