

GOLF COMMISSION MEETING

Monday, January 30, 2022

4:30pm, Zoom Meeting

Present: Jeff Gallant, Mike Budwick, David Noyes, Aleksander Dernalowicz, Ann Twohig

In Attendance: Bill Frank, Dan Berry

Minute Taker: Christine Meagher

Jeff Gallant called the meeting to order at 4:30 PM and noted that the meeting was being recorded and will be posted to the city's website and you tube.

Jeff asked if there were any changes for the meeting minutes for December 19, 2022. No changes. Mike Budwick made motion to accept the minutes, seconded by David Noyes. 4-0 *vote granted.*

Old Business: none

New Business: Election of offices- Gallant asks if anyone wants to be the chairman of the Golf Commission? David Noyes states that he nominates Jeff Gallant and Anne Twohig seconds the nomination. Gallant asks if anyone would like to be financial assistant. Dave Noyes states he will continue in the role, Anne Twohig seconds Noyes. Gallant asks if anyone would like to be the secretary? Noyes nominates Mike Budwick, seconded by Ann Twohig and Aleksander Dernalowicz. Gallant asks for approval of all elected officials, 4-0 vote granted.

Dan Berry Update: Dan Berry states that he sent out a brief email with the tournament dates that were awarded. Berry asks if there are any questions? Berry states that himself and Aleksander Dernalowicz had a discussion regarding a minimum number of players per tournament and if there should be a cap at 2 events per year. Along with the pricing of the tournaments that occurs on the weekend with discussion about bringing in carts. Gallant opened these topics up to the commission for discussion. Berry finishes with stating that he will be in contact with the tournament coordinator to get more information. Blocking Tee times for groups during the week. A group came to Berry and requested to move their Tee time from Mondays to Wednesdays to avoid losing some of the Mondays to holidays. Berry states that an idea is to charge a one-time convenience fee to the leagues/groups for the reserved Tee times. Berry opens this idea for discussion. Result of the discussion is to charge leagues only, \$5.00 per head one-time per season season.

As of June 30th POS is discontinued. Berry would like to stay with 'Golf Now' product. So that the members will see the same Tee sheet. There will be training for the pro-shop employees. Berry is hoping with the new system the Tee sheet should be easier. POS system will include a software and hardware upgrades, including an iPad. The iPad would have the ability to go outside for purchases. The iPad can assist if the Golf Course loses power. Berry states he would like to start the conversion process of the 'Golf Now' system as soon as possible. Gallant asks if there are any other questions for Berry related to the 'Golf Now' system. No questions.

Aleksander Dernalowicz states a motion to move forward with the 'Golf Now' system that Berry explained. Gallant says all in favor for the new system, (4-0 vote granted). Gallant states "Go ahead, Dan".

Bill Frank Update: Bill states the Golf Course is a mess. Bill states, there are a lot of pine trees that are down related to all the ice. We plan to go out when it freezes over with the bigger equipment and clean it up.

Correspondence: Jeff Galant states that Ann Twohig sent him an email with all the changes to the '*Code of Conduct*' policy. Gallant states that he will print off some copies and bring them in for the next meeting.

Jeff Gallant reads the email received from Stephen Smith. The email is requesting for additional membership category, for Veterans. Gallant explains that Mr. Smith is requesting a Full Membership price with a Veteran discount. Mike Budwick asked if the rates for the 2023 season have been posted. Berry responds, yes, they have been. Budwick then asks if the rate change would be for this year or for next year. Gallant verifies that the change would be for the 2024 season. With more discussion between members, Gallant states that the idea will be tabled until September when all other rates are reviewed and updated. Gallant states that he will send Mr. Smith a letter explaining the current decision and the plan to further discuss in September.

Gallant states that Holy Family Academy is requesting June 2, 2023, for their annual golf tournament. Berry states that he has it and it will be added to the schedule. Gallant asks for a motion. Aleksander Dernalowicz agrees to the motion, and it is seconded by Mike Budwick, 4-0 vote granted.

Commission Members Comments and Reports: none. Ann Twohig clarifies with Gallant that her email to him included updates to the mission policies and not the '*Code of Conduct*' policy. Gallant acknowledges. Aleksander Dernalowicz states he will be emailing Gallant with the '*Code of Conduct*' policy later this week.

Financials: Gallant starts the financials with the receipts report including January 9, 2023, the total is \$472,046 which is different than what is reported by the city, which is \$561,000. Gallant states that he will be looking into the difference in the reported numbers. Gallant asks the commission if they have any questions, no responses. The total expenses are \$431,000, 58% of the budget. Once the course opens there will be more expenses and money will need to be transfer. David Noyes makes a motion to accept the financials, seconded by Aleksander Dernalowicz. 4-0 vote granted.

Gallant begins discussion about the budget. The budget increases with the rate increase. The total budget increased by \$110,000. The total budget is \$986,000.04. Gallant asks the commission if they have any questions. Dernalowicz states that the electricity will be

increasing. Gallant suggests increasing the electric budget by \$10,000. The golf course is under the city's solar farm. Noyes makes a motion to accept the financials, seconded by Ann Twohig 4-0 vote granted.

The next meeting is a Zoom meeting scheduled for February 27, 2023, at 4:30 PM.

Mike Budwick made a motion to adjourn seconded by Ann Twohig. *4-0 vote granted.*

The meeting adjourned at 5:10 PM.

Respectfully submitted.

Christine Meagher

Administrative Coordinator