

**REGULAR MEETING OF THE MUNICIPAL GROUNDS/CEMETERY COMMISSION
May 20, 2021**

Meeting of the Municipal Grounds/Cemetery Commission was held in the office of the DPW 50 Manca Drive on Thursday, May 20, 2021.

Members Present: John Awdycki Chairman; Brian LaRoche; Denise Merriam; Christine Harty Administrative Assistant

Attendees: Dane Arnold, DPW Director, Dean Meunier, Foreman

CALL TO ORDER

Chairperson, John Awdycki called the meeting to order at 7:45 am.

OPEN MEETING RECORDING

ANNOUNCEMENT – any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the chair forthwith. All Documents referenced or used during the meeting must be submitted in duplicate to the Secretary of the Committee, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting. There was no one present taping the meeting.

ACCEPTANCE OF MINUTES

Motion made by Denise Merriam second by Brian LaRoche to accept the minutes of the February 18, 2021 meeting as written. All in favor motion carries.

ORDINANCES, GENERAL LAWS, AND SPECIAL ACTS

CORRESPONDENCE

FINANCIAL STATEMENT: REPORTS FROM AUDITOR

Dane: FY22 Budget will be presented soon.

Brian: Any unforeseen expenses?

Dane: No, only the money needed to tear down building at Crystal Lake.

Motion made by Brian LaRoche second by Denise Merriam to accept the financial statement, all in favor motion passes.

STATUS OF FACILITIES

Dane: Dean & crew have cemeteries ready for Memorial Day.

Dean: Would like to address the excessive decorations. Very messy and difficult to maneuver around trying maintain grounds. Have been selling four grave lots to people who want to be apart from others. Would like to discuss enforcing the rules.

Various ideas given. Update rules, create Ordinance Change, Flowers only, place signs regarding removal of excess with 15 day notice and/or allow nothing at all? Dean does inform customers of rules at time of sale. Also information is provided on back of Deed at time of purchase.

Dane: DPW receives about 10 calls a year regarding the use of metal detectors in cemeteries.

Dean: No digging in cemeteries. Told to move along or Police are informed.

REPORTS FROM DEPARTMENT HEAD UNDER COMMITTEE'S JURISDICTION

Dane: OC playground is underway with a half mile paved walking path and hoops in the basketball court by Memorial Day. Mayor has funded 2 grills to be placed as well. Pleasant Street Bridge is open.

NEW BUSINESS

Denise: Bandstand Committee will be opening the season in June with new bands, and government restrictions listed, will be there to monitor as well as a member of the Bandstand Committee. The hope is to attract more people with new music, food trucks, raffles, etc. Dane to inquire with Attorney John Flick regarding any 50/50 raffles. Raffle would be collected for the Bandstand not the City, outside companies would be donating gift certificates.

The next meeting scheduled for August 18, 2021 at 7:45 am.

Motion made by Denise Merriam second by Brian LaRoche to adjourn the meeting at 8:14 am. All in favor, motion carries.

Respectfully submitted:
Christine M. Harty, Administrative Assistant

All documentation mentioned at the meeting may be viewed at the DPW Office at 50 Manca Drive