CITY OF GARDNER
MASSACHUSETTS 01440-2630
OFFICE OF THE
CITY COUNCIL

June 26, 2020

PUBLIC SERVICE COMMITTEE MEETING

Date: Wednesday, July 1, 2020
Time: 4:30 P.M.
Location: Remotely*

ANNOUNCEMENT - Any person may make a video or audio recording of an open session of a meeting, or may transcribe the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All Documents referenced or used during the meeting must be submitted in duplicate to the Chair, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting.

AGENDA

1. Review and Approval of the Minutes of the prior meeting.
2. Department Updates:
   - Public Works/Sewer/Water – Dane Arnold, DPW Director
   - Survey/Engineering – Chris Coughlin, City Engineer
   - Conservation Commission – Lyndsy Butler, Conservation Agent
3. Abatements Water/Sewer
4. #10288, Petition by National Grid for permission to install 197’ of conduit starting at 370 Park Street and heading north to pole 40 Clark Street.
5. Water Department Loan Order Request for 2 Items.
6. Councillor Requests
7. Adjournment

NOTICE: The listing of Agenda Items are those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.
*Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor’s March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Committee will be conducted via remote participation and broadcast live on Gardner YouTube Channel. The audio recording, transcript, or other comprehensive record of proceedings will be posted on the City’s website as soon as possible after the meeting.
REGULAR MEETING PUBLIC SERVICE COMMITTEE of MAY 13, 2020

Meeting of the Public Service Committee was held via remotely by phone at the DPW 50 Manca Drive at 4:30 PM on May 13, 2020.

Members Present via telephone: Councilor Nathan Boudreau, Chairman; Councilor Karen Hardern, Councilor Judy Mack, Adm. Assistant Denise Merriam

Dane E. Arnold, DPW Director, Chris Coughlin City Engineer, Christine Harty

CALL TO ORDER
Councilor Nathan Boudreau called the meeting to order at 4:30 pm.

OPEN MEETING RECORDING
ANNOUNCEMENT – any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the chair forthwith. All Documents referenced or used during the meeting must be submitted in duplicate to Secretary of the Committee, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting.

No one is recording the meeting.

ACCEPTANCE OF MINUTES
Motion to accept the minutes of the February 25, 2020 meeting as written Councilor Karen Harder second by Councilor Nathan Boudreau. Roll Call Councilor Karen Hardern yes, Councilor Judy Mack yes, Councilor Nathan Boudreau yes, motion passes

ORDINANCE ISSUE
Request from Resident of 15 Greenwood Street wants to convert to Gas in his house the road has been paved within 5 years requesting waiver to dig in street. Dane stated that road was paved in 2016 almost five years not an emergency but he has no objection. Motion made by Councilor Karen Hardern second by Councilor Judy Mack to allow the resident to have the Gas installed. Roll Call Councilor Keren Hardern yes, Councilor Judy Mack yes, Councilor Nathan Boudreau yes. Motion passes.

SEWER/WATER ISSUES
REPORTS FROM DEPARTMENT HEADS
Dane Arnold: Denise is retiring after 45 years of service to the City, Christine Harty will be taking over her position.

Water/Sewer project downtown: the sewer was completed today, water continuing they have run into a lot of ledge on Nichols St. and City Hall Ave. once this is done we will pave with a base coat around July or August and then next spring put final coat on.

Hope to be start paving streets within next couple months Kelton is going to be pulverized and level off with grader. Councilor Mack asked if she could have a list of the streets that will be paved this year. Dane sent the list to all three
Councilors. Dane not sure how much will be done because he has not received final amount of money from the State yet. Ovila Case Playground still working on we received a Grant for $45,000, Rock Fund Donation of $10,000 and City budget of $25,000 to replace playground equipment. If we should be able to get more on a grant we will replace more. Waiting for the list of trees for the solar field and compiling a list of City trees to have another Public Hearing. Have a deficit in Snow & Ice Account of about $275,000 waiting for new Mayor to send letter to Finance Committee. Councilor Boudreau we had a light winter not too bad, Dane stated we had a lot of ice. Money Orders going up some Union Contract items that need to be covered.

