



City of Gardner
 Building Department
 115 Pleasant Street
 Gardner, MA. 01440
 Phone (978) 630-4007
 (978) 630-4020
 Fax (978) 632-3313

For Office Use Only	
Receipt No.:	Permit No.:
Fee Paid: \$	Time/Date Stamp:
Date Issued:	
_____ Building Official Signature	

APPLICATION TO INSTALL A SOLID FUEL BURNING APPLIANCE

Includes, but not limited to, room heaters, stoves, fireplace inserts, furnaces, boilers; see 760 CMR 6007

SITE INFORMATION:

Property Address: _____

ASSESSOR'S PARCEL ID NUMBERS; Map; Block Lot; NUMBER OF DWELLING UNITS _____

ZONING DISTRICT Single Family I _____ Rural Residential II _____ General Residential III _____

DESCRIPTION OF PROPOSED WORK:

Check all applicable:

Fuel Type:

- Wood
- Pellet
- Coal
- Other: _____
- Multi-Fuel

Appliance Type:

- New
- Used
- Stove
- Manufactured Fireplace/Insert
- Masonry Fireplace
- Circulating (has blower)
- Radiant (no blower)

Chimney/FlueVenting Type:

- New
- Existing
- Masonry Chimney
- Relined Chimney
- Metal Chimney
- Direct Vent

The following information can be found on metal label on appliance:

Stove/Fireplace Manufacturer: _____

Model Name/Number: _____

Testing Laboratory Name: _____

Testing Label Number: _____

Required Clearances (according to manufacturer or diagram):

Front or Side with door: _____ inches

Side (no door): _____ inches

Rear: _____ inches

Above Top: _____ inches

Hearth Material (Min. 1 Hour Fire Resistance): _____

Subfloor Material at Hearth (Non-Combustible): _____

Minimum Hearth Dimensions (see mfr. or diagram): _____

Wall Protection Material: _____

Flue Collar Diameter: (on appliance) _____ inches

Flue Diameter: _____ inches

Flue/Chimney Height: _____ feet

Flue Cap Type/Material: _____

Manufacturer & Type of metal lining, flue, or vent: _____

Are any other appliances attached to the stove flue? Yes No

Brief Description of Proposed Work: _____

Stove Dimensions--- Height in.--- Length in. --- Width in.

ESTIMATED CONSTRUCTION COSTS:

Cost of Project, including cost of solid fuel burning appliance, any related venting/chimney parts and materials, hearth/surround materials, related carpentry materials, electrical work (req. separate permit and licensed electrician), and labor for all of the above:

\$ _____ Building Permit Fee: _____

WORKERS' COMPENSATION INSURANCE AFFIDAVIT [M.G.L. c. 152 § 25C(6)]

Workers' Compensation Insurance Affidavit must be completed and submitted with this application. Failure to provide this affidavit will result in the denial of issuance of building permit.

Signed Affidavit Attached: Yes No

CONSTRUCTION SERVICES:

Licensed Construction Supervisor

Not Applicable, See Below

Name: _____

Phone Number: _____

Mailing Address: _____

C.S. License Number: _____ Exp: _____

Registered Home Improvement Contractor

Not Applicable, See Below

Name: _____

Phone Number: _____

Mailing Address: _____

HIC Registration No.: _____ Exp: _____

Licensed Construction Supervisor Signature

Registered Home Improvement Contractor Signature

Complete this section if Licensed Construction Supervisor does not sign permit application:

The current exemption for "homeowners" was extended to include **owner-occupied one or two-family dwellings**. It allows such homeowners to engage an individual for hire who does not possess a construction supervisor's license, provided that the homeowner acts as supervisor. (*State Building Code 7th Edition, Section 5108.3.5.1 Exception*)
Definition of Homeowner: Person(s) who owns a parcel of land on which he/she resides or intends to reside on which there is, or is intended to be, a one- or two-family dwelling, attached or detached structures accessory to such use and/or farm structures. A person who constructs more than one home in a two-year period shall not be considered a homeowner. The undersigned "homeowner" assumes responsibility for compliance with the State Building Code, the City of Fitchburg Building Department inspection requirements, and all other applicable codes, by-laws, rules, and regulations.

Homeowner Signature

Complete this section if Registered Home Improvement Contractor does not sign permit application:

MGL c. 142A requires that the "reconstruction, alteration, renovation, repair, modernization, conversion, improvement, removal, demolition, or construction of an addition to any pre-existing owner-occupied building containing at least one but not more than four dwelling units.....or to structures which are adjacent to such residence or building" be done by registered contractors, with certain exceptions, along with other requirements.

I hereby certify that Home Improvement Contractor Registration is not required for the following reason(s):

- Work excluded by law
- Job under \$1000
- Building not owner-occupied
- Building does not contain 1-4 Dwelling Units
- Owner pulling own permit
- Other (specify) _____

Notice is hereby given that owners pulling their own permit or dealing with unregistered contractors for applicable home improvement work do not have access to the arbitration program or guaranty fund under MGL c. 142A.

Signature of Owner/Agent

PROFESSIONAL DESIGN AND CONSTRUCTION SERVICES:

Buildings and structures containing more than 35,000 cubic feet of enclosed space (including basement) are subject to Construction Control pursuant to 780 CMR 116. Applications for Building Permits associated with such structures shall be accompanied by a Construction Control Affidavit and an attached list of names, addresses, phone numbers, signatures, registration numbers, and expiration dates for all registered architects and registered engineers involved in the project.

PROPERTY OWNERSHIP/AUTHORIZED AGENT:

Owner of Record: _____

Phone Number: _____

Mailing Address: _____

Authorized Agent: _____

Phone Number: _____

Mailing Address: _____

OWNER AUTHORIZATION: *Complete this section if owner's agent or contractor applies for building permit.*

I, _____, as Owner of the subject property hereby authorize _____ to act on my behalf in all matters relative to work authorized by this building permit application.

Owner Signature

Date

OWNER/AUTHORIZED AGENT DECLARATION:

I, _____, as Owner/Authorized Agent hereby declare that the statements and information on the foregoing application are true and accurate, to the best of my knowledge and belief.
Signed under the pains and penalties of perjury.

Print Name

Signature of Owner/Agent

Date