

**Gardner Elementary School
Financial Sub Committee
Meeting Agenda
Jan 20, 2021
Virtual (On-Line) Meeting -- Zoom Meeting
4:00 pm**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the City of Gardner School Building Committee will be conducted via remote participation to the greatest extent possible. *For this meeting, members of the public who wish to watch the meeting may do so in the following manner: watching on the City of Gardner YouTube page.* No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

The matters listed are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent by law.

1. Call to order and attendance
2. Approve Minutes
 - a. December 16, 2020
3. Approve Bills and orders
 - a. Colliers - December 2020
 - b. Jones Whitsett - December 2020
 - c. Bacon Construction- December 2020
4. Report from OPM
 - a. Projected Budget vs Actual Jan 1, 2021
 - b. Progress Report to MSBA Dec 31, 2020
 - c. Project Funding Agreement Budget Revision Request Number 2---**Vote**
 - d. Updates
5. Report from Architects
 - a. Attachment F Contract for Designer Services Amendment No 5---**Vote**
 - b. Updates
6. Old Business
 - a. Process of handling suggestions during construction
 - b. Camera on Job Site during construction
7. New Business
 - a. Change orders process
 - b. Gardner Cable TV
 - c. Visiting new Elementary School Site
8. Other Business to come before the Building Committee
9. Public Comment
10. Next meeting dates:
11. Executive Session
12. Adjourn

Attachments:

1. Minutes Dec. 16, 2020
2. Invoice—Colliers
3. Invoice—JWA
4. Invoice—Bacon Construction
5. Projected Budget vs Actual
6. Progress Report to MSBA Dec 31, 2020
7. Project Funding Agreement Budget Revision Request # 2
8. Attachment F
9. Process for handling suggestions during construction
10. Change Order process

Join Zoom Meeting

<https://us02web.zoom.us/j/87639382272>