

CITY OF GARDNER

DEPARTMENT OF COMMUNITY DEVELOPMENT AND PLANNING



CDBG STEERING COMMITTEE MEETING

Wednesday, January 13, 2010
Meeting Room – City Hall Annex
Gardner, Massachusetts

Committee Members present: Jennifer Dymek, Robert Hubbard, David Curran,
James Cruickshank, Councilor James Minns, Darlene Morrilly
Bernard Sullivan, Julie Meehan and Joanne Foster

Committee Member absent: Richard Reynolds

Others present: Terri Hillman, Katie Fucile, and Trevor Beauregard, CD&P

J. Dymek called the meeting to order at 10:45 a.m.

1. Acceptance of Minutes

J. Minns moved to accept the following minutes of December 10, 2009, as presented:

- *Public Hearing - FY2010 Community Development Strategy*
- *Public Hearing – FY2010 Mini-Entitlement Grant*
- *CDBG Steering Committee Meeting*

Seconded by J. Cruickshank.

Vote – unanimous.

2. Old Business

3. New Business

3.1 Community Development Strategy

J. Cruickshank moved to approve submission of an application to DHCD for CDBG Reserve Funds in the amount of \$557,750 in order to purchase, abate and demolish 214 Pleasant Street, Gardner.

Seconded by J. Foster.

Vote – Unanimous.

3.2 Community Development Strategy

J. Dymek presented the revised FY2010 Community Development Strategy. A section on Green Communities was added on page 5. This final version of the Strategy will be submitted with the FY2010 Block Grant Application.

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3.3 FY2010 Mini-Entitlement Application

J. Dymek presented the list of original projects submitted, the completed applications submitted on January 11, 2010, and the Staff recommendations. The total cost of the projects and the administrative and delivery costs is \$1,000,000.

J. Foster moved to approve as recommended by the Community Development Staff, the following Community Development & Planning projects which meet the eligible requirements for the Mini-Entitlement Grant Application:

- *Selective Demolition Projects* \$301,235.
- *Housing Rehabilitation Program* \$100,000.
- *Parker Street* \$241,550.

Seconded by D. Morrilly.

Vote – So Voted.

R. Hubbard abstained from voting.

R. Hubbard explained that the Pine Street project was removed from the CD&P requested projects as CDAG is re-evaluating the Pine Street area. It depends on the proposals to complete the Heywood Wakefield Phase III project.

D. Curran moved to approve as recommended by the Community Development Staff, the following CDC projects which meet the eligible requirements for the Mini-Entitlement Grant Application:

- *First Time Homebuyer* \$ 10,000.
- *86-96 Main Street* \$107,100.

Seconded by J. Minns.

Vote – So Voted.

J. Cruickshank and R. Hubbard abstained from voting.

J. Cruickshank moved to approve as recommended by the Community Development Staff, the following HOPE project which meets the eligible requirements for the Mini-Entitlement Grant Application:

- *HOPE* \$16,185.

Seconded by D. Curran.

Vote – So Voted.

D. Morrilly and J. Foster abstained from voting.

B. Sullivan moved to approve as recommended by the Community Development Staff, the following GAAMHA project which meets the eligible requirements for the Mini-Entitlement Grant Application:

- *GAAMHA, Energy Conservation Project* \$23,930.

Seconded by J. Minns.

Vote – Unanimous.

3.4 Urban Renewal Plan

R. Hubbard said that a final draft of the Urban Renewal Plan should be ready by the end of February and the final Plan should be ready to submit to the City Council for their March 15 meeting.

3.5 Financial Summary

J. Dymek distributed the financial summary for BG08 and BG09. BG08 has received the requested six months extension and now expires on 6/30/10. BG09 expires on December 31, 2010 and projects are now underway.

Adjournment

D. Morrilly moved to adjourn. Seconded by J. Cruickshank. Vote – unanimous.
The meeting adjourned at 11 a.m.

The next CDBG Steering Committee meeting is scheduled for Wednesday, February 3, 2010 at 10:30 a.m. and there will be a Public Hearing.