CPF ID #: _____

Commonwealth of Massachusetts

Form CPF T101: CHANGE OF TREASURER; ACCEPTANCE OF OFFICE BY TREASURER

Office of Campaign and Political Finance

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CITY CLERK'S OFFICE
GARDNER MA

File with: Director
Office of Campaign and Political Finance
One Ashburton Place, Room 411
Boston, MA 02108

(617) 979-8300
(800) 462-OCPF
ocpf@cpf.state.ma.us
http://www.mass.gov/ocpf

1. Committee Name: Committee to Elect Matthew Vance

2. New Treasurer*: Kassandra Norcross

*A public employee may not serve as treasurer of any political committee (see below).

2a. Treasurer's Address: 33 A st

City/State/Zip: Gardner MA 01440 Phone #: 9785496371

Email Address: Kassandra.norcross@gmail.com

3. Committee Mailing Address: 33 A st

City/State/Zip: Gardner MA 01440 Phone #: 9784247522

I hereby accept the office of Treasurer of the above-named committee. I affirm that I am not a public employee as defined by M.G.L. c. 55, s. 13. I understand that: 1) I am subject to certain duties and liabilities under M.G.L. c. 55, including the timely filing of campaign finance reports and keeping detailed accounts and records of all campaign finance activity for a period of six years from the date of the relevant election; 2) if after my acceptance of this office I become an appointed public employee, I must resign and notify OCPF of my resignations; and 3) a candidate or elected official may not serve as the treasurer of a political action committee except as authorized by MG.L. c. 55, s. 5A nor for the political committee organized on his/her behalf.

SIGNED UNDER THE PENALTIES OF PERJURY: Kassandra Norcross Date: 1/15/15

Treasurer's signature

FOR CANDIDATE COMMITTEES ONLY

I hereby consent to the appointment of the new treasurer of this committee.

SIGNED UNDER THE PENALTIES OF PERJURY: Matthew Vance Date: 1-15-15

Candidate's signature

DEFINITION OF A PUBLIC EMPLOYEE

M.G.L. Chapter 55, Section 13 states that a person who is employed for compensation by the Commonwealth or any county, city or town (other than an elected official) may not directly or indirectly solicit or receive political contributions. Such persons may not serve as treasurers of any political committee. If you are unsure of your status, please contact OCPF for further guidance.

SELECTED EXTRACTS FROM M.G.L. C. 55

Section 3 *requires the director to:*

"assess a civil penalty for any [late filed] report ... of twenty-five dollars ($25) per day .... [up to $5,000 per report]. In the case of failure to file by a candidate or a candidate's committee, the civil penalty shall be assessed against the candidate, and in all other instances, the civil penalty shall be assessed against the treasurer of a political committee ....

Section 5 *outlines statements of organization of political committees:*

... Any change in information previously submitted in a statement of organization shall be reported to the director, or if organized for the purpose of a city or town election only, to the city or town clerk, within ten days following the change.

Each political committee shall have a treasurer who shall qualify for his office by filing a written acceptance thereof with the director, or if organized for the purpose of a city or town election only, with the city or town clerk. Said treasurer shall remain subject to all the duties and liabilities imposed by this chapter until his written resignation of the office is received or his successor's written acceptance is filed as aforesaid. No person acting under the authority of, or on behalf of, any political committee shall receive any money or anything of value, or expend or disburse the same, or incur expenses while it has no treasurer qualified as aforesaid, or while the name and address of any of its officers or members, as originally or subsequently chosen, is not filed in accordance with the provisions of this section or chapter 52, as the case may be.

Each treasurer of a political committee shall keep and preserve detailed accounts, vouchers and receipts as prescribed for a candidate by the provisions of section two. Each treasurer of a political committee shall keep said records for a period of six years following the date of the relevant election ....
No expenditure shall be made for, or on behalf of, a political committee without the authorization of the chairman or treasurer, or their designated agents ....