

**Gardner Waterford Elementary School
School Building Committee
Meeting Minutes
June 17, 2020
Zoom Meeting
2:00 p.m.**

Members Present

Jennifer Pelavin, School Committee Vice Chair; Robert Swartz, School Committee Member; Mark Pellegrino, Superintendent of Schools; Acting Mayor Elizabeth Kazinskas, City of Gardner; Steve Hemman, Special Projects Assistant to the Superintendent; April Yu, Business Administrator; Dr. Catherine Goguen, Chief Academic Officer; Wayne Anderson, Director of Facilities; Christina Thomas, Teacher (Waterford Street School); Ronald Cormier, City Council; Joyce West, Director of Pupil Personnel Service; Robert Hankinson Gardner Citizen & Former Engineer; Alan Minkus, OPM; Tim Alix, Project Manager, Colliers International; Margo Jones, Designer, Jones-Whitsett Architects; Kristian Whitsett, Architect, Jones-Whitsett Architects.

Also Present

Brenda Smith, Administrative Assistant to the Superintendent; Recording Secretary; Joshua Cormier, Purchasing Director, City of Gardner; Steve Rockwood, Community Member;

Regrets

David Fredette, Principal (Elm Street School); Earl Martin, Principal (Waterford Street School); Ashley Chicoine, Teacher (Elm Street School); Heidi Jandris, Engineer; Chief Richard Ares, Gardner Fire Department; Chief Richard Braks. Gardner Police Department;

Call to order

Superintendent Pellegrino called the meeting to order at 2:03 p.m.

Approve Minutes

Mr. Ronald Cormier moved to approve the minutes from the School Building Committee Meeting on May 20, 2020 at 2:03 P.M.

Seconded by Mr. Robert Hankinson

Vote - so voted.

Joyce West, Director of Pupil Service abstained from voting.

Approve Bills & Orders

The following invoices were presented to the committee:

- Strategic Building Solutions, LLC, dba Colliers International, Invoice #006378, dated May 31, 2020; in the amount of \$53,711.00

Mr. Robert Swartz moved to approve Invoice #006378 from Colliers International.

Seconded by Mr. Ronald Cormier.

Vote - so voted.

- Jones-Whitsett Architects, Invoice #2020024, dated May 31, 2020; in the amount of \$340,923.50

Mr. Robert Swartz moved to approve Invoice #2020024 from Jones-Whitsett Architects.

Seconded by Mr. Wayne Anderson

Vote - so voted.

Report from OPM

Updates:

Mr. Alix, informed committee they are getting ready to submit 90% to MSBA, the cost estimate process is right on target. As building gets more defined, estimates can put a value to project. We are right in line at \$70,926.300 for design development.

Mr. Robert Hankinson moved to approve "90% submission to MSBA".

Seconded by Mr. Robert Swartz

Vote – Unanimous 10-0.

Mr. Alix updated the committee of the Cost estimates. We have received a lot of interest in the project, hoping with COVID-19 related cost contractors will be on target or lower being aggressive to get jobs for the next few years.

Mr. Alix, informed the committee about the Pre-Qualification Committee we will be meeting around June 25, to go over the scoring of the contractors. Committee will be updated at next meeting.

Schedule:

Mr. Whitsett informed committee they are sending the 90% to MSBA on June 18, 2020. In regards to permitting. We met with Planning Board and received approval to move forward. Conservation Committee asked for a 3rd party review, should have in next day or two. Hoping to have all permitting in by mid-August.

Report from Architects

Updates:

Mr. Whitsett informed Committee of the Cost Estimates Update of Add Alternates, 60k worth of rubberized play added to base bid, we were a fair amount under. A/C in Cafeteria is now included and Radiant Heating – C Wing will be included in base bid. Made cuts elsewhere and could allow for this. Committee can think about changes and we will need to re-vote on this at next committee meeting.

Site plan updates:

Mr. Whitsett brought to Building Committee's attention National Grid is somewhat interested in connecting power from Pearl St. to Matthew St. Nation Grid, might be interested in paying a little more of the scope than originally. It is under review with "The City" and we will keep you update.

Ms. Jones updated the committee on the overview of the project with the Conservation Commission on May 11, 2020, and the planning Board Summary on June 9, 2020. In regards to the Storm water areas.

Mr. Whitsett update the committee on the Lightning ESE Mast Protection System for the building. Will follow up with Electrical Engineers for recommendations for placement and how many suggested.

Mr. Whitsett discussed the Input on Equipment that will be on the Generator. What was Mandatory, Recommended or Optional. He listened to the committees input and will update the thoughts and review at the next meeting.

Mr. Whitsett is looking for volunteers for a Tech Sub-Committee, Wayne Anderson, Jennifer Pelavin, Christina Thomas, volunteered. Superintendent Pellegrino suggested both Principals,

Mr. Fredette & Mr. Martin, as they will know the needs of the students in the schools. Along with a suggestion of our IT Director, Mr. Robert O'Keefe.

Mr. Kristian gave the Committee a virtual tour of the building, great work in progress, excellent tour, committee applaud.

Old Business

New Business

New School Name: Superintendent Pellegrino reviewed naming New Facilities Policy he presented to School Committee. He will be sending out a survey to WSS & ESS families. We will then review surveys and choose the name and then the School Committee will vote on it, no naming after a street or a person was suggested. Will put this on the next agenda to vote on the name.

MSBA – Gardner Project Scope and Budget Agreement

Public Comments:

Mr. Rockwood voiced his concerns that he has always supported getting a new Elementary School in Gardner. He is very impressed with what has gone into the project so far. One thing that has come up is the Jones Whitsett information. To date I have not made a comment with the Conservation Commission, my latest comment was with the Planning Board this past week.

Next Meeting

Meeting dates for future Building Committee meetings; August 5, 2020 at 3:00.

Executive Session

No Executive Session

Adjourn

A motion was made by Mr. Wayne Anderson and seconded by Mr. Robert Swartz to adjourn the meeting. The meeting adjourned at 3:14 p.m.