

COMMONWEALTH OF MASSACHUSETTS

Abatement Cert #: \_\_\_\_\_

\_\_\_\_\_

**GARDNER**

Do Not Write in This Space  
Rec'd: \_\_\_\_\_

Calendar Year

Name of City of Town

**APPLICATION FOR MOTOR VEHICLE AND TRAILER EXCISE TAX ABATEMENT**

Mail Completed Form to:

Name of Person Assessed: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ VIN: \_\_\_\_\_

vehicle identification number

Registration Number: \_\_\_\_\_ Year: \_\_\_\_\_ Mfg: \_\_\_\_\_ Model: \_\_\_\_\_

as designated by manufacturer

Reasons for Application: \_\_\_\_\_

Date of any sale or transfer: \_\_\_\_\_ Name of purchaser: \_\_\_\_\_

Bill #:

Address of purchaser: \_\_\_\_\_

If another vehicle has been registered in Massachusetts (with this same Registration Number), give:

Bill Issue Date:

Date: \_\_\_\_\_ Place garaged: \_\_\_\_\_

Subscribed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, **UNDER THE PENALTIES OF PERJURY.**  
month year

Signature of person assessed: \_\_\_\_\_

**THE FILING OF THIS APPLICATION DOES NOT STAY THE COLLECTION OF YOUR EXCISE. IT SHOULD BE PAID AS ASSESSED. REFUND WILL FOLLOW IF ABATEMENT IS ALLOWED.**

**IMPORTANT INSTRUCTIONS REGARDING YOUR EXCISE TAX ABATEMENT**

Please provide the information described below that is pertinent to your abatement application:

1. If the vehicle was sold or traded, we must have a copy of the BILL OF SALE, TRADE-IN AGREEMENT, or TITLE as transferred showing the vehicle ID number, date of sale, and the complete name and address of the party to whom the vehicle was sold or traded.
2. If another vehicle was registered with the same registration number, we must also have a copy of the NEW REGISTRATION.
3. If another vehicle was not registered, we must have a copy of the PLATE RETURN RECEIPT or LOST PLATE AFFIDAVIT (Form C-19) issued by the RMV.
4. If you sold the vehicle to a relative, we must have a copy of the RELATIVE'S REGISTRATION of this vehicle.
5. If you have registered out of state, we must have a copy of the NEW STATE REGISTRATION and the Massachusetts PLATE RETURN RECEIPT or LOST PLATE AFFIDAVIT (Form C-19) issued by the RMV.
6. New address within Massachusetts; If you moved mid-year, the full year excise tax is due to the town in which your vehicle was garaged on January 1. You must notify the RMV of your new address and provide a copy of your REGISTRATION showing your new address.
7. If your vehicle was totaled, stolen, etc. we must have a letter from your insurance company, on their letterhead, showing the DATE OF SETTLEMENT and a copy of the PLATE RETURN RECEIPT or LOST PLATE AFFIDAVIT (Form C-19) issued by the RMV, or a copy of the NEW REGISTRATION.
8. Incorrect place of garaging requires a copy of the REGISTRATION for the year of the bill in question and a letter from your insurance company stating where the vehicle is garaged for the year beginning January 1.
9. Valuation of your vehicle; the RMV provides values from information they receive when you register your vehicle. Please contact the RMV. If the RMV adjusts your vehicle value, provide a copy of the adjustment letter.
10. Non-resident servicemen must have letter from their commanding officer on department letterhead stating their legal domicile.
11. If you have a handicap registration, we must have a copy of your Disabled Persons Parking Identification Placard (with the picture blanked out).

**NOTE: You will continue to receive bills for a vehicle until your registration has been canceled with the RMV.**

**ABATEMENTS CAN ONLY BE GRANTED FOR TAX BILLS PAID OR ISSUED WITHIN 3 YEARS. NO ABATEMENTS WILL BE GRANTED THROUGH THE MAIL WITHOUT A COMPLETED APPLICATION.**

OFFICE	Excise Amt: _____	Notice Sent: _____
USE	Abatement Amt: _____	
ONLY	Balance Amt: _____	

**APPLICANT: -- PLEASE PRINT**

**CALENDAR YEAR OF EXCISE**

\_\_\_\_\_  
**Last Name                      First Name    Initial**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**City or Town**

**DO NOT WRITE BELOW THIS LINE**

*THE COMMONWEALTH OF MASSACHUSETTS*

APPLICATION FOR ABATEMENT OF  
MOTOR VEHICLE AND  
TRAILER EXCISE