



City of Gardner

APPLICATION FOR CERTIFIED ABUTTERS' LIST

Please use a separate application for each non-contiguous map/lot

Notification is given to all abutting property owners within the following specified distance(s) of the property lines of the subject property, including if separated from the subject property by a public or private street or way.

Please check one:

- o ABCC (Liquor License) – 100 feet and any school, church, or hospital within 500 feet.
o Betterment – Contiguous to proposed road work.
o City Clerk (Tank Storage/Utilities) – Contiguous.
o Board of Health (Title V) – 100 feet.
o Community Development/Grants – As required by the grant.
o Conservation Commission (Permit) – 100 feet, including if separated by a body of water.
o Planning Board (Subdivision, Special Permit) – 300 feet.
o ZBA (Zoning Permit) – Contiguous and abutters of contiguous abutter if within 300 feet of subject.

Today's Date: \_\_\_\_\_

SUBJECT PROPERTY

Owner : \_\_\_\_\_
Address: \_\_\_\_\_
Assessors Parcel # \_\_\_\_\_
Applicant Name: \_\_\_\_\_
Mailing Address: \_\_\_\_\_
City,State, Zip: \_\_\_\_\_
Phone Number: \_\_\_\_\_
Cell Phone: \_\_\_\_\_
Email Address: \_\_\_\_\_

The Assessors' Office has ten days from the date of this application to provide the applicant with a list of names and addresses of all abutters of the subject property cited above.

- \_\_\_ \$10.00 The subject property.
\_\_\_ \$ 5.00 Each contiguous subject property.
\_\_\_ \$ 1.00 Address labels – flat fee regardless of the number of address labels.
\_\_\_ \$ 1.00 Abutters map – outlining the subject property (dark gray subject, light gray abutters).

ASSESSORS USE ONLY

Certified List total fee \_\_\_\_\_ Cash/Check No. \_\_\_\_\_
Address Labels (y/n) \_\_\_\_\_ Fee Received by: \_\_\_\_\_
Abutters Map (y/n) \_\_\_\_\_ Date: \_\_\_\_\_
Total Fee Amount \$ \_\_\_\_\_