Chris Coughlin: In March had a public hearing with Mass DOT regarding uptown rotary 25% design stage moving forward. Will inform committee when next hearing is. Wright’s Reservoir Dam project 95% completed spillway done. Workshop for MVB to get access for a lot of money for culverts, dams, etc. National Grid Pole approved by Chris. Motion made by Councilor Judy Mack second by Councilor Karen Hardern to accept National Grid Pole Request. Roll Call Councilor Karen Hardern yes, Councilor Judy Mack yes, Councilor Nathan Boudreau yes. Motion passes.

\textbf{MONEY ORDERS}

\textbf{REPORTS & REQUESTS FROM COUNCILOR’S}

Councilor Boudreau: Contractor did some work on Jean St. the sidewalk needs to be fixed. Dane said we are monitoring it.
Councilor Hardern: Are you paving Harvard and Baker Street.
Councilor Judy Mack: Guard Rail at Crystal Lake Cemetery, Dane stated we are putting in large rocks. Councilor Mack stated needs to be closed hazard.

Motion made by Councilor Judy Mack second by Councilor Karen Hardern to adjourn meeting at 4:52 pm. Roll Call vote: Councilor Karen Hardern yes, Councilor Judy Mack yes, Councilor Nathan Boudreau yes. Motion passes.

Next meeting scheduled as needed.

All documents submitted at this meeting are stored in the office of the DPW 50 Manca Drive for any review.

Respectfully submitted:
Denise M. Merriam, Administrative Assistant
Questions contact – Douglas Hyland 781-423-3076

Petition of the NATIONAL GRID
OF NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To the City Council of Gardner, Massachusetts

Respectfully represents the NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Park Street & Clark Street - Gardner – Massachusetts.

The following are the streets and highways referred to: Plan number # 28039529
Park Street & Clark Street - National Grid to install ~197' of conduit starting at 370 Park Street and heading north to pole 40 Clark St.

Location approximately as shown on plan attached

NATIONAL GRID
BY
Pat Cody
Engineering Department

Dated: May 13, 2020
NOTICE TO ABUTTERS

June 22, 2020

TO ABUTTERS AND OTHER INTERESTED PARTIES:

Pursuant to the provisions of M.G.L. c. 166, §22, you are hereby notified that a Public Hearing will be conducted via Remote Participation* on Monday, July 6, 2020 at 7:30 o'clock P.M. on the petition of NATIONAL GRID for permission to construct a line of underground conduits, including the necessary sustaining and protecting fixtures, under along and across the following public way(s):

   PARK STREET and CLARK STREET- National Grid to install ~197 feet of conduit starting at 370 Park Street and heading north to Pole 40 Clark Street.

Engineering sketches of the proposed conduit are attached for your information.

*The Public Hearing will be conducted via Zoom Video Conferencing and broadcast live on Gardner Educational Television Channel 8 and on the City’s YouTube Channel. Parties interested in testifying before the City Council are requested to contact City Clerk Alan Agnelli by calling 978-630-4058 or by e-mail at aagnelli@gardner-ma.gov to register and to obtain participation/call-in instructions.

CITY COUNCIL OF GARDNER

By: ALAN L. AGNELLI
   City Clerk
ABUTTER'S LIST (UTILITY)
PARK STREET

CITY OF GARDNER
95 Pleasant Street
Gardner, MA 01440

Data Sources
City of Gardner Engineering,
Office of Geographic and
Environmental Information (MassGIS),
Commonwealth of Massachusetts, EOEA
STREET MAP
LOCUS OF PROJECT

IJA SOLAR INTERCONNECTION
GARDNER, MA
W/R# 28039529

PROJECT DESCRIPTION:
~INSTALL ~197' LINEAR FEET OF TRENCHING

GENERAL NOTES

1. It is expected that the trenching work is to be performed by Contractor in accordance with the plans and specifications described herein.

