

GARDNER PUBLIC SCHOOLS

70 Waterford Street
Gardner, MA 01440

Facilities Sub-Committee Meeting
Tuesday, April 23rd, 2019
Convened at Central Conference Room

Minutes

Members Present: Mr. Swartz, Mr. LaFreniere

Members Absent: Mr. Abare (Chair)

Others Present: Mr. Pellegrino (Superintendent), Mr. Anderson (Facilities Director), Ms. Yu (Business Manager)

Others Absent: None

At 4:06 pm, the meeting was called to order by Mr. LaFreniere at the Central Office conference room.

A motion was made by Mr. Swartz and seconded by Mr. LaFreniere to accept the March 19th and April 5th meeting minutes. The motion passed unanimously.

1. Mr. Pellegrino, Mr. Anderson and Ms. Yu gave a quick update on SJ Services, Inc.

The remaining fine of \$50K is pending. Need to follow up with SJ Services in May as their contract will expire on 6/30/19.

2. Custodial Bid:

Moura's Cleaning won the bid for the next three years as our cleaning services vendor. Mr. Anderson, Ms. Yu and Ms. Jen Dymek have worked with Moura's on finalizing the bid prices for FY20, FY21 and FY22. A meeting is scheduled on May 6th with Moura's to go over the details of to-do list, staffing and preparation for summer cleaning project.

3. Other Facilities Projects:

Middle School:

Lower roof is leaking in multiple spots above Kitchen.

4/19/19: Tremco Roofing checked out the roof.

They found several loose seams and rigid insulation board is wet.

Tremco Roofing to provide estimate to further investigate and repair.

Helen Mae Sauter School:

Roof is leaking in mainly in valleys during wind driven rain events.

4/19/19: Tremco Roofing checked out the roof in front above entry.

Metal was overlaid in valleys. They also found that previous repairs were not done properly.

The Gardner Fire Department provided roof access via their tower truck.

They also went into the attic to check the wood decking.

Wood decking appears to be in good shape/

Tremco Roofing to provide estimate to repair.

Watkins Field:

Turf was delivered on April 22, 2019.

4. Mr. Pellegrino updated the Committee on the move of GALT and Central Office to HMS. Ms. Courtney Dunn has been contacting moving vendors for walkthroughs and bids. She will work with City Purchasing Director, Ms. Dymek on finalizing the bid. The tentative date for moving of GALT to HMS will be in the summer, and the Central Office will probably move to HMS during Columbus weekend.
5. Adjournment
With no further discussion, Mr. Swartz motioned to adjourn the meeting at 4:43pm, seconded by Mr. LaFreniere.