

**City of Gardner  
Charter Committee  
Minutes**

**Mayor's Conference Room 128, 95 Pleasant Street  
Gardner, Massachusetts**

May 22, 2023 – 11:00 a.m.

**Committee Members Present:**

Attorney Robert Rice  
Attorney Jennifer Pelavin  
Alan Agnelli  
Neil Janssens

**Absent:**

Tina Griffin

**Also Present:**

Rachel Roberts

- I. **Call to order:** Robert Rice called the Meeting to order at approximately 11:05 a.m.

Attorney Robert Rice dispersed a draft letter to the Mayor and members of the City Council, outlining the changes the committee will propose for review and accuracy. He stated that he wanted to make sure that exact wording was recorded rather than actions members reached. (See Exhibit A – Notes drafted by Attorney Robert Rice)

The members went on to discuss the following proposed changes for accuracy included in Exhibit A.

It was recommended that the phrase, *“and correspondence from the Mayor and City Council President”* be added to the end of the second paragraph of the letter.

Section 6: Discussion began with committee member, Alan Agnelli, questioning the insertion of “all members of the Law Dept.” and whether it needed clarification to distinguish between attorneys and other types of employees generally employed at a law firm. Attorney Rice felt that “All members of the law department implies we are talking about attorneys.”

Section 18: Alan Agnelli suggested replacing the word *“place”* with *“post them”*.

Section 29: Members clarified more specifically, “Strike the words *in paragraph one*, “in full” *in line two* and replace with “in summary”. Strike “in at least one newspaper” *in lines two and three* of the city, and strike “additional” *in line three*.

Neil Janssens arrived at the meeting at 11:21 a.m.

Section 38: Attorney Jennifer Pelavin brought attention to this proposed change indicating that the words, “elect” and “appoint” needed to be switched around. Attorney Rice agreed.

**Motion to accept the letter to the Mayor and members of the City Council with the proposed changes with edits.**

**Motion to Adjourn** –Alan Agnelli/Jennifer Pelavin - All in favor.

II. Date and time for next meeting. **June 7, 2023 @ 11 a.m.**