

# COUNCIL ON AGING BOARD MEETING

February 1, 2021 at 2:00 PM

Upper Function Hall (1<sup>st</sup> floor) at Gardner Senior Center

294 Pleasant Street, Gardner, MA 01440

**ANNOUNCEMENT** - Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All Documents referenced or used during the meeting are to be submitted in duplicate to the Chair, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting.

1. Call to order
2. Acceptance of Minutes from the previous meeting date (January 4<sup>th</sup>, 2021)
3. Accounts
  - i. Revolving
  - ii. Gift Account
  - iii. Formula Grant
4. Old Business (Any updates on *New Business* from prior meeting of Jan 4, 2021)
  - a. Vaccine Status
  - b. Director Status
5. New Business
  - a. Administrative Assistance
  - b. Nomination for Board Vacancy
6. Open Discussion
7. Date of next meeting – Monday, March 1st, 2021 at 2:00 PM
8. Adjournment

**NOTICE:** *The listing of Agenda items are those reasonably anticipated by the Chairman that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

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