

**PRESIDENT**  
Scott Joseph Graves, Esq.

**COUNCILLORS AT LARGE**  
James S. Boone  
Craig R. Cormier  
Ronald F. Cormier  
Edward A. Gravel  
Scott J. Graves, Esq.  
Christine A. Johnson

**WARD 1 COUNCILLOR**  
James M. Walsh, Esq.

**WARD 2 COUNCILLOR**  
Elizabeth J. Kazinskas

**WARD 3 COUNCILLOR**  
Nathan R. Boudreau

**WARD 4 COUNCILLOR**  
Karen G. Hardern

**WARD 5 COUNCILLOR**  
James D. Johnson

**CITY OF GARDNER**  
**MASSACHUSETTS 01440-2630**

OFFICE OF THE  
CITY COUNCIL



September 20, 2018

**PUBLIC SAFETY COMMITTEE MEETING NOTICE**

**Date:** Tuesday, September 25, 2018  
**Time:** 6:30 p.m.  
**Location:** Mayor's Conference, Room 128, City Hall

*ANNOUNCEMENT - Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All Documents referenced or used during the meeting must be submitted in duplicate to the Chair of the Committee, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting.*

- I. Review and Approval of the Minutes of the July 25, 2018 Meeting.
- II. Department Updates
  - Health Director Jennifer Susen-Roy
  - Police Chief Neil Erickson
  - Fire Chief Richard Ares (Fire/Ambulance)
  - Building Commissioner Roland Jean
- III. Request from the Mayor to Remove Selected Parking Meters from City Hall Avenue and Connors Street (*Continued from 7/25/2018*).
- IV. An Ordinance Implementing Two-Hour Parking on Knowlton Street from Connors Street to Nichols Street (South side). (*Continued from 7/25/2018*).
- V. **#9987** - AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER, CHAPTER 600, ENTITLED "VEHICLES AND TRAFFIC," ARTICLE VI: STOPPING, STANDING, AND PARKING, SECTION 23: ALL-NIGHT PARKING. (*First Printing 9/21/2018*)
- VI. Other Business.
- VII. Adjournment.

**NOTICE:** *The listing of Agenda items are those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

CITY COUNCIL OF GARDNER  
*James D. Johnson*  
COUNCILLOR JAMES D. JOHNSON  
Chairman, Public Safety Committee

**CITY OF GARDNER, MASSACHUSETTS  
CITY COUNCIL PUBLIC SAFETY COMMITTEE  
MINUTES OF THE MEETING OF JULY 25, 2018**

---

Committee Chairman Councillor James Johnson called the Public Safety Committee meeting to order at 6:00 p.m. in the Mayor's Conference Room, City Hall. Committee members present were Councillors Karen Hardern and Edward Gravel.

Other Officials present and/or participating were Public Health Director Jennifer Susen-Roy; Building Commissioner Roland Jean; Fire Chief Richard Ares; Police Chief Neil Erickson; Deputy Chief of Police Richard Braks; and, Assistant City Clerks John Olivari and Faith Glover.

**I. Minutes of Prior Meeting(s).**

On a motion by Councillor Edward Gravel and seconded by Councillor Karen Hardern, it was voted to accept the Minutes of May 31, 2018 and June 11, 2018 Public Safety Committee Meetings, as printed.

**II. Department Head Reports**

**Health Director -Jennifer Susen-Roy provided the following information:**

- Effective August 3, Seaman Paper will terminate the contract for gas at the Landfill and that "flares will go online full-time."  
All the buildings that were built by Seamans will be staying for the Transfer Station's usage. Because of the pitch of the mound from the old dump and the fear that the covering over the mound would be punctured, that space could not be used as "green space" for solar panels, for example.
- 142 Pleasant Street – The Judge has granted receivership of this property. The owner will no longer have access to the property without permission from the Court or from the Receiver.
- "National Night Out" will be held on Tuesday evening, August 7, 2018.
- Asst. Director Lauren Saunders is very busy with housing inspections.

**Fire Chief Richard Ares (Fire/Ambulance) provided the following information:**

- Two firefighters will be graduating from the Fire Academy on August 3, 2018 and will be ready for regular shift duties. Another two firefighters will be entering the Academy mid-October 2018.
- On July 6, the new ambulance arrived and should be in-service around the second week of August -- just awaiting State inspection.
- A FEMA Grant for a new fire truck is pending. The City should hear something by next month.
- The new software has been installed for training the Police Dispatchers to also dispatch Fire services. The Dispatchers have been training with firefighters for 8 hours at a time.
- A Policy has been implemented to help protect Firefighters from the risk of cancer – all "turn out gear" must be washed after every fire. It would cost

**CITY OF GARDNER, MASSACHUSETTS  
CITY COUNCIL PUBLIC SAFETY COMMITTEE  
MINUTES OF THE MEETING OF JULY 25, 2018**

---

\$19,000.00 to outfit every firefighter with a second set of gear, which would provide on-duty firefighters with another set of gear to wear in the event of another fire.

**Building Commissioner Roland Jean provided the following information.**

- 445 building permits have been issued so far this year and it is expected that up to 900 permits would be issued by end of the year.
- The GFA Credit Union and Fidelity Bank are undergoing major renovations.
- 750 West Broadway will be an electrical supply building.
- The DPW building was issued an occupancy permit.
- The City Hall Auditorium is almost completed, but needs a sprinkler system at an additional cost to the City.
- Two new inspectors started in the Building Department – Plumbing & Gas Inspector and a Local Inspector.
- The two new City Hall Building Custodians are working out well.
- Sapphire Park issues are all set, so that they should be able to build again.
- 183 Main Street is a vacant three family house. The ZBA denied a permit because the owner had no plans to fix the outside of the building.
- In 2014, the Court ordered the removal of big cement blocks from the side of the road on Riverside Drive. Roland Jean has no plans at this time to remove the blocks until the bridge is fixed, as the bridge will not withstand the additional weight required to remove the cement blocks from the bridge.

**Police Chief Neil Erickson and Deputy Chief Braks provided the following information.**

- 3 new Police Officers graduated from the Academy and are now on duty.
- Another 3 new Police Officers will enter the Academy at the end of July and will graduate in December.
- The Police Department now has a drone to assist with area surveying; to search for missing persons; or, to track someone “on the run.” The drone “was rolled-out” and will be available for use in a couple of months.
- D.C. Braks to undergo Deputy Chief training.
- Sgt. Nick Maroni will appointed to the position of permanent Lieutenant.
- Officer Matthew Arsenault will be appointed to the position of permanent Sergeant.
- On October 1, 2018, Dispatch will assume Fire dispatching, as “the technical piece is in place.”

CITY OF GARDNER, MASSACHUSETTS  
CITY COUNCIL PUBLIC SAFETY COMMITTEE  
MINUTES OF THE MEETING OF JULY 25, 2018

---

III. **Motor Vehicle Dealer and MV Junk License Applications.**

**#9962 – An Application by Folgar Salvage and Export Company for a License to Buy and Sell Second Hand Motor Vehicles, Class 2, at Rear 27 Hill Street (In City Council and Referred to Public Safety, 7/2/2018).**

The deal fell through as Mr. Lajoie does not have a purchase and sales agreement.

**#9963 – An Application by Folgar Salvage and Export Company for a License to Deal in Motor Vehicle Junk, Class 3, at Rear 27 Hill Street (In City Council, Ordered to Public Hearing, and Referred to Public Safety, 7/2/2018).**

The deal fell through, as Mr. Lajoie does not have a purchase and sales agreement. Mr. Rahaim is looking to buy Lajoie's business.

Councillor Gravel moved to postpone action on #9962 and #9963. Councillor Hardern seconded the motion. Approved.

**#9964 – An Application by Rob's Dyno Service, LLC for a License to Buy and Sell Second Hand Motor Vehicles (Motorcycles), Class 1, at 268 Coleman Street (In City Council and Referred to Public Safety 7/2/2018).**

All concerns from Fire Dept., Police Dept., and Building Dept. have been addressed. Councillor Gravel moved to recommend that the City Council grant the License. Councillor Hardern seconded the motion. Approved.

**#9980 – An Application by Salvadore Auto Exchange, Inc. for a Permit to amend the Motor Vehicle Dealer License, Class 1, from Salvadore Chrysler-Dodge, 442 W. Broadway, to Salvadore Chrysler-Dodge-Jeep-Ram.**

Councillor Gravel moved to recommend that the City Council grant the Permit. Councillor Hardern seconded the motion. Approved.

IV. **Traffic Issues**

Deputy Chief Braks reported the following.

- DPW trimmed the shrubs that interfered with the Stop sign on Leamy and Baker Streets. There is a parking restriction - no one is to park within 20' of the Stop sign. Residents do have a driveway, so this should not be a problem for them.
- The D.C was informed that there has been speeding on South Main Street.

V. **AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER, CHAPTER 600, ENTITLED "VEHICLES AND TRAFFIC," ARTICLE VI: STOPPING, STANDING, AND PARKING, SECTION 23: ALL-NIGHT PARKING.**

The Police Chief and Fire Chief reported that they are not in favor of changing the overnight parking ban to an "as-needed" call.

Motion made by Councillor Gravel to not recommend a change to the winter season overnight parking ban. Councillor Hardern seconded the motion. Approved.

**CITY OF GARDNER, MASSACHUSETTS  
CITY COUNCIL PUBLIC SAFETY COMMITTEE  
MINUTES OF THE MEETING OF JULY 25, 2018**

---

**VI. Other Business**

Parking Meters: Remove 5 parking meters on Connors Street between City Hall Avenue and Parker Street (Fire Station side) and remove 4 parking meters on Connors Street between City Hall Avenue and Parker Street (City Hall side).

- The reason for recommending that the meters be removed is that the maintenance costs are greater than the revenues generated. The meters then would become available to replace broken/damaged meters. Chief Erickson agreed.
- The Mayor would like to institute Two-Hour Parking restrictions on Connors Street in place of the existing meters, near adjacent businesses.
- The Police Chief expressed concern regarding the cost and availability of Police staffing, which such an arrangement would require frequent observation by Police Officers of the designated areas.

Councillor Gravel made a motion to refer the issue to the City Council without a recommendation. Councillor Hardern seconded the motion. Motion passed.

**VII. Adjournment.**

On a motion Councillor Edward Gravel and seconded by Karen Hardern, it was voted to adjourn at 7:09 p.m.

# City of Gardner, *Executive Department*

Mark Hawke, Mayor



2018 JUL 18 PM 3:21

July 18, 2018

James D. Johnson, Chairman  
And Public Safety Committee  
95 Pleasant St, Rm 121  
Gardner, MA 01440

RE: Parking Meters

Dear Councilors

Code 600-18B of the City Code allows the City Council's Public Safety Committee to determine the location of parking meters within the Parking Meter Area.

After reviewing the data received by the new meters, I am requesting that Public Safety Committee:

1. Remove the four (4) most westerly meters on the Post Office Side of City Hall Avenue, and
2. Remove the five (5) most westerly meters in front of the old police station on City Hall Avenue, and
3. Remove all fifteen (15) meters on Connors Street.

A spreadsheet depicting the meter revenue from these twenty-four (24) meters has been attached.

Additionally, I am requesting that the Public Safety Committee review and recommend to the City Council the addition of the southerly side of Knowlton Street between Nichols Street and Connors Street as 2-hour parking. (See attached ordinance change)

This request emanated from a customer-service oriented business in this area. This businesses customers have no place to park when the Community Health Center (CHC) is open. The CHC has tried to work with this business by instructing their employees not to park in front of this business, however, this does not always work. The success of the CHC has taken much of the available parking on Knowlton, Nichols and Connors Street and the public parking lot. This

change would allow the turnover of cars to occur in front of this business, thereby creating available parking spaces.

Respectfully,

A handwritten signature in black ink, consisting of a large, stylized 'M' followed by a series of loops and a long horizontal stroke extending to the right.

Mark P. Hawke  
Mayor, City of Gardner

C: Scott J. Graves, City Council President  
Dane Arnold, DPW Director  
Charline Daigle, Treasurer/Collector  
Neil Erickson, Police Chief  
Richard Braks, Deputy Police Chief  
Ulysse Maillet, Parking Meter Clerk

Pole Ser No	JAN	FEB	MAR	APR	MAY	JUN	JUL	Average
CH-01A	\$ 2.50	\$ 0.25	\$ 1.35	\$ 2.40	\$ 0.25	\$ 2.35	\$ -	\$ 1.30
CH-01B	\$ -	\$ -	\$ 0.50	\$ 2.80	\$ 1.50	\$ 2.35	\$ -	\$ 1.02
CH-02A	\$ -	\$ -	\$ 0.40	\$ 0.35	\$ -	\$ -	\$ -	\$ 0.11
CH-03A	\$ 4.00	\$ 0.75	\$ -	\$ 1.25	\$ 0.85	\$ 0.25	\$ -	\$ 1.01
CH-04B	\$ 3.90	\$ 3.90	\$ 3.75	\$ 2.90	\$ 2.00	\$ 0.95	\$ -	\$ 2.49
CH-05B	\$ 1.00	\$ 0.25	\$ -	\$ -	\$ -	\$ 1.25	\$ -	\$ 0.36
CH-11A	\$ -	\$ -	\$ 2.20	\$ 3.55	\$ 4.25	\$ 3.00	\$ 4.25	\$ 2.46
CH-12A	\$ 3.60	\$ 1.50	\$ 1.00	\$ 3.25	\$ 1.75	\$ 0.50	\$ -	\$ 1.66
CH-13B	\$ 2.65	\$ 1.00	\$ 1.00	\$ 0.75	\$ 4.70	\$ 4.60	\$ 1.50	\$ 2.31
CO-01	\$ -	\$ 1.10	\$ 0.50	\$ 0.50	\$ 0.75	\$ 1.50	\$ -	\$ 0.62
CO-02A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.50	\$ -	\$ 0.07
CO-02B	\$ 0.50	\$ 0.90	\$ 2.60	\$ 2.50	\$ -	\$ -	\$ -	\$ 0.93
CO-03A	\$ 6.60	\$ 3.75	\$ 9.10	\$ 2.60	\$ 1.75	\$ 0.50	\$ -	\$ 3.47
CO-03B	\$ 4.25	\$ 3.30	\$ 4.90	\$ 2.35	\$ 2.05	\$ 2.30	\$ 0.45	\$ 2.80
CO-04	\$ 5.85	\$ 2.00	\$ 5.75	\$ 1.25	\$ 3.10	\$ 0.50	\$ 0.15	\$ 2.66
CO-05	\$ 0.25	\$ 5.50	\$ 6.80	\$ 9.20	\$ 4.60	\$ 1.25	\$ 0.50	\$ 4.01
CO-06A	\$ 2.60	\$ 0.75	\$ -	\$ 4.20	\$ 3.70	\$ 2.55	\$ 0.50	\$ 2.04
CO-06B	\$ 11.15	\$ 8.90	\$ 17.20	\$ 11.85	\$ 5.00	\$ 2.95	\$ 3.70	\$ 8.68
CO-07A	\$ 1.00	\$ 0.25	\$ 3.25	\$ 0.50	\$ 0.25	\$ -	\$ -	\$ 0.75
CO-07B	\$ -	\$ 0.50	\$ 1.00	\$ -	\$ 0.25	\$ 0.50	\$ -	\$ 0.32
CO-08A	\$ -	\$ 0.50	\$ 1.25	\$ -	\$ 0.25	\$ 0.75	\$ -	\$ 0.39
CO-08B	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.50	\$ -	\$ 0.07
CO-09	\$ -	\$ -	\$ -	\$ 0.25	\$ 2.55	\$ 1.25	\$ 0.25	\$ 0.61
CO-10A	\$ 0.50	\$ 1.25	\$ 2.25	\$ 3.30	\$ 2.00	\$ 1.75	\$ -	\$ 1.58

Data: Revenue, January 1, 2018- July 18, 2018

Monthly Fee: \$5.75/meter



AN ORDER TO AMEND THE CODE OF THE CITY OF GARDNER, CODE 600-18-A  
THREE- HOUR PARKING METERS AND CODE 600-28-B PARKING TIME LIMITED IN  
DESIGNATED PLACES.

Be it ordained by the City Council of the City of Gardner as Follows:

**SECTION 1: Amend Code §600-28 Parking time limited in designated places**

Insert:

D. Two- Hour Parking. No person shall park a vehicle for a period of time longer than two-  
hours on the following described streets or parts thereof between the hours of 9:00 a.m. and 6:00  
p.m., except on Sundays and holidays:

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Knowlton Street	South	From Connors Street to Nichols Street

**SECTION 2: Effective Date**

This ordinance shall become effective on passage and publication as required by law.

# ORDINANCE

1 AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER, CHAPTER 600,  
2 ENTITLED "VEHICLES AND TRAFFIC," ARTICLE VI: STOPPING, STANDING, AND  
3 PARKING, SECTION 23: ALL-NIGHT PARKING.

4  
5 BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDNER AS FOLLOWS:

6  
7 *Section 1.* Section 600-23(a) of the Code of the City of Gardner be repealed and replaced by the  
8 following:

9  
10 §600-23(a): Parking Ban

11  
12 The Mayor, or designee, after consultation with the Police Department and the Department of  
13 Public Works, may order a parking ban to be put in place and enforced by the Gardner Police  
14 Department.

15 During the parking ban, no vehicles will be permitted to park on any public way, highway or  
16 parking lot under the control of the City between the hours of 11:00 pm and 7:00 am.

17 Notification to residents about the ban will occur by posting the information through social  
18 media, the City's emergency alert system, notification to the local newspaper and/or by any other  
19 technology deemed fit for this purpose.

20 The Parking Ban shall expire upon notice from the Mayor, or designee, stating the date and time  
21 that the ban will expire. The Mayor, or designee, may choose to issue this notice at a separate  
22 date and time from when the ban is declared.

23 Fines issued by the Police Department by those in violation of this ordinance shall be set  
24 according to the provisions of Chapter 390 of the Code of the City of Gardner.

25  
26 *Section 2.* Section 600-23(d) of the Code of the City of Gardner be amended by striking the  
27 following: "(November 15 to April 1)"

28  
29 *Section 3: Effective Date.*

30  
31 This ordinance shall be effective upon passage and publication as required by law.

9987

# CITY OF GARDNER LAW DEPARTMENT

John M. Flick  
City Solicitor

2018 JUN 13 PM 12:34



144 Central Street, Suite 201  
Gardner, MA 01440

Priya Gandbhir  
Assistant City Solicitor

Telephone (978) 632-7948  
Fax (978) 630-3703

Writer's Email:

June 13, 2018

## VIA HAND DELIVERY

Nathan R. Boudreau, Chair  
Public Service Committee  
Gardner City Council  
95 Pleasant Street  
Gardner, MA 01440

Re: Proposed Parking Ban Ordinance

Dear Chairman Boudreau:

The Law Department has reviewed the proposed parking ban ordinance. The Law Department has no objection to the passage of this Ordinance and sees no legal impediment as drafted.

Please let me know if you have any additional questions.

Very truly yours,

John M. Flick

Cc: Mark P. Hawke, Mayor

City of Gardner, MA  
Thursday, August 30, 2018

## Chapter 600. Vehicles and Traffic

### Article VI. Stopping, Standing and Parking

#### § 600-23. All-night parking.

[Amended 3-18-2002; 2-2-2004 by Ord. No. 1399]

- A. An all-night parking ban (snow ban) is hereby established beginning November 15 and ending April 1 between the hours of 2:00 a.m. and 6:00 a.m. on each day. Except as otherwise provided by ordinance, it shall be unlawful for the operator of any vehicle or trailer, other than one acting in an emergency, to park said vehicle on any public way, highway or parking lot under the control of the City during the all-night parking ban established by this subsection.

[Amended 11-18-2013 by Ord. No. 1563]

- B. There shall be no all-night parking at the following lots during this ban: Uptown Parking Lot.

[Amended 2-1-2010 by Ord. No. 1508]

- C. Chapter 512, Parking, Article I, Interference with Snow and Ice Removal, of this Code shall take effect in the case of a parked motor vehicle or trailer which interferes with removal of snow and ice.

- D. At the prescribed lots, during the parking ban (November 15 to April 1), designated overnight parking areas shall be properly signed and parking shall be allowed until 7:00 a.m., unless otherwise noted. No vehicle may park in a designated overnight parking area, in any municipal lot, during the overnight parking ban, between the hours of 7:00 a.m. and 9:00 a.m., unless otherwise noted. Any vehicle or trailer parking in violation of the above shall be tagged and/or towed by the Police Department. The following are designated areas:

[Amended 1-19-2016 by Ord. No. 1585]

- (1) West Street: north side facing Franklin Court.
- (2) Knowlton Street: east side facing Pleasant Street (one lane).
- (3) Knowlton Street: from 7:00 p.m. to 7:00 a.m., east side from the southerly point of entrance of the City Hall Annex driveway south 75 feet to the overnight parking area.
- (4) Pleasant Street: southerly boundary of lot (one lane).
- (5) Pleasant Street: northerly boundary of lot (one lane).
- (6) West Lynde Street Parking Lot South: 16 feet (two spaces) from the easterly corner of the southerly border of the lot then westerly the remaining distance (one lane).
- (7)

West Lynde Street Parking North Lot: With the exception of the four parking spaces located outside of the enclosure, all City-designated parking spaces located in the lower level of the lot, except when the lot is posted for maintenance or weather-related cleanup. This lot is exempt from the 7:00 a.m. to 9:00 a.m. restriction on parking due to it being a covered lot.

- (8) George Sweeney Park: all spaces.  
[Added 2-1-2010 by Ord. No. 1508]
- (9) Prospect Street Parking Lot: all spaces along west boundary of lot.  
[Added 2-1-2010 by Ord. No. 1508]
- (10) Nichols Street Lot: west end running parallel to Nichols Street; east end running parallel to Connors Street.  
[Added 9-6-2011 by Ord. No. 1531]