

## **MUNICIPAL GROUNDS COMMISSION MEETING**

**Tuesday, January 3, 2012 at 6:00 p.m.  
Mayor's Conference Room  
Room 128, City Hall**

ANNOUNCEMENT – Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement and operation of equipment so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All documents referenced or used during the meeting must be submitted in duplicate to the Clerk of the Board or Committee. All documents shall become a part of the official record of the meeting.

### **AGENDA**

1. Members present:

2. Approval of Minutes of December 6, 2011

3.

4. Correspondence:

Thank you note for helping and setting up for Gardner Turkey Trot

5. Financial Statement: Reports from Auditor

5. Forestry, Parks, & Recreation:

A. New Business:

1. Open Meeting Law

2. Status of Any Division of Municipal Grounds

3. Thank You Notes

6. Cemetery Commission:

A. New Business

1. Status of Cemeteries

2. Vault requirements

7. Director's Report

A. New Equipment

B. Grounds Maintenance

8. Next meeting, February 7, 2012, at 6:00 p.m.

*NOTICE: The listing of Agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

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Chairman, Municipal Grounds Commission