

PLEASE CALL AHEAD TO MAKE SURE THE LOCAL HISTORY LIBRARIAN WILL BE AVAILABLE. REFERENCE STAFF WILL NOT BE ABLE TO GIVE ACCESS TO THIS ROOM.

POLICIES

Please note that the Local History Room has limited hours.

No loans of materials from the Local History Room are permitted.

Items may be photocopied only at the discretion of the supervisor.

Requests to include Local History Room materials in publications should be submitted in writing to either the Director or Local History Librarian and must be approved by the Library Trustees.

Obituary searches are \$2.00 per request, regardless if the information requested is found or not. This fee covers staff search time as well as postage and photocopying fees