

The Gardner Cultural Council is currently accepting applications for LCC and PASS grants for cultural projects and events occurring in 2010. Individuals, schools, and cultural organizations are eligible to apply for LCC grants for project support. Funding for cultural field trips is also available through the PASS grant program that subsidizes the cost of admission for students to attend performances, educational tours, and exhibits.

LCC and PASS applications and GCC Guidelines are available on-line, at www.mass-culture.org/Gardner, in both MS-Word and PDF formats, and can be filled out right on your computer, printed out and mailed to Gardner Cultural Council, P.O. Box 705, Gardner, MA 01440. Hard copies are available at Levi Heywood Memorial Library.

Please note: grants from LCCs are reimbursement-based. (The applicant expends their own money, and if approved for a grant, then submits paperwork for reimbursement.)

PLEASE CAREFULLY READ AND FOLLOW THESE LOCAL GUIDELINES IN ORDER TO BE CONSIDERED FOR FUNDING

1. Please use the most current LCC or PASS application form. No application forms from past years will be accepted. Applications are available at <http://www.mass-culture.org/Gardner> in both MS-Word and PDF formats and can be completed right on your computer. Hard copies are available at the Levi Heywood Memorial Library.
2. Application must be typed, directions followed, and all information completed, **including budget section**. DO NOT alter the grant application.
3. Applicant must be a resident of Gardner or sponsored by a non-profit organization, school, or cultural organization located in Gardner. **Gardner Cultural Council does not fund unscheduled projects or events.**
4. Non-profit organizations must submit a copy of their ST2 form and Federal ID# must be included
5. All applicants must submit a total of **3 copies** of the application. **All applications must be mailed to:** Gardner Cultural Council, P.O. Box 705, Gardner, MA 01440. DO NOT drop completed applications at the library or City Hall.
6. Applications must be **postmarked NO LATER THAN October 15, 2009** to be considered for 2010 funding
7. Gardner Cultural Council does not fund capital expenditures.
8. Grant recipients are **required to acknowledge** the Gardner Cultural Council and the Massachusetts Cultural Council in writing in its marketing materials, flyers, posters, advertisements, etc.; and verbally at performances.