2. The trenching is to be performed in a manner that minimizes disturbance to the surrounding environment and meets all applicable local and federal regulations.

3. The trenching is to be performed in a manner that minimizes disturbance to the surrounding environment and meets all applicable local and federal regulations.

4. Written permission from the property owner must be obtained before any work is performed.

5. Upon completion of the work, the trenching is to be backfilled and restored to its original condition.

6. Any issues related to the trenching work must be reported immediately to the Project Manager.

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THENCE: N.89° 13’ 12”W., one hundred and thirty one and 74/100 feet (131.74’) to a point;
THENCE: N.00° 33’ 01”W., fifty and 30/100 feet (50.30’) to the point of beginning;

The parcel, owner, and area of the above described taking, is as follows:
The City of Gardner – 9,042.57 square feet

The City Council having considered the question of damages sustained by persons or corporations in their property are of the opinion that no damages have been sustained and therefore award no damages.

#10165
On a motion by Councillor Nathan Boudreau and seconded by Councillor Craig Cormier, on recommendation of the Public Service Committee, it was voted on call of the roll, eleven (11) yeas, President Scott Joseph Graves and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Edward Gravel, Karen Hardern, Christine Johnson, James Johnson, Elizabeth Kazinskas, and James Walsh, to adopt the following Order:

ORDER FOR ELECTRIC CONDUIT LOCATION

By the City Council of the City of Gardner, Massachusetts

ORDERED:

Notice having been given and a public hearing held as provided by law, that the NATIONAL GRID be and is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition of said company dated the 28th day of August, 2019.

Said underground conduits to be located substantially in accordance with the plan filed herewith marked – Park Street & Clark Street - Gardner, Massachusetts. Plan #28039529.

The following are the public ways or parts of ways under which the underground electric conduits above referred to may be laid:–

Park Street & Clark Street – National Grid to construct 1100 feet of conduit starting at 370 Park Street and heading north to Pole 1 Clark Street.

PUBLIC WELFARE COMMITTEE

#10164
Reporting for the Public Welfare Committee, Councillor Elizabeth Kazinskas informed the Council that the Committee studied the Ordinance and voted to recommend that AN
CITY OF GARDNER
Department of Public Works

Dane E. Arnold, Director
50 Manca Drive
Gardner, MA 01440-2687
Telephone (978) 630-8195
Fax (978) 630-4029
darnold@gardner-ma.gov

Acting Mayor Elizabeth Kazinskas
City Hall, 95 Pleasant Street
Gardner, MA 01440

June 10, 2020

RE: Energy and Utilities Shortfall

Dear Acting Mayor Kazinskas:

The Water Department is requesting a $1,000,000 Loan Order for 2 Items:

Painting the Elevated Storage Tank located off Route 140
Estimated Cost $350,000 - $500,000

The Water Department painted the elevated storage tank in 2004. We recently inspected the exterior of the tank and found it is in need of pressure washing, minor repairs, and painting.

Replacing the Filters in the Crystal Lake Water Treatment Facility
Estimated Cost $350,000 - $450,000

The Pall filters located in the Crystal Lake Water Treatment Facility are approximately 14 years old and at the point where they need to be replaced. These are the main filtration filters for the City's drinking water. This estimate covers the replacement of all 177 filters at a cost of approximately $1,500 each, plus parts, and labor to install.

We will look into a short term loan (4-7 years) to pay for these improvements. We have programmed this loan into our Water Forecast Budget and the existing rate structure, as voted and approved by the City Council in 2019, supports this loan without an additional rate increase.

If you have any questions, please feel free to contact my office.

Sincerely,

Dane E. Arnold, Director
Department of Public Works

PC: Public Service Committee
    Chris Coughlin, City Engineer
    Rob Oliva, Assistant Director, Department of Public Works
    John Richard, City Auditor