

**SMOKE DETECTOR/CARBON MONOXIDE ALARM
INSPECTION APPLICATION MULTI-FAMILY HOUSES**

Today's Date _____

Property Owner's Name: _____

Property Address: _____

Phone Number: _____

Number of Apts. _____

(Circle One) Sale Refinance Addition Renovation

Comments: _____

If you are applying for a smoke detector/carbon monoxide certificate for a building containing three (3) apartments or more the following procedure must be followed:

- The application for certificate must be filled out and the \$50.00 fee must be paid. Please note this completed form and the correct fee must be in our office for **at least two business days before a certificate can be issued.**
- You need to hire either a licensed electrician or licensed fire alarm company to perform an inspection of the property. Once the company has completed their inspection, they must give you a letter that states the following:
The Fire Alarm System complies with Mass General Laws Chapter 148, Section 26F and is operating properly. It must also state that **Carbon Monoxide detectors have been installed in accordance with Mass General Laws Chapter 148, Section 26F½ and 527 CMR 31.**
- The company must include the property address and date the inspection was performed in the letter.
- This letter must also include the name of the licensed person/company performing the inspection, address of person/company, phone number of person/company and license number of person/company.

Once you have received this letter, bring the **original copy** to this office and the certificate will be issued from that letter. **We cannot accept fax copies or photocopies of the electrician/fire alarm company's letter.